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April 11, 2017

Ms. Cindy Kudrna
Finance Director
City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

Re: City of Hiawatha

Dear Ms. Kudrna:

Please find enclosed our invoices for services for the month of March 2017. Thank you for allowing our firm to represent the City of Hiawatha with its legal needs. Should you have any questions, please do not hesitate to give me a call.

Very truly yours,

LEDERER WESTON CRAIG PLC

Mark J. Parmenter

MJP/tb
Enclosures

118 Third Avenue SE, Suite 700
P.O. Box 1927 • Cedar Rapids, IA 52406
Phone: 319-365-1184 • Fax: 319-365-1186

4401 Westown Parkway, Suite 212
West Des Moines, IA 50266
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Please respond to Cedar Rapids office

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Suite 700, Higley Building 118 Third Avenue SE P.O. Box 1927 Cedar Rapids, IA 52406-1927
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March 31, 2017

Cindy Kudrna
City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

Invoice #	19289
Client #	000016158
Matter #	000000008
Billing through	03/31/2017

Water Dept General Matters

Balance forward as of invoice dated: 01/31/2016	$32.00
Payments received since last invoice	32.00
Accounts receivable balance forward	$0.00

PROFESSIONAL SERVICES

03|29|2017	MJP	Meeting with Marty and Sara regarding water department matters	0.20 hrs	32.00
				$32.00

Timekeeper Summary		Rate	Hours	Amount
Mark J Parmenter	Partner	160.00	0.20	$32.00
			0.20	$32.00

Billing Summary

Total professional services	$32.00
Total of new charges for this invoice	$32.00
Plus net balance forward	+$0.00
Total balance now due	**$32.00**

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March 31, 2017

Cindy Kudrna
City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

Invoice # 19288
Client # 000016158
Matter # 000000005
Billing through 03/31/2017

Municipal Traffic Matters

Balance forward as of invoice dated: 02/28/2017	$150.00
Payments received since last invoice	150.00
Accounts receivable balance forward	$0.00

PROFESSIONAL SERVICES

03|06|2017	MRD	Arthur Owens: Review ticket and prepare trial materials to prosecute citation for speeding	0.30 hrs	45.00
03|06|2017	MRD	Arthur Owens: Electronic correspondence with Officer Bartels regarding trial is still scheduled to proceed	0.20 hrs	30.00
03|16|2017	MRD	Sylvia Thurman: Prepare and send trial subpoena to Officer Bartels in preparation to prosecute citations for failure to obey a traffic control device and failure to have child restrained	0.20 hrs	30.00
03|21|2017	MRD	Opeyemi Ajayi: Prepare and send trial subpoena to Officer Alliare for prosecution of speeding citation	0.20 hrs	30.00
03|27|2017	MRD	Cadmus Paripuranam: Prepare trial materials to prosecute speeding citation	0.20 hrs	30.00

03|28|2017	MRD	Cadmus Paripuranam: Electronic correspondence from Officer Bartels inquiring whether trial is still on and respond to question from officer regarding amending citation to full speed captured at time of the offense	0.20 hrs	30.00
03|28|2017	MRD	Cadmus Paripuranam: Prepare and file notice of intent to amend citation to full amount of speed captured at time of offense	0.30 hrs	45.00
03|30|2017	MRD	Cadmus Paripuranam: Telephone call from Defendant inquiring as to notice of intent to amend citation and explain the same	0.20 hrs	30.00
03|30|2017	MRD	Cadmus Paripuranam: Travel to and from Linn County Courthouse to prosecute citation for speed, meet with defendant, accept his guilty plea, and go before court for same	1.00 hrs	150.00
				$420.00

Timekeeper Summary

		Rate	Hours	Amount
Megan R Dimitt	Associate	150.00	2.80	$420.00
			2.80	$420.00

Billing Summary

Total professional services	$420.00
Total of new charges for this invoice	$420.00
Plus net balance forward	+$0.00
Total balance now due	**$420.00**

