The Hiawatha City Council met in regular session in the Hiawatha Council Chambers on June 19, 2019. Mayor Bennett called the meeting to order at 5:30 p.m. Council members present: Rob Archibald, Dennis Norton, Aime Wichtendahl, Steve Dodson, and Dick Olson. Staff present: Community Development Director Pat Parsley, City Administrator Kim Downs, Finance Director Cindy Kudrna, Fire Chief Mike Nesslage, Parks and Recreation Director Kelly Willadsen, City Engineer John Bender and Police Chief Dennis Marks. Guests: Shawn O'Shea, Mayson Attwood, Grady Biemen, Colton Klien, Kieran Glessner, Aidan Bys, Owen Soenen, Jessica Bys, Brady Kress, Chet Kress, Rodney Klien, Jayson Attwood, Isaac Hoffeiber, Sarah Vieth, Nick Jellison, Daniel Hoffmann, Dan Veerhusen, Zach Brunscheen. Not all attendees signed in for the meeting.

Dodson moved approval of the agenda, seconded by Archibald. Motion carried.

Dodson moved the approval of the following consent agenda items: Approval of bills; Finance Director's Report for May 2019; City Clerk's Report for May 2019; Department Reports: Community Development, Fire, Police, Library, Parks and Recreation, and Public Works, Approval of Cigarette Permits effective July 1, 2019, Approval of Garbage Hauler Permits effective July 1, 2019, Approval of renewal-Class V Beer Permit (BC) and Class B Native Wine Permit w/ Sunday Sales for Hawkeye Convenience Store, 975 Robins Road, effective July 1, 2019, Motion approving Board Appointments/Reappointments as follows: History Committee-Carol Johnson term ending December 31, 2019, Water Board- Bob Rampulla Term ending December 31, 2019, Library Board-Anna Ronnebaum and Brenda Powers terms ending 2025. RESOLUTION #19-112 approving sewer waiver on second water meter for 110 Ashworth Court, seconded by Wichtendahl. Motion carried.

Citizens Input

Dan Veerhusen wanted to remind citizens of a weekend field day of amateur radios at 1241 Rainbow this Saturday and Sunday with a demonstration at 10 AM and the actual operation beginning at 1 PM.

Archibald stated that he appreciates all they do for the community.

Report from Council Members/Mayor/City Administrator

Norton reported he attended a crime stoppers meeting last night where the narcotics issues were discussed. He also reminded everyone of the golf outing in August.

Archibald reported that there was a library board meeting last week and that they are moving forward with construction. He stated that he appreciates the Legion putting flags out on Flag Day.

Dodson reported that there is a new member of the water board; Bob Rampulla. Council agreed Rampulla has a lot to offer and is a welcome addition.

Downs explained the efforts for mosquito control. She explained that we have sent out press releases for several dates but the spraying hasn't worked out due to the weather and equipment breakdown. She reminded everyone of the 12th avenue open house on Thursday from 5 P.M. - 7 P.M. Downs also recognized Hiawatha's fastest growing businesses: Boomerang Corporation, Crystal Group, Mobile Demand, Wickwire Chiropractic & Wellness Center and Channel Fusion. She thanked IMWCA for making safety a top priority. The City's Mod Factor rate decreased a little over $50,000, and there was approximately $5,000 in savings from the year before. Downs introduced two summer interns from local high schools, Maddie and Riley. Kim expressed her excitement at having them as part of our team.

PUBLIC HEARING – to consider placing plans, specifications, form of contract and estimate of cost on file for the 2019 Mid-Town Utility and Street Improvements Project

Mayor Bennett opened the public hearing to consider placing plans, specifications, form of contract and estimate of cost on file for the 2019 Mid-Town Utility and Street Improvements Project and direct publication of notice at 5:38 P.M.

Bender explained that the city received bids on July 18th and there was good response. All of the bids were under our estimate and we were very pleased.

Archibald commented that it is good to see a lot of bids.

Mayor Bennett commented that some who bid were companies we have not seen in a while. Public Hearing closed at 5:39 P.M.

