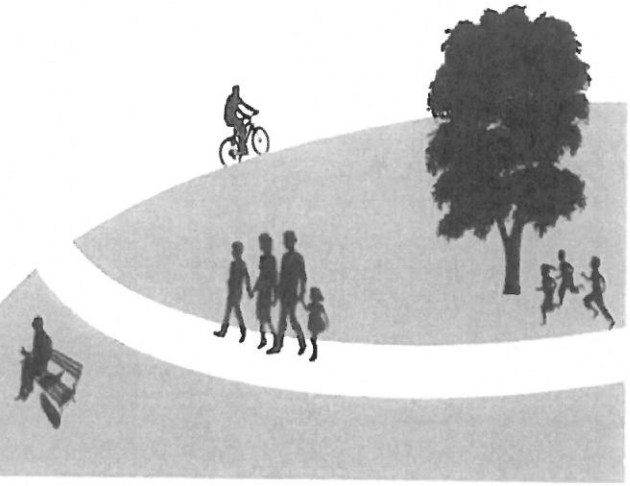
Hiawatha Parks and Recreation



Business:

Elect Chairs: A new Chairperson and Vice Chairperson will need to be approved by the Commission for the 2019 calendar year.

2019 Park Commission Meeting Dates: Attached you will find the 2019 Park Commission meeting dates. All meetings are scheduled for the second Tuesday of the month at 6:00pm in the Hiawatha Council Chambers with your approval.

Kona Ice: Kelly has contacted Jon and Rachel Booms with Kona Ice inquiring to come out to Adventure Camp every other week for the 2019 season along with the first Movies Under the Moon date on July 12th and the Hiawatha Fun Fest event on August 2nd and 3rd. With the great feedback from the kids and staff, I would like to recommend to commission to approve Kona Ice to come to Adventure Camp, Movies Under the Moon and Fun Fest with the permission given from the Parks and Recreation staff and completed City vendor qualified forms. These are the temporary dates scheduled with commission's approval.

Camp Dates:
June 19th
July 2nd
July 23rd
August 6th
Outdoor Movies:
July 12th
August 2nd
Fun Fest:
Vending- August 3rd 11-8pm

Community Center Weekday Rental Adjustment: We would like to make a recommendation to change week day rental times from 3:30pm-11pm to 5:00pm to 11pm which would align with all other rentals we offer. The price would still stay the same and it would allow for our staff members to get week day activities cleaned up before the evening rentals. There have been a few instances this past year where we did not have enough time to get the facility up to our expectations before the 3:30pm rental is allowed to be in there. We don't expect this change to be a problem as many of our non-profit monthly rentals do not arrive until after City Hall is closed for the day. We would like to put this in effect immediately.

Volunteer sign up for events 2019: Please select 4-5 events to help out with during the year. If you know of anyone looking for volunteer opportunities, we have plenty to offer.

Reports:

- **Program Brochure 2019:** The 2019 Program Brochure was sent in to get printed on January 4th. Once we get the brochures in, we will distribute them around town and to the Hiawatha Schools and sponsors. All the programs are available online to register for 2019 starting January 7th!

- **JoJo Siwa Dance Clinic:** The Hiawatha Parks and Recreation Department and the Kennedy Dance Team will be holding a JoJo Siwa Dance Clinic for grades Kindergarten through 5th grade. Each child should wear gym pants, a T-shirt, tennis shoes, and socks to the clinic. We would like each child to bring plenty of spirit and most importantly, their smiles! JoJo Bows are included with the registration fee. In case of inclement weather, the program will be moved to February 18th. Fee $25

- **Letters from Santa:** 70 letters were sent to children throughout the United States (22 more than 2018)! They went as far as Missouri, California, Wisconsin, Colorado, and Utah! We enjoy creating these for the kids and personalizing them to make them exciting for the kids!

- **Zumba 2019:** All are welcome to free fitness classes at 6pm the 2nd Wednesday of every month in 2019! Classes include Zumba, Zumba Toning, Zumba Gold, Belly Dance, STRONG by Zumba, BollyX, and POUND Fit (using drumstix!) January's class is POUND Fit and February's class is Belly Dance Fitness. Tara Allen is the instructor and we're so happy to have her on board for another year!

- **Whispering Pines Classes 2019:** Whispering Pine classes will take place in the Hiawatha Community Center on the third Wednesday of each month. Stay tuned to Facebook Events to see what the next painting

- **Motivational Mondays sponsored by True North**: True North has graciously donated $1,000 to allow our community members free fitness on every Monday of the Month during the 2019 year starting in April. Classes will take place from 6-7pm in the Hiawatha Community Center featuring a variety of classes from Yoga to Piyo, High Intensity Training, Zumba and so much more! Motivate yourself in 2019!

