F10

Memorandum

To: Hiawatha City Council

CC: Kim Downs, City Administrator

From: Patrick Parsley, Community Development Director

Date: 6/29/2018

Re: Amendment to the Sign Code Chapter 166

Background: The City of Hiawatha is in the process of preparing our Ordinances for on-line delivery. As we review the Codes we are making changes updating various sections.

Report: For the Sign code we have two recommended changes which have been revealed since the recent adoption of the code through variance requests.

The first is a clarification on prohibited signs. The intent of the code is to prevent painting signs on walls. However the present language also prohibits "placing" sign on any free standing wall. Our intent is to allow the practice of attaching signs to free standing walls meeting the setback requirements for signs. This will allow a section of a freestanding wall to be considered as a ground sign where allowed.

3. Signs Prohibited.

G. Fence and Free-Standing Wall Signs. Painting or affixing a sign to a fence or free-standing wall is prohibited.

EXCEPTION: Signs may be attached to a freestanding wall with setbacks as allowed for ground signs. Sign shall be considered as a ground sign.

The second change is a recommendation based on a request for a variance in our industrial zone. The owner has a 600 foot frontage and would like a sign for each entrance. This is currently allowed in all commercial zones including CPR. It is reasonable to allow the same density of signage in our industrial zones. This exception is for free standing ground signs only and does not include pole signs. The sign separation distance for signs on the same lot remains at least 150 feet.

7. District Regulations for C-WH, I-1 and I-2 Districts.

C. Lots with Frontage Exceeding 300 Feet.

(1) Freestanding Signs. One freestanding sign shall be permitted for each 150 feet of frontage for lot frontages which exceed 300 feet. The additional freestanding signs allowed by this section shall be ground signs. Total allowable sign areas for the applicable zone and sign type shall not be exceeded. Sign separation distances shall comply with Section 166.11(9). This exception does not apply to I-380 frontage.

Recommendation: Community Development recommends clarifying Code Section 166.10 (3) G. by allowing signs attached to complying walls and adding Code Section 166.27 (7) C. adding an allowance for multiple ground signs in industrial zones. This change includes the corresponding change to the sign matrix Table 1.

HIAWATHA, IOWA – SIGN CODE

TABLE 1 PERMITTED SIGNS BY ZONING DISTRICT[1 3]

(Does not include temporary signs or signs exempt from permits by §166.10.)

Zoning District	FREESTANDING SIGNS; one per street frontage				[4]BUILDING SIGNS	
	Pole Sign	Ground Sign			Projecting Signs	Allowable Area
		Setback	Height	Area		
1-2 Family Dwelling Use	NA	NA	NA	NA	NA	NA: Except Home Occupation wall signs – 2 ft^2 with no illumination
A, R-1, R-3, R-5 Non-Residential	NA	10 ft	8 ft	16 ft^2	NA	12 ft^2: Wall signs shall have no illumination
R-MH	NA	10 ft	8 ft	16 ft^2	NA	NA
R-7	NA	10 ft	6 ft	32 ft^2	NA	32 ft^2 Wall sign
C-ORS	NA	10 ft	10 ft	32 ft^2	NA	Total building sign area shall not exceed 15% of the wall area on which the signage is located
C-2	NA	10 ft	8 ft	40 ft^2	NA	
		20 ft	10 ft	50 ft^2		
		30 ft	12 ft	80 ft^2		
[6]C-3, C-4, C-R, CPR-3	[5]28' tall & 100 ft^2	**Setback**	**Height**	**Area**	One allowed	
		10 ft	10 ft	60 ft^2		
[6]CPR-1, 2	[5]NA	20 ft	12 ft	80 ft^2		
[6]I-1, I-2, C-WH	NA	30 ft	15 ft	100 ft^2		

NA – Not Allowed.

[1]Required setbacks unless noted otherwise; 10 ft front, corner and rear lot lines; 15 ft interior side lot lines; 40 ft from residential lots.

[3]Illumination permitted unless noted.

[4]Building sign definition includes all awning, canopy, marquee, projecting, wall and window signs. Window signs are limited to 30% of the window area on which they are located.

[5]I-380 signs allowed only within 50' of interstate ROW: Maximum 50 feet tall and 400 ft^2.

[6]Additional ground signs are allowed on frontages exceeding 300 ft in C-3, C-4, I-1, I-2, C-WH and CPR zones; signs must be 150 feet apart.

