HIAWATHA WATER BOARD
REGULAR MEETING
JANUARY 15, 2019

Meeting was called to order at 5:30 PM by Chairperson Carl Ransford in the Council Chambers. Members present were Troy Andersen, Patrick White and Ruth Hospodarsky. Gary Casady arrived at 5:45. Also present was Water Superintendent Marty Recker, Water Clerk II Sara Ries and Council Liaison Steve Dodson. Roll was called.

Patrick White moved the approval of the agenda. Troy Andersen seconded. Motion Carried.

Ruth Hospodarsky moved the approval of the consent agenda: December regular meeting minutes, financial report and bills. Patrick White seconded. Motion Carried.

BUSINESS:
No Action taken on the following Resolutions:

1. Consider Resolution Authorizing V&K Engineering to Complete the Engineering work and gather information for SRF (State Revolving Funds) for Robins Road Water Main Replacement Project.

2. Consider Resolution Authorizing Speer Financial Services to be the Financial Advisor for SRF (State Revolving Funds) for Robins Rd Water Main Replacement Project

Marty spoke with the board regarding the watermain project on Robins Rd. In speaking with the City Administrator and Engineer, there may be changes to the proposed building on Robins Rd which could potentially change the size of the water main needed. At the time it was Marty's recommendation to take no action on items 1 & 2 on the agenda unless a firm decision has been made.

Consider Resolution Authorizing Speer Financial Services to be the Financial Advisor for the SRF (State Revolving Funds) for the Ground Storage Tank #3
No Discussion as board felt they have discussed this in its entirety.

Patrick White made a motion to pass Resolution 01-19 Authorizing Speer Financial Services to be the Financial Advisor for the SRF (State Revolving Funds) for the Ground Storage Tank #3. Ruth Hospodarsky seconded the motion.

Roll call vote:
AYES: Troy Andersen, Ruth Hospodarsky, Carl Ransford, Patrick White
NAYS: None
ABSENT: Casady
Resolution 01-19 Approved

Consider Resolution Rescinding Resolution 11-18 Authorizing the Water Main Repairs on Rainbow Blvd and 12th Ave.
Marty informed the board that the resolution authorizing the work on Rainbow Blvd and 12th Ave will not be going forward as the work requirement changed after the resolution was passed. An updated resolution may be submitted at a later date once all the updated requirements have been made.

Troy Andersen made a motion to pass Resolution 02-19 Rescinding Resolution 11-18 Authorizing the Water Main Repairs on Rainbow Blvd and 12th Ave. Patrick White seconded the motion.

Roll call vote:
AYES: Carl Ransford, Patrick White, Troy Andersen, Ruth Hospodarsky
NAYS: None
ABSENT: Casady
Resolution 02-19 Approved

Consider Resolution to Approve one (1) week of comp time for Deb Larson in Conjunction with her Retirement Package
A retirement package has been discussed and agreed upon with Deb Larson to move her retirement date up to May 24, 2019 from July 5, 2019. This package would allow her to take her earned vacation time prior to receiving it on July 1, 2019 in conjunction with 1week of comp time allowing her to retire 6 weeks earlier. The board agreed that 1 week of comp time was feasible and approved the time.

Troy Andersen made a motion to pass Resolution 03-19 to Approve one (1) week of comp time for Deb Larson in Conjunction with her Retirement Package. Ruth Hospodarsky seconded the motion.

Roll call vote:
AYES: Patrick White, Troy Andersen, Ruth Hospodarsky, Carl Ransford
NAYS: None
ABSENT: Casady
Resolution 03-19 Approved

Consider Resolution Approving City of Hiawatha Employee Handbook with Addendum to Longevity Pay
Marty and the board discussed the Longevity Pay addendum to the employee handbook. Marty stated this would affect employees who work 30 or more hours per work week in the Water Department. The board would prefer the addendum longevity hours be stated for the Water Department as "30 hours but less than 40 hours per week". The board would like to see the Longevity Pay addendum added as an attachment to the resolution and the last paragraph to be updated to state that longevity would not be paid out after the last payroll.

Troy Andersen made a motion to pass Resolution as amended 04-19 Approving City of Hiawatha Employee Handbook with Addendum to Longevity Pay. Gary Casady seconded the motion.

Roll call vote:
AYES: Carl Ransford, Patrick White, Gary Casady, Troy Andersen, Ruth Hospodarsky
NAYS: None
ABSENT: None
Resolution 04-19 Approved

Superintendent's Report
Meter change out program is going well. We are getting pretty close to 6 meters per day, give or take. Hoping to have this phase completed by the middle of March of 2019.

Rainbow Blvd and 12th Ave watermain replacement resolution has been rescinded. We will plan to move forward with a possible resolution after V&K resends out for bids. We are hoping to have the project done spring of 2019 before the Streets Department completes their pavement project. There has also been discussion of this being an in-house project depending on the changes to the requirements. Marty presented the board with a map of the area showing watermain, sanitary sewer and storm sewer placement.

Marty gave the board a list of current debt services for the Water Department. Looks like we have a few that are near their end. Ransford recommended we talk to the City about paying off at least one debt early.

Marty will not be present at the March 19th meeting so Kim Down, City Administrator, will be attending the meeting in his place. He will still have a Superintendent's Report for the members to read.

Ruth Hospodarsky moved to adjourn the meeting at 6:25pm. Pat White seconded. Motion carried.

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Chairperson, Carl Ransford

ATTEST:

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Sara Ries, Water Clerk II