The Hiawatha City Council met in regular session in the Hiawatha Council Chambers on November 15, 2017. Mayor Bennett called the meeting to order at 5:30 p.m. Council members present: Bob Rampulla, Marty Bruns, Dennis Norton, Dick Olson, and Aime Wichtendahl. Staff present: Community Development Director Pat Parsley, Finance Director Cindy Kudrna, City Administrator Kim Downs, and Police Captain Ben Kamm. Guests: Daniel Hoffmann, Rob Archibald, Chelsea Shultz, Anna Ronnebaum, Steve Dodson, Tom Patterson along with members of the Boy Scout Troop, Jim and Ross Finneman, Ethan Heat, Luke Patterson, Isaac White, Shawn Whitz, Kenny Jones, Alex Hume, Dillon Kelsey, Keval Puranik, Drake Klienk, and Justin Stevens.

Bruns moved approval of the agenda, seconded by Norton. Motion carried.

Olson moved the approval of the following consent agenda items: Approval of bills; Finance Director's Report for October 2017; City Clerk's Report for October 2017; Department Reports: Community Development, Library, Parks and Recreation, Police and Public Works; RESOLUTION #17-211 approving sewer waiver on second water meter for 3036 Dell Ridge Court, seconded by Wichtendahl. Motion carried.

Report from Council Members/Mayor/City Administrator

Council Member Bruns reported on the library board meeting; the group was very excited about the election results in favor of the library expansion project.

City Administrator Downs mentioned the Iowa Department of Transportation meeting on November 16 in the Community Center. Downs also announced two newly elected council members in the audience: Steve Dodson and Rob Archibald. Downs said staff will be conducting an orientation with Dodson and Archibald on November 28.

Special Event Application for Mary's Meals – 5K Walk/Run

Chelsea Shultz spoke on behalf of the request to hold a 5K walk/run in Hiawatha on May 12, 2018, as a fundraiser for Mary's Meals. Shultz said she has been a Hiawatha resident for the last three years and has been working with other individuals in the audience to put together a race for Mary's meals to fight world hunger. Shultz added the local businesses have been very generous with events like Fun Fest and it is the hope this will continue.

Shultz said the group is hopeful to sponsor a school in Liberia; $20 will feed one child one meal every school day for a whole year. Schultz added $0.93 of every dollar from the fundraiser goes toward the charity.

Rampulla moved approval of a special event application to hold a 5K Run/Walk in Hiawatha on May 12, 2018, as a fundraiser for Mary's Meals submitted by Chelsea Schultz, seconded by Bruns. Motion carried.

Approving the transfer of title for property located at 710 Kainz Drive, Lot 23 Auditor's Plat No. 372 from the City of Hiawatha to Linn County

Bruns presented RESOLUTION #17-212 approving the transfer of title for property located at 710 Kainz Drive, Lot 23 Auditor's Plat No. 372 from the City of Hiawatha to Linn County, seconded by Norton. Roll call vote: AYES: Rampulla, Bruns, Olson, Wichtendahl, Norton. NAYS: None. **RESOLUTION #17-212 adopted.**

Vacation, Disposal and Sale of Property located at 710 Kainz Drive, Lot 23 Auditor's Plat No. 372

Olson presented RESOLUTION #17-213 setting a public hearing date (December 20, 2017 @ 5:30 P.M.) to consider amending Hiawatha Code of Ordinances Chapter 137 Vacation and Disposal of Streets by amending §137.04 Findings Required (1.) Public Use adding (F.) Property located at 710 Kainz Drive described as Lot 23, Auditor's Plat No. 372, and amending §137.05 Disposal of Streets or Alleys (1.) Disposal of Vacated Public Ground by adding (G.) Lot 23, Auditor's Plat No. 372 with an address known as 710 Kainz Drive including publication of Notice of Bids for sale of property, seconded by Bruns. Roll call vote: AYES: Olson, Wichtendahl, Norton, Rampulla, Bruns. NAYS: None. **RESOLUTION #17-213 adopted.**

Approving and authorizing execution of a Real Estate Purchase Agreement for the purchase of 12.5 acres of land on the north side of Tucker Park and extending north along the Cimarron Drive Townhomes and Condominiums, owned by Hodge Construction Co.

City Attorney Parmenter explained he prepared a draft purchase agreement and added language for the requirement of a Phase I environmental study. Parmenter added once the purchase agreement is approved he will move forward with other necessary documents such as a Warranty Deed and Groundwater Hazard Statement.