CHAPTER 166

SIGN CODE

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Table 1 – Permitted Signs by Zoning District

166.01 TITLE AND AUTHORITY. This chapter shall be known as the "City of Hiawatha Sign Code," and has been referred to as the "Sign Code" or "Ordinance" when a shortened title is necessary. This chapter is adopted by authority of and for the purposes set forth in the *Code of Iowa* and shall be codified as Chapter 166 of the Code of Ordinances, City of Hiawatha, Iowa.

166.02 ADOPTION AND REPEALS.

1. Establishment of this Sign Code. This chapter amends the Hiawatha Sign Code, which became effective in 1997, and was subsequently codified as Chapter 166 of the Code of Ordinances of Hiawatha, Iowa, by repealing said ordinance and all subsequent amendments thereto, except as hereinafter provided in this Sign Code, and establishing this City of Hiawatha Sign Code and providing for the administration, enforcement and amendment thereof; and repealing all ordinances or resolutions in conflict therewith.

2. Preservation of Ordinances Related to Specific Properties. All sign-related ordinances previously adopted by the City Council for specific parcels of property, whereby conditions or other requirements were made of property owners in connection with the approval of signs, are herewith, specifically preserved and exempted from all repealed provisions of this chapter. All such conditions and/or other requirements are continued in full force and effect as set forth in such ordinances, and are herewith ratified, confirmed, and reenacted the same as set forth in such ordinances.

166.03 PURPOSES AND EFFECT.

1. The purposes of these sign regulations are:

A. To encourage the effective use of signs as a means of communication in the City;

B. To maintain and enhance the aesthetic environment and the City's ability to attract sources of economic development and growth;

C. To improve pedestrian and traffic safety;

D. To minimize the possible adverse effect of signs on nearby public and private property; and

E. To enable the fair and consistent enforcement of these sign regulations.

This sign ordinance is adopted under the zoning authority of the City in furtherance of the more general purposes set forth in the Unified Development Code, Chapter 165.

166.04 APPLICABILITY.

1. Territorial Application. This Sign Code shall apply to all structures, land, and uses within the corporate limits of Hiawatha, Iowa.

2. General Prohibition. No sign or sign structure, now or hereafter existing, shall be established, altered, moved, divided, or maintained in any manner except in accord with the provisions of this Sign Code.

3. Existing Nonconforming Signs. Existing sign structures in place on the date of the passage of this Sign Code which do not comply with the regulations of this Sign Code shall be allowed to continue subject to the provisions of Section 166.34 of this chapter relating to nonconforming uses.

4. Covenants. Certain property in the City of Hiawatha may have a covenant recorded against the property which affects signage and sign structures located thereon. It is hereby noted such covenants constitute a private party agreement. The City does not have the power or obligation to enforce such covenants. If the City is a party to a recorded covenant, then the City has the authority to enforce the provisions of that covenant.

5. Sign Permits Issued Prior to Effective Date of Sign Code Ordinance. Where a sign permit for building, structure, or property was issued in accordance with law prior to the effective date of this Sign Code, and provided that construction of the sign or sign structure is begun within six months of issuance of the sign permit and diligently prosecuted to completion, said sign or sign structure may be completed, subject to the provisions of Section 166.34 of this chapter relating to nonconforming uses in accordance with the approved plans of the sign permit issued, even if said sign or sign structure is nonconforming under the terms of this chapter.

6. Private Agreements. This Sign Code is not intended to abrogate, annul, or otherwise interfere with any easement, covenant, or other private agreement or legal relationship. However, where the regulations of this Sign Code are more restrictive or impose higher standards or requirements than such easements, covenants, or other private agreements or legal relationships, the regulations of this Sign Code shall govern.

166.05 RELATIONSHIP TO OTHER REQUIREMENTS.

1. Relationship to Other Laws. Nothing in this Sign Code shall be construed as exempting any person from other requirements of the City of Hiawatha or State and Federal laws and regulations. To the extent the requirements of this chapter differ

from other applicable City, State, or Federal requirements, the more restrictive requirements shall apply.

2. Minimum Requirements. In their interpretation and application, the provisions of this Sign Code shall be held to be the minimum requirements for the promotion of the public health, safety, morals, comfort, convenience, prosperity, and general welfare.

3. Higher Standards Govern. Where the conditions imposed by any provision of this Sign Code upon the use of land or buildings or upon the bulk of signs, are either more restrictive or less restrictive than comparable conditions imposed by any other provision of this chapter or any other law, code, resolution, rule or regulation of any kind, the regulations which are more restrictive or which impose higher standards or requirements shall govern.

