The Hiawatha City Council met in regular session in the Hiawatha Council Chambers on December 4, 2019. Mayor Bennett called the meeting to order at 5:30 p.m. Council members present: Rob Archibald, Dennis Norton, Aime Wichtendahl, Dick Olson, and Steve Dodson. Staff present: City Administrator Kim Downs, Fire Chief Mike Nesslage, Community Development Director Pat Parsley, City Engineer John Bender, Police Chief Dennis Marks. Guests: Tim Wilson, Matt Johnson, Daniel Hoffmann, and Chris Nelson. Not all attendees signed in for the meeting.

Norton moved approval of the agenda, seconded by Archibald. Motion carried.

Wichtendahl moved the approval of the following consent agenda items: Approval of bills; Regular Meetings November 6, 2019, November 20, 2019; Work Session November 4, 2019; Receive & File Minutes of Boards/Commissions/Committees: Library Board November 12, 2019, Parks & Recreation Commission November 12, 2019, Water Board October 15, 2019 & November 19, 2019, HEDCO September 19, 2019, History Commission August 12, 2019, September 16, 2019, & October 14, 2019; Consider Motion setting FY 2021 Budget Meeting Schedule; City Engineer's Report, Mayor's Report & City Administrator's Report, seconded by Norton. Motion carried.

Report from Council Members/Mayor/City Administrator

Council Member Norton reported a good friend Jerry Sefried passed away. He recounted how Jerry would talk about council being here until 2:00 A.M. discussing Interstate 380.

Norton added he really liked the business success story on Oscars.

Council Member Archibald commented the Hiawatha Hustle was neat to see.

City Administrator Downs commented having different businesses emailing her and asking about the different categories they are listed under for HEDCO.

PUBLIC HEARING – on the proposal to enter into a development agreement with Hiawatha Properties L.L.C.

Mayor Bennett opened the public hearing on the proposal to enter into a Development Agreement with Hiawatha Properties, L.L.C. at 5:37 P.M.

Tim Wilson, 1465 N Center Point Road, spoke regarding the agreement. No other written or public comments were received at or prior to the public hearing. Public Hearing closed at 5:40 P.M.

Archibald presented RESOLUTION #19-231 approving & authorizing execution of a Development Agreement by & between the City of Hiawatha & Hiawatha Properties L.L.C., seconded by Dodson. Roll call vote: AYES: Olson, Wichtendahl, Archibald, Dodson, Norton. NAYS: None. ABSENT: None. **RESOLUTION #19-231 adopted.**

PUBLIC HEARING - for consideration to approve plans, specifications, form of contract, and estimate of cost for the 2019 Storm Sewer Improvement Project

Mayor Bennett opened the public hearing for consideration to approve plans, specifications, form of contract, & estimate of cost for the 2019 Storm Sewer Improvement Project at 5:41 P.M.

No written or public comments were received at or prior to the public hearing. Public Hearing closed at 5:42 P.M.

City Engineer Bender commented we received really good bids for this project and noted it was a good time to go out for bid for a project with a completion date in July 2020. He noted the bids were close.

Dodson presented RESOLUTION #19-232 awarding contract for the 2019 Storm Sewer Improvements Project to Boomerang Construction in the amount of $161,094.00, seconded by Archibald. Roll call vote: AYES: Archibald, Norton, Olson, Wichtendahl, Dodson. NAYS: None. ABSENT: None. **RESOLUTION #19-232 adopted.**

Consider Resolution setting a public hearing date (December 18, 2019 @ 5:30 P.M.) to consider approval of the Capital Improvement Plan for FY 2020-2024

Downs commented she'd had some more conversation regarding potential new fire station and the development of the new park in the Northwest area. She noted the $944,000 including grading, storm water, trail, finishing out Fitzroy road. Some discussions in regards to if it was appropriate to spend that amount of money at that time or to save money for the fire station. She noted she wanted to make sure all council was on the same page and give them one more opportunity to give direction on whether or not to split up the park project, moving those dollars into the next fiscal year to finish the paving of the park trail, and making the fire station a priority.

Archibald asked if we move forward, can we move money over to the park? He confirmed that we would still have that flexibility.

Olson noted Kim, Kelly, and John had great responses and asked Bender to explain a little about this change.

Bender commented we came up with a way to do work on the park and get it ready and seeded and grade the road way and complete some storm sewer work. We would have that ready for the paving but have the paving as the next phase. It's a good way to get started on that first phase.

Olson added this option still provides for a trail, it will be rock instead of asphalt, but it will still be usable and splitting it up keeps two projects moving along.

Archibald expressed his appreciation for the work John did for the response.

Dodson added this gives us the opportunity to purchase land for the fire department.

Olson added it shows the volunteer fire department that we are moving forward. He asked if the CIP reflected the changes.