- **Debby Theis:** The Hiawatha Park and Recreation Department would like to thank Debby Theis for her 13 years of service on the Park and Recreation Commission. Thank you for your many contributions over the years. Your loyal and dedicated service played a integral role in our success! We will be adding a new member to our board for the month of February.

Parks:

- **Dog Park Update:** January 19th and 26th the Linn County Chainsaw and Response team will be completing tree removal at the dog park location. We are grateful for their volunteer efforts that will save dollars to put toward other areas of the park. After tree removal we will focus on creek cleanup and drainage. It will be exciting to see what the area looks as we progress!
- **MSA Park Study:** MSA lead focus group meetings on Monday, December 17th from 12pm-8pm in the Multipurpose Room of City Hall. They met with over 17 individuals throughout the afternoon asking a wide variety of questions to hear from community members what their likes, wants and desires are the Park and Recreation department over the next ten years. MSA will compile the information and meet with the committee to further the comp plan and NW Territory vision.

AGENDA

HIAWATHA PARK & RECREATION COMMISSION

January 8th, 2019

6:00pm in the Hiawatha City Hall Council Chambers

1. Call to Order - Roll Call
2. Approval of:
    a. Agenda
    b. Minutes of past meetings – November 13th, 2018
3. Business:
    a. Elect Chairs
    b. Approval of 2019 Park Board Meetings
    c. Kona Ice approval for Adventure Camp, Movies Under the Moon and Hiawatha Fun Fest for 2018
    d. Approval to change week day Community Center Hours to 5-11pm
    e. Volunteer Sign Up for Events
4. Reports
    Monthly Park and Recreation Updates

Adjourn

Hiawatha Parks and Recreation
Regular Meeting
November 13, 2018

Dan Wilkes called the meeting to order at 6:06p.m. in the Hiawatha Council Chambers. Present: Michelle McIllece, Deb Theis, Brandon Lynch, Dan Wilkes Absent: Dawn Ewoldt Employees: Kelly Willadsen, Parks and Recreation Director, Ambyr Severson, Administrative Coordinator, Kim Downs, City Administrator. Guests: Dan Hoffman

Motion by Deb Theis, second by Michelle McIllece, to approve the November 13, 2018 agenda as amended. Motion carried.

Motion by Brandon Lynch, second by Michelle McIllece to approve the minutes of September 4, 2018. Motion carried.

Hiawatha Kids League Request for Guthridge Park Baseball Diamonds 2019- Ambyr Severson, Administrative Coordinator advised the commission that Hiawatha Kids League has been a staple in our community for decades and would like their approval to continue to let them use our diamonds in 2019. Deb Theis, Commission Member, asked how much they pay for the rental of the ball diamonds. Ambyr explained that their maintenance is an in-kind donation therefore the department does not receive any payment for their use.

Motion by Michelle McIllece, second by Deb Theis to recommend to approve Hiawatha Kids Leagues request for Guthridge Park Baseball Diamonds in 2019. Motion carried.

HiCREW Kiwanis request for 2019 concessions- Ambyr explained that HiCREW Kiwanis has been serving food at our Music in the Park for several years now and the department would like to see them continue to do so. Deb Theis mentioned that she liked the idea of HiCREW serving pizza at the event.

Motion by Deb Theis, second by Brandon Lynch to allow HiCREW Kiwanis to sell concessions at Music in the Park in 2019. Motion carried.

Park Rental Time Adjustments for 2019- Kelly Willadsen, Director of Parks and Recreation, advised that we've analyzed our park rentals from 2018 and would like to change the rental times for 2019 to better serve our community and staff. She proposed that we eliminate the 6am to 11:30am timeslot and change the times to 8am to 3pm and 4pm to 10pm while keeping the rental rates the same. This would allow patrons to have more time for their gatherings and allow better time management for staff to clean. In the afternoon, staff can clean the pavilions from 3pm to 4pm and then go to the community center to clean from 4pm to 5pm. Although it may lose minimal funds through rentals, we would save money with staff wages by them only having to go out there twice a day rather than three times.

Motion by Michelle McIllece, second by Brandon Lynch to adjust the park rental times to 8am to 3pm and 4pm to 10pm. Motion carried.

Reports:

Teal Trunk or Treat- Kelly mentioned that the Teal Trunk or Treat was new this year and went over really well. It got departments within the City involved and it was nice for them to get to see what our department does and got local businesses involved as well. We will definitely do it again next year.

