F2

City of Hiawatha

Engineering Department

101 Emmons St., Hiawatha Iowa, 52233-1697
PHONE (319) 393-1515 ext. 511 FAX (319) 393-1516

To: **Mayor and City Council** **Date:** **December 28, 2016**

From: John C Bender PE, City Engineer

Re: **General Professional Services Agreement with Hall and Hall Engineers**

Description: **Amendment No 2**

Report: The City Council approved a professional engineering agreement with Hall and Hall Engineers in January of 2014 year for general engineering services. Any work performed under this agreement for a specific project will have the scope, schedule, and fee identified in a work order to be approved by the City Council before we proceed with any design work. Routine work for small ongoing projects will be billed monthly.

This amendment only adjusts the schedule of standard hourly rates to be used when negotiating a fee for a specific project in 2017. This is a common yearly fee adjustment to account for cost of living expenses. The proposed fees are attached.

Engineering recommends approval of the Amendment #2.

PROFESSIONAL SERVICES AGREEMENT
AMENDMENT NO.

Hall & Hall Project No. *4089GEN-17*

Hiawatha General Engineering Service

This Amendment made on the ___ day of _____ between the City of Hiawatha (hereinafter referred to as "OWNER") and Hall and Hall Engineers, Inc. (hereinafter referred to as "ENGINEER").

The OWNER and the ENGINEER agree to amend the scope of services as indicated in the original Professional Services Agreement and previously approved amendments, as follows:

> Replace Appendix 1, Engineer's Standard Hourly Rates, with the attached Appendix 1, which reflects the ENGINEER's current rates.

This Amendment is subject to all the terms and conditions of the original Professional Services Agreement. Upon execution of this amendment, this document shall become part of the original Professional Services Agreement as if bound therein.

HALL AND HALL ENGINEERS, INC. (ENGINEER)

Shane R. Wicks 12/21/16

Shane Wicks, President Date

CITY OF HIAWATHA (OWNER)

_____

Bill Bennett, Mayor Date

Copyright ©2009 National Society of Professional Engineers for EJCDC. All rights reserved.

HALL & HALL ENGINEERS, INC.
2017 RATE SCHEDULE

POSITION	LEVEL		
	I	II	III
Team Leader	$133/hour	$138/hour	$148/hour
Project Manager	$123/hour	$128/hour	$138/hour
Associate Team Leader	$103 /hour	$113/hour	$123/hour
Project Coordinator	$83/hour	$98/hour	$113/hour
Project Engineer	$108/hour	$113/hour	$123/hour
Design Engineer	$93/hour	$98/hour	$108/hour
Civil Engineering Technician	$83/hour	$93/hour	$103/hour
Project Landscape Architect	$108/hour	$113/hour	$123/hour
Design Landscape Architect	$93/hour	$98/hour	$108/hour
Landscape Architect Technician	$83/hour	$93/hour	$103/hour
Project Surveyor	$120/hour	$125/hour	$135/hour
Lead Field Surveyor	$100/hour	$110/hour	$120/hour
Design Surveyor	$80/hour	$95/hour	$110/hour
Field Surveyor	$85/hour	----------	----------
Construction Administrator	$108/hour	$118/hour	$128/hour
Construction Observer	$83/hour	$98/hour	$113/hour
Administrator	$63/hour	$78/hour	$93/hour
Intern	$50/hour	$60/hour	----------
Expert Witness	$185/hour		
Traffic Data Collector	$80/hour for staff & $40/hour for intern		
Mileage	$0.53/mile		
Mileage – Survey / Const. Observ. Vehicle	$0.75/mile		
Install and monitor sewer flow meter	$150/week		

Special rate for Dick Ransom's services at $95/hr for Tower Terrace Interchange, MPO/TTAC, and Connections 2040 Plan.

CURRENT RATE SCHEDULE

HALL & HALL ENGINEERS, INC.
2016 RATE SCHEDULE
CITY OF HIAWATHA

Hall & Hall Engineers Standard Hourly Rates:

Expert Witness	$185/hour
Public Facilitation	$155/hour
Field Surveyor w/Robotic GPS	$115/hour
Senior Project Manager	$145/hour
Project Manager	$130 /hour
Project Engineer	$115/hour
Project Landscape Architect	$115/hour
Project Surveyor	$115/hour
Construction Administrator	$115/hour
Design Engineer	$95/hour
Design Landscape Architect	$95/hour
Design Surveyor	$95/hour
Construction Observer	$95/hour
Project Coordinator	$95/hour
Lead Field Surveyor	$95/hour
Landscape Architect Technician	$80/hour
Field Surveyor	$80/hour
Administrator	$80/hour
Traffic Data Collector	$80/hour for staff $35/hour for intern
Traffic Data Coordinator	$115/hour
Mileage	$0.57/mile
Mileage - Survey Vehicle	$0.75/mile
Install and monitor sewer flow meter	$150/week

Special rate for Dick Ransom's services at $90/hr for Tower Terrace Interchange, MPO/TACC and Connections 2040 Plan.

DRAFT

RESOLUTION NO. 17-
City Council

RESOLUTION APPROVING AMENDMENT #3 TO THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF HIAWATHA AND HALL AND HALL ENGINEERS, INC.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HIAWATHA, IOWA, that the Mayor is hereby authorized to sign Amendment #3 to the Professional Services Agreement between the City of Hiawatha and Hall and Hall Engineers, Inc. for the following purposes and under the following terms:

to replace Appendix 1 Hall & Hall Engineers Standard Hourly Rates to reflect an adjustment in rates for engineering services as shown in the attached Exhibit 'A'. The Professional Services Agreement was approved by City Council Resolution #14-003 on January 8, 2014, and Amendment #3 is a standard annual fee adjustment.

AYES:
NAYS:
ABSENT:

PASSED AND APPROVED this 4th day of January, 2017.

_____
Bill Bennett, Mayor

ATTEST:

_____
Kelly Kornegor, City Clerk