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April 6, 2018

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Ms. Cindy Kudrna
Finance Director
City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

Re: City of Hiawatha

Dear Ms. Kudrna:

Please find enclosed our invoices for services for the month of March 2018. Thank you for allowing our firm to represent the City of Hiawatha with its legal needs. Should you have any questions, please do not hesitate to give me a call.

Very truly yours,

LEDERER WESTON CRAIG PLC

Mark J. Parmenter

MJP/tb
Enclosures

118 Third Avenue SE, Suite 700
P.O. Box 1927 • Cedar Rapids, IA 52406
Phone: 319-365-1184 • Fax: 319-365-1186

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Please respond to Cedar Rapids office

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LEDERER WESTON CRAIG PLC

Suite 700, Higley Building 118 Third Avenue SE P.O. Box 1927 Cedar Rapids, IA 52406-1927
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TIN# 20-8617329
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March 31, 2018

Cindy Kudrna
City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

Invoice # 21709
Client # 000016158
Matter # 000000002
Billing through 03/31/2018

General Matters

Balance forward as of invoice dated: 02/28/2018	$2,141.50
Payments received since last invoice	2,141.50
Accounts receivable balance forward	$0.00

PROFESSIONAL SERVICES

03|01|2018	MJP	Meeting at City Hall with City Administrators and staff regarding Mercy agreement	1.00 hrs	165.00
03|01|2018	MJP	Review and comment on 24-page AIA Agreement with Fusion	2.40 hrs	396.00
03|02|2018	MJP	Review Hiawatha Code Chapter 131 and compare it with Cedar Rapids' Code; electronic communication to the City Administrator and City Clerk regarding same	0.40 hrs	66.00
03|02|2018	MJP	Meeting at City Hall with City Administrator, Fire Chief and City Clerk regarding mental health agreement; second meeting at City Hall with City Administrator, Council Member, City Clerk and Police Chief regarding possible regulation of firearms and accessories in the City	1.70 hrs	280.50

03|06|2018	MJP	Meeting at City Hall with City Administrator and Staff regarding procedure for development of City owned real estate and issues related to same	2.00 hrs	330.00
03|08|2018	MJP	Research whether Library Board or City should execute contracts for library project; follow up telephone conference with City Administrator regarding same	0.60 hrs	99.00
03|08|2018	MJP	Meeting at City Hall with Fusion regarding services agreement and revisions to same	1.40 hrs	231.00
03|14|2018	MJP	Dog Park: Receipt and review of Exchange Agreement between Level 22 and Linn County; forward same to City Administrator	0.20 hrs	33.00
03|16|2018	MJP	Review 9-page revised Wellness Program	0.30 hrs	49.50
03|16|2018	MJP	Finalize Agreement and Lease Agreement with Linn County regarding the Dog Park project; finalize the Agreement with Level 22; draft detailed electronic communication to Linn County's attorney, Level 22's attorney and Supervisor Harris to accompany same along with a proposed date for closing	0.50 hrs	82.50
03|16|2018	MJP	Receipt and review of 13-page revisions to Chapter 131 from the City Clerk; edit same and forward to City Clerk for consideration	0.50 hrs	82.50
03|20|2018	MJP	Lengthy telephone conference with City Clerk to finalize revisions to Taxi Cab Code	0.40 hrs	66.00
03|22|2018	SMP	Research re: availability of unemployment benefits and the pros/cons of terminating employment vs laying seasonal employees off.	0.60 hrs	93.00
03|28|2018	MJP	Receipt of electronic communication from Community Development Director with request to review Development Agreement in advance of discussion regarding Developer's failure to submit a request to the City to accept the improvements; review 6-page Development Agreement	0.30 hrs	49.50
03|28|2018	MJP	Telephone conference with Chief Marks regarding possible denial of Vendor license; review Chapter 122 regarding same	0.30 hrs	49.50

03|29|2018	MJP	Telephone conference with the Community Development Director and the City Engineer regarding issue with Developer and request to accept improvement and how to address same; further discussion regarding other City matters	0.30 hrs	49.50
03|30|2018	MJP	Electronic communication to City Administrator with update on Dog Park land transfer	0.20 hrs	33.00
				$2,155.50

Timekeeper Summary		Rate	Hours	Amount
Mark J Parmenter	Partner	165.00	12.50	$2,062.50
Shannon M Powers	Associate	155.00	0.60	$93.00
			13.10	$2,155.50

