

AGENDA

HIAWATHA PARK & RECREATION COMMISSION

August 8, 2017

6:00pm in the Hiawatha City Hall Council Chambers

1. Call to Order - Roll Call
2. Approval of:
 - a. Agenda
 - b. Minutes of past meetings – June 13th, 2017
3. Business:
 - a. Approval for Kona Ice to attend August 12th pavilion rental
 - b. Approval for HKL solar panel installation
 - c. Year End Report FY18
4. Reports
 - Monthly Park and Recreation Updates

Adjourn

Hiawatha Parks and Recreation
Regular Meeting
June 13, 2017

Deb Theis called the meeting to order at 6:08p.m. in the Hiawatha Council Chambers. Present: Dan Gogel, Deb Theis, Dawn Ewoldt Absent: Dan Wilkes and Brandon Lynch Employees: Kelly Willadsen, Parks and Recreation Director, Ambyr Young, Administrative Coordinator, Rick Wolfe, Park Maintenance, Kim Downs, City Administrator, Aime Wichtendahl, Council Member, Bill Bennett, Mayor. Guests: Dan Hoffman.

Motion by Dawn Ewoldt, second by Dan Gogel to approve the June 13, 2017 agenda as amended. Motion carried.

Motion by Dan Gogel, second by Dawn Ewoldt to approve the minutes of March 14, 2017. Motion carried.

Replacement Lawn Mower Bids: Kelly Willadsen, Director of Parks and Recreation advised that it is time again to replace the park mowers for FY18. The mowers are in the equipment reserve fund that rotates every three years. This is done to keep the equipment up to date so that they sell at a reasonable price and not have to put money into the equipment as it gets older.

The department is considering replacing the #360 Zero Turn Scag in FY18 for a new Zero Turn John Deer zTrak replacement. The department would like to place this mower on Craig's List for a minimum bid of \$5,500.00 with the funding going back into the equipment reserve. If the mower was traded, the department would only receive \$4,000.00. Dan Gogel, Parks and Recreation Commission Member, asked what would happen if the minimum bid was not met. Kim Downs, City Administrator, advised that the equipment is already on reserve to pay full price. Rick Wolfe, Park Maintenance, added that the last piece of equipment sold on Craigslist in nine hours.

The parks staff will also be replacing the 2009 Landpride Flex Mower (Batwing). This was kept on the reserve for an additional three years in FY15 and is now time to be replaced. We have had to start putting funds towards this piece of equipment over the last year. We will be trading this piece of equipment in for the value of \$5,500.00.

Three different bids were received from Rexco, P & K Midwest and Midway Outdoor Equipment for the Scag. Rexco, P&K Midwest and Kromminga submitted bids for the Landpride Batwing. Hiawatha staff chose P&K Midwest Inc. for both pieces of equipment, not only because they came in the lowest, but they will also be able to provide two new pieces of equipment on July 1st, give a replacement piece if maintenance will take longer than 24 hours and they are located here in Hiawatha.

The department would like to ask for your recommendation to place the current Scag on Craig's List accepting minimum bids of \$5,500.00 and approving P&K Midwest Inc. bid to purchase one new John Deer z Trak mower for 9,803.46 and one new Landpride Flex Mower (Batwing) for \$7,400.00 out of

reserve dollars. Your recommendation will go to the June 21st Council Meeting for approval.

Motion made by Dan Gogel, second by Dawn Ewoldt to recommend to council to place the current scag on Craigslist and approve the purchase of John Deere Z Trak mower for \$9,803.46 and the Landpride Flex Mower for \$7,400 out of reserve dollars. Motion carried.

Reports:

Hiawatha Little Mustangs Basketball Camp: Sixteen boys and girls ranging from kindergarten through 5th grade participated in our first Little Mustangs Basketball Camp. Coach Aaron Jennings focused on shooting, ball handling, footwork, passing, cutting and rebounding. Coach Jennings mentioned that the clinic went very well and he'd like to have it a couple times a year.

Soccer: About 120 parents and children are participating in this summer's Hiawatha Soccer program. Soccer is generously sponsored by First Federal Credit Union.

