



2015 - 2016 Fiscal Year Budget - Finance Department

Insights

July 1, 2015 marks the beginning of a new fiscal year for the City of Hiawatha. The city's finances are divided into 6 categories/funds, which include, General Fund, Special Revenue Fund, Tax-Increment Financing (TIF) Fund, Debt Service Fund, Capital Project Fund and Enterprise Fund.

The General Fund is the chief operating fund of the city. It supports operations including Police, Fire Ambulance, Library, Park and Recreation, Building, Mayor and Council, Clerk and Finance, City hall, Legal fees and Election expenses.

The Special Revenues Fund contains the proceeds from a specific source which are required by law to be accounted for separately and used for specific purpose. Included in the Special Revenue Fund are TIF revenues, Road Use Tax, Local Option Sales Tax and Employee benefits.

The TIF Fund is a special revenue fund that helps the city in achieving a variety of economic development goals, including job creation, growth in property values and protection of

the local tax base. TIF can also be used to finance public improvements (such as streets, sewers, water, sidewalks and other infrastructure).

The Debt Service Fund is dedicated for the payment of principal and interest on the city's long term debt. This is a special levy that the council approved in the budget to pay for our debt payments in FY16.

Capital Projects Fund is used to account for the resources used in the acquisition and construction of large capital projects including but not limited to street construction, water and sewer main extensions or repairs, equipment, building, land acquisitions and storm sewer installations or repairs.

The Enterprise Fund consists of the operations and maintenance of the city's utilities including water, sewer and storm sewer.

Illustrated in the chart below are the budget expenses by fund for the upcoming budget year of July 1, 2015 to June 30, 2016. As you can see the Capital Project Fund is the

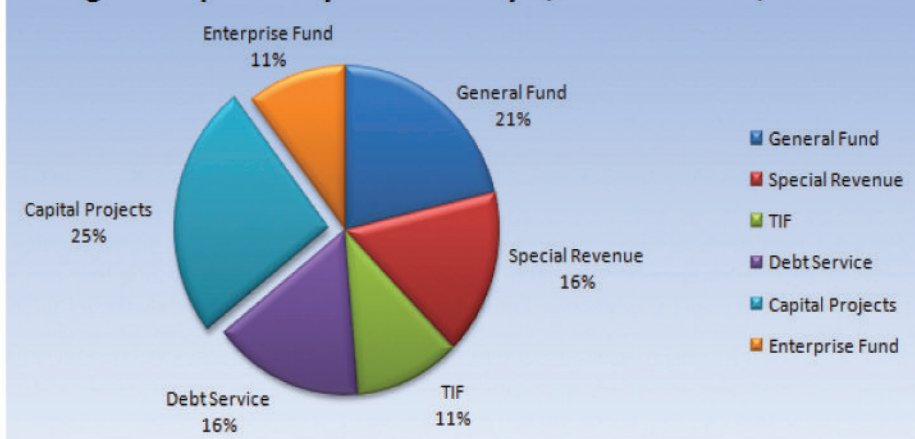
largest portion of the city's budget, 25% of the total budgeted expenses equaling \$5,058,900. General Fund is the next largest, at 21% of total or \$4,277,667. Special Revenue is next at 16% or \$3,279,770. Debt Service is at 16% or \$3,174,514, this includes the payments made for all of the city's debt. TIF expenses include payments of principal and interest on the city's debt and the Development Agreements that are in place to aid in economic development. The total operating budget for the city in the upcoming fiscal year is \$20,097,871.

At the March 4, 2015 regular council meeting, the City of Hiawatha City Council adopted the budget for the upcoming Fiscal Year 2016 that will begin July 1. Discussions began last fall with department managers and council members by setting priorities and goals for the coming year.

The City of Hiawatha elected officials have weighed the needs and benefits of projects and services against their associated costs. Some of the projects included in the FY16 budget include Water, Sewer and Storm Sewer improvements, updates in the Park and Recreation department, Library, Fire and Ambulance service and the Police department.