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March 31, 2017

Cindy Kudrna
City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

Invoice # 19287
Client # 000016158
Matter # 000000003
Billing through 03/31/2017

General Real Estate Matters

Balance forward as of invoice dated: 02/28/2017	$64.00
Payments received since last invoice	64.00
Accounts receivable balance forward	$0.00

PROFESSIONAL SERVICES

03|27|2017	MJP	Review electronic communication from City Clerk regarding vacation, disposal and sale of City owned real estate; telephone conference with City Clerk regarding same	0.30 hrs	48.00
				$48.00

Timekeeper Summary		Rate	Hours	Amount
Mark J Parmenter	Partner	160.00	0.30	$48.00
			0.30	$48.00

Billing Summary

Total professional services	$48.00
Total of new charges for this invoice	$48.00
Plus net balance forward	+$0.00
Total balance now due	**$48.00**

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March 31, 2017

Cindy Kudrna
City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

Invoice #	19286
Client #	000016158
Matter #	000000002
Billing through	03/31/2017

General Matters

Balance forward as of invoice dated: 02/28/2017	$2,189.00
Payments received since last invoice	2,189.00
Accounts receivable balance forward	$0.00

PROFESSIONAL SERVICES

03|01|2017	MJP	Attend City Council meeting	0.60 hrs	96.00
03|01|2017	MJP	Meeting at City Hall with City Administrator regarding possible sale of City property	1.50 hrs	240.00
03|03|2017	MJP	Final review and edit of City's Policies and Procedures and Code of Ethics; forward same to the City Administrator and City Clerk for consideration	0.80 hrs	128.00
03|06|2017	MJP	Research Iowa Secretary of State website to confirm Robard, LLC still a going concern; research Linn County Recorder to confirm owner of subject property and legal describe of subject property, draft and prepare 4-page hold harmless agreement for Fire Department; forward same to Fire Chief and City Administrator for consideration	1.40 hrs	224.00
03|14|2017	MJP	Telephone conference with City Administrator regarding employee matters and other City matters	0.30 hrs	48.00

03|14|2017	MJP	Telephone conference with City Administrator regarding Ethic's Policy and related issues; further discussion regarding the possible sale of City property	0.50 hrs	80.00
03|15|2017	MRD	Travel to and from City Hall to attend council meeting	0.60 hrs	90.00
03|20|2017	MJP	Review letter from the City of Robins regarding extending the moratorium agreement; review Iowa Code Chapters 368 and 306; follow up telephone conference with City Administrator regarding same	0.70 hrs	112.00
03|21|2017	MJP	Conference at City Hall with City Administrator and staff regarding possible sale of retention pond and other City matters	1.40 hrs	224.00
03|23|2017	MJP	Receipt and review of right of redemption notices from City Clerk with request to review same; communication to City Clerk regarding same	0.20 hrs	32.00
03|29|2017	MJP	Meeting at City with City Administrator, City Clerk and other City Staff to discuss vacating City owned property, new Legislation, 28E Agreement with another municipality, City employee matters, Library contracts and other related matters	6.30 hrs	1,008.00
03|30|2017	MRD	Research whether state code requires notice be given to surrounding property owners when preliminary plat is submitted to municipalities	0.00 hrs	0.00
03|31|2017	MJP	Exchange electronic communications with Community Development Director regarding editing Chapter 165.67 and issues related to same	0.20 hrs	32.00
				$2,314.00

Timekeeper Summary

		Rate	Hours	Amount
Mark J Parmenter	Partner	160.00	13.90	$2,224.00
Megan R Dimitt	Associate	150.00	0.60	$90.00
			14.50	$2,314.00

Billing Summary

Total professional services	$2,314.00

Total of new charges for this invoice	$2,314.00
Plus net balance forward	+$0.00
Total balance now due	**$2,314.00**