Yoga in the Park: Yoga in the Park will take place before the Farmers Market at 10am on the First Sunday of the month from July through September.

Hiawatha Farmers Market: Hiawatha Farmers Market has taken off without a problem. Vendors have turned out to like the layout and Dawn is doing a great job of managing it.

Adult Volleyball: This league is not for the faint of heart! Starting Wednesday, May 3rd through June 28th at 6:15 or 7:15pm adults will kick up some sand in Guthridge Park and ace, kill and dig some balls. Scott Bell is helping run this league this year.

Live Healthy Iowa Kids Track Meet: NEW! The Collaborated Track meet on May 20th in Cedar Rapids unfortunately got rained out. We will continue to partner next year with Cedar Rapids and Marion.

Memorial Day Weekend Kickoff: On May 26th we held our annual Kids Bike Rodeo and Parade out at Guthridge Park. We were fortunate to receive donated helmets again from the Iowa Association for Justice. We had nearly 60 kids in attendance throughout the event with the Hiawatha officers teaching information on hand signals and bike safety. We finished the event with a ride around the Guthridge Park trail lead by officer Allaire. After the rodeo, we had Copperhead Creek perform our first Concert in the Park from 6-9pm. We had close to 100 people in attendance.

Hiawatha Adventure Camp: Hiawatha Adventure Camp will begin on June 12th. We are excited to have a full camp of kids for this summer. We have a great staff this year with two returning counselors. They are ready to get started!

Fun Fest 2017: We will have a smaller fireworks show this year and they will be set off on city property rather than Waterhouse but we do have some new activities coming your way during Fun Fest 2017! Did I mention FREE! We will have a Trackless Train, National Guard Rock Wall and Euro Bungee Trampoline for the whole family to enjoy! Don't miss out, Fun Fest 2017, August 25-26th! If you can help volunteer we are looking for people to assist with the Euro Bungee and Kids Tractor Pull. We will have a smaller fireworks show this year and they will be set off on city property rather than Waterhouse.

Pinterest Party Cork n Craft: We had 12 people registered for our summer Cork and Craft program. On Tuesday, June 13th they designed three canvas pieces using geometric designs! We have been very impressed with the numbers for this program.

Tennis: Balls are flying during the Rookies lessons on Wednesdays from five to six on Guthridge's tennis courts. Three kids between the ages of seven to ten signed up to learn the fundamentals of tennis taught by Westfield Tennis Club's instructor, Riley. The next session (offered to ages between 4 and 400 for \$52) begins June 26. Sign up today!

Ride to Wrigley: June 2nd was a beautiful day for baseball and if you're a Chicago Cubs fan, it doesn't get any better than a win against the St. Louis Cardinals. Ambyr and Karlene, Marion Parks and Recreation, supervised a group of over fifty as they traveled by Windstar from Target on Blairsferry to Wrigley Field. Fans left at 5:30am and returned to Target a little after 11PM. Hiawatha Bank and Trust was gracious enough to sponsor this trip. Kelly and Ambyr are looking to expand the trip next year with two buses – one Hiawatha and one Marion – to either Wrigley or Busch Stadium for a change of pace.

Consignment Tickets: Hiawatha Parks and Recreation has once again partnered with Iowa Parks and Recreation Association to offer discounted amusement park tickets to the public. One dollar of every ticket sold goes back to the department. Plan your summer vacations today!

Parks:

