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January 13, 2017

Ms. Cindy Kudrna
Finance Director
City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

Re: City of Hiawatha

Dear Ms. Kudrna:

Please find enclosed our invoices for services for the month of December 2016. Thank you for allowing our firm to represent the City of Hiawatha with its legal needs. Should you have any questions, please do not hesitate to give me a call.

Very truly yours,

LEDERER WESTON CRAIG PLC

Mark J. Parmenter

MJP/tb
Enclosures

118 Third Avenue SE, Suite 700
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Please respond to Cedar Rapids office

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LEDERER WESTON CRAIG PLC
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December 31, 2016

Cindy Kudrna
City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

Invoice # 18719
Client # 000016158
Matter # 000000005
Billing through 12/31/2016

Municipal Traffic Matters

Balance forward as of invoice dated: 11/30/2016	$375.00
Payments received since last invoice	0.00
Accounts receivable balance forward	$375.00

PROFESSIONAL SERVICES

12|12|2016	MRD	Kyle Ploman: Prepare and send trial subpoena for speeding	0.20 hrs	30.00
12|27|2016	MRD	Brandon Hanarahn: Prepare trial materials in preparation for prosecuting citation for speeding	0.20 hrs	30.00
12|27|2016	MRD	Brandon Hanarahan: Travel to and from Linn County Courthouse and prosecute citation for speeding	0.90 hrs	135.00
				$195.00

Timekeeper Summary		Rate	Hours	Amount
Megan R Dimitt	Associate	150.00	1.30	$195.00
			1.30	$195.00

Billing Summary

Total professional services	$195.00
Total of new charges for this invoice	$195.00
Plus net balance forward	+$375.00

Total balance now due	**$570.00**

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December 31, 2016

Cindy Kudrna
City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

Invoice # 18720
Client # 000016158
Matter # 000000002
Billing through 12/31/2016

General Matters

Balance forward as of invoice dated: 11/30/2016	$798.00
Payments received since last invoice	0.00
Accounts receivable balance forward	$798.00

PROFESSIONAL SERVICES

12|02|2016	MJP	Conference with City Administrator at City Hall regarding annexation issues, possible leasing building and other City matters	1.30 hrs	208.00
12|05|2016	MJP	Telephone conference with City Engineer regarding status of abstract for Lantern Square and issues related to same	0.20 hrs	32.00
12|05|2016	MJP	Receipt and review of Right of Entry agreement from Media Com; review same; draft electronic communication to City Administrator regarding same	0.30 hrs	48.00
12|12|2016	MJP	Ask, Inc.: Telephone conference with Plaintiff's attorney regarding resolution of matter including Plaintiff preparing consent order; forward same to City Administrator with recommendation regarding same	0.30 hrs	48.00
12|12|2016	MJP	Draft and prepare Memorandum of Understanding with Toyota; communication with City Administrator regarding same	0.80 hrs	128.00

12|12|2016	MJP	Review multiple documents in preparation for tonight's meeting; attend meeting.	1.80 hrs	288.00
12|13|2016	MJP	Revise and edit Letter of Understanding with Toyota	0.20 hrs	32.00
12|14|2016	MJP	Telephone conferences with City Administrator regarding various City matters	0.50 hrs	80.00
12|14|2016	MLR	began research in Iowa Code for land swap between land owner and city or other ways to convey and receive land from city	0.70 hrs	105.00
12|15|2016	MJP	Telephone conference with City Administrator regarding Consent Agreement for Ask, Inc. v. Sexton; further discussion and revisions to Memorandum of Understanding with Toyota; revise and edit same and forward to City Administrator for review and approval of same.	0.50 hrs	80.00
12|15|2016	MLR	Draft preliminary memo setting forth research on Iowa Code sections 364.7 and 365.6	1.40 hrs	210.00
12|15|2016	MLR	Research Iowa Code sections 364.7 (disposal of property by city) and 565.6 (gifts to government bodies) and Iowa Attorney General Opinion on city's receipt of real property by gift	3.20 hrs	480.00
12|28|2016	MJP	Receipt of electronic communication from Chief Marks with request to review 28E Agreement with the City of Cedar Rapids for training purposes; review same; draft electronic communication to Chief Marks with opinions regarding same	0.30 hrs	48.00
12|28|2016	MJP	Telephone conference with City Administrator regarding HEDCO issues and related matters; draft electronic communication regarding same	0.40 hrs	64.00
				$1,851.00

Timekeeper Summary

		Rate	Hours	Amount
Mark J Parmenter	Partner	160.00	6.60	$1,056.00
Meredith L Rich-Chappell	Associate	150.00	5.30	$795.00
			11.90	$1,851.00

Billing Summary

Total professional services	$1,851.00
Total of new charges for this invoice	$1,851.00
Plus net balance forward	+$798.00
Total balance now due	**$2,649.00**