The Hiawatha City Council met in regular session in the Hiawatha Council Chambers on November 20, 2019. Mayor Bennett called the meeting to order at 5:30 p.m. Council members present: Dick Olson, Steve Dodson, Aime Wichtendahl, and Rob Archibald. Dennis Norton was absent. Staff present: Finance Director Pat Parsley, Community Development Director Pat Parsley, Police Chief Dennis Marks, Library Director Jeaneal Weeks, Library Operations Manager Claire Broyles, and City Administrator Kim Downs. Guests: Daniel Hoffmann. Not all attendees signed in for the meeting.

Dodson moved approval of the agenda, seconded by Wichtendahl. Motion carried.

Archibald moved the approval of the following consent agenda items: Approval of bills; Finance Director's Report for October 2019; City Clerk's Report for October 2019; Department Reports: Community Development, Fire, Police, Library, Parks and Recreation, and Public Works, seconded by Olson. Motion carried.

Report from Council Members/Mayor/City Administrator

Council Member Dodson reported on the Water Board meeting. He indicated they changed their office hours to coincide with the City Hall hours change.

Dodson also commented the Water Department interviewed four applicants for the Water Apprentice position, offered the position to one individual, Rob Dunn, and he accepted the position.

The Water Board discussed trying out paperless packets.

Dodson also reported he attended the Linn County Public Health Meeting.

City Administrator Downs – Gary Ketelsen – touched my heart had so many great employees that work here, nothing but complimentary, reads our newsletters and good info, pride of the employees here, so grateful and able to do those business meetings and to thank staff, Hiawatha hit Corridor Business Journal three times in one month, Chanel Fusion, World Class, development hot plans – hit top 9, NW Park – January only have one meeting in 2020 reminder.

PUBLIC HEARING – on the proposal to enter into a Development Agreement with R&S Properties, L.L.C. and Midland Concrete Products, L.L.C.

Mayor Bennett opened the public hearing on the proposal to enter into a Development Agreement with R&S Properties, L.L.C. & Midland Concrete Products, L.L.C. at 5:39 P.M.

Pat Sauter of Midland Concrete Products spoke regarding the agreement. No other written or public comments were received at or prior to the public hearing. Public Hearing closed at 5:50 P.M.

Dodson presented RESOLUTION #19-218 approving & authorizing execution of a five-year Development Agreement by and among the City of Hiawatha, R&S Properties, L.L.C. and Midland Concrete Products, L.L.C., seconded by Wichtendahl. Roll call vote: AYES: Olson, Wichtendahl, Archibald, Dodson. NAYS: None. ABSENT: Norton. **RESOLUTION #19-218 adopted.**

PUBLIC HEARING – to consider amending Hiawatha Code of Ordinances Chapter 69 Parking Regulations §69.08 No Parking Zones by adding no parking restrictions on the north side of Litchfield Drive from North 12th Avenue, west to Pendleton Square Condominiums Driveway

Mayor Bennett opened the public hearing to consider amending Hiawatha Code of Ordinances Chapter 69 Parking Regulations §69.08 No Parking Zones by adding no parking restrictions on the north side of Litchfield Drive from North 12th Avenue, west to Pendleton Square Condominiums Driveway at 5:51 P.M.

No written or public comments were received at or prior to the public hearing. Public Hearing closed at 5:51 P.M.

Archibald moved the 1st Reading of ORDINANCE #933 amending Hiawatha Code of Ordinances Chapter 69 Parking Regulations §69.08 No Parking Zones by adding no parking restrictions on the north side of Litchfield Drive from North 12th Avenue, west to Pendleton Square Condominiums Driveway, seconded by Dodson. Roll call vote: AYES: Dodson, Olson, Archibald, Wichtendahl. NAYS: None. ABSENT: Norton. ***Motion carried.***

Wichtendahl moved to waive the 2nd and 3rd readings of ORDINANCE #933, seconded by Archibald. ***Motion carried.***

Olson moved the adoption of ORDINANCE #933 amending Hiawatha Code of Ordinances Chapter 69 Parking Regulations §69.08 No Parking Zones by adding no parking restrictions on the north side of Litchfield Drive from North 12th Avenue, west to Pendleton Square Condominiums Driveway, seconded by Archibald. Roll call vote: AYES: Wichtendahl, Archibald, Dodson, Olson. NAYS: None. ABSENT: Norton. ORDINANCE#933 adopted.