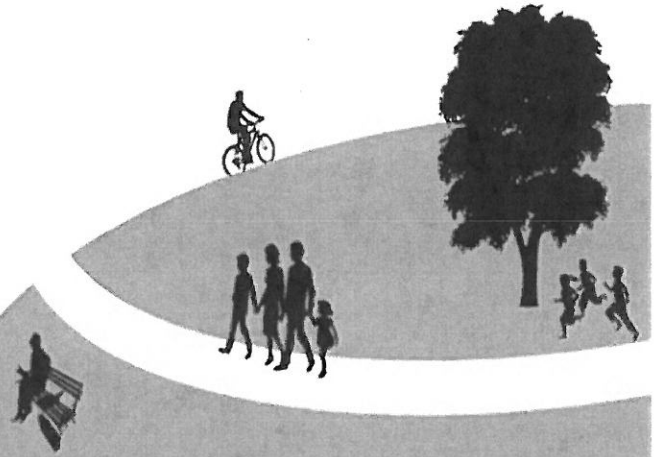
- Splash Pads are now turned on and in full use! After this year we will look at the water consumption and see if the change in hours had any effect.
- We will meet with Hiawatha Kids League on Tuesday, June 13th in regards to the solar panel they would like to install on the concession stand roof.
- We had two Eagle Scouts complete their projects on May 6th and May 13th. Chase Pasterski completed the retaining wall out at Guthridge Park with the help of City staff and his 20 volunteers. Cameron Kelso completed landscaping around the benches out at Clark Park. He planted some native plants and pollinators to attract the butterflies along with perennials that will keep maintenance minimal for staff. We thank them for their hard work and helping us continue to beautify our parks.
- On May 10th, Kelly met with Hiawatha Kids League and Linn County Public Health to go over their annual concession stand audit. Everything went smooth and they continue to keep the facility in great shape.
- The Cedar Rapids Disc Golf Group that puts on our April tournament purchased a memorial tree in May. On June 2nd City Staff planted a gingko tree in honor of Ian Connour an avid disco golf player to the Cedar Rapids Group. This tree separates the disc golf holes 3 and 4. This group is also helping us purchase new disc golf signage. Michael Deeter, has collected 18 sponsorships and is putting together a new design. The wooden signs we currently have are starting to show some wear and tear. We will order the signs from Prison Industries and keep the wooden signs on back up.
- Hiawatha is following the states recommendations in regards to the new fireworks law. Citizens are reminded that fireworks are not allowed to be shot off in our parks.

Motion by Dawn Ewoldt, second by Dan Gogel, to adjourn at 6:49 p.m. Motion carried.

Deb Theis, Chairperson

ATTEST: Kelly Willadsen, Parks and Recreation Director

Hiawatha Parks and Recreation



To: Park and Recreation Commission
CC: Mayor and City Council
From: Kelly Willadsen, Park and Recreation Director
Date: August 8, 2017
Re: Park and Recreation Report

Approval for Kona Ice to attend August 13th pavilion rental: On Sunday, August 13th Cathy Muller, would like to have Kona Ice come to the Teal Pavilion at Clark Park for her daughter's fourth Birthday party. They will arrive at 11:30am and leave by noon. This will only be for her invited guests at her rental. Kona understands our City policy and we have never had issues with them.

Approval for HKL solar panel installation: The Hiawatha Kids League is seeking permission to install a green energy producing alternative; solar panels atop the Guthridge Park concession stand. These 2 or 3 solar panels (3.5' x 5.5') would offset the energy consumption and would produce the most solar power if mounted onto the roof section facing the south; this has 200 gross square feet of area or 75 square feet of viable set back square feet. The solar panels need to be in proximity to the concession stand meter.

The solar system would produce approximately 1160 watts or 1.16 KW (\$200) per year and the HKL energy consumption averages 5.5 KWH each season or (\$500). The offset would be captured with a bi-directional meter provided by Alliant Energy; the meter would spin in the opposite (favorable) direction when energy was being produced by the solar panels.

Moxie Solar from North Liberty, Iowa would conduct the installation with certified contractors and electricians. Total cost would be under \$4000, HKL intends to pay for the installation and maintenance of the solar system with City guidance. Hiawatha Kids League has earned a Green Communities grant for \$2500 and would pay for the balance of the installation with budgeted funds for special projects. Moxie Solar would initiate a contract with the City of Hiawatha and abide to all of the necessary codes and installation requirements for proper mechanical and electrical functionality. Desired installation would be

for the fall of 2017. Before install the City will need to remove the maple tree in front of the concession stand for safety purposes so that kids cannot climb on the roof moving forward. There will be a tree replanted after construction.

The Solar Panel would demonstrate to the youth and families of the league the benefits of green energy alternatives and how solar energy is converted into useful applications in the concession stand. The solar panels have a life span of over 20 years and would help HKL defray the cost and use of traditional energy for year to come.

