HALL & HALL ENGINEERS, INC.

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July 12, 2017

Cindy Kudrna
Finance Director
City of Hiawatha, Iowa

Re: Fee Statement – June 2017

Dear Ms. Kudrna:

Enclosed is a fee statement for services rendered through June 30, 2017. The items addressed include:

4089-16-01:WO6 Boyson Road Capacity Improvements ($5,235.25)

We completed the final plan of improvements, project manual, and engineer's estimate, and submitted to Rapids for bidding. We met with a representative from Traffic Control Corporation to review existing signal equipment and needs. Project bids on 7/13/17.

4089GEN-17 General Engineering Services ($1,023.25)

Storm Water ($34.50)

We located old documents and provided a storm water report to another engineer for the UPS site.

Streets ($.5)

We made some additional minor revisions to the CMPO funding application for the Tower Terrace Road Interchange.

Annexation Services ($919.75)

We prepared the annexation exhibits and legal descriptions, and met with City staff.

If you have any questions about this invoice or any of the items we have been working on, please don't hesitate to give me a call.

Sincerely,

Matt Johnson, P.E.

HALL & HALL ENGINEERS, INC.

Civil Engineering • Landscape Architecture • Land Surveying • Land Development

Leaders in Land Development Since 1953

1860 Boyson Road, Hiawatha, IA 52233
Tel: 319-362-9548 • Fax: 319-362-7595
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Invoice

CINDY KUDRNA
CITY OF HIAWATHA, IOWA
CITY HALL
101 EMMONS ST.
HIAWATHA, IA 52233

Invoice Date: Jun 30, 2017
Invoice Num: 112245
Billing Through: Jun 30, 2017

BOYSON ROAD CAPACITY IMPROVEMENTS (4089-16-01:WO6) - Managed by (MATT JOHNSON)

Contract Type: Hourly Not to Exceed
Contract Maximum: $19,650.00

Services	Date	Hours	Rate	Amount
DRAFTING/CAD				
▶ DESIGN ENGINEER II	6/1/2017	4.25	$93.00	$395.25
▶ DESIGN ENGINEER II	6/2/2017	5.00	$93.00	$465.00
▶ DESIGN ENGINEER II	6/5/2017	1.00	$93.00	$93.00
▶ DESIGN ENGINEER II	6/7/2017	5.00	$93.00	$465.00
DRAFTING/CAD Total:		**15.25**		**$1,418.25**
P.O.I.				
▶ PROJECT MANAGER II	6/1/2017	2.00	$138.00	$276.00
▶ PROJECT MANAGER II	6/2/2017	1.25	$138.00	$172.50
▶ PROJECT MANAGER II	6/6/2017	1.75	$138.00	$241.50
▶ PROJECT MANAGER II	6/7/2017	2.50	$138.00	$345.00
▶ PROJECT MANAGER II	6/12/2017	2.00	$138.00	$276.00
▶ PROJECT MANAGER II	6/13/2017	5.00	$138.00	$690.00
▶ PROJECT MANAGER II	6/14/2017	1.50	$138.00	$207.00
P.O.I. Total:		**16.00**		**$2,208.00**
PROJECT ADMINISTRATION				
▶ ASSOCIATE TEAM LEADER II	6/22/2017	0.50	$113.00	$56.50
▶ PROJECT MANAGER II	6/20/2017	0.75	$138.00	$103.50
▶ PROJECT MANAGER II	6/21/2017	1.50	$138.00	$207.00
▶ PROJECT MANAGER II	6/22/2017	0.50	$138.00	$69.00
▶ PROJECT MANAGER II	6/30/2017	0.50	$138.00	$69.00
PROJECT ADMINISTRATION Total:		**3.75**		**$505.00**
PROJECT MANUAL PREPARATION				
▶ PROJECT MANAGER II	6/14/2017	5.50	$138.00	$759.00
▶ PROJECT MANAGER II	6/15/2017	2.50	$138.00	$345.00
PROJECT MANUAL PREPARATION Total:		**8.00**		**$1,104.00**