The tax rate will change from last year's rate of \$15.20 to \$15.40 per \$1,000 of assessed taxable valuation for the Fiscal year 2015-2016. The city's tax levy is a very important part of the residential property tax equation. A property owners' tax bill is determined when Linn County Assessor values a property and the state sets a "rollback," or what percentage of the value of property is subject to tax. The property value is then multiplied by the levies of the other jurisdictions with taxing authorities, such as the State of Iowa, Linn County, local school districts and Community Colleges.

Budgeted Expenses By Fund For July 1, 2015 - June 30, 2016





Our RAGBRAI crew is excited to announce Throwback Thursday as our theme for this year's overnight stop on July 23rd! Bring back the past and help us celebrate the night as we announce Dennis DeYoung as our headline entertainment for the night! The City of Hiawatha has been working with the RAGBRAI committees in developing the theme and logo for the past couple weeks. Throwback Thursday takes us back to the old banana seat bike and to the days of fun in the sun, a cool breeze on your face, music that makes us move and the sounds of laughter. On our day of RAGBRAI we are going to re-create Throwback Thursday memories for 25,000-30,000 riders, spectators, and volunteers.


We have four (4) executive committees with 19 subcommittees consisting of camping, food, beverages, entertainment, showers, sanitation/recycling, housing, hospitality, electrical, information, communication, treasurer, fundraiser, medical, public safety, etc. These committees are being formed as we speak and are in need of more volunteers. Volunteers will ensure Hiawatha can provide a safe and fun environment for all. If you enjoy or know someone who enjoys working alongside people who want to show what Hiawatha is made of, meet new people and have fun in the sun while doing it, you will want to contact us at 319-393-1515 ext. 251 or email parkdirect@hiawatha-iowa.com.

Find us on Facebook at RAGBRAI Hiawatha or follow us on Twitter @RAGBRAIHiawatha. Doug Wagner from WMT/iheart Radio is helping us count down the number of Thursday's until the riders arrive in Hiawatha. RAGBRAI webpage coming soon, where you can get all your information for the July 23rd event!



“How do I love thee? Let me count the ways....”

1. “The staff is friendly and very helpful. They are the best.” ~ Dian
2. “Fun and varied programs for all ages. Friendly staff.” ~ Joy
3. “The librarians are so pleasant and knowledgeable and help in any way they can.” ~ Bernie
4. “The people, the service, the programs, the books ... CDs, DVDs ... the place.” ~ Joan
5. “Always helpful when I come in.” ~ Scott
6. “Close by, helpful people, but could be bigger.” ~ Kathy

These are just a few of the many comments we received in a “Why I  the Hiawatha Public Library” survey.

People have loved the Hiawatha Public Library for over half a century. This month marks the 54th anniversary of the library!

The library continues to grow. Since moving to the present location in 1998 the library's circulation has grown from 84,659 in 1998-1999 to 267,044 in 2013-2014.

Besides growth in numbers, the library has also increased the variety of programs offered.



Hiawatha Public Library will be celebrating Poem in Your Pocket Day on April 30th as part of National Poetry Month. Stop in and pick up your very own copy of a poem to take home with you.

Hope United Church of Christ

Hope United Church of Christ, in Hiawatha was born in 1960 and the first unit of Hope was built in 1963. The sanctuary was built in 1991 and includes a stained glass window. The photo shows the ground breaking in 1963.



Hiawatha Farmers Market

The first 2015 Hiawatha Farmers Market is April 26, 2015! Come buy locally grown fruit and veggies as well as baked goods, honey, meat, handmade crafts & much more! Hiawatha's Farmers Market is from 11 A.M. to 2 P.M. on Sundays through October 24th.



The 3rd Annual Splash A Smile 5K will be held July 11, 2015 in Clark Park

in Hiawatha. This color filled run is put on by the Community Free Health Clinic in Cedar Rapids. 100% of the proceeds go back to the clinic and patients that need the assistance. Registration is available online at eventbrite.com. Sign up today!