Kelly, Kim Downs, Patrick Parsley (Community Development) and Mark Parmenter (City Attorney) met with Chris Richards who is heading up this project to discuss moving forward and making sure all permits and necessary guidelines are met by the Park and Rec and Community Development departments. Mark Parmenter will have an agreement draft for you at Tuesday night's meeting, that explains the partnership and what is expected of Hiawatha Kids League moving forward. Hiawatha Kids League will be responsible for maintaining the panels once they are placed on the facility. I am asking for a recommendation to council to move forward with the construction of this project. Hiawatha Kids League has done great things for our community. With your approval, this will go to City Council at the August 16th meeting.

End of year report: Take a look at all the accomplishments during the last fiscal year July 2016 to June 2017.

Reports:

- **Yoga in the Park:** Yoga will take place again before the Farmers Market at 10am on the First Sunday of the month in August and September. We had a great turnout in July and hope to continue a strong following.
- **Hiawatha Adventure Camp:** Hiawatha Adventure Camp is on their last week of camp! We have had a successful year and can't thank our staff enough for all their hard work and dedication to the kids. We had a full camp this year with 50 kids in both sessions. We will be looking at price adjustments for 2018 to make sure all of our expenses are covered. Thank you to our Friends Foundation for assisting with program supplies and field trip expenses.
- **Fun Fest 2017: August 25-26th, 2017.** We need volunteers! Please gather your family and friends and donate a bit of our time to our community celebration! Koozies are going to be handed out at upcoming events to help market the occasion! We need help at the Kids Tractor Pull, Euro Bungee and kids activities. Let us know where you would like to help out!
- **Tennis:** Session two has wrapped up and the final session of the year is in full swing. Two tots are learning the basics on Wednesdays from 4 to 4:45pm.
- **Blastball:** Blastball was extended an extra week after the Iowa weather through the teams a bone crushing curve ball and cancelled several of their scrimmages. No pinch hitters here, these three to five-year old's were at bat and ready to hit their very first dingers. Blastball is brought to the community by World Class Industries.

- **Movies under the Moon:** July 21st movie in the park was cancelled due to the crazy summer weather. We were unable to reschedule due to the equipment rental but will be ready for our next movie showing August 25th!
- **Kids Movie Night:** You know it's fall when Kids Movie Nights are back in the Community Center! Our first one of the season will take place September 8th at 6:30pm. The movie is yet to be determined.
- **Weekday Farmers Market:** We have chosen to cancel the weekday Farmers Market this year due to a long Hiawatha Kids League season and road construction in front of City Hall. We have made many changes to the Sunday market this year and will be waiting to see what location is best for the weekday market for 2018.
- **HiBRAI:** Join us for the 15th Annual Hiawatha Bike Ride Around Iowa (HiBRAI) August 19 – 20! This 55-mile, intermediate bike ride will take us from Hiawatha south for an overnight stay at *Riverside Casino & Golf Resort*. HiBRAI has received a special rate for this event of \$89.95 King or Double (usually **\$169.95**)!!! **Don't miss out on this fun-filled charity ride to benefit the Friends of Hiawatha Parks and Recreation, a non-profit organization that supports children's programs and park updates offered by the Hiawatha Parks and Recreation Department.** Fully stocked rest stops will be frequent along this scenic route with snacks and lunches provided by many local sponsors and poolside happy hour upon arrival at the casino. The registration fee is \$45/person, late registration is \$60 after August 5th.
- **Music in the Park:** Bring your coolers and lawn chairs and enjoy the evening with family and friends at Hiawatha's Music in the Park! Concerts are from 6-9 and held at Guthridge Park. Concerts are sponsored by University of Iowa Community Credit Union.
- **Touch a Truck:** August 4th from 4pm to 6pm in the Guthridge Park parking lot. This community event provides families with the opportunity to learn about and explore trucks, construction vehicles, and public safety equipment that they know and love! Kids of all ages will climb, run around, sit in and even honk horns of many types of trucks and vehicles! Please bring a nonperishable food donation to help support HACAP!
- **NFL Punt Pass Kick:** The NFL Punt, Pass, & Kick program is a national skills competition for boys and girls between the ages of 6 and 15 to compete separately against their peers. Girls and Boys in five separate age divisions (6-7, 8-9, 10-11, 12-13, and 14-15) compete against each other in punting, passing and place kicking in a fun and engaging forum. With thousands of boys and girls from around the country taking part in PPK competitions every year from May through January, it is one of the world's largest youth sports participation programs. Children ages: 6-15 Free collaborative Program with Marion on August 30th from 5 to 7pm on August 30th.
- **Fall Yoga:** We are going to continue to offer Gentle Yoga in the Community Center at 6pm on September 5th and 12th, October 3rd and 17th, November 14th and 21st and December 5th. Classes are \$10 drop in or 5 classes for \$40. September 5th, you are welcome to bring a friend with your paid registration! All fee and registration collections will be done by the instructor, Kayla Davis, to avoid in and out funds through Hiawatha's system.
- **Fall Soccer:** Fall soccer prepares players for organized soccer in a fun, non-competitive environment. Children will learn dribbling, kicking, passing, agility, teamwork and