166.06 SEVERABILITY. It is the intention of the City Council that each section, paragraph, sentence, clause, and provision of this chapter is separable, and if any provision is held unconstitutional or invalid for any reason, such decision shall not affect the remainder of this chapter, nor any part thereof other than that affected by such decision.

166.07 EFFECTIVE DATE. This Sign Code shall be in full force and effect from and after its passage, approval, and publication as provided by law.

166.08 LOCATION OF CERTIFIED COPY (AND ZONING DISTRICT MAP). Upon approval of the Sign Code ordinance, a certified copy, including all official maps referred to in such ordinance, shall be recorded and kept on file in the office of the City Clerk.

166.09 CONSTRUCTION AND INTERPRETATION.

1. General. Nothing herein shall be construed as creating any rights or protection for any third party. The requirements of this chapter are intended to protect and benefit the City of Hiawatha only, and not any third party beneficiary.

2. Interpretation. In the interpretation of this Sign Code the rules and definitions of this subsection shall be observed and applied, except when the context clearly indicates otherwise.

A. Words used or defined in one tense or form shall include other tenses and derivative forms.

B. Words in the singular number shall include the plural number, and words in the plural number shall include the singular number.

C. The masculine gender shall include the feminine and the feminine gender shall include the masculine.

D. The word "shall" is mandatory.

E. The word "may" is permissive.

F. The word "lot" refers to a "zoning lot" unless the context shall clearly indicate that it refers instead to a "lot of record."

G. The words "Code of Ordinances" or "Code" means the Code of Ordinances of the City of Hiawatha, Iowa.

H. The word "person" includes individuals, firms, corporations, associates, and any other entity.

I. The word "County" means the County of Linn, Iowa.

J. The word "City" means the City of Hiawatha, Iowa and/or persons authorized to perform specified functions on behalf of the City of Hiawatha, Iowa.

K. The words "City Council" means the City Council of the City of Hiawatha, Iowa.

L. The words "Planning and Zoning Commission" means the Planning and Zoning Commission of the City of Hiawatha, Iowa.

M. The word "State" means the State of Iowa.

In case of any difference of meaning or implication between the text of this chapter and any caption or illustration, the text shall control.

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166.10 REGULATIONS FOR ALL SIGNS.

1. Scope of Regulations. The regulations contained in this section shall apply to and regulate signs in all zoning districts. No sign shall be located, erected, or maintained except in compliance with the regulations contained herein. Any sign already established on the effective date of this Sign Code which is rendered nonconforming by these regulations, and any sign which, as a result of subsequent amendments to this Sign Code, is rendered nonconforming, shall be subject to the applicable provisions of this section and Section 166.34 (Nonconforming Signs).

2. Exemptions. The following signs are exempted from the permit regulations of this chapter:

A. Miscellaneous Signs. Miscellaneous traffic or other signs of a public agency, such as railroad crossing signs and signs that warn of danger, hazards, or unsafe conditions.

B. Official Flags and Emblems. Display of any official flag or emblem of a nation, state or city.

C. City Entrance. City identification and entrance signs installed by the City.

D. Memorials. Grave markers, statues, or remembrances of persons or events which are noncommercial in nature.

E. Works of Fine Art. Works of fine art which are not displayed in conjunction with a commercial enterprise for the principal purpose of commercial advertisement.

F. Temporary. Temporary decorations or displays for less than 90 days which celebrate the occasion of traditionally accepted patriotic or religious holidays.

G. Vehicle Signs. Signs applied directly or attached directly to the body of a car, bus, trailer, or other vehicle if such vehicle has a valid registration, is utilized in the normal course of a business or in the operator's usual routine activities, and such vehicle is not used primarily for the display of such sign or signs.

H. Legally Required Signs. Signs and notices required to be displayed, maintained, or posted by law or by any court or governmental order, rule, or regulation.

I. Drive Thru Menu Boards. Drive through menu boards which comply with the following:

(1) Shall be readable from the drive through lane only.

(2) Shall be set back from property lines as required for signs.

J. Temporary Signs. Temporary signs that are subject to the following conditions:

(1) No such signs shall be placed on public property, including any street right-of-way. Such signs may be located in a required yard in any such district, except none shall be within 30 feet of a corner street lot line intersection.

(2) No such signs shall exceed 16 square feet for lots of one and two family dwellings and 32 square feet for all other uses. The total allowable surface area or the maximum amount of aggregate square feet of all signs in one lot shall not exceed 32 square feet per street frontage.

