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December 8, 2017

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Ms. Cindy Kudrna
Finance Director
City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

Re: City of Hiawatha

Dear Ms. Kudrna:

Please find enclosed our invoices for services for the month of November 2017 (Municipal Traffic Matters invoice is for October and November 2017). Thank you for allowing our firm to represent the City of Hiawatha with its legal needs. Should you have any questions, please do not hesitate to give me a call.

Very truly yours,

LEDERER WESTON CRAIG PLC

Mark J. Parmenter

MJP/tb
Enclosures

118 Third Avenue SE, Suite 700
P.O. Box 1927 • Cedar Rapids, IA 52406
Phone: 319-365-1184 • Fax: 319-365-1186

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Please respond to Cedar Rapids office

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LEDERER WESTON CRAIG PLC

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November 30, 2017

Cindy Kudrna
City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

Invoice #	20819
Client #	000016158
Matter #	000000005
Billing through	11/30/2017

Municipal Traffic Matters

Balance forward as of invoice dated: 09/30/2017	$1,156.00
Payments received since last invoice	1,156.00
Accounts receivable balance forward	$0.00

PROFESSIONAL SERVICES

10|16|2017	MJP	Baier: Exchange electronic communications with defendant regarding DVD of video and her request to continue the trial	0.20 hrs	33.00
10|17|2017	MJP	Baier: Detailed electronic communication to Chief Marks regarding status of upcoming trial and Defendant's request to continue the trial	0.20 hrs	33.00
10|18|2017	MJP	Baier: Receipt and review of Defendant's Motion to Continue Trial and Order granting same; communications with the Police Department and the Officer regarding same	0.20 hrs	33.00
10|20|2017	MJP	Qi: Communications with Police Department and Officer Kirkpatrick regarding patrol car video of violation; prepare direct examination of Officer Kirkpatrick and cross of defendant; travel to and from the Linn County Courthouse to prosecute citation	1.60 hrs	264.00

10|23|2017	MJP	Baier: Receipt of Order resetting trial; draft letter to Chief Marks to accompany Order resetting trial for November 29, 2017 and subpoena for Officer	0.30 hrs	49.50
10|24|2017	MJP	Qi: Telephone conference with Defendant's attorney regarding citation and his plans to view video to determine whether his client will pled guilty to citation	0.20 hrs	33.00
10|24|2017	MJP	Hines: Draft letter to Chief Marks with Trial Date and to accompany subpoena for Officer Vick; prepare subpoena	0.30 hrs	49.50
10|25|2017	MJP	Baier: Exchange communications with Defendant regarding her ability to open up the DVD with the videos from the stop and answer her questions regarding same; follow up telephone conference with Officer Melsha regarding same	0.30 hrs	49.50
11|07|2017	MJP	Hartley: Communications with the Defendant and Court regarding 16 year old charge with warrant and how to address same	0.30 hrs	49.50
11|16|2017	MJP	Hines: Draft motion to continue trial	0.20 hrs	33.00
11|16|2017	MJP	Ballard: Draft subpoena and letter to Chief Marks to accompany same along with trial schedule setting date for trial	0.30 hrs	49.50
11|17|2017	MJP	Hines: Receipt of Order resetting trial date; draft letter to Chief Marks to accompany notice of same and revised subpoena for Officer Vick	0.00 hrs	0.00
				$676.50

Timekeeper Summary

		Rate	Hours	Amount
Mark J Parmenter	Partner	165.00	4.10	$676.50
			4.10	$676.50

Billing Summary

Total professional services	$676.50
Total of new charges for this invoice	$676.50
Plus net balance forward	+$0.00
Total balance now due	**$676.50**

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November 30, 2017

Cindy Kudrna
City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

Invoice # 20820
Client # 000016158
Matter # 000000008
Billing through 11/30/2017

Water Dept General Matters

Balance forward as of invoice dated: 09/30/2017	$49.50
Payments received since last invoice	49.50
Accounts receivable balance forward	$0.00

PROFESSIONAL SERVICES

11|10|2017	MJP	Telephone conference with Water Superintendent regarding possible person to replace member on the Water Board and possible issues related to same	0.30 hrs	49.50
11|13|2017	MJP	Review Iowa Code Chapter 388 and Hiawatha Code Chapters 22 through 26 regarding whether former Water Superintendent can serve on the Water Board; draft and prepare memorandum with opinions regarding same and forward to both the Water Superintendent and the City Administrator	1.00 hrs	165.00
				$214.50

Timekeeper Summary		Rate	Hours	Amount
Mark J Parmenter	Partner	165.00	1.30	$214.50
			1.30	$214.50

Billing Summary 600-808-6499

Total professional services $214.50

Total of new charges for this invoice	$214.50
Plus net balance forward	+$0.00
Total balance now due	**$214.50**

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November 30, 2017

Cindy Kudrna
City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

Invoice # 20818
Client # 000016158
Matter # 000000003
Billing through 11/30/2017

General Real Estate Matters

Balance forward as of invoice dated: 10/31/2017	$33.00
Payments received since last invoice	33.00
Accounts receivable balance forward	$0.00

