The Hiawatha City Council met in regular session in the Hiawatha Council Chambers on December 7, 2016. Mayor Bill Bennett called the meeting to order at 5:30 p.m. Council members present: Dick Olson, Marty Bruns, Aime Wichtendahl, and Dennis Norton. Bob Rampulla was absent. Staff present: Community Development Director Patrick Parsley, City Engineer John Bender, City Administrator Kim Downs, Fire Chief Mike Nesslage, Deputy Fire Chief Matt Powers, and Police Chief Dennis Marks. Guests: Hiawatha Fire Members Pacer Langguth, Matt Lellig, Zach Brunscheen, Caleb Fairlie, Devontez Roberts, Daniel Walter, Frank Tarasi, Jeff Daley, and Sean Brown, Daniel Hoffmann, Carl Sefl, Jeff O'Brien, Ellie McDermott, Katie Maloney and Cassie Helisback.

Wichtendahl moved approval of the agenda, seconded by Bruns. Motion carried.

Norton moved the approval of the following consent agenda items: Approval of bills, minutes of meetings: Regular Meetings November 2, 2016 and November 16, 2016, Receive and File Minutes of Boards/Commissions/Committees: History Committee November 14, 2016, Library Board November 8, 2016, and Water Board November 15, 2016, City Engineer's Report, Mayor's Report, and City Administrator's Report, seconded by Bruns. Motion carried.

Citizen's Input

Carl Sefl reported to council on the results of the Get Out the Vote Campaign, a partnership with the City encouraging citizens to vote during the 2016 presidential election. Sefl said it appears the marketing/branding effort was not a successful endeavor. Sefl reported there were 1.6% less registered voters, 4.3% fewer people voted, and 200 fewer people took out absentee ballots compared to the last presidential election.

Sefl said there were 15 absentee ballots dropped off at Hiawatha City Hall and he delivered those to Linn County. Sefl stated he had five (5) volunteers lined up to drive people to the polls but nobody called for this service.

Sefl continued to state even though the campaign was not a success, the City made a good branding effort.

Report from Council Members / Mayor / City Administrator

City Administrator Downs said Mayor Bennett and Downs attended a main street conference in Mason City and during that conference; they met some people from an Iowa economic development group. Downs said the group went on a tour through Hiawatha and Mayor Bennett, Downs and City Clerk Kornegor met with the development group and two people from the University of Iowa that do planning. Downs stated the meeting was very beneficial and the economic development group and University of Iowa representatives provided some recommendations for developing the town center area. Downs will prepare a report to council with these recommendations.

PUBLIC HEARING – on the proposal to enter into a five (5) year Development Agreement with O'Brien Property, LLC and Focal Point Interiors, Inc.

Mayor Bennett opened the public hearing on the proposal to enter into a five (5) year Development Agreement with O'Brien Property, LLC and Focal Point Interiors, Inc. at 5:39 P.M.

Jeff O'Brien of Focal Point Interiors, Inc. spoke to council on behalf of the development agreement. O'Brien explained Focal Point Interiors is in the business of residential and commercial interiors and the new building will be located at 1305 Boyson Loop.

No additional written or public comments were received at or prior to the public hearing. Public Hearing closed at 5:41 P.M.

Bruns presented RESOLUTION #16-223 approving and authorizing execution of a five (5) year Development Agreement with O'Brien Property, LLC and Focal Point Interiors, Inc., seconded by Norton. Roll call vote: AYES: Olson, Norton, Bruns, Wichtendahl. NAYS: None. ABSENT: Rampulla. **RESOLUTION #16-223 adopted.**

Setting a public hearing date (December 21, 2016 @ 5:30 P.M.) to consider approving and placing on file the City of Hiawatha 2036 Comprehensive Plan

Council Member Wichtendahl commented she was proud to be part of the planning process and the 2036 Comprehensive Plan is a great plan for Hiawatha.

Wichtendahl presented RESOLUTION #16-224 setting a public hearing date (December 21, 2016 @ 5:30 P.M.) to consider approving and placing on file of the 2036 Comprehensive Plan, outlining goals and strategies and establishing a vision to guide future community development decisions in the City of Hiawatha. The 2036 comprehensive Plan replaces Hiawatha's current Comprehensive Plan dated May 26, 2010, seconded by Olson. Roll call vote: AYES: Bruns, Wichtendahl, Olson, Norton. NAYS: None. ABSENT: Rampulla. **RESOLUTION #16-224 adopted.**

Approving the design of a new commercial development located at 620 Robins Road to the Hiawatha Design Guidelines for Blue Lagoon Storage

Wichtendahl presented RESOLUTION #16-225 approving the proposed building design, parking berm, landscaping and building elevations for two (2) new commercial buildings containing temperature controlled storage and flex space on the property located at 620 Robins Road to the Hiawatha Design Guidelines, as submitted by Blue Lagoon Storage, seconded by Olson. Roll call vote: AYES: Wichtendahl, Norton, Bruns, Olson. NAYS: None. ABSENT: Rampulla. **RESOLUTION #16-225 adopted**

Approving a sidewalk deferment for the property located at 620 Robins Road, Blue Lagoon Storage