March 4, 2015

Ordinance 824 - Chapter 9 Urban Renewal in its entirety providing that general property taxes levied & collected each year on all property located within Hiawatha Urban Renewal Area.
Ordinance 825 - Chapter 155 Building Code in its entirety to update to the 2015 International Code.
Ordinance 826 - Chapter 156 Plumbing Code in its entirety to update to the 2015 International Code.
Ordinance 827 - Chapter 157 Electrical Code in its entirety to update to the 2014 National Electrical Code.
Ordinance 828 - Chapter 158 Mechanical Code in its entirety to update to the 2015 International Code.
Ordinance 829 - Chapter 160 Fire Code in its entirety to update to the 2015 International Code.
Ordinance 820 - Chapter 163 Housing Code in its entirety to update to the 2015 International Code.
Ordinance 831 - Chapter 164 Property Maintenance Code in its entirety to update to

the 2015 International Code. Ordinance 832 - Chapter 166 Sign Code §166.17 Criteria for Sign Types, amending §166.19 Sign Regulation Matrixes I-VI, amending §166.27 Accessory Signs & amending §166.54 Definitions by adding requirements for Electronic Message Center Signs.

Resolution 15-036 - Adopt FY15-16 Budget.
 Resolution 15-037 - Fixing public hearing date (3/18/15 @ 5:30 pm) on the proposal to enter into a 5 year Development Agreement with PCRK Limited Partnership.
 Resolution 15-038 - Authorizing Fire Department to develop specs & proceed with solicitation of proposals for the replacement of Ambulance Unit M5.
 Resolution 15-039 - Approve the design of a new commercial development to the Hiawatha Desing Guidelines for the property located at 408 N Center Point Rd, as submitted by Bill Bennett for Barbers ETC.
 Resolution 15-040 - Award contract for the Sanitary Sewer

Jet/Vacuum Sewer Cleaning & Pipeline Video Inspection Program.
 Resolution 15-041 - Identifying the need for right of way located at 102 Fisher St for the completion of the Emmons St/ North Center Point Rd/Robins Rd Intersection Improvement project & authorizing staff to continue moving forward with purchase of land.
 Resolution 15-042 - Approve an Electronic Recycling Event with Midwest Electronic Recovery on Saturday, 4/25/15 from 9:00 A.M. - 11:00 A.M.
 Resolution 15-043 - Approve a Community Collection Event for Household Hazardous Waste on Saturday, 4/25/15 from 9:00 A.M. - 11:00 A.M. & authorizing the Mayor to sign the Memo of Understanding with Cedar Rapids/Linn Co. Solid Waste Agency.
 Resolution 15-044 - Approve a Community Shredding Day with Heartland Shredding on Saturday, 4/25/15 from 9:00 A.M. - 11:00 A.M.

March 18, 2015

Resolution 15-045 - Approve & authorize execution of a 5 year Development Agreement by & between the City of Hiawatha & PCRK Limited Partnership.
 Resolution 15-046 - Fixing date (4/1/15 @ 5:30 P.M.) for a meeting on the proposition to authorize a Loan Agreement & the issuance of Notes not to exceed \$1,200,000 General Obligation Capital Loan Notes.
 Resolution 15-047 - Fixing date (4/1/15 @ 5:30 P.M.) on the proposition to authorize a Loan Agreement & the issuance of Notes not to exceed \$250,000 General Obligation Capital Loan Notes.
 Resolution 15-048 - Fixing date (4/1/15 @ 5:30 P.M.) for a meeting on the proposition to authorize a Loan Agreement & the issuance of Notes not to exceed \$2,800,000 General Obligation Capital Loan Notes.
 Resolution 15-049 - Approve the plan of Improvements for Pines at Turtle Creek Fifth Addition.
 Resolution 15-050 - Approve Final Plat & authorize execution of a Development Agreement by & between the City of Hiawatha & Alvin Frey for Pines at Turtle Creek Fifth Addition.
 Resolution 15-051 - Approve an "At Your Own Risk" Building Permit to begin construction on a new commercial building located at 999