PROFESSIONAL SERVICES

11|09|2017	MJP	Review several electronic communications from City Administrator regarding details of possible real estate purchase and real estate sale (NC)	0.20 hrs	33.00
11|09|2017	MJP	Telephone conference with City Administrator regarding various City matters including revised steps to depose of City property and conveyance of same	0.40 hrs	66.00
11|29|2017	MJP	Final review of Agreement with Linn County Conservation Board and Lease Agreement; communication with City Administrator regarding same	0.50 hrs	82.50
11|30|2017	MJP	Meeting at City Hall with the City Administrator, Linn County and others regarding real estate matter; further discussion regarding other City matters	2.00 hrs	330.00
11|03|2017	MJP	Exchange electronic communications with City Administrator regarding procedures to acquire real estate	0.20 hrs	33.00

11|01|2017	MLR	Finish drafting memo to MJP re: exception to zoning ordnance as reasonable accommodation under FHAA and Iowa Code chapter 216	0.60 hrs	93.00
11|09|2017	MJP	Begin to draft and prepare Offer to Buy Real Estate and Acceptance	1.00 hrs	165.00
11|14|2017	MJP	Continue drafting purchase agreement	0.40 hrs	66.00
11|15|2017	MJP	Research public records for warranty deeds and legal descriptions for property; finalize purchase agreement and forward to City Administrator	0.80 hrs	132.00
11|28|2017	MJP	Draft agreements and electronic communications in preparation for meeting with City Administrator	0.30 hrs	49.50
				$1,050.00

Timekeeper Summary

		Rate	Hours	Amount
Mark J Parmenter	Partner	165.00	5.80	$957.00
Meredith L Rich-Chappell	Associate	155.00	0.60	$93.00
			6.40	$1,050.00

Billing Summary

Total professional services	$1,050.00
Total of new charges for this invoice	$1,050.00
Plus net balance forward	+$0.00
Total balance now due	**$1,050.00**

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November 30, 2017

Cindy Kudrna
City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

Invoice # 20817
Client # 000016158
Matter # 000000002
Billing through 11/30/2017

General Matters

Balance forward as of invoice dated: 10/31/2017	$1,171.50
Payments received since last invoice	1,171.50
Accounts receivable balance forward	$0.00

PROFESSIONAL SERVICES

11|15|2017	MLR	Draft memo re: reversionary interest/use limitation periods pursuant to Iowa Code sections 614.24 and 614.25 for deed that requires land to be used as park	2.50 hrs	387.50
11|14|2017	MLR	Research length of reversion interest in deed and renewal of reversionary interest under Iowa Code section 614.24	1.00 hrs	155.00
11|01|2017	MJP	Review legal memorandum regarding therapy animals and forward same to City Staff for its review and consideration	0.50 hrs	82.50
11|01|2017	MJP	Attend City Council meeting including closed session	1.80 hrs	297.00
11|03|2017	MJP	Review and edit letter regarding therapy animals; forward revised draft to City Administrator and Community Development Director for consideration	0.20 hrs	33.00
11|03|2017	MJP	Conference with City Staff regarding various City matters	1.00 hrs	165.00

11|03|2017	MJP	Conference at City Hall with City Administrator and property owner regarding the possible purchase and sale of real estate	1.40 hrs	231.00
11|10|2017	MJP	Review memo to Council for possible purchase of land	0.20 hrs	33.00
11|10|2017	MJP	Telephone call from citizen with issues surrounding police department	0.50 hrs	82.50
11|13|2017	MJP	Receipt of three emails with lengthy attachments including incident reports regarding domestic issue; review same; telephone conference with Chief Marks regarding same	0.90 hrs	148.50
11|14|2017	MJP	Left message to citizen regarding my opinion surrounding the Hiawatha Police Department's investigation and reporting of same; electronic communication to Chief Marks regarding same	0.30 hrs	49.50
11|15|2017	MJP	Telephone conference with citizen regarding incident reports; electronic communication to Chief Marks regarding same; telephone conference with Chief Marks regarding same	0.50 hrs	82.50
11|15|2017	MJP	Attend City Council meeting	0.80 hrs	132.00
11|20|2017	MJP	Exchange electronic communication with City Administrator and staff regarding partial release of developer's agreement for upcoming closing	0.20 hrs	33.00
11|22|2017	MJP	Exchange electronic communications with City Administrator and City Clerk regarding background checks and issues related to same	0.30 hrs	49.50
11|28|2017	MJP	Attend meeting with the new members of the City Council; meeting with City Administrator regarding potential dog park and issues related to same	1.00 hrs	165.00
				$2,126.50

Timekeeper Summary		Rate	Hours	Amount
Mark J Parmenter	Partner	165.00	9.60	$1,584.00
Meredith L Rich-Chappell	Associate	155.00	3.50	$542.50
			13.10	$2,126.50

Billing Summary

Total professional services	$2,126.50
Total of new charges for this invoice	$2,126.50
Plus net balance forward	+$0.00
Total balance now due	**$2,126.50**