Norton presented RESOLUTION #16-226 approving a deferment of sidewalk installation for the property located at 620 Robins Road, received from Brain Engineering, Inc. on behalf of Blue Lagoon Storage, seconded by Bruns. Roll call vote: AYES: Norton, Olson, Wichtendahl, Bruns. NAYS: None. ABSENT: Rampulla. **RESOLUTION #16-226 adopted**

Authorizing the Community Development replacement of Unit 600 with a used vehicle

Olson presented RESOLUTION #16-227 authorizing the purchase of a 2015 Toyota Rav-4 XLE new Unit 600, for the Community Development Department at a total delivered cost of $0.00, from Cedar Rapids Toyota of Hiawatha, seconded by Wichtendahl. Roll call vote: AYES: Olson, Wichtendahl, Bruns, Norton. NAYS: None. ABSENT: Rampulla. **RESOLUTION #16-227 adopted**

Authorizing the Fire Department purchase and installation of interior lighting for the fire station apparatus bay

Bruns presented RESOLUTION #16-228 authorizing the purchase and installation of interior lighting for the fire station apparatus bay at a total cost not to exceed $8,400.00, with Premier Electrical Services of Hiawatha, utilizing available funding in the Capital Improvement Plan, seconded by Olson. Roll call vote: AYES: Wichtendahl, Bruns, Norton, Olson. NAYS: None. ABSENT: Rampulla. **RESOLUTION #16-228 adopted.**

Authorizing the Fire Department purchase of seven (7) sets of firefighter protective Turn Out Gear

Olson presented RESOLUTION #16-229 authorizing the purchase of seven (7) sets of firefighter turnout protective gear at a total cost not to exceed $17,069.08, with Heiman Fire Equipment, seconded by Wichtendahl. Roll call vote: AYES: Bruns, Olson, Norton, Wichtendahl. NAYS: None. ABSENT: Rampulla. **RESOLUTION #16-229 adopted.**

Authorizing the Fire Department purchase of an air compressor and fill station

Bruns presented RESOLUTION #16-230 authorizing the purchase of a new breathing air compressor and fill station to fill Self-Contained Breathing Apparatus Cylinders "air tanks" at a total cost not to exceed $44,566.00, with Sandry Fire Supply utilizing the 2015 Assistance to Fire Fighter Grant with the City responsible for a 5% match that will be covered by the trade in value of the current air compressor, seconded by Norton. Roll call vote: AYES: Olson, Wichtendahl, Bruns, Norton. NAYS: None. ABSENT: Rampulla. **RESOLUTION #16-230 adopted.**

Approving the appointment of eight (8) Volunteer Firefighters: Jared Barth, Sean Brown, Douglas Cole, Joey Kennally, Shaylee Minear, Steven Mariette, Payton McCarty, Kathleen Schrader

Olson moved approval of the appointment of eight (8) Volunteer Firefighters: Jared Barth, Sean Brown, Douglas Cole, Joey Kennally, Shaylee Minear, Steven Mariette, Payton McCarty and Kathleen Schrader, seconded by Bruns. Motion carried.

2016 Boyson Road Trail Extension Project - approving Pay Estimate #1 for payment of contract work completed to Midwest Concrete Inc.

Wichtendahl presented RESOLUTION #16-231 approving application for Partial Pay Estimate #1 for the 2016 Boyson Road Trail Extension Project, and directing City Clerk to make payment to Midwest Concrete Inc., of Peosta, Iowa, in the amount of $105,550.67, seconded by Bruns. Roll call vote: AYES: Bruns, Norton, Olson, Wichtendahl. NAYS: None. ABSENT: Rampulla. **RESOLUTION #16-231 adopted.**

Approving payment of Final Invoice #1 to Linn County for Hiawatha's portion of costs in connection with the 28E Agreement for construction of an asphalt overlay project on shared portions of Tower Terrace Road

Norton presented RESOLUTION #16-232 approving (Final) Invoice #1 for Hiawatha's portion of costs for the completion of a construction project to overlay with Hot Mix Asphalt (HMA) the existing pavement and shoulder and apply pavement markings on shared portions of Tower Terrace Road, and directing City Clerk to make payment to Linn County, Iowa in the amount of $94,663.45, using available funding in Local Option Sales and Service Tax dollars, seconded by Bruns. Roll call vote: AYES: Wichtendahl, Norton, Olson, Bruns. NAYS: None. ABSENT: Rampulla. **RESOLUTION #16-232 adopted.**

Establishing the Holiday Schedule for the City Offices for FY 2017-2018

Olson presented RESOLUTION #16-233 establishing the Holiday Schedule for the City Offices for FY 2017-2018, seconded by Wichtendahl. Roll call vote: AYES: Olson, Bruns, Wichtendahl, Norton. NAYS: None. ABSENT: Rampulla. **RESOLUTION #16-233 adopted.**

Approving the City Council Meeting Schedule for 2017

Norton presented RESOLUTION #16-234 approving the City Council Meeting Schedule for 2017, seconded by Bruns. Roll call vote: AYES: Wichtendahl, Norton, Olson, Bruns. NAYS: None. ABSENT: Rampulla. **RESOLUTION #16-234 adopted.**

There being no further discussion, Wichtendahl moved to adjourn at 5:49 P.M., seconded by Bruns. Motion carried.

_____
Bill Bennett, Mayor

ATTEST:

_____
Kelly Kornegor, City Clerk