Olson presented RESOLUTION #19-113 awarding contract, seconded by Dodson. Roll call vote: AYES: Norton, Wichtendahl, Olson, Dodson, Archibald. NAYS: None. **RESOLUTION #19-113 adopted.**

2019 12th Avenue Resurfacing Project

Wichtendahl presented RESOLUTION #19-114 to consider resolution setting Public Hearing date (July 17th, 2019 @ 5:30 PM) to consider the proposed plans, specifications, form of contract, and estimate of cost on file and direct the notice to bidders, seconded by Archibald. Roll call vote: AYES: Archibald, Wichtendahl, Norton, Dodson, Olson. NAYS: None. **RESOLUTION #19-114 adopted.**

Approving Plan of Improvements for the Todd Hills 1st Addition Wastewater Pump Station

Norton presented RESOLUTION #19-115 approving Plan of Improvements for the Todd Hills 1st Addition Wastewater Pump Station, seconded by Dodson. Roll call vote: AYES: Archibald, Dodson, Norton, Wichtendahl, Olson. NAYS: None. **RESOLUTION #19-116 adopted.**

Approving Amendment #2 to the MSA Professional Service Contract for the Sanitary Sewer Extension and Forcemain Project

Wichtendahl presented RESOLUTION #19-116 approving amendment #2 to the MSA professional service contract for the Sanitary Sewer Extension and Forcemain Project,seconded by Archibald. Roll call vote: AYES Norton, Wichtendahl, Dodson, Archibald, Olson. NAYS: None. **RESOLUTION #19-116 adopted.**

Hiawatha Parks and Recreation Vision 2029 Plan

Shawn O'Shea from MSA Professional Services gave the Council an overview of the plan. He explained Chapter 1 gives a snapshot, inventory, and issues in the existing park system and discusses what our vision is for 5-10-20 years from now. He expressed that we want the plan to grow with the community and mentioned a possible review at the 5-year mark. He explained that Chapter 2 has the feedback they received from an online survey, public open house, and listening sessions. Chapter 3 explains the visions, goals, concepts, and location of a possible future recreation center. He expressed that many people want a place to go and get out of the weather, this would give more opportunities.

Norton asked if the building would go over the baseball diamonds. O'Shea explained that there are many different options of where the building could go and that there are pros and cons to each location.

Norton also stated that he thought the vision was awesome and captured all of the inputs.

Archibald commented that it was good to look back at what has been accomplished and where we are going.

Wichtendahl asked if they had gotten feedback from children. Kelly Willadsen explained that they had some feedback, but not all schools participated. She said that they would do more with this because the action plan allows for additions.

Norton expressed that MSA, Kelly and the Park and Recreation Commission and Department did an awesome job with the plan.

Norton presented RESOLUTON #19-117 acknowledging and placing the Hiawatha Parks and Recreation Vision 2029 Plan on file, seconded by Wichtendahl. Roll call vote: AYES: Olson, Wichtendahl, Dodson, Archibald, Norton. NAYS: None. **RESOLUTION #19-117 adopted.**

Fire Department Replacement of Overhead Garage Doors

Archibald commented that although the doors are expensive, they are needed.

Norton asked Fire Chief Mike Nesslage if there were any issues. Nesslage responded that there were no issues, but the doors are rusting through. He expressed that Nick and Dan have done a lot of work with this.

Olson presented RESOLUTION #19-118 approving the contract for replacement of overhead garage doors with Overhead Door Company in an amount not to exceed $33,021.00, seconded by Dodson. Roll call vote: AYES: Norton, Dodson, Wichtendahl, Olson, Archibald. NAYS: None. **RESOLUTION #19-118 adopted.**

Consider Resolution approving the Partial release of a Development Agreement by and between the City of Hiawatha and J. Murphy Homes LLC, Rolling Prairie Estates 2nd Addition and direct the city clerk to record such document with the Linn County Recorder

Wichtendahl presented RESOLUTION #19-119 approving the partial release of a Developmental Agreement by and between the City of Hiawatha and J. Murphy Homes LLC, Rolling Prairie Estates 2nd Addition and direct the city clerk to record such document with the Linn County Recorder, Mayor Bennett says that he is excited for someone to be out there. Archibald noted that he is excited for continued growth. seconded by Norton. Roll Call vote: AYES: Olson, Archibald, Norton, Dodson, Wichtendahl. NAYS: NONE. **RESOLUTION #19-119 adopted.**

Consider Resolution approving the partial release of a Development Agreement by and between the City of Hiawatha and Forrest Ridge LLC, Dell Ridge 3rd Addition and direct the city clerk to record such document with the Linn County Recorder