Rampulla presented RESOLUTION #17-214 approving and authorizing execution of a Real Estate Purchase Agreement for the purchase of 12.5 acres of land on the north side of Tucker Park and extending north along the Cimarron Drive Townhomes and Condominiums, owned by Hodge Construction Co., with a purchase price of $1.00 and contingent on completing a Phase I Environmental Study to test for contaminated soils or other liabilities requiring removal from the site, with time of closing on or before December 31, 2017, seconded by Wichtendahl. Roll call vote: AYES: Wichtendahl, Rampulla, Norton, Bruns, Olson. NAYS: None. **RESOLUTION #17-214 adopted.**

Waiving the right to review the Final Plat of Thoreson First Addition to Linn County within the two mile radius of Hiawatha City Limits

Norton presented RESOLUTION #17-215 waiving the right to review the Final Plat of Thoreson First Addition to Linn County within the two mile radius of Hiawatha City Limits, seconded by Wichtendahl. Roll call vote: AYES: Bruns, Norton, Olson, Wichtendahl, Rampulla. NAYS: None. **RESOLUTION #17-215 adopted.**

Approving the installation of one (1) LED street light and pole on Tower Terrace Road at the north driveway of the property located at 1710 Hawkeye Drive

Bruns presented RESOLUTION #17-216 approving the installation of one LED street light and pole on Tower Terrace Road at the north driveway of the property located at 1710 Hawkeye Drive by Alliant Energy with no cost to the City for installation and approving a monthly fee, seconded by Olson. Roll call vote: AYES: Norton, Olson, Wichtendahl, Rampulla, Bruns. NAYS: None. **RESOLUTION #17-216 adopted.**

2016-2017 Emmons Street/North Center Point Road/Robins Road Intersection Improvements Phase 2 Roadway Package Project - Change Order #5 reflecting an increase in contract amount with Rathje Construction Co.

Council Member Bruns noted the change order reflects the addition of a dimmer to the decorative lighting as a safety precaution.

Rampulla presented RESOLUTION #17-217 approving Change Order #5 for the 2016-2017 Emmons Street/North Center Point Road/Robins Road Intersection Improvements Phase 2 Roadway Package Project with Rathje Construction Co., of Marion, with an increase in contract amount of $3,410, resulting in a revised total project contract amount of $2,841,679.90, seconded by Wichtendahl. Roll call vote: AYES: Wichtendahl, Olson, Rampulla, Bruns, Norton. NAYS: None. **RESOLUTION #17-217 adopted.**

2016-2017 Emmons Street/North Center Point Road/Robins Road Intersection Improvements Phase 2 Roadway Package Project - Pay Estimate #12 for payment of contract work completed to Rathje Construction Co.

Bruns presented RESOLUTION #17-218 approving application for Partial Pay Estimate #12 for the 2016-2017 Emmons Street/North Center Point Road/Robins Road Intersection Improvements Phase 2 Roadway Package Project, and directing City Clerk to make payment to Rathje Construction Co., of Marion, in the amount of $271,912.62, seconded by Norton. Roll call vote: AYES: Olson, Norton, Wichtendahl, Rampulla, Bruns. NAYS: None. **RESOLUTION #17-218 adopted.**

Approving the certification of Tax Increment Financing (TIF) indebtedness to the Linn County Auditor's Office for Fiscal Year 2019 Collections

Olson presented RESOLUTION #17-219 approving the certification of Tax Increment Financing (TIF) indebtedness to the Linn County Auditor's Office for Fiscal Year 2019 Collections, seconded by Bruns. Roll call vote: AYES: Rampulla, Bruns, Wichtendahl, Olson, Norton. NAYS: None. **RESOLUTION #17-219 adopted.**

Approving and placing on file the Annual FY 2016-2017 Urban Renewal Report

Norton presented RESOLUTION #17-220 approving and placing on file the Annual FY 2016-2017 Urban Renewal Report, seconded by Wichtendahl. Roll call vote: AYES: Bruns, Rampulla, Olson, Wichtendahl, Norton. NAYS: None. **RESOLUTION #17-220 adopted.**

Establishing the Holiday Schedule for the City Offices for FY 2018-2019

Bruns presented RESOLUTION #17-221 establishing the Holiday Schedule for the City Offices for FY 2018-2019, seconded by Rampulla. Roll call vote: AYES: Norton, Olson, Bruns, Wichtendahl, Rampulla. **RESOLUTION #17-221 adopted.**

Approving the City Council Meeting Schedule for 2018

City Clerk Kornegor asked City Council members for direction on the meeting schedule for the month of July. Kornegor said July 4 falls on the first Wednesday in July, which is a regularly scheduled meeting night. Kornegor said there are two options: (1) reschedule the first meeting in July for a different night or (2) hold one meeting in July instead of two.

City Council Members directed staff to update the City Council meeting schedule for 2018 by scheduling only one meeting for the month of July on July 18, 2018.

Wichtendahl presented RESOLUTION #17-222 approving the City Council Meeting Schedule for 2018, seconded by Olson. Roll call vote: AYES: Rampulla, Norton, Wichtendahl, Olson, Bruns. **RESOLUTION #17-222 adopted.**

There being no further discussion, Rampulla moved to adjourn at 5:45 P.M., seconded by Wichtendahl. Motion carried.

_____
Bill Bennett, Mayor

ATTEST:

_____
Kelly Kornegor, City Clerk