Library Board of Trustees Meeting

Location: Glenn Schminke Community Room

Date: November 8, 2016

Call to Order: 7:02 pm

A. Call to Order – Roll Call Present: Matt Dunbar, Anna Ronnebaum (arrived late), Janet Libe, Jerry Mohwinkle and Karlene Nesslage. Also present: Jeaneal Weeks-HPL Director, Marty Bruns – City Council Member

B. Approval of Agenda

The Agenda was reviewed. Item number 4 from new business was removed from the agenda. Karlene Nesslage made a motion to accept the agenda as changed, Matt Dunbar seconded and the motion was carried.

C. Minutes of the Last Meeting

The minutes of the October 11, 2016 meeting were reviewed. Karlene Nesslage made a motion to accept the minutes, Matt Dunbar seconded and the motion was carried.

D. Old Business – None

E. New Business –

1. Resolution hiring Renee Greenlee as Youth Services Assistant:

   The following Resolution was approved by unanimous roll call:
   Resolution 17-15

   Be it resolved that the Hiawatha Public Library hire Renee Greenlee as assistant youth services librarian at the wage of $20.12/hour, grade/step C1-1 effective November 14, 2016. Passed and approved this 8th day of November, 2016.

2. Resolution hiring Jacqueline Brock as library page:

   The following Resolution was approved by unanimous roll call:

Resolution 17-14

Be it resolved that the Hiawatha Public Library hire Jacqueline Brock as library page at the wage of $10.45/hour effective November 1, 2016. Passed and approved this 8th day of November, 2016.

3. Resolution hiring Julie Jewell as Community Relations Coordinator/Library assistant:

The following Resolution was approved by unanimous roll call:

Resolution 17-16

Be it resolved that the Hiawatha Public Library hire Julie Jewell as community relations coordinator/library assistant the wage of $23.89/hour, grade/step D1-1 effective November 18, 2016. Passed and approved this 8th day of November, 2016.

4. Discussion regarding library fines:

Discussion within the Metro Library Network has been occurring about reducing fines and removing barriers for library usage. Internet usage will no longer be blocked because of fines. It's possible that fines could be reduced. Current fine for adult items is .25 per item per day.
Some libraries are moving to no fines. More research will be done to understand how this is working in those libraries.

F. Librarian's Report

1. **Monthly Report –** September report was reviewed.

2. **Bills –**

Jerry Mohwinkle made a motion to pay the bills, Matt Dunbar seconded and the motion was carried.

3. **Anticipated Expenditures** –
   a. Possible new shelving for the children's DVD collection.
   b. One or two phone lines will be installed in the work room.

4. **Library News –**
   a. November –Read to Feed program in conjunction with HACAP. "Read 60 minutes a session, donate a nonperishable food item and earn a reward."

b. Patrons can donate non-perishable food items and receive a dollar off fines. Cedar Rapids and Marion will be participating as well.

G. General Discussion – none

H. President's Report – none

I. Adjournment – Matt Dunbar made a motion to adjourn the meeting, Karlene Nesslage seconded and the motion was carried. Meeting adjourned at 7:40pm

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Brenda Powers, President

ATTEST:

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Karlene Nesslage, Secretary