Consider Resolution setting a public hearing date (December 4, 2019 @ 5:30 p.m.) on the proposal to enter into a development agreement with Hiawatha Properties L.L.C.
Wichtendahl presented RESOLUTION #19-219 setting a public hearing date (December 4, 2019 @ 5:30 p.m.) on the proposal to enter into a development agreement with Hiawatha Properties L.L.C., seconded by Archibald. Roll call vote: AYES: Archibald, Dodson, Wichtendahl, Olson. NAYS: None. ABSENT: Norton. **RESOLUTION #19-219 adopted.**

18th Avenue PCC Widening Project
Dodson presented RESOLUTION #19-220 approving a Permanent Sidewalk Easement on the property located northeast corner of Blairs Ferry Road & 18th Avenue at Mercy (Mercy Physician Services, Inc.) 1790 Blairs Ferry Road in connection with the 18th Avenue PCC Widening Project, seconded by Olson. Roll call vote: AYES: Wichtendahl, Archibald, Olson, Dodson. NAYS: None. ABSENT: Norton. **RESOLUTION #19-220 adopted.**

2019 12th Avenue Rehabilitation Project
Dodson presented RESOLUTION #19-221 approving Partial Pay Estimate #2 in the amount of $185,342.56 to LL Pelling, Inc. for the 2019 12th Avenue Rehabilitation Project, seconded by Archibald. Roll call vote: AYES: Olson, Wichtendahl, Archibald, Dodson. NAYS: None. ABSENT: Norton. **RESOLUTION #19-221 adopted.**

Hiawatha Public Library Expansion and Renovation Project
Olson presented RESOLUTION #19-222 acknowledging the Library Board's Resolution #19-39 & authorize Finance Director to issue payment for Pay Estimate #6 for the Hiawatha Public Library Expansion & Renovation Project in the amount of $178,654.53, seconded by Archibald. Roll call vote: AYES: Archibald, Dodson, Wichtendahl, Olson. NAYS: None. ABSENT: Norton. **RESOLUTION #19-222 adopted.**

Consider Resolution authorizing the Finance Director to make the appropriate interfund transfer of sums and record the same in the appropriate manner for FY2020 for the City of Hiawatha, Iowa
Archibald presented RESOLUTION #19-223 authorizing the Finance Director to make the appropriate interfund transfer of sums & record the same in the appropriate manner for FY2020 for the City of Hiawatha, Iowa, seconded by Wichtendahl. Roll call vote: AYES: Wichtendahl, Archibald, Olson, Dodson. NAYS: None. ABSENT: Norton. **RESOLUTION #19-223 adopted.**

Consider Resolution approving the certification of Tax Increment Financing (TIF) indebtedness to the Linn County Auditor's Office for Fiscal Year 2021 Collections
Olson presented RESOLUTION #19-224 approving the certification of Tax Increment Financing (TIF) indebtedness to the Linn County Auditor's Office for Fiscal Year 2021 Collections, seconded by Dodson. Roll call vote: AYES: Olson, Dodson, Wichtendahl, Archibald. NAYS: None. ABSENT: Norton. **RESOLUTION #19-224 adopted.**

Consider Resolution approving and placing on file the Annual FY 2018-2019 Urban Renewal Report
Dodson presented RESOLUTION #19-225 approving and placing on file the Annual FY 2018-2019 Urban Renewal Report, seconded by Archibald. Roll call vote: AYES: Dodson, Wichtendahl, Archibald, Olson. NAYS: None. ABSENT: Norton. **RESOLUTION #19-225 adopted.**

Consider Resolution approving the 2019 Annual Financial Report
Wichtendahl presented RESOLUTION #19-226 approving the 2019 Annual Financial Report, seconded by Olson. Roll call vote: AYES: Archibald, Olson, Dodson, Wichtendahl. NAYS: None. ABSENT: Norton. **RESOLUTION #19-226 adopted.**

Consider Resolution acknowledging and placing on file the FY 2019 Audit
Olson presented RESOLUTION #19-227 acknowledging & placing on file the FY 2019 Audit, seconded by Wichtendahl. Roll call vote: AYES: Dodson, Wichtendahl, Olson, Archibald. NAYS: None. ABSENT: Norton. **RESOLUTION #19-227 adopted.**

Consider Resolution authorizing funding for Library solar panels
Wichtendahl presented RESOLUTION #19-228 authorizing staff to enter into an agreement with Moxie Solar with a direct purchase for solar panels in the amount of $124,023.90 of available LOSST funds and to be installed upon completion of the library construction, seconded by Dodson. Roll call vote: AYES: Wichtendahl, Archibald, Olson, Dodson. NAYS: None. ABSENT: Norton. **RESOLUTION #19-228 adopted.**

Consider Resolution establishing the Holiday Schedule for the City Offices for FY 2020-2021
Wichtendahl presented RESOLUTION #19-229 establishing the Holiday Schedule for the City Offices for FY 2020-2021, seconded by Archibald. Roll call vote: AYES: Olson, Wichtendahl, Dodson, Archibald. NAYS: None. ABSENT: Norton. **RESOLUTION #19-229 adopted.**

Consider Resolution approving the City Council Meeting Schedule for 2020
Olson presented RESOLUTION #19-230 establishing and approving the City Council Meeting Schedule for 2020, seconded by Dodson. Roll call vote: AYES: Archibald, Dodson, Olson, Wichtendahl. NAYS: None. ABSENT: Norton. **RESOLUTION #19-230 adopted.**

There being no further discussion, Wichtendahl moved to adjourn at 5:58 P.M., seconded by Dodson. Motion carried.

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Bill Bennett, Mayor

ATTEST:

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Kari Graber, City Clerk