Downs commented that is what we wanted to clarify tonight and then Cindy will make the appropriate changes.

Archibald moved to make the appropriate changes to the CIP to split the park project into two phases, earthwork first and then paving in the second phase, seconded by Olson. Motion Carried.

Norton presented RESOLUTION #19-233 setting a public hearing date (December 18, 2019 @ 5:30 P.M.) to consider approval of the Capital Improvement Plan for FY 2020-2024, seconded by Archibald. Roll call vote: AYES: Dodson, Archibald, Norton, Olson, Wichtendahl. NAYS: None. ABSENT: None. **RESOLUTION #19-233 adopted.**

Consider Motion approving Special Event request from Emily Wilkinson on behalf of the Leukemia and Lymphoma Society to hold a Glow Party on May 16, 2020

Wichtendahl moved the approval of a Special Event request from Emily Wilkinson on behalf of the Leukemia & Lymphoma Society to hold a Glow Party on May 16, 2020, seconded by Dodson. Motion carried.

2020 Willman Street Resurfacing Project

Bender commented there was an updated agreement provided to council on the dias adding a schedule. There was no cost change. He also mentioned Matt from Hall & Hall was at the meeting and indicated they hope to complete the design and survey before it snows.

Olson presented RESOLUTION #19-234 approving Work Order #10 to amend the Professional Services Agreement between the City of Hiawatha & Hall & Hall Engineers, Inc. for the preparation of design work & specifications related to the 2020 Willman Street Resurfacing Project from Center Point Road to 4th Avenue in the amount not to exceed $47,273.00, seconded by Dodson. Roll call vote: AYES: Norton, Olson, Wichtendahl, Archibald, Dodson. NAYS: None. ABSENT: None. **RESOLUTION #19-234 adopted.**

Next Level 22 Properties Second Addition
Wichtendahl presented RESOLUTION #19-235 approving Final Plat Next Level 22 Properties Second Addition, seconded by Norton. Roll call vote: AYES: Wichtendahl, Dodson, Norton, Archibald, Olson. NAYS: None. ABSENT: None. **RESOLUTION #19-235 adopted.**

Norton presented RESOLUTION # 19-236 vacating existing utility easements located on a Next Level 22 Second Addition property known as 999 Boyson Road, seconded by Dodson. Roll call vote: AYES: Archibald, Norton, Olson, Wichtendahl, Dodson. NAYS: None. ABSENT: None. **RESOLUTION #19-236 adopted.**

CDBG Housing Rehab Contractor Partial Payment Request #1 for 204 3rd Avenue
Wichtendahl presented RESOLUTION # 19-237 approving CDBG Housing Rehab Contractor Partial Payment Request #1 in the amount of $21,366.00 for 204 3rd Avenue, seconded by Archibald. Roll call vote: AYES: Olson, Wichtendahl, Archibald, Dodson, Norton. NAYS: None. ABSENT: None. **RESOLUTION #19-237 adopted.**

Consider Resolution authorizing staff to proceed with the Design Services Proposal Agreement with Solum Lang Architects for the Public Safety Garage and Training Facility
Dodson presented RESOLUTION # 19-238 authorizing staff to proceed with the Design Services Proposal Agreement with Solum Lang Architects for the Public Safety Garage & Training Facility in the amount of $61,535.00, seconded by Archibald. Roll call vote: AYES: Norton, Olson, Wichtendahl, Archibald, Dodson. NAYS: None. ABSENT: None. **RESOLUTION #19-238 adopted.**

Police Department K-9 Service Dog Reso
Olson presented RESOLUTION # 19-239 authorizing the retirement of the Police Department K-9 Dog Reso & accepting the K-9 Handler purchase of Reso in the sum of $1.00 upon retirement, seconded by Dodson. Roll call vote: AYES: Wichtendahl, Dodson, Norton, Archibald, Olson. NAYS: None. ABSENT: None. **RESOLUTION #19-239 adopted.**

Norton presented RESOLUTION # 19-240 authorizing the purchase of a replacement K-9 Service Dog, seconded by Archibald. Roll call vote: AYES: Olson, Wichtendahl, Archibald, Dodson, Norton. NAYS: None. ABSENT: None. **RESOLUTION #19-239 adopted.**

Possible Closed Session as per Iowa Code 21.5(c) to discuss pending litigation
Wichtendahl moved entering closed session as per Iowa Code 21.5(c) to discuss pending litigation at 5:55 PM, seconded by Archibald. Motion Carried.

Dodson moved to go out of closed session and enter into regular session at 6:33 PM, seconded by Wichtendahl. Motion carried.

There being no further discussion, Wichtendahl moved to adjourn at 6:33 P.M., seconded by Dodson. Motion carried.

Bill Bennett, Mayor

ATTEST:

Kari Graber, City Clerk