Hiawatha Public Library

Library Board of Trustees Meeting

Location: Glenn Schminke Community Room

Date: December 10, 2019

Call to Order: 7:04 pm

A. Call to Order – Roll Call

Present: Anna Ronnebaum, Jerry Mohwinkle, Matt Dunbar, and Karlene Nesslage. Also present: Jeaneal Weeks – HPL Director, Claire Broyles – HPL Operations Manager, Kim Downs – City Administrator.
Absent: April Neuendorf, Brenda Powers, Sue Halter

B. Approval of Agenda

The Agenda was reviewed, Karlene Nesslage made a motion to approve the agenda, Matt Dunbar seconded and the motion carried.

C. Approval of Consent Agenda

1. Approval of bills
2. Minutes: November 12, 2019
3. Library Director's Report
4. Monthly Report

The bills removed from the consent agenda because several items had been added. A motion was made to approve the consent agenda by Karlene Nesslage, Jerry Mohwinkle seconded and the motion carried.

The bills were reviewed. Jerry Mohwinkle made a motion to approve the bills it was seconded and the motion carried.

D. New Business -

1. Hiawatha Public Library Expansion and Renovation Project
   a. Consider Resolution 19-40 approving Pay Estimate #7
      Motion to approve Resolution 19-40 was made by Jerry Mohwinkle, seconded by Matt Dunbar.
      Resolution 19-40 was approved by a roll call vote:
      Ayes: Ronnebaum, Nesslage, Mohwinkle, Dunbar
      Nays: none
      Absent: Powers, Halter, Neuendorf
   b. Consider Resolution 19-41 approving Change Order #7
      Motion to approve Resolution 19-41 was made by Karlene Nesslage, seconded by Anna Ronnebaum.
      Resolution 19-41 was approved by a roll call vote:
      Ayes: Ronnebaum, Nesslage, Mohwinkle, Dunbar
      Nays: none
      Absent: Powers, Halter, Neuendorf
   c. Consider Resolution 19-42 declining Change Order #8
      Motion to approve Resolution 19-42 was made by Anna Ronnebaum, seconded by Karlene Nesslage.
      Resolution 19-42 was approved by a roll call vote:
      Ayes: Ronnebaum, Nesslage, Mohwinkle, Dunbar
      Nays: none
      Absent: Powers, Halter, Neuendorf
   d. Consider Resolution 19-43 approving Change Order #9
      Motion to approve Resolution 19-43 was made by Jerry Mohwinkle, seconded by Matt Dunbar.
      Resolution 19-43 was approved by a roll call vote:
      Ayes: Ronnebaum, Nesslage, Mohwinkle, Dunbar
      Nays: none
      Absent: Powers, Halter, Neuendorf
   e. Consider Resolution 19-44 approving Change Order #10
      Motion to approve Resolution 19-44 was made by Anna Ronnebaum, seconded by Matt Dunbar.
      Resolution 19-44 was approved by a roll call vote:
      Ayes: Ronnebaum, Nesslage, Mohwinkle, Dunbar
      Nays: none
      Absent: Powers, Halter, Neuendorf
   f. Consider Resolution 19-45 approving Change Order #11
      Motion to approve Resolution 19-45 was made by Jerry Mohwinkle, seconded by Anna Ronnebaum.
      Resolution 19-45 was approved by a roll call vote:
      Ayes: Ronnebaum, Nesslage, Mohwinkle, Dunbar
      Nays: none
      Absent: Powers, Halter, Neuendorf

E. Old Business-

a. Building Project update –
   - A drive up drop off receptacle has been added to the CIP plan.
   - Change orders will be coming for the dewatering and the storm water hook up.
   - Furniture has been chosen, with the majority coming from Storey Kenworthy. There is opportunity to obtain some used chairs from Bill Bennett at no cost.

b. General Discussion – Committee schedule
   - We will proceed with the Committee assignments that Jeaneal and Brenda worked on.
   - The by-laws will need to be updated.
   - The committees will decide when they will be meeting.

c. Additional General topics
   - Food for Fines was successful.
   - The Friends of the Library will be holding a Soup and Pie event in January.
   - Hiawatha, Marion, and Cedar Rapids have all approved moving to a Fine Free model.
   - Alicia has been working on applying for some grants.
   - The Strategic Plan is still in process.
   - Claire is working on a new website.
   - Discussion about recruiting a new board member to replace Jerry Mohwinkle as he has resigned because he has been elected to the City Council

F. Trustee Training - no report

G. President's Report - none

H. Adjournment – Karlene Nesslage made a motion to adjourn the meeting, Matt Dunbar seconded and the motion carried. The meeting adjourned at 8:06 pm.

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Anna Ronnebaum, Vice President

ATTEST:

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Karlene Nesslage, Secretary