CITY OF HIAWATHA'S
FY21 BUDGET SCHEDULE
(PRELIMINARY—subject to Council review)

Budget FY21 Schedule

Prior to November 15th	Department Heads turn in FY21 Budget requests.
Monday, January 13th	**Budget Work Session** (5:30 PM) Multi-Purpose Room Police, Fire/Ambulance, Community Development, Library, Parks, Recreation, Community Center, Road Use, Storm Sewer, Sewer & Administration (Mayor, Council, Clerk/Finance, City Hall & Engineering)
Monday, January 20th	**Budget Work Session** (5:30 PM) Final Budget Review
Monday, January 27th	**Budget Work Session** (5:30 PM) (OPTIONAL—if needed)
Thursday, February 13th	Send 1st notice of public hearing to Gazette for publication (2/20/2019) setting the Maximum levy rate NOTICE REQUIREMENT: Notice of the Budget Hearing must be given not more than 20 days nor less than 10 days before the date of the hearing. Detailed budget available at Clerk's Office, Mayor's Office & Library DETAILED BUDGET: The detailed budget must be available for public inspection at least 10 days before the final budget hearing (3/8/2019) and 20 days before final date of certification (3/11/2019)
Wednesday, February 19th	**Regular Council Meeting**--Council holds 1st public hearing setting the maximum levy rate
Thursday, February 20th	1st notice published in Gazette; post notice on website and social media sites
Thursday, February 27th	Send 2nd notice of public hearing to Gazette for publication (3/5/2019) for adoption of FY21 budget NOTICE REQUIREMENT: Notice of the Budget Hearing must be given not more than 20 days nor less than 10 days before the date of the hearing. Detailed budget available at Clerk's Office, Mayor's Office & Library DETAILED BUDGET: The detailed budget must be available for public inspection at least 10 days before (3/8/2019) the final budget hearing on 3/18/19 and 20 days before (3/11/19) final date of certification on (3/31/2019) State Budget forms prepared (to meet 20-day public inspection requirement)
Wednesday, March 4th	**Regular Council Meeting**—1st Public hearing & adoption maximum levy rate Set 2nd Public Hearing for FY21 Budget
Thursday, March 5th	2nd notice published in Gazette; post notice on website and social media sites
Sunday, March 8th	State Budget forms prepared (10 day prior to hearing date and adoption for public inspection requirement)
Wednesday, March 11th	State Budget forms prepared (20 day prior to certification date for public inspection requirement)
Wednesday, March 18th	**Regular Council Meeting** – 2nd Public Hearing and adoption of FY21 budget
Tuesday, March 31st	Deadline for certified budget to County Auditor