F5ab

City Clerk's Office
Hiawatha City Hall
101 Emmons Street
Hiawatha, Iowa 52233

Memo

To: Mayor and City Council
From: Kelly Kornegor, City Clerk
Date: April 5, 2017
Re: Mosquito Control Services for the 2018 Season

The City Clerk's Office sent out requests for quotations as well as published a notice of bids for mosquito control services for the 2018 season. Two bids were received, one from Schendel Pest Control located in Marshalltown and one from Mosquito Control located in Rolfe. (See attached bid matrix).

As a part of our bid request we asked that the companies not only bid for the summer city-wide spraying program including request spraying before community events such as concerts in the park and the Hiawatha Fun Fest, but we also asked the companies to bid an Integrated Pest Management Program if available.

As you know Mosquito Control of Iowa has been performing city wide mosquito control services in Hiawatha for at least 13 consecutive years. For the last six years, the city signed an agreement with Mosquito Control for an Integrated Pest Management Program at a cost of $20,000.00, including ground spraying, aerial surveying availability, integrated pest management, larvacide monitoring, adulticiding to control adult mosquitoes, several varieties of contact and residual spraying equipment, and up to eight to ten spraying treatments.

Mosquito Control of Iowa has kept their pricing the same for the last six years of service, they are extremely knowledgeable in the field of mosquito control, and have done a great job of providing mosquito control services in past years.

Schendel Pest Control does their city-wide spraying using a ULV (ultra low volume) machine from the back of a truck. They do not have various types of equipment and treatments or the ability to go into the parks and wooded areas.

Staff recommendation is to enter into a new agreement with Mosquito Control for a full Integrated Pest Management Program at a cost of $20,000.00 for the 2018 season, to allow for greater mosquito control measures throughout the city.

Thanks for your consideration of this item. Let me know if you have any questions or concerns.

2018 Mosquito Control Bids

Company	Services	Pricing
Mosquito Control of Iowa located in Rolfe, Iowa	Integrated Pest Management Program: Surveying for mosquito breeding areas, larvaciding, monitoring and adulticiding. Combination of treatments based on NEPDES permit throughout the program season. Price includes spraying for City events.	**Full Program Price for 2018 Season:** $20,000.00
Schendel Pest Control located in Marshalltown, Iowa	Spraying done using ULV (ultra low volume) machine from the back of a truck. During spray they attempt to cover all accessible alleys and streets and city park and recreation areas.	**Spraying city wide:** $1,850.00 for city wide ground spraying including mobile home parks. **Request Sprays:** $575.00 each

DRAFT

April 6, 2018

Mosquito Control of Iowa
Attention: Matt Welter
402 Broad Street
Rolfe, Iowa 50581

Dear Matt:

At the April 4, 2018 City Council meeting your proposal for the full Integrated Pest Management program was accepted for Mosquito Control services to be completed during the 2018 season. I have prepared a contract for your review and signature. **Please return one signed copy for my files.**

The following items will need to be submitted to the City Clerk's office before you start work within the City of Hiawatha:

- Copy of your Certification of Liability Insurance with limits of $1,000,000.00 per occurrence and the City listed as additional insured

- Copy of your MSDS for the chemicals used

Below is the list of special events this summer that we would like you to conduct spraying treatments before they occur:

- Concerts in Guthridge Park on August 3, August 10, August 17, August 24, and August 31
- Movie in Guthridge Park on July 27
- Hiawatha Fun Fest in Guthridge Park August 25

Contact residents who have requested a call before spraying begins.

Please notify City staff at least 48 hours in advance of performing any mosquito spraying so that a press release can be sent out to the citizens to inform them.

Thank you for your continued interest in our projects.

Sincerely,

Kelly Kornegor
City Clerk

DRAFT

RESOLUTION NO. 18-
City Council

RESOLUTION AWARDING CONTRACT
2018 MOSQUITO CONTROL

WHEREAS, the City of Hiawatha received quotations from two (2) qualified companies to perform mosquito control services for the 2018 season as follows:

Mosquito Control of Iowa: Full Integrated Pest Management Program including ground and aerial surveying (used at discretion), integrated pest management, larvacide monitoring and up to eight to ten treatments at a rate of $20,000.00 for the 2018 season, and

Schendel Pest Control: Spraying done with ULV (ultra low volume) machine from the back of a truck at a rate of $1,850.00 for city wide ground spraying including mobile home parks and $575 per spray for request spraying, and

WHEREAS, Funding in the amount of $20,000.00 has been budgeted in the General Fund for the 2018 mosquito control services and purchase of the full Integrated Pest Management program as presented by Mosquito Control will allow for greater mosquito control measures throughout the City while also allowing Staff to remain within budgeted funding, and

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HIAWATHA, IOWA, to extend a contract for mosquito control services with Mosquito Control of Iowa of Rolfe, Iowa at a cost of $20,000.00 for a full Integrated Pest Management program including ground surveying (also have ability to do aerial surveying), integrated pest management, larvacide monitoring, adulticiding, and up to eight to ten treatments for the 2018 season including event spraying.

BE IT FURTHER RESOLVED to authorize proper City Officials to secure appropriate insurance certificates and sign contract agreement.

AYES:
NAYS:
ABSENT:

PASSED AND APPROVED this 4th day of April, 2018.

_____
Bill Bennett, Mayor

ATTEST:

_____
Kelly Kornegor, City Clerk

DRAFT

CITYWIDE MOSQUITO CONTROL AGREEMENT 2018

THIS AGREEMENT is made this 4th day of April, 2018, by and between, and the CITY OF HIAWATHA, IA, in consideration of the following terms and conditions:

SECTION 1. TERMS OF AGREEMENT. This Agreement shall be in effect the 2018 mosquito season. This Agreement shall continue until terminated by either the Contractor or the City of Hiawatha upon 30 days written notice to the other party. All work performed by the Contractor for the City of Hiawatha shall be covered by this Agreement until such time as it has been terminated.

SECTION 2. SCOPE OF WORK. Contractor will provide a full Integrated Pest Management program including ground and aerial surveying (at company discretion), integrated pest management, larvacide monitoring, adulticiding, and up to eight to ten treatments for the 2018 season. Contractor further agrees to conduct spraying treatments, ground and/or aerial for the entire city limits, including the mobile home parks before the following City event dates:

- Concerts in Guthridge Park on August 3, August 10, August 17, August 24, and August 31
- Movie in Guthridge Park on July 27
- Hiawatha Fun Fest in Guthridge Park August 25

The City will notify Contractor when adjustments to the scope of services may be needed.

SECTION 3. FEE SCHEDULE AND METHOD OF PAYMENT. The City of Hiawatha shall pay Contractor for services performed at the total rate of $20,000.00 for the 2018 season.

SECTION 4. NO EMPLOYER-EMPLOYEE RELATIONSHIP. Contractor understands and agrees that an employer-employee relationship does not exist between the City of Hiawatha and the Contractor and that worker's compensation coverage is the sole responsibility of the Contractor. It is also understood by the City of Hiawatha and the Contractor that Contractor is solely responsible for all tax withholding and other provisions of the Internal Revenue Service and tax code.

SECTION 5. INSURANCE. Contractor will carry comprehensive general liability insurance with minimum liability limits of $1,000,000.00 per occurrence. Proof of insurance shall be provided to the City of Hiawatha before any work begins.

SECTION 6. CONTRACT DOCUMENTS. This Agreement constitutes the entire understanding between the parties making all other representation null and void.

CITY OF HIAWATHA	**Mosquito Control of Iowa**
_____	_____
Bill Bennett, Mayor	Matt Welter