Total Service Amount: **$5,235.25**

AMOUNT DUE THIS INVOICE: **$5,235.25**

This invoice is due upon receipt

301-750-6711

4089-16-W6

Account Summary

Services BTD	Expenses BTD	Last Inv Num	Last Inv Date	Last Inv Amt	Last Pay Amt	Prev Unpaid Amt
$ 16,372.25	$ 2.25	112139	5/31/2017	$ 3,586.50	$ 3,586.50	$ 0.00

Total Amount Due Including This Invoice: **$5,235.25**

Credit Card Type(check one): ____ Visa ____ MasterCard
Credit Card Account #: _____
Credit Card V-Card # (back of card):_____
Credit Card Expiration Date):_____
Name as it Appears on Credit Card:_____
Payment Amount: $ (US Dollars): _____
Cardholder Signature:_____ Date: _____

Hall & Hall Engineers, Inc. 112246

General Engineering		Reimb Split out	Total	General Ledger Code	
General		$816.25	$816.25	001-650-6407	
			$0.00	301-750-6407	
Development/P & Z			$0.00	001-540-6407	
Street		$69.00	$69.00	301-750-6407	
Contractual/Dick Ransom		$103.50	$103.50	301-750-6407	Annexation
Fire			$0.00	001-150-6499	
Library			$0.00	001-410-6499	
Water			$0.00	600-810-6499	
Building			$0.00	001-170-6407	
Sanitary Sewer			$0.00	610-815-6407	
Storm Sewer		$34.50	$34.50	740-865-6407	
Parks			$0.00	001-430-6499	
	$0.00	$1,023.25	**$1,023.25**		

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CINDY KUDRNA
CITY OF HIAWATHA, IOWA
CITY HALL
101 EMMONS ST.
HIAWATHA, IA 52233

Invoice Date: Jun 30, 2017
Invoice Num: 112246
Billing Through: Jun 30, 2017

HIAWATHA GENERAL SERVICES (4089GEN-17:) - Managed by (MATT JOHNSON)

Project ID	Phase Description	% of Total Fee	Contract Amount	% Complete	Previously Billed	Amount Due Expenses	Amount Due Services
4089GEN-17:7	STORM WATER				$0.00	$0.00	$34.50
Date	**Description**				**Hours**	**Rate**	**Amount**
6/9/2017	PROJECT ADMINISTRATION				0.25	$138.00	$34.50
4089GEN-17:8	STREETS				$1,173.00	$0.00	$69.00
Date	**Description**				**Hours**	**Rate**	**Amount**
6/6/2017	PROJECT ADMINISTRATION				0.50	$138.00	$69.00
4089GEN-17:ANNE)	HIAWATHA GENERAL SERVICES ANNEXATION				$976.50	$103.50	$816.25
Date	**Description**				**Hours**	**Rate**	**Amount**
6/1/2017	PROJECT ADMINISTRATION				0.50	$113.00	$56.50
6/5/2017	PROJECT ADMINISTRATION				2.50	$113.00	$282.50
6/5/2017	PROJECT ADMINISTRATION				1.00	$110.00	$110.00
6/6/2017	PROJECT ADMINISTRATION				1.00	$113.00	$113.00
6/14/2017	PROJECT ADMINISTRATION				2.25	$113.00	$254.25

Amount Due This Invoice: **$1,023.25**

This Invoice is due upon receipt

Account Summary

Billed To Date	Paid To Date	Balance Due
$ 3,979.57	$ 2,956.32	$ 1,023.25

Credit Card Type(check one): ____ Visa ____ MasterCard
Credit Card Account #: _____
Credit Card V-Card # (back of card): _____
Credit Card Expiration Date): _____
Name as it Appears on Credit Card: _____
Payment Amount: $ (US Dollars): _____
Cardholder Signature: _____ Date: _____

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Hall & Hall Engineers, Inc.
1860 Boyson Rd.
Hiawatha, IA 52233-
Tel: 319-362-9548 Fax: 319-362-7595