sportsmanship. Dates are September 12th through October 5th on Tuesdays and Thursdays from 6:30 to 7:15pm. Fall Soccer is sponsored by First Federal Credit Union.

- **Iowa State Fair:** Tickets are still available! Join the Friends of Hiawatha Parks and Recreation Foundation for a trip to the world famous Iowa State Fair. A proud tradition since 1854, the Iowa State Fair is included in the New York Times bestseller, 1000 Places to See Before You Die, and was the inspiration for the novel, State Fair, three motion pictures and a Broadway musical. Experience nearly 200 mouthwatering food choices, the famous Butter Cow, fabulous free entertainment and plenty of blue-ribbon competition. Fee: \$30.00 per person includes Fair Ticket and Transportation Register online at <https://www.eventbrite.com/e/iowa-state-fair-charter-trip-tickets-35975360271> or by cash or checks at Hiawatha City Hall. Checks can be made out to the Hiawatha Parks and Recreation Friends Foundation. If under 18, must be accompanied by an adult.

Pick-up/Drop off Location: Bus departs from Hiawatha City Hall at 8:00am and will return from Des Moines at 7:00pm

MUSIC in the PARK

GUTHRIDGE PARK OUTDOOR CONCERT SERIES



August 4th - SaLOONatics
August 11th - Never the Less
August 18th - Past Masters
August 25th - 8 Seconds

