Hiawatha Public Library

Library Board of Trustees Meeting

Location: Glenn Schminke Community Room

Date: January 14, 2020

Call to Order: 7:02 pm

A. Call to Order – Roll Call

Present: Anna Ronnebaum, April Neuendorf, Brenda Powers, Sue Halter, Matt Dunbar, and Karlene Nesslage. Also present: Jeaneal Weeks – HPL Director, Claire Broyles – HPL Operations Manager, Kim Downs – City Administrator, Rob Archibald – City Council member, Mary Fliehler – Hiawatha resident.

B. Approval of Agenda

The Agenda was reviewed, Karlene Nesslage made a motion to approve the agenda, Sue Halter seconded and the motion carried.

C. Approval of Consent Agenda

1. Approval of bills
2. Minutes: December 10, 2019
3. Library Director's Report
4. Monthly Report

The bills removed from the consent agenda because several items had been added. A motion was made to approve the consent agenda by Brenda Powers, April Neuendorf seconded and the motion carried.

The bills were reviewed. Sue Halter made a motion to approve the bills, April Neuendorf seconded and the motion carried.

D. New Business -

1. Introduction – Mary Fliehler, new member of the Board of Trustees

Mary will be appointed by the City Council and then sworn in.

2. Hiawatha Public Library Expansion and Renovation Project
   a. Consider Resolution 20-01 Amending the Professional Services Agreement for Geotechnical Services of the Hiawatha Public Library Renovation and Expansion Project

      Motion to approve Resolution 20-01 was made by Brenda Powers, seconded by Anna Ronnebaum.

      Resolution 20-01 was approved by a roll call vote:

      Ayes: Ronnebaum, Nesslage, Dunbar, Powers, Halter, Neuendorf

      Nays: none

      Absent: none

E. Old Business-

a. Building Project update –
   - The drive up drop off receptacle has been ordered.
   - Schedule is projecting completion this summer.
   - More concrete has been poured as the weather has allowed. Progress continues to be made.

b. General Discussion – Committee schedule
   - Brenda will send the committee assignments out via email.
   - The committees will decide when they will be meeting.

F. Trustee Training - Library Bill of Rights

Claire provided training on the Library Bill of Rights from the American Library Association.

G. President's Report –

Brenda reported that the Personnel committee will be meeting to work on the Library Director's annual review.

H. Adjournment – April Neuendorf made a motion to adjourn the meeting, Anna Ronnebaum seconded and the motion carried. The meeting adjourned at 7:46 pm.

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Brenda Powers, President

ATTEST:

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Karlene Nesslage, Secretary