Billing Summary

Total professional services	$2,155.50
Total of new charges for this invoice	$2,155.50
Plus net balance forward	+$0.00
Total balance now due	**$2,155.50**

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March 31, 2018

Cindy Kudrna
City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

Invoice # 21710
Client # 000016158
Matter # 000000003
Billing through 03/31/2018

General Real Estate Matters

Balance forward as of invoice dated: 02/28/2018	$165.00
Payments received since last invoice	165.00
Accounts receivable balance forward	$0.00

PROFESSIONAL SERVICES

03|09|2018	MJP	Dog Park: Exchange communications with Assistant Linn County Attorney regarding language in the deed	0.20 hrs	33.00
03|19|2018	MJP	Taylor: Begin draft of Purchase Agreement	0.00 hrs	0.00
03|23|2018	MJP	Dog Park: Telephone conference with Level 22's attorney regarding status of documents, revisions to documents and closing	0.40 hrs	66.00
03|27|2018	MJP	Dog Park: exchange electronic communications with Level 22's attorney and Assistant County Attorney to set a conference call to finalize all agreements and set closing date	0.20 hrs	33.00
03|28|2018	MJP	Dog Park: Electronic communication to City Administrator with update on finalizing documents for Dog Park and closing on same	0.20 hrs	33.00

03|29|2018	MJP	Dog Park: Review Agreements with Linn County and Level 22 in advance of conference call with the Linn County Attorney and Level 22's attorney; lengthy telephone conference with the Linn County Attorney and Level 22's attorney seeking streamlined way to finalize agreements to complete transaction; follow up telephone conference with Community Development Director regarding same	0.80 hrs	132.00
				$297.00

Timekeeper Summary		Rate	Hours	Amount
Mark J Parmenter	Partner	165.00	1.80	$297.00
			1.80	$297.00

Billing Summary

Total professional services	$297.00
Total of new charges for this invoice	$297.00
Plus net balance forward	+$0.00
Total balance now due	**$297.00**

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March 31, 2018

Cindy Kudrna
City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

Invoice #	21711
Client #	000016158
Matter #	000000005
Billing through	03/31/2018

Municipal Traffic Matters

Balance forward as of invoice dated: 02/28/2018	$499.00
Payments received since last invoice	499.00
Accounts receivable balance forward	$0.00

PROFESSIONAL SERVICES

03|02|2018	SMP	Charles Rodney Joe Murphy: Prepare and send subpoena and corresponding letter to Chief Marks and Officer Bartels for trial date April 13, 2018.	0.30 hrs	46.50
03|05|2018	SMP	Melissa Oxley: Conference with Judge O'Brien Licht regarding the judgment rendered against Ms. Oxley and request Court set aside the judgment and dismiss; emailed copy of the Order of Disposition to Defendant	0.30 hrs	46.50
03|26|2018	MJP	Ashley: Review file in preparation for trial; travel to and from Linn County Courthouse for trial; prosecute speeding citation	1.00 hrs	165.00
03|30|2018	SMP	Luke Henry Martin: Review file in preparation to prosecute citation; Draft trial outline.	0.30 hrs	46.50

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March 31, 2018

Cindy Kudrna
City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

Invoice # 21712
Client # 000016158
Matter # 000000008
Billing through 03/31/2018

Water Dept General Matters

Balance forward as of invoice dated: 11/30/2017	$214.50
Payments received since last invoice	214.50
Accounts receivable balance forward	$0.00

PROFESSIONAL SERVICES

03|02|2018	MJP	Meeting with Water Superintendent regarding disclosure as it relates to the sale of vehicle; further discussion regarding water deposits and what to do with them when citizen has moved away with no contact information	0.30 hrs	49.50
03|15|2018	MJP	Receipt of Agreement from Water Superintendent for Mutual Aid and Assistance for IOWARN; review and comment on 10-page agreement; review Iowa Code Chapters 29 and other relevant code sections as referenced in the Agreement	1.30 hrs	214.50
03|16|2018	MJP	Telephone conference with Water Superintendent to go over IOWARN Agreement	0.40 hrs	66.00
				$330.00

Timekeeper Summary		Rate	Hours	Amount
Mark J Parmenter	Partner	165.00	2.00	$330.00

	2.00	$330.00

Billing Summary

Total professional services	$330.00
Total of new charges for this invoice	$330.00
Plus net balance forward	+$0.00
Total balance now due	**$330.00**

600-808-6499