F6

City Clerk's Office
Hiawatha City Hall
101 Emmons Street
Hiawatha, Iowa 52233

Memo

To: City Council

From: City Clerk's Office

Date: February 1, 2017

Re: Purchase of Holiday Decorations and Flags for Street Lights

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Council Members,

In May 2013, Council authorized the purchase of L.E.D. garland snowflakes from Temple Display Ltd. of Oswego, IL, for use on new street lights installed along with the reconstruction of N Center Point Road. With the phased construction schedule, not all of the street lights were in place when we purchased the first batch of decorations.

The remaining street lights have since been installed along N Center Point Road between Fisher Street and Clark Street. At this time, Temple Display is offering a 33% discount on their holiday decorations for all purchases made by the end of February. In order to take advantage of the discount, get the same make and model of product, and preserve continuity along one of the main roads running through our city; staff requests the purchase of additional L.E.D. garland snowflakes. As we are making the purchase of décor for our street lights we are in need of additional U.S. flags and flag hardware and request available funding for both transactions from FY (10-14) LOSST.

The total cost of snowflakes, U.S. flags, and hardware is $12,851.59.

If you have any questions please let us know.

TEMPLE
display, ltd.

Temple Display, Ltd.
114-C Kirkland Circle
Oswego, IL 60543
Phone 630-851-3331
Fax 630-851-4144

SALES ORDER

Sales Order # TDLQ25392
Date 1/26/2017
Sales Rep. Tyler

Sold To:
Hiawatha, City of
Kelly Kornegor
101 Emmons St
Hiawatha, IA 52233-1697

Ship To:
Hiawatha, City of
Kelly Kornegor
101 Emmons St
Hiawatha, IA 52233-1697

Best Way / ASAP

P.O.# **Ship Via/Date:** **Terms:** **NET 30** **Shipping:** **Prepay & Add**

Qty	Part No.	Description	Unit Price	Ext. Price
5	P-204-LED	Special - Silver / White Garland Star Snowflake, 5'x5', 66 C-7 LED Lamps 31lbs	$611.00	$3,055.00
5	P-201-LED	Special - Silver / White Garland Snowflake, 5'x5', 48 C-7 LED Lamps, 27lbs	$553.00	$2,765.00
5	PWW-530-LED	Special - Silver / White Garland 5' Winterfest Snowflake, 93 C-7 LED Lamps, 26lbs	$595.00	$2,975.00
5	PWW-525-LED	Special - Silver / White Garland 5' Diamond Snowflake, 66 C-7 LED Lamps, 22lbs	$511.00	$2,555.00
4	PWW-535-LED	Special - Silver / White Garland 5' Spiral Snowflake, 114 C-7 LED Lamps, 26lbs	$650.00	$2,600.00
4	P-699-LED	Special - Silver / White Garland 5' Presidential Snowflake, 108 C-7 LED Lamps, 26lbs	$647.00	$2,588.00
25		Credit For Brackets - Customer Using Own Brackets	-$22.50	-$562.50
		Running SubTotal		$15,975.50
		33.0% Discount		-$5,271.92
		****ALL DECORATIONS USE C-7 LED LAMPS*****		
		Per Tyler Delay billing until July 1, 2017		
1			$0.00	$0.00
			SubTotal	$10,703.58
			Sales Tax	$0.00
			Estimated Shipping Charges	$674.01
			Total	**$11,377.59**

Authorized Signature _____ Kelly Kornegor

All Holiday Decorations are Copyrighted and cannot be duplicated.

Claims must be made within 5 days of receipt of goods. This order subject to acceptance from home office. Sales tax where applicable. Interest charges applicable on overdue accounts. Cancellations subject to sellers consent. FOB Factory.

DISPLAYSALES

QUOTE

Display Sales
10925 Nesbitt Avenue S
Bloomington, MN 55437
P: 800-328-6195
F: 952-885-0099
www.displaysales.com

ESTIMATE	QO-013141-3
DATE	1/25/2017
EXPIRATION DATE	2/24/2017
CUSTOMER ID	108130

Ship To: Rod Jasa
City of Hiawatha
Rod Jasa
1410 Robins RD
Hiawatha, IA 52233

Bill To: Rod Jasa
City of Hiawatha
101 Emmons St
Hiawatha, IA 52233

PREPARED BY	JOB	PAYMENT TERMS	REQUEST DELIVERY DATE
Liz Ryan		Net 20	1/25/2017

QUANTITY	DESCRIPTION	UNIT PRICE			AMOUNT
30	3x5' Nylon United States Flag Size : 3x5' Color : Nylon Style : None	19.00			570.00
30	6'x1" White Fiberglass Pole Size : 6'x1" Color : White Style : FG Pole	14.50			435.00
30	Wood Ball Top Size : None Color : None Style : WBall Top	2.30			69.00
30	1" Never Furl Size : 1" Color : None Style : Never Furl	10.50			315.00

SUBTOTAL	1,389.00
SHIPPING & HANDLING	85.00
SALES TAX	0.00
TOTAL	1,474.00

To accept this quotation, sign here and return.

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Thank you for your business.

DISPLAYSALES

Terms & Conditions

GRAPHIC ART SERVICE:

Display Sales encourages customers to provide vector based artwork so that the process of proofing and printing may proceed quickly without interruption. Otherwise, if artwork is unusable, graphic art services will be billed at $125 per hour to correct unusable art, redraw non-formatted art, or design and create custom imagery (per customer request). Alterations are $50 per hour. You will be contacted by one of our Graphic Arts team and provided a proof. Send your artwork to: artwork@displaysales.com

PRODUCTION TIMEFRAMES:

Normal production time is 15 working days AFTER art proof is approved and down payment is received. Rush requests on approval.
10% over/under on Premium/Promotion product orders is standard.

