The Hiawatha City Council met in regular session in the Hiawatha Council Chambers on December 5, 2018. Mayor Bill Bennett called the meeting to order at 5:30 p.m. Council members present: Steve Dodson, Aime Wichtendahl and Dick Olson. Rob Archibald and Dennis Norton were absent. City Staff present: City Administrator Kim Downs, City Engineer John Bender, Fire Chief Mike Nesslage, and Police Officer Brett Bartels. Guests: Daniel Hoffmann. Not all attendees signed in for the meeting.

Wichtendahl moved approval of the agenda, seconded by Dodson. Motion carried.

Olson moved the approval of the following consent agenda items: Approval of bills; Regular Meetings November 7, 2018 and November 21, 2018, Work Session November 5, 2018; Receive and File Minutes of Boards/Commissions/Committees: Library October 9, 2018 and November 13, 2018, Parks and Recreation September 4, 2018, and November 13, 2018, and Water Board November 20, 2018; Consider Motion setting FY 2020 Budget Meeting Schedule; City Engineer's Report, Mayor's Report and City Administrator's Report, second from Dodson. Motion carried.

Mayor Bennett opened the public hearing to consider ordinance amending Hiawatha Code of Ordinances Chapter 26 Historical Commission by reducing the number of members from seven to five and allowing non-residents to serve on the Historical Commission. There being no comments offered for or against, Mayor Bennett declared the hearing closed.

ORDINANCE #919, an ordinance amending Hiawatha Code of Ordinances Chapter 26 Historical Commission by reducing the number of members from seven to five and allowing non-residents to serve on the Historical Commission was placed on file by Dodson, second from Wichtendahl. RCV: three AYES. Norton and Archibald absent. The 2nd and 3rd readings and adoption of ORDINANCE #919 will come back for City Council approval at the December 19, 2018 council meeting.

Mayor Bennett opened the public hearing to consider approval of the Capital Improvement Plan for FY 2019–2024A*. There being no comments offered for or against, Mayor Bennett declared the hearing closed.

Olson presented RESOLUTION #18-232 approving the Capital Improvement Plan for FY 2019–2024, second from Dodson. RCV: three AYES. Norton and Archibald absent. **RESOLUTION #18-232 adopted.**

Olson presented RESOLUTION #18-233 setting a public hearing date (December 19, 2018 @5:30 P.M.) adopting the 2018 Statewide Urban Design and Specification (SUDAS) and the General Supplemental Specifications to SUDAS, 2018 Edition by resolution as authorized by Chapter 165.58 Construction Standards for Improvements in lieu of the existing Cedar Rapids Metropolitan Area Standard Specification effective January 1, 2019, second from Dodson. RCV: three AYES. Norton and Archibald absent. **RESOLUTION #18-233 adopted.**

Dodson presented RESOLUTION #18-234 setting a public hearing date (December 19, 2018 @ 5:30 P.M.) to consider amending Hiawatha Code of Ordinances Chapter 115 Utility Lines, Chapter 135 Street Use and Maintenance, Chapter 160 Fire Code, Chapter 165 Unified Development Code and Chapter 167 Filling, Grading and Erosion Control Code in relation to the adoption of the 2018 Statewide Urban Design and Specification (SUDAS) and the General Supplemental Specifications to SUDAS, 2018 Edition, second from Wichtendahl. RCV: three AYES. Norton and Archibald absent. **RESOLUTION #18-234 adopted.**

Olson presented RESOLUTION #18-235 approving revised plan of improvements installation for Sherman Square Ninth Addition, second from Wichtendahl. RCV: three AYES. Norton and Archibald absent. **RESOLUTION #18-235 adopted.**

Dodson presented RESOLUTION #18-236 accepting improvements installation for Peck's Landing First Addition, second from Wichtendahl. RCV: three AYES. Norton and Archibald absent. **RESOLUTION #18-236 adopted.**

Wichtendahl presented RESOLUTION #18-237 approving Change Order #1 for the 2018 Fisher Group Drainage Improvement Project with Pirc-Tobin, of Alburnett, Iowa, with an increase in contract amount of $1,560.00, resulting in a revised total project contract amount of $38,478.85, second from Dodson. RCV: three AYES. Norton and Archibald absent. **RESOLUTION #18-237 adopted.**

Dodson presented RESOLUTION #18-238 approving (Balancing) Change Order #2 for the 2018 Fisher Group Drainage Improvement Project with Pirc-Tobin., of Alburnett, Iowa, with an increase in contract amount of 609.65. Total amended contract amount $39,088.50, second from Wichtendahl. RCV: three AYES. Norton and Archibald absent. **RESOLUTION #18-238 adopted.**

Olson presented RESOLUTION #18-239 accepting the 2018 Fisher Group Drainage Improvements Project, constructed by Pirc-Tobin Construction, of Alburnett, Iowa, and approving application for (Final) Pay Estimate #2 and directing City Clerk to make payment to Pirc-Tobin Construction, of Alburnett, Iowa, in the amount of $3,317.12 immediately. Five (5) percent retainage in the amount of $1,954.43 will be released after thirty (30) days has elapsed from the date of acceptance if no claims against the project are filed, second from Wichtendahl. RCV: three AYES. Norton and Archibald absent. **RESOLUTION #18-239 adopted.**

Wichtendahl presented RESOLUTION #18-240 authorize the purchase of seven (7) sets of firefighter turnout protective gear at a total cost not to exceed $16,065.00, with Dingus Fire Company, second from Olson. RCV: three AYES. Norton and Archibald absent. **RESOLUTION #18-240 adopted.**

Olson presented RESOLUTION #18-241 authorizing city staff to proceed with MMS Consultants, Inc to complete the required legal descriptions of city right-of-way in an amount not to exceed $10,000, second from Dodson. RCV: three AYES. Norton and Archibald absent. **RESOLUTION #18-241 adopted.**

Dodson presented RESOLUTION #18-242 approving the General Fund Reserve Policy that sets a minimum of 25%-30% unrestricted general fund reserve ending balance, second from Wichtendahl. RCV: three AYES. Norton and Archibald absent. **RESOLUTION #18-242 adopted.**

There being no further discussion, Wichtendahl moved to adjourn at 5:43 P.M., second from Dodson. Motion carried.

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Bill Bennett, Mayor

ATTEST:

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Kari Graber, Deputy City Clerk