Brown Pavilion from 6PM to 9PM

Concessions available from Hi-Crew Kiwanis

A Free Family Event

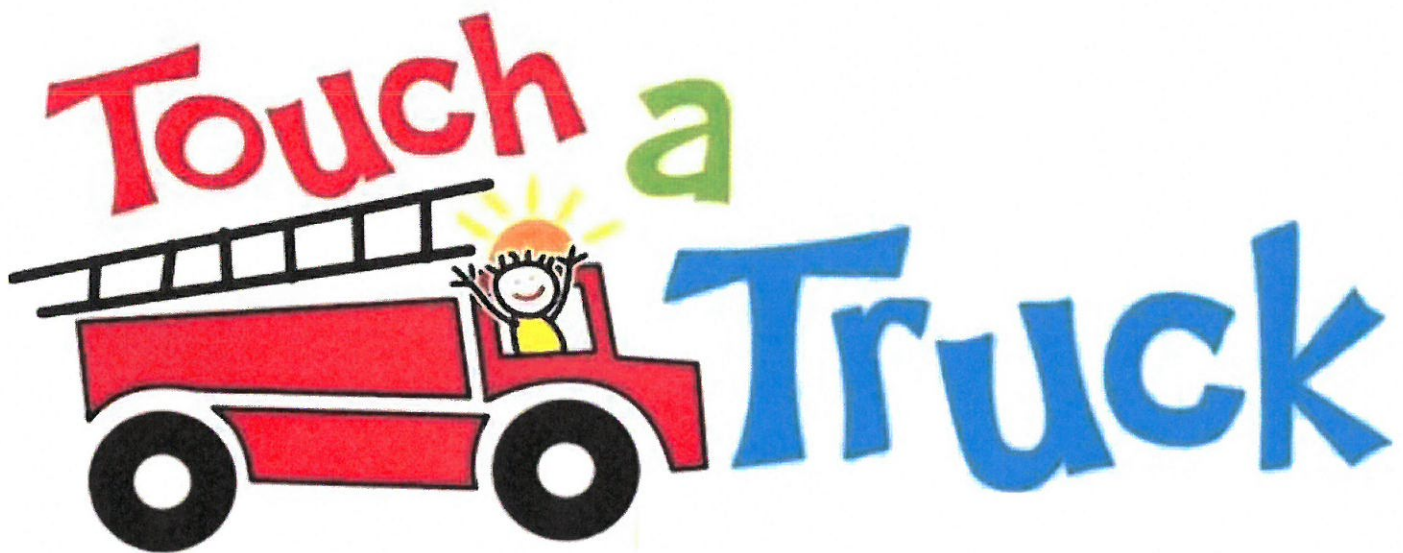
Putting Kids in the Drivers Seat

Turn imagination
into real-life with a
chance to climb into
fire engines, police
cars, ambulances,
garbage trucks and
more!

Friday, August 4th
10th Avenue Parking lot
of Guthridge Park

4:00 - 6:00

Bring a
nonperishable
food item to
donate to
HACAP's Food
Reservoir!



Hiawatha!TM
Say hello to a great place to live, work and play

WELCOME TO *the*

☆☆☆☆☆

IOWA STATE FAIR

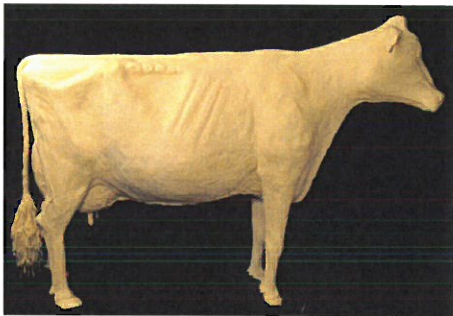
NOTHING COMPARES

Friends of Hiawatha Parks and Recreation Foundation's
 Charter Bus Trip to the Iowa State Fair
Thursday, August 17th, 2017

Join the Friends of Hiawatha Parks and Recreation Foundation for a trip to the world famous Iowa State Fair. A proud tradition since 1854, the Iowa State Fair is included in the *New York Times* bestseller, *1000 Places to See Before You Die*, and was the inspiration for the novel, *State Fair*, three motion pictures and a Broadway musical. Experience nearly 200 mouthwatering food choices, the famous Butter Cow, fabulous free entertainment and plenty of blue-ribbon competition.

Fee: \$30.00 per person includes Fair Ticket and Transportation
 Cash or Checks only! Checks can be made out to the Hiawatha Parks and Recreation Friends Foundation
 If under 18, must be accompanied by an adult.

Pick-up/Drop off Location: Bus departs from Hiawatha City Hall at 8:00am
 and will return back from Des Moines at 7:00pm



Name: _____ Age: _____

E-mail: _____ Phone: _____

Mailing Address: _____

Emergency Contact Name: _____ Relationship: _____ Phone: _____

Check or Cash

Every participant and/or legal guardian must read this waiver from. By signing this registration form, you are signifying that you have read, understand and abide by the terms and conditions of this waiver. By signing this registration form you acknowledge that there are risks of injury connected with participating in this program and its related activities and that you assume any and all risks associated with this activity. You further agree to release, waive, discharge and covenant to not sue the City of Hiawatha and the Foundation and any of its departments, workers, employees and directors, from any and all action, suits and demands whatsoever in law or in equity from demand, losses, damages or injury, including death, caused in whole or in part negligence of the release or otherwise from participating in Hiawatha programs or Foundation Events.