Norton presented RESOLUTION #19-120 approving the partial release of a Development Agreement by and between the City of Hiawatha and Forrest Ridge LLC, Dell Ridge 3rd Addition and direct the city clerk to record such document with the Linn County Recorder, seconded by Archibald. Roll call vote: AYES: Dodson, Wichtendahl, Archibald, Olson, Norton. NAYS: None. **RESOLUTION #19-120 adopted.**

Ordering construction of permanent sidewalk upon the property located at 875 Edgewood Road (commercial lot) and direct the City Clerk to record such document with the Linn County Recorder

Sarah Vieth supports this as a runner and walker. She feels that it is a safety concern, explaining that people are always running in the dark, and it is a safety hazard to have them cut to the street.

Wichtendahl noted that the area is developed enough and needs the sidewalk.

Wichtendahl presented RESOLUTION #19-121 ordering construction of permanent sidewalk upon the property located at 875 Edgewood Road (commercial lot) and direct the City Clerk to record such document with the Linn County Recorder, seconded by Archibald. Roll Call Vote: AYES: Archibald, Wichtendahl, Norton, Olson, Dodson. NAYS: None. **RESOLUTION #19-121 adopted.**

Consider Resolution ordering construction of permanent sidewalk upon the property located at 205 18th Avenue (residential lot) and direct the City Clerk to record such document with the Linn County Recorder

Norton presented RESOLUTION #19-122 ordering construction of permanent sidewalk upon the property located at 205 18th Avenue (residential lot) and direct the City Clerk to record such document with the Linn County Recorder, seconded by Dodson. Roll Call Vote: Ayes: Norton, Olson, Wichtendahl, Dodson, Archibald. NAYS: None. **RESOLUTION #19-122 adopted.**

Consider Resolution ordering construction of permanent sidewalk upon the property located at 315 18th Avenue (commercial lot) and direct the City Clerk to record such document with the Linn County Recorder

Dodson presented RESOLUTION #19-123 ordering construction of permanent sidewalk upon the property located at 315 18th Avenue (commercial lot) and direct the City Clerk to record such document with the Linn County Recorder, seconded by Wichtendahl. Roll Call Vote: AYES: Dodson, Archibald, Norton, Wichtendahl, Olson. NAYS: None. **RESOLUTION #19-123 adopted.**

FY 2019-2020 non-union wage plan

Archibald acknowledged that Kim and Cindy have been working hard on this it is appreciated.

Olson presented RESOLUTION#19-124 approving non-union wage plan for FY 2019-2020 including a merit increase policy, seconded by Archibald. Roll Call vote: AYES: Wichtendahl, Dodson, Olson, Norton, Archibald. NAYS: None. **RESOLUTION #19-124 adopted.**

Consider Resolution approving the Police Department Union by the Chauffeurs, Teamsters and Helpers Local Union 238 Agreement July 1, 2018- June 30, 2021 amending certain sections of the agreement
Norton presented RESOLUTION #19-125 approving the Police Department Union by the Chauffeurs, Teamsters and Helpers Local Union 238 Agreement July 1, 2018- June 30, 2021 amending certain sections of the agreement, seconded by Archibald. Roll Call vote: AYES: Norton, Olson, Dodson, Wichtendahl, Archibald. NAYS: None. **RESOLUTION #19-125 adopted.**

Consider Resolution setting public hearing date (July 3, 2019 @ 5:30 P.M.) to amend the Hiawatha City Code of Ordinances Chapter 21 Administrator 21.04 Duties (7. Purchasing. B) to reflect the cities purchasing policy
Norton presented RESOLUTION #19-126 setting public hearing date (July 3, 2019 @ 5:30 P.M.) to amend the Hiawatha City Code of Ordinances Chapter 21 Administrator 21.04 Duties (7. Purchasing. B) to reflect the cities purchasing policy, seconded by Wichtendahl. Roll Call vote: AYES: Olson, Dodson, Archibald, Wichtendahl, Norton. NAYS: None. **RESOLUTION #19-126 adopted.**

There being no further discussion, Wichtendahl moved to adjourn at 5:58 P.M., seconded by Norton. Motion carried.

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Bill Bennett, Mayor

ATTEST:

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Amy Scheer, Deputy City Clerk