Hiawatha Public Library

Library Board of Trustees Meeting

Location: Glenn Schminke Community Room

Date: November 12, 2019

Call to Order: 7:09 pm

A. Call to Order – Roll Call

Present: Brenda Powers, Anna Ronnebaum, Jerry Mohwinkle, April Neuendorf, Sue Halter, and Karlene Nesslage. Also present: Jeaneal Weeks – HPL Director, Claire Broyles – HPL Operations Manager, Rob Archibald – City Council Member.

Absent: Matt Dunbar

B. Approval of Agenda

The Agenda was reviewed, Brenda Powers made a motion to approve the agenda, Sue Halter seconded and the motion carried.

C. Approval of Consent Agenda

1. Approval of bills
2. Minutes: October 8, 2019
3. Library Director's Report
4. Monthly Report

Karlene Nesslage asked to have the bills removed from the consent agenda to discuss. A motion was made to approve the consent agenda by Karlene Nesslage, Anna Ronnebaum seconded and the motion carried.

The bills were reviewed. Jeaneal will reformat the bills to show the categories. Karlene Nesslage made a motion to approve the bills, Brenda Powers seconded and the motion carried.

D. New Business -

1. Hiawatha Public Library Expansion and Renovation Project
   a. Consider Resolution 19-39 approving Pay Estimate #6

      Motion to approve Resolution 19-39 was made by Anna Ronnebaum, seconded by Karlene Nesslage.

      Resolution 19-39 was approved by a roll call vote:

      Ayes: Powers, Ronnebaum, Halter, Nesslage, Mohwinkle, Neuendorf

      Nays: none

      Absent: Dunbar

E. Old Business-

1. Building Project update –

   The construction is continuing. Plans are underway for analyzing the doors, keys and access, as well as shelving and furniture. The updated schedule has the building finishing by approximately July 2020.

2. Jeaneal provided the board with committee information from the Trustee Handbook. The bylaws will be amended to have more generic wording about the committees to provide more flexiblility. Brenda Powers will be confirming the committee assignments and schedules for committee meetings will be set up.

F. General Discussion

1. Jeaneal reported that the library received a memorial recently from the family of a library patron.

G. Trustee Training -

1. Committees

H. President's Report - none

I. Adjournment – Brenda Powers made a motion to adjourn the meeting, April Neuendorf seconded and the motion carried. The meeting adjourned at 8:01 pm.

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Brenda Powers, President

ATTEST:

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Karlene Nesslage, Secretary