Signature(s) (if under 18 a legal guardian must sign for you): _____



Schedule of Events



August 26th-27th, 2017

Guthridge Park

Friday

6—9 8 Seconds Band & Kiwanis Concessions

9—11 Movie Under the Moon

Saturday

8 5K Fireman's Run

8—10 HiCREW Kiwanis Pancake Breakfast

11—9 Food and Beverage Vendors-Shriners, Girl Scouts, Ruby's Pizza,
Women's Auxiliary, Kona Ice, Cedar Ridge, Clock House Brewery

11—12 Hiawatha Parade

12—8 Activities for Kids & Adults

-Library-Large coloring book 12-3pm

- Macaroni Kid Children's Craft 12-3pm

- Iowa Kids Sight 12-3pm

-Junior Fire Fighter Obstacle 12-4pm

-Children's festival games 12-4pm

-Face Painting 12-5pm

-Rock Wall/Army Vehicles- National Guard 12-5pm

-Trackless Train 12-5pm

-Hiawatha Kids League Inflatable's 12-7pm

-Euro Bungee 12-7pm

- Smash a Car Legion Fundraiser 12-8pm

-Kids Tractor Pull 1:00pm registration, 1:30pm start time.

-Shriners Adult Bags Tournament 1:00pm

-Water balloon contest 2:00pm

- Culvers Ice Cream Eating Contest 3:00pm

-Clark Park Glow in the Dark Disc Golf Tournament 7:30pm

12--9 Entertainment

- Community Entertainment- 12-2pm

(CR Spirits 12pm, CRAG Gymnastics 1pm, Dancers Edge 1:30pm)

- K9 Demo with Reso and Officer Naak 2-3pm

-42 Romeo Rock Band (Army Band) 4-6pm

-Breakfast Club Band 6-9pm

9-9:30 Fireworks at Dusk!!!

MOVIES UNDER THE MOON

AUGUST 25TH AT 9PM

GUTHRIDGE PARK

THE OCEAN IS CALLING.



Disney
MOANA



Hiawatha Fireman's 5K

Saturday, August 26, 2017 @ 0800

Race starts at Guthridge Park (corner of Emmons Street and 10th Avenue)

Hiawatha Fireman's 5K - \$25.00 w/shirt (\$15.00 without shirt)



<https://hiawathafiremans5k1.racedirector.com>

NAME: _____ PHONE NUMBER: _____

CONTACT EMAIL: _____ SEX: M / F DOB: __/__/__

EMERGENCY CONTACT: _____ EMERGENCY PHONE _____

EMERGENCY Services Organization Affiliation: _____

T-SHIRT SIZE: MENS – Small – Medium – Large – XL – XXL – XXXL

I know that running or volunteering for a road race is a potentially hazardous activity, which could cause injury or death. I will not enter and participate unless I am medically able and properly trained and, by my signature, I certify that I am medically able to perform in this event and that I am in good health while being properly trained. I agree to abide by any decision of a race official relative to any aspect of my participation in this event, including the right of any official to deny or suspend my participation for any reason whatsoever. I assume all risks associated with running in this event, including but not limited to falls, contact with other participants, the effects of the weather, including high heat and/or humidity, traffic, and the conditions of the road, all such risks being known and appreciated. Having read this waiver and knowing these facts and in consideration of your accepting my entry, I, for myself and anyone entitled to act on my behalf, waive and release the Hiawatha Fireman's 5k, Hiawatha Firefighter's Association and City of Hiawatha and, all event sponsors and their representatives and successors from all claims or liabilities of any kind arising out of my participation in this event, even though that liability may arise out of negligence or carelessness on the part of the persons named in this waiver. I grant permission to all of the foregoing to use my photographs, motion pictures, recordings or any other record of this event for any legitimate purpose.

Signature: _____

Date: _____

Parent/Guardian Signature (if under the age of 18): _____

All participants and volunteers must sign this waiver to be admitted to the race.

Gentle Yoga

Hiawatha Community Center at 6PM

\$10 per class or 5 classes for \$40 punch card

September 5th

September 12th

October 3rd

October 17th

November 14th

November 21st

December 5th

BEGINNERS CLASS

WELCOMING ALL LEVELS & EXPERIENCE

FOR ADDITIONAL INFORMATION

PLEASE CONTACT

PIYOGIRL@HOTMAIL.COM