Reindeer Run- We also have our Reindeer Run coming up if any of the commission members would like to run it or volunteer for it. Santa will be there at the finish line and we'll have hot cocoa and cookies for runners once they're done.

Program Brochure 2019- We are currently working on the brochure for 2019. A lot of new things will be added. We hope to get you a proof at the next meeting in December.

Parks:

Dog Park- Kelly advised that she had met with K9Cola and Fairfax before the meeting to go over options for our dog park and to get an insight from Fairfax on how their build went. She mentioned that there is a memo to council for tree removal to begin in December or January. They've got a certified arborist lined up to go through the site to see which trees to keep and which ones not to so they don't demolish the whole area. There will be a lot of movement in the spring and will decide on which surface to use whether it be grass (preferably) or microfiber chips – these are the untreated ones. If everything goes according to plan, they'd like to open the park in the fall of 2019. Kelly asked the commission for volunteers for Saturday's dog park clean up from 9am-12pm or 1pm-4pm. She would love your help if you could join!

MSA Professional Services- MSA met with two council members, two park board members and five city staff members to go over go over the last comp plan and grasp some ideas for the NW area. MSA will meet with focus groups in December to collect information on what our communities wants and desires are. A card with a QR code to a survey will be sent out at the end of this week for users to go online and give their opinions on what our current parks need and what could potentially go in our new park. Deb Theis asked if the survey would just be a card that says to go online? Kelly said yes. Deb mentioned that that's a shame because the older population won't do that and that it's a waste of postage to send it to them. Dan Wilkes added that on the flip side it saves postage because a lot of people wouldn't send it back in. Deb asked if there could be a printed copy and Kelly said that she doesn't see why not and would look into it. Kim added that the focus groups would help pull in that older population to see what their opinions are also. Kelly added that by sharing the link online it will allow people from other communities who utilize our parks an opportunity to voice their opinions also.

Guthridge Park Trail Reconstruction- As you may have noticed, our Guthridge Park Trail Reconstruction project ran into a few road blocks putting the project on hold. With the significant rain fall in September and October it created a very wet subsoil condition. During the removal of the existing trail, extra material needed to be removed and replaced with new stone to stabilize the base under the new asphalt. With an estimated change order of $15,000.00 which is still lower than the engineer estimated. We needed council approval to move forward with the project. At the November 7th meeting they approved to move forward with the additional expenses. Since it is so late in the year and the asphalt plant closes November 20th, the plan will be to have Pate finish the rock base and complete the paving when spring allows. There will be now plowing of the trails this winter since it will be rock.

Motion by Deb Theis, second by Brandon Lynch to adjourn at 6:34 p.m. Motion carried.

Dan Wilkes, Chairperson

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ATTEST: Kelly Willadsen, Parks and Recreation Director

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Park Commission Meeting Dates for 2019

6:00pm in the Hiawatha City Hall Council Chambers

January 8th

February 12th

March 12th

April 9th

May 14th

June 11th

July 9th

August 13th

September 10th

October 8th

November 12th

December 10th

2019 Volunteer Opportunities

Easter Egg Hunt – April 20th

Guthridge Park starting at 7am

Adventure Camp

Interviews-April

Live Healthy 5K – April 13th

Guthridge Park 7am

MLB Pitch, Hit, Run – May 6th

Lowe Park, Marion 4:30pm

Bike Rodeo – May 19th

Guthridge Park Basketball Court 4:00pm

Kids Track Meet – May 18th

Kingston Stadium, Cedar Rapids 8:00am

Soccer Picture Nights - June 5th & 6th

Tucker Park 5:15pm

Blastball Picture Nights – July 17th and 18th

Guthridge Park 5:15pm

Movies under the Moon – July 12th

Guthridge Park 8:30pm

Touch a Truck – August 2nd

Guthridge Park 3:30pm

Hiawatha Fun Fest – August 2nd-3rd

All Day Opportunities Available

Fall Festival – October 27th

Guthridge Park 10:30am

Reindeer Run – December 7th

Clark Park 7:45am

JoJo Siwa Dance Clinic

Hiawatha Community Center
Sunday, January 27
1-2pm

Learn how to dance like JoJo at this fun, interactive dance clinic taught by Coach Miranda and the Kennedy Cougars Dance Team

Perform for your family and friends immediately following the clinic!

Boys and Girls
Kindergarten through 5th Grade
$25 fee

Register at www.hiawatha-iowa.com
Deadline January 18

Kennedy High School