TERMS:

- 50% down payment prior to production on custom imprinted products.
- Check, Non-cancellable Purchase Order, or credit card accepted for down payment.
- Balance due net 20 days after final invoice.
- F.O.B. Display Sales ~ shipping & handling charges based on destination and size of order.

WARRANTIES for DECORATIONS:

- All invoices for products must be paid in full before warranty is in effect
- 5 SEASONS* - protection on steel frames and pole installation hardware
- 3 SEASONS* - protection on decoration components: Pine and Metallic garlands, electrical wiring harnesses, sockets, plugs, powder coating and paint on decoration frames. Also included: heavy insulated 12 gauge and 14 gauge electrical wiring, and 16 gauge SureLock™ Wire sets.

* One SEASON equals (3) months.

NOT COVERED BY WARRANTY:

Damage or rusting caused by ice load; air borne road salt and/or other corrosives; bulb breakages/burnout/discoloring/fading; damage from electrical shorts or power surges; miniature light sets; rope light product; damage in transit; inappropriate handling/storage/installation; and products that are installed too low on light poles that lend themselves to vandalism and being hit by trucks. Any acts of Nature. Due to exposure to sunlight, all products are susceptible to some fading.
All REPAIR and/or REPLACEMENT must be pre-approved by Display Sales customer service representative.

WARRANTIES for BANNERS:

- VINYL - 18 oz single ply - Not Prorated - 90 days of contiuous use
- VINYL - 13 oz 2 ply construction - Not Prorated - 12 months of contiuous use
- WEATHERGUARD - NOT prorated for 4 SEASONS* or 12 months of contiuous use
- BRACKET SYSTEMS - 100% NOT prorated for 4 SEASONS* - or 12 months of contiuous use

* One *SEASON* equals (3) months.

NOT COVERED BY WARRANTY:

Any banner greater than 30" x 84" in size or any banner not installed using a top and bottom rod pocket.
Failure to install bracket systems and banners according to Display Sales installation instructions or to store banners properly will void this warranty.
All REPAIR and/or REPLACEMENT must be pre-approved by Display Sales customer service representative.

WARRANTY RESPONSIBILITY:

Customer is responsible for the cost of removal, reinstallation and shipping incurred for merchandise being repaired or replaced. Customer participation is required to troubleshoot product issues, which will provide a timely resolution.

SHIPPING & FREIGHT RESPONSIBILITY:

All product is shipped via FOB origin Display Sales. Customer takes ownership of the product once it is picked up by the carrier and is responsible for it at that point. UPS, Fed EX, and LTL trucking companies are common carriers.
Customer is responsible for counting the number of boxes delivered and inspecting the boxes for any visible damage. For LTL shipments, customer must sign the delivery receipt as "damaged" or "missing boxes" if this is the case. Display Sales is ineligible to file a freight claim on your behalf if this is not noted on the delivery receipt. Customer will then incur all product replacement costs.
Freight charges after delivery may occur for additional services rendered per customer request. For example, a call ahead of delivery, scheduling a delivery appointment, driver unloading the truck, residential delivery, change of delivery address, delivery inside an office, lift gate, and congestion fee based on limited access to delivery address. Customer agrees to pay all additional charges requested.

RETURN POLICY:

Returns are accepted within 30 days of purchase providing a proper Return Goods Authorization (RGA) number is first obtained. Please call 1-800-328-6195 to obtain your RGA number. Shipping charges are not refundable on orders that have been shipped. Items must be in their original condition and original packaging. No returns will be accepted nor credit given for items not in their original condition.
Restocking fees up to 25% may apply to items returned

DRAFT

RESOLUTION NO. 17-
City Council

RESOLUTION AUTHORIZING PURCHASE OF TWENTY-EIGHT (28) L.E.D. GARLAND SNOWFLAKES, FLAGS AND FLAG HARDWARE FOR REMAINING STREET LIGHTS ALONG NORTH CENTER POINT ROAD

WHEREAS, in May 2013, City Council approved Resolution No. 13-131, authorizing the purchase of L.E.D. garland snowflakes from Temple Display. Ltd., to be used as holiday decorations on the street lights along North Center Point Road, and

WHEREAS, The City of Hiawatha has the need for the additional purchase of twenty-eight (28) L.E.D. garland snowflakes with a six (6) seasons warranty, flags and flag hardware, for remaining street lights added along North Center Point Road, and

WHEREAS, the City Council deems it necessary to purchase garland snowflakes, flags and flag hardware to complete the remaining street lights along North Center Point Road, and

WHEREAS, funding for the purchase of twenty-eight (28) L.E.D. garland snowflakes with a six (6) seasons warranty, flags and flag hardware in an amount not to exceed $12,851.59, is available in Local Option Sales and Service Tax (LOSST) Funds FY 2010-2014, and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HIAWATHA, IOWA, to approve the purchase of twenty-eight (28) L.E.D. garland snowflakes with a six (6) seasons warranty from Temple Display. Ltd. of Oswego, IL., and the purchase of flags and flag hardware from Display Sales of Bloomington, MN, for remaining street lights added along North Center Point Road at a total cost not to exceed $12,851.59, utilizing available funding in Local Option Sales and Service Tax (LOSST) Funds FY 2010-2014.

AYES:
NAYS:
ABSENT:

PASSED AND APPROVED this 1st day of February, 2017.

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Bill Bennett, Mayor

ATTEST:

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Kelly Kornegor, City Clerk