Customer ID: HIAWATHA - *CITY OF HIAWATHA, IOWA*

** = Invoiced (mouse over for #), ✓ = Marked as Billed*

Date	Description	Hrs	B-Hr/Unit	Bill Rate	Amount	*
Project ID - Name (Manager): 4089GEN-17:7 - *HIAWATHA GENERAL SERVICES - STORM WATER* **(MATT JOHNSON)**						
Services:						
Employee						
MATT JOHNSON - *MATT JOHNSON*						
6/9/2017	PROJECT ADMINISTRATION	0.25	0.25	$138.00	$34.50	
	Locating old drainage report for UPS Site development					
	MATT JOHNSON Total:	**0.25**	**0.25**		**$34.50**	
	Employee Total:	**0.25**	**0.25**		**$34.50**	
	Services Total:	**0.25**	**0.25**		**$34.50**	
	Project 4089GEN-17:7 Total:	**0.25**	**0.25**		**$34.50**	

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Customer ID: HIAWATHA - *CITY OF HIAWATHA, IOWA*

** = Invoiced (mouse over for #), = Marked as Billed*

Date	Description	Hrs	B-Hr/Unit	Bill Rate	Amount	*
Project ID - Name (Manager): 4089GEN-17:8 - *HIAWATHA GENERAL SERVICES - STREETS* **(MATT JOHNSON)**						
Services:						
Employee						
MATT JOHNSON - *MATT JOHNSON*						
6/6/2017	PROJECT ADMINISTRATION	0.50	0.50	$138.00	$69.00	
	STP funding application for TTR - Revising concept plan map and project location, reviewing cost estimate, and re-submitting to CMPO.					
	MATT JOHNSON Total:	0.50	0.50		$69.00	
	Employee Total:	0.50	0.50		$69.00	
	Services Total:	0.50	0.50		$69.00	
	Project 4089GEN-17:8 Total:	0.50	0.50		$69.00	

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** = Non-Billable, × = Xtra*

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Hiawatha, IA 52233-
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Customer ID: HIAWATHA - *CITY OF HIAWATHA, IOWA* *= Invoiced (mouse over for #), * = Marked as Billed

Date	Description	Hrs	B-Hr/Unit	Bill Rate	Amount	*
Project ID - Name (Manager): 4089GEN-17:ANNEX - *HIAWATHA GENERAL SERVICES ANNEXATION* **(MATT JOHNSON)**						
Services:						
Employee						
DAN KNIPPER - *DAN KNIPPER*						
6/5/2017	PROJECT ADMINISTRATION *ANNEXATION*	1.00	1.00	$110.00	$110.00	
	DAN KNIPPER Total:	**1.00**	**1.00**		**$110.00**	
SUSAN FORINASH - *SUSAN K. FORINASH*						
6/1/2017	PROJECT ADMINISTRATION *work on annexation*	0.50	0.50	$113.00	$56.50	
6/5/2017	PROJECT ADMINISTRATION *work on annexation exhibit and legals for Kim*	2.50	2.50	$113.00	$282.50	
6/6/2017	PROJECT ADMINISTRATION *revisions to exhibit* *go over with dick* *send to city*	1.00	1.00	$113.00	$113.00	
6/14/2017	PROJECT ADMINISTRATION *meeting with kim* *make revisions to exhibits and legals*	2.25	2.25	$113.00	$254.25	
	SUSAN FORINASH Total:	**6.25**	**6.25**		**$706.25**	
	Employee Total:	**7.25**	**7.25**		**$816.25**	
	Services Total:	**7.25**	**7.25**		**$816.25**	
Expenses:						
Employee						
HHE Expense - *HHE Expenses*						
6/1/2017	CONTRACTED SERVICES *Dick Ransom, phone with Kim and discussion w/Susan*		0.75		$103.50	×
	HHE Expense Total:		**0.75**		**$103.50**	
	Employee Total:		**0.75**		**$103.50**	
	Expenses Total:		**0.75**		**$103.50**	
	Project 4089GEN-17:ANNEX Total:	**7.25**	**8.00**		**$919.75**	

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