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City Clerk's Office
Hiawatha City Hall
101 Emmons Street
Hiawatha, Iowa 52233

Memo

To: Mayor and City Council

From: City Clerk Kelly Kornegor

Date: March 27, 2018

Re: Special Events Request from the Hemophilia of Iowa Foundation – Clot Trot Race

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Pete Goedken on behalf of the Hemophilia of Iowa Foundation has submitted a special event request to hold their 5th annual Clot Trot 5K race in the City of Hiawatha on October 6, 2018.

The race will be held from 9:00 a.m. – 10:00 a.m. and the request includes use of the grounds, trail, and pavilion at Clark Park, sidewalk on Edgewood Road and Progress Drive. Map and application are attached.

The Parks and Recreation Department, Fire Department and Police Department have all reviewed and approved this special event request. Neither police nor fire is requiring additional coverage beyond normal traffic control and EMS ambulance standby services.

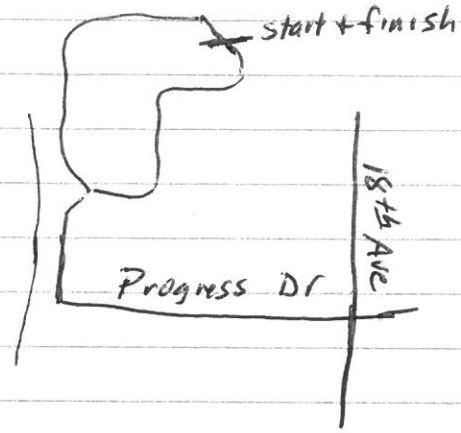
We ask for your approval of the special event application submitted by Pete Goedken on behalf of the Hemophilia of Iowa Foundation to hold the 5th annual Clot Trot 5K race in the City of Hiawatha on October 6, 2018.

Mr. Goedken plans to attend the City Council meeting to address any questions.

Thank you for your consideration of this matter.

Clot Trot

Clark Park



We would like to start and finish the 5K race in Clark park. It would be a 2 lap course that will go onto Progress Dr and turn around and go back to trail at Clark park.

We would also like to rent out the pavilion for the morning. The race would start at 9:00 am.

We would like to set up tabels for vendors to come and hand out information.

Pete Goedken
319-899-1826

CITY OF HIAWATHA POLICE DEPARTMENT
Special Events
101 Emmons Street
Hiawatha, Iowa 52233
(319) 393-1212

APPLICATION FOR VOLUNTEER OFF-DUTY POLICE SERVICES PERMIT FOR TEMPORARY JOB AND RELEASE

For purposes of this application, the term "Volunteer Officer" shall mean a City of Hiawatha law enforcement officer who is hired by an applicant to perform off-duty police services for compensation provided by the applicant.

Date of Application: 1/31	E-Mail Address (mandatory): peter.goedken@pepsico.com
Name of Applicant-Business: Hemophilia of Iowa	
Name of Authorized Agent Requesting Permit: Pete Goedken	
Address of Applicant: 225 15th Ave Court Hiawatha, Iowa 52233	
Telephone: 319-899-1826	Fax:
Job Location: Pepsi	
Period of Temporary Job: Begin Date: Oct 6 End Date: Oct 6	Please specify: M T W TH F SA SU Please specify: M T W TH F SA SU
Begin Time: 9:00 AM/PM	End Time: 10:00 AM/PM Total Hours: 1
Onsite Contact Person: Pete Goedken	Telephone
Total attendance expected? 125	Will alcohol be served? Circle: Yes No
Number of Volunteer Officer(s) Requested: 1	

Description of event: 5K run at Clark park.