Hiawatha Parks and Recreation

FYI

To:	Mayor and City Council
From:	Kelly Willadsen, Park and Recreation Director
Date:	January 10, 2019
Re:	Community Center Rental Change 2019
CC:	Kim Downs, City Administrator

Monday-Friday Community Center Rental Time Adjustment for 2019- At the January 9th Park and Rec Commission meeting Kelly Willadsen, Director of Parks and Recreation, made a recommendation to change week day rental times from 3:30pm-11pm to 5:00pm to 11pm which would align with all other community center rentals the department offers. The price would still stay the same and it would allow for our staff members to get week day activities cleaned up before the evening rentals. There have been a few instances this past year where we did not have enough time to get the facility up to our expectations before the 3:30pm rental is allowed to be in there. With more City Trainings and Organizations coming in during the day with 100+ attendees we need the necessary time to put the room back together before evening rentals so the expectation of a clean facility is still held for all renters. We don't expect this change to be a problem as many of our non-profit monthly rentals do not arrive until after City Hall is closed for the day. As a staff we will work with renters throughout the 2019 year as we know this will be a new change for everyone.

A motion was made by Dawn Ewoldt, second by Michelle McIllece to adjust the week day rental times to 5:00pm-11:00pm, January 8th, 2019. Motion carried.