Boyson Rd.
 Resolution 15-052 - Authorize the purchase of 3 City bus shelters
 Resolution 15-053 - Approve & authorize execution of a RISE Grant Funding Agreement for the Industrial Ave Pavement Reconstruction & Storm Sewer Project.
 Resolution 15-054 - Supporting a Police Department Golf Outing Fundraiser on 8/9/15 with all proceeds strictly for the K-9 program.
 Resolution 15-055 - Supporting an Arbor Day Proclamation on 4/25/15 floating holiday.
 Resolution 15-056 - Supporting the Hiawatha Public Library's efforts to promote & raise funds for the library building expansion.
 Resolution 15-057 - Authorize 3 separate payments in connection with a condemnation hearing held on 3/4/15 awarding damages to property owners & tenants located at 89 & 93-95 N. Center Point Rd.
 Resolution 15-058 - Amend the City's Disposal of Fixed Assets Policies & Procedures by updating authority for disposing of city property & adding policies for donation of city property.
 Resolution 15-059 - Approve Final Pay Estimate #3 payment of \$141.46 to Chicago, Central & Pacific Railroad Company for the At-Grade Railroad Crossing repair located on Emmons Street.

April Calendar

- 01 City Council Meeting 5:30 pm
- 03 Holiday - City Hall Closed
- 04 Easter Egg Hunt 9:00 am Guthridge Park
- 08 Council Meeting airs 7:00 pm Channel 18
- 11 Live Healthy Iowa 5K Walk/Run
- 13 History Commission Meeting 1:30 pm
- 13 Board of Adjustment Meeting 6:00 pm
- 14 Parks Board Meeting 6:00 pm
- 14 Library Board Meeting 7:00 pm
- 15 City Council Meeting 5:30 pm
- 21 Water Board Meeting 5:30 pm
- 22 Council meeting airs 7:00 pm Channel 18
- 25 Earth Day Guthridge Park 9-11 am
- 26 Farmers Market Begins 11-2 pm Guthridge Park
- 27 Yard Waste & Brush Pick up Begins
- 27 P&Z Meeting 5:30 pm

May Calendar

- 02 Garage Sales
- 03 Farmers Market 11-2 pm Guthridge Park
- 04 Amnesty Pick up
- 06 City Council Meeting 5:30 pm
- 10 Farmers Market 11-2 pm Guthridge Park
- 11 History Commission Meeting 1:30 pm
- 11 Board of Adjustment Meeting 6:00 pm
- 12 Parks Board Meeting 6:00 pm
- 12 Library Board Meeting 7:00 pm
- 13 Council meeting airs 7:00 pm Channel 18
- 17 Farmers Market 11-2 pm Guthridge Park
- 19 Water Board Meeting 5:30 pm
- 20 City Council Meeting 5:30 pm
- 22 Hiawatha Bike Rodeo & Parade 4:30 - 9 pm Guthridge Park
- 24 Farmers Market 11-2 pm Guthridge Park
- 25 Holiday - City Hall Closed
- 25 P&Z Meeting 5:30 pm
- 27 Council meeting airs 7:00 pm Channel 18
- 31 Disc Golf Clinic 1 - 3 pm Fay Clark Park
- 31 Farmers Market 11-2 pm Guthridge Park

City Wide Spring Cleanup & Recycling Events

Mark your calendars because you don't want to miss all of the City Wide Spring Cleanup and Recycling events coming soon:

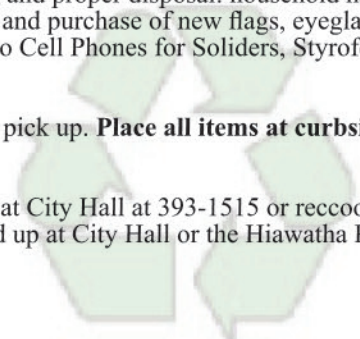
- **Saturday, April 25, 2015 9:00 A.M. - 11:00 A.M.** - Earth Day collection event held in the 10th Avenue parking lot at Guthridge Park. Open to all Hiawatha residents to drop off the following items for recycling and proper disposal: household hazardous waste, electronic equipment, documents and CD's for shredding, unservicable flags and purchase of new flags, eyeglasses and hearing aids, prescription/medication waste, gently used cell phones to be donated to Cell Phones for Soliders, Styrofoam peanuts and Styrofoam sheets.



- **Monday, April 27, 2015** - Leaves, brush and yard waste pick up. **Place all items at curbside by 7:00 A.M.**
- **Saturday, May 2, 2015** - Garage Sales. Contact Ambyr at City Hall at 393-1515 or reccoordinator@hiawatha-iowa.com to add your address to the garage sale list. Maps can be picked up at City Hall or the Hiawatha Public Library on Friday, May 1, 2015.

