Hiawatha Public Library

Library Board of Trustees Meeting

Location: Glenn Schminke Community Room

Date: January 9, 2018

Call to Order: 7:03 pm

1. **Call to Order – Roll Call** Present: Matt Dunbar, Brenda Powers, Anna Ronnebaum, Jerry Mohwinkle, and Karlene Nesslage. Also present: Jeaneal Weeks-HPL Director and Rob Archibald-City Council Member

2. **Approval of Agenda**
   The Agenda was reviewed. It was proposed the Bills be moved from the Consent Agenda to New Business. Karlene Nesslage made a motion to accept the agenda as changed, Anna Ronnebaum seconded and the motion was carried.

3. **Approval of Consent Agenda**
   1. Approval of bills – moved to New Business
   2. Minutes: December 12, 2017
   3. Library Director's Report
   4. Monthly Report

   Brenda Powers made a motion to accept the Consent Agenda, Matt Dunbar seconded and the motion was carried.

4. **Old Business –**
   1. <u>Expansion update:</u>
      A meeting is scheduled this week with the architects to approve updates.
      Jeaneal has an upcoming meeting at Storey Kenworthy to look at furniture.

Fundraising continues.
Jeaneal and the staff will be working on plans for day to day operations during the construction.

5. **New Business –**
   1. Bills: The bills were reviewed. Brenda Powers made a motion to approve the bills, Matt Dunbar seconded and the motion carried.
   2. Accreditation:
      We will be working through the Accreditation document throughout the year. There are 3 levels of Accreditation and we are at the highest level. We have until the beginning of next year to document and report to the state. There are a few new requirements including training for trustees.
   3. Iowa Libraries Online Conference Jan 18:
      Trustees can watch this together at 6:30. Lance Werner, Executive Director of the Kent District Library in Michigan will be presenting *The Value of Personal Relationships in Advocacy.*
6. **General Discussion –**
   Jeaneal would like to update trustee packets. Trustees can bring their binders to the next meeting or let Jeaneal know what content they contain.
   There is a blanket drive happening now at the library.
7. **President's Report –**
   Brenda shared a hand out with the Duties and Responsibilities of the Board and Library Director.
   The plaque for Janet will be ordered soon.
8. **Adjournment –** Karlene Nesslage made a motion to adjourn the meeting, Anna Ronnebaum seconded and the motion was carried. Meeting adjourned at 7:50 pm.

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Brenda Powers, President

ATTEST:

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Karlene Nesslage, Secretary