City of Hiawatha

Engineering Department

101 Emmons St., Hiawatha Iowa, 52233-1697
PHONE (319) 393-1515 ext. 511 FAX (319) 393-1516

To: **Mayor and City Council** **Date:** **July 31, 2019**

From: John C Bender PE, City Engineer

Re: **2019 Center Point Road Resurfacing**

Description: **Amendment No 1 for Engineering Contract**

Report:

Hiawatha has contracted with Shive Hattery Engineers to prepare the plans and specifications for the 2019 Center Point Road Resurfacing project. This section of Center Point Road was resurfaced in 2003. Hiawatha has also contracted with Shive Hattery Engineers to prepare the plans and specifications for the 2019 Willman Street Signal Project. The project was bid on June 4, 2019 with the bids coming in considerably above the engineer's estimate. Council tabled any action on the project until such time as we can discuss a new course of action.

The new plan is to combine these 2 projects together into one large project to be completed next year. We have a small contract amendment to the Shive Hattery design contract on the agenda to repackage the project and develop new bidding documents. The amendment also includes a small amount of time for construction administration to help us review the traffic signal shop drawings. The costs for this project have been anticipated with remaining GO funds from the Edgewood Road project and last year's Emmons Street repair project and remaining LOST funds.

Amendment No. 1 to the Center point Road resurfacing contract ids for a not-to-exceed $4,900.00. Engineering recommends approval. Any questions please let me know.

SHIVEHATTERY
ARCHITECTURE + ENGINEERING

AMENDMENT TO AGREEMENT between SHIVE-HATTERY, INC. AND THE CLIENT

ATTN: John Bender
CLIENT: City of Hiawatha, IA
101 Emmons Street
Hiawatha, IA 52233

PROJECT: City of Hiawatha - Center Point Road Rehabilitation

PROJECT LOCATION: Hiawatha, IA

ORIGINAL AGREEMENT DATE: March 13, 2019

AMENDMENT NO.: 1

AMENDMENT DATE: July 23, 2019

City of Hiawatha, IA and Shive-Hattery, Inc. (S-H) agree to amend the Original Agreement as follows:

PROJECT DESCRIPTION

The Project Description is revised as follows:

This project will now incorporate the previous project titled 'City of Hiawatha – Signal at Willman'. As the Signal at Willman project was bid, and not awarded, the Client requested these projects be combined into a single project.

The project title will be changed to 'Center Point Road Blairs Ferry Road to Clark Street Improvements'.

SCOPE OF SERVICES

The provided services are revised as follows:

NO CHANGES

Tasks for the Scope of Services are revised as follows:

1. Combine Center Point Road Rehabilitation and Signal at Willman Projects.

   Shive-Hattery will continue to develop the construction documents for the Center Point Road Rehabilitation project and incorporate the Signal at Willman construction documents which were previously approved and bid by the City of Hiawatha. Shive-Hattery will approach the project specifications, cost opinion and project manual in the same fashion.

2. Assist with Bid and Construction Phase Services, as follows:

   a. Attend one (1) pre-construction meeting

   b. Review shop drawings

   c. Perform three (3) site observation visits

Shive-Hattery | 222 Third Avenue SE | Suite 300 | PO Box 1803 | Cedar Rapids, IA 52406-1803 | 319.364.0227 | shive-hattery.com

CLIENT RESPONSIBILITIES

Client Responsibilities are revised as follows:

NO CHANGES

SCHEDULE

The Schedule is revised as follows:

Description	Date
Submit Check Plans	Mon Aug 19, 2019
Client Review Meeting	Wed Aug 29, 2019
Submit Final Plans	Wed Sep 04, 2019

COMPENSATION

The previous Compensation was as follows:

Description	Fee Type	Fee	Expenses
Center Point Road Rehabilitation	Fixed Fee	$39,300	Included
ESTIMATED TOTAL		$39,300	Included

The Compensation is revised as follows:

Description	Fee Type	Fee	Expenses
Center Point Road Rehabilitation	Fixed Fee	$39,300	Included
Amendment 01	Fixed Fee	$4,900	Included
ESTIMATED TOTAL		$44,200	Included

Fee Types:

- Fixed Fee - We will provide the Scope of Services for the fee amounts listed above.

Expenses:

- Included - Expenses have been included in the Fee amount.

ADDITIONAL SERVICES

The Additional Services are revised as follows:

NO CHANGES

AGREEMENT

When accepted by both parties, this Amendment will amend the Original Agreement and is subject to all other terms and conditions of the Original Agreement. Original, facsimile, electronic signatures or other electronic acceptance by the parties (and returned to Shive-Hattery) are deemed acceptable for binding the parties to the Amendment. The Client representative signing this Amendment warrants that he or she is authorized to enter into this Amendment on behalf of the Client.

Sincerely,
SHIVE-HATTERY, INC.

Jordan Dreyer

Jordan Dreyer, Project Manager
jdreyer@shive-hattery.com

AMENDMENT ACCEPTED AND SERVICES AUTHORIZED TO PROCEED

CLIENT: City of Hiawatha, IA

BY:_____ TITLE: _____
(signature)

PRINTED NAME: _____DATE ACCEPTED: _____

CC: Marcus Januario, Shive-Hattery, Inc.
Justin Campbell, Shive-Hattery, Inc.

DRAFT

RESOLUTION NO. 19-
City Council

RESOLUTION APPROVING CONTRACT AMENDMENT #1 TO THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF HIAWATHA AND SHIVE HATTERY ENGINEERS IN CONNECTION WITH THE 2019 NORTH CENTER POINT ROAD RESURFACING PROJECT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HIAWATHA, IOWA, that the Mayor is hereby authorized to sign Amendment #1 to the Professional Services Agreement between the City of Hiawatha and Shive Hattery Engineers for the following purposes and under the following terms:

To combine the 2019 Willman Street Signal Project with the 2019 Center Point Road Resurfacing Project, repackage the project and develop new bidding documents. Amendment #1 not to exceed $4,900.00, as shown in the attached Exhibit 'A', and an updated total project cost not to exceed $44,200.

AYES:
NAYS:

PASSED AND APPROVED this 7th day of August, 2019.

_____
Bill Bennett, Mayor

ATTEST:

_____
Amy Scheer, Deputy City Clerk