- **Monday, May 4, 2015** - Amnesty Pick up. **Place all items at curbside by 7:00 A.M.**

Visit the Hiawatha website at www.hiawatha-iowa.com for a complete list of items that will be accepted at the Earth Day Event and additional details on yard waste pick up, garage sales and amnesty pick up.



Sign Grant

In February, the City applied for and received an in kind grant for sign replacement in the City.

These signs are regulatory signs consisting mainly of stop, yield and speed limit. The grant will supply the City with \$3,476 worth of signs, posts and hardware.



The signs we are replacing have to be maintained to a minimum reflectivity according to the Manual for Uniform Traffic Control Devices.

As part of our Sign Maintenance Policy, over the next 5 years we will be replacing various regulatory signs throughout the City. The signs we just received will be the first phase of our maintenance plan.



Backflow Prevention Devices

REMINDER TO HIAWATHA RESIDENTS: If you have a Backflow Prevention Device on your water line, please remember that this needs to be tested yearly (preferably in the spring) by a registered technician per City Ordinance.

Inspection forms may be picked up at City Hall or your registered technician should have similar forms. In addition to this, any new building in Hiawatha requiring a Backflow Prevention Device must register the device through the City. Forms can be found at City Hall from either the Community Development Department or Water Department. If you have any questions, please call the Water Department at 319-393-5556 opt. #4.

The Importance of Flushing Water Lines

If the Residents of Hiawatha notice the Water crew working at fire hydrants and see water running into the street, you may think that the Department is ignoring its own philosophy on conserving water. The process of periodically "flushing" fire hydrants, however, is an important preventive maintenance activity. Although it may appear to waste water, this process is part of a routine maintenance program necessary to maintain the integrity of the water system and to continue to deliver the highest quality water possible to our customers.

Flushing the water system on a routine basis removes sediment from lines and keeps the entire distribution system refreshed. Hiawatha Water Department maintains over 40 miles of domestic water lines throughout the City.

As a result of the flushing procedure, residents in the immediate vicinity of the work may experience temporary discoloration of their water. This discoloration consists primarily of harmless silt or deposits and does not affect the safety of the water. The water is still drinkable. If you experience discoloration in your water after crews have been flushing in your neighborhood, clear the pipes in your own home by running all water faucets for a minute or two. We also advise to postpone doing your laundry until all internal pipes have been cleared.

This same philosophy of water line preventive maintenance is one that you should use in your own home. Your home's water heater should be drained and flushed at least once a year to keep it working efficiently and to protect the quality of water inside your home. Also, if you go out of town and there is no water use in your home for a week or more, when you return it's always a good idea to run all your faucets for a minute or so before using the water. This ensures that you don't use any stagnant water that may have developed in your home's pipes while you were away.



Starting Monday, April 20, 2015 through Friday, May 22, 2015, weather permitting, Hiawatha Water Department will be flushing hydrants.

Adoption of Building Codes

The City of Hiawatha has completed its process for the adoption of the 2015 International Model Building Codes (I-Codes). These codes took effect in Hiawatha on March 14th, 2015. The adoption of the 2015 I-Codes will facilitate uniformity in the Corridor as they have already been adopted in Marion and are scheduled to be adopted in Cedar Rapids this year.

It is important for building codes to be regularly updated. The most current codes recognize the newest construction methods, materials and life safety standards available, create more options and versatility in new and existing construction projects, and facili-

tate uniformity when adopted regionally. These benefits enhance public safety in the built environment and at the same time make it easier for contractors to work in multiple jurisdictions with minimal code related disruptions.

The process for adopting the I-Codes begins with the development of the codes through the International Codes Council (ICC). The codes are developed by ICC in a process which includes industry and governmental input. The local jurisdictions of Hiawatha, Marion and Cedar Rapids are among ICC's government members and as such participate in the development of these codes. Construction industry stakeholders such as manufacturers, designers, and contractors along with government regulators alike, propose and decide on changes to

the International Codes. The process includes committee hearings, public hearings and membership votes over a three year period. Consequently a new set of codes is published for adoption every three years.

This intense process of code development on a national level allows local code development and new code adoptions to be streamlined. In the past each jurisdiction was responsible for writing and maintaining their codes from start to finish. It was a costly labor intensive and time consuming process for each city. This Hiawatha code adoption included city staff participation in a process initiated by the City of Marion. The committee structures included representation from the Appeals Board of the City of Marion, city staff from Marion, Robins, Cedar Rapids, Linn County and Hiawatha,

along with representatives from the construction industry. After participating in the committee process the Hiawatha Community Development Department developed adoption ordinances for the 2015 Building Code, Fire Code, Residential Code, Mechanical Code, Plumbing Code, Property Maintenance Code, Housing Code and the 2014 National Electrical Code. The guidelines for the ordinances included these objectives:

- Strive to be uniform in the Corridor area
- Limit the cost impact on construction
- Maintain present life safety and sanitation standards
- Adopt the I-Codes with minimal changes as these codes reflect national consensus

The Building Codes adoption process culminated with the Hiawatha City Council public hearing and subsequent passage of the ordinances incorporating the new model codes into the Hiawatha Code of Ordinances on March 4, 2015. The I-codes are now in place for the 2015 building season and can be purchased at www.iccsafe.org. The new building code ordinances for Hiawatha are available on our website at www.hiawatha-iowa.com



City Employees Attend Annual Stand Down Safety Day

On March 11, city employees attended Stand Down Safety Day held at City Hall. Stand Down Safety Day is held annually as a reminder of the importance of safe work practices as well as promoting overall health and wellbeing. Having safety practices in place such as individual departments talking about safety as they see potential risks arise and requiring employees to attend Stand Down Safety Day and quarterly safety training sessions, is important to provide necessary education on performing tasks safely and reducing and avoiding the risk of danger. These types of safety practices also help increase employee awareness of a safe and healthy environment.

During Stand Down Safety Day employees attended training sessions including tips for reducing stress and stretching

exercises presented by Jane Thurm from Holistic Pilates of Cedar Rapids. The Hiawatha Fire Department provided training on Bloodborne Pathogens to help protect workers who may come in contact with blood or other potentially infectious materials while performing their job duties. Mike Whitmore of OSHA presented information on slips, trips and falls prevention.



The Hiawatha Police Department with the help of Tom Daubs from the Marion Police Department, presented the last training session of the day when they lead employees through ALICE training. This was the first time Hiawatha employees

experienced ALICE, which for those of you who aren't familiar with this training, ALICE stands for Alert, Lockdown, Inform, Counter and Evacuate. The city felt it was important to provide ALICE training to employees to prepare them with survival techniques to implement during an active shooter or intruder situation. The ALICE session included classroom presentation followed by four live scenarios using the concepts learned during the training. During the scenarios, Jud Starn, Hiawatha Reserve Officer enacted the part of the bad guy using a simulation gun which fired blanks. Access to City Hall was blocked while the scenarios were being performed for the safety of both the public and the employees.



City of Hiawatha
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 Fax: 319-393-1516
 www.hiawatha-iowa.com

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First Construction Company

First Construction has developed an outstanding reputation for building exceptional homes with a commitment to integrity, quality and customer satisfaction.



We not only provide a large selection of plans, but offer the option to custom build in our neighborhood or yours.

FCC incorporates many green building practices to create homes that are more energy efficient with improved indoor air quality that helps the earth and lowers your utility bills!

UnityPoint Clinic - Pediatrics - Hiawatha

At UnityPoint Clinic - Pediatrics - Hiawatha we offer a number of board certified, respected pediatricians for you and your family to choose from. We want to make sure that the provider you choose is right for you and your family. Your child's health is our number one priority and we encourage routine health exams for your growing child.

Dr. Lance Goodall, Kristin DeVore, ARNP, and Keeli Irwin, ARNP are welcoming new patients at this time.

Our office is conveniently located off I-380 at 1075 North Center Point Road.

Please call
 (319)743-1440
 to schedule an
 appointment for
 your child.



City Directory

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