EXCEPTION: Temporary signs exceeding this size shall require a permit as attention drawing devices as allowed by Section 166.10(3)E.

(3) Such signs shall not exceed four (4) feet in height for lots of one and two family dwellings and 10 feet in height for all other uses.

(4) Such signs shall not be illuminated.

(5) Such signs shall not be displayed for more than 75 days in any one calendar year. Such signs shall be removed or caused to be removed by the person or organization responsible for the erection or distribution of such signs, or by the owner of the property upon which they are located, or by such owner's agent after 75 days, and no later than 5 days after the event for which such signs pertain, if applicable.

K. Information Signs. Information, directional and premises identification signs not exceeding four square feet in surface area, displayed strictly for the direction, safety, or convenience of the public, including signs which identify restrooms, telephones, danger areas, parking area entrances or exits, freight entrances, nameplates, address signs, or the like.

3. Signs Prohibited.

A. Public Rights-of-Way. No sign or sign structure other than an official traffic, street, or related sign approved for placement by the controlling public agency shall be placed on any street or highway right-of-way.

B. Interference with Utilities. Signs and their supporting structures shall not interfere with any equipment or lines for utilities, including water, sewage, gas, electricity, or communications. No permanent sign of any size shall be located in or overhang a utility easement.

C. Consent of Owner Required. No sign or sign structure shall be placed on private or public property without the consent of the owner or authorized agent thereof.

D. Imitation or Resemblance to Traffic Control and Safety Signs. No sign or sign structure shall be erected at any location where it may, by reason of its size, shape, design, location, content, coloring, or manner of illumination, constitute a traffic hazard or a detriment to traffic safety by obstructing the vision of drivers, by obscuring or otherwise physically interfering with any official traffic control device, or which may be confused with an official traffic control device. No rotating beacon, beam, or flashing illumination resembling an emergency light shall be used in connection with any sign display or be visible from an adjacent street. No lights resembling an emergency light and no such words as "Stop," "Look," "Danger," or any other lights, word s, phrases, symbols, or characters which in any manner may interfere with, mislead, or confuse vehicle operators shall be used in a location which is visible to vehicular traffic. No sign shall be located in such a manner as to impede the comer visual clearance.

E. Attention Drawing Devices and Portable signs. No festoons, spot lights, suspended balloons, other attention drawing devices or portable signs shall be allowed.

EXCEPTION: Attention-Drawing Devices. Temporary attention-drawing devices shall be submitted to the City for approval. A permit is required pursuant to the provisions of Section 166.12. The maximum time period for any such sign or attention-drawing device shall be two (2) weeks.

F. Roof Signs. No roof signs shall be allowed

G. Fence and Free-Standing Wall Signs. Painting or affixing a sign to a fence or free-standing wall is prohibited.

EXCEPTION: Signs may be attached to a freestanding wall with setbacks as allowed for ground signs. Sign shall be considered as a ground sign.

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H. Flashing Lights. Flashing, chasing and/or moving light is not allowed on any sign. See electronic message center signs in this Section 166.11 §10.

I. Vehicle Signs. Vehicle signs greater than one square foot which are applied directly or attached directly to the body of a car, bus, trailer, or other vehicle when such vehicle does not have a valid registration and is not utilized in the normal course of a business or in the operator's usual routine activities.

J. Advertising signs as defined in Section 166.54.

EXCEPTION: Business logos of businesses participating in the 1-380 advertising program may be placed on 1-380 Trailblazer signs located as approved by City Council as Right-Of-Way directional signs.

K. All signs not expressly permitted by this chapter.

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166.11 SUPPLEMENTAL REGULATIONS.

1. Compliance with Building and Sign Codes. The construction, installation, erection, anchorage, and maintenance of all signs shall be subject to the applicable provisions of this Sign Code, the Building Code, the Lighting Code, and other Codes of the City of Hiawatha.

2. Safety and Maintenance Required. All signs and sign structures shall be erected and maintained in a safe condition. It shall be the responsibility of the sign owner, property owner, or proprietor of the premises to keep all signs thereon properly maintained.

3. Setback from Property Lines. All signs shall be set back a minimum of 10 feet from front and rear property lot lines, and 15 feet from side property lot lines, except when adjacent to residentially zoned property, the sign setback shall be a minimum of 40 feet from the nearest residential lot line in a residential zone district unless a greater setback is required elsewhere in this Sign Code. The setback shall be measured from the closest part of the sign structure to the nearest point on the lot line being measured.

4. Corner Visual Clearance. Signs located within 30 feet of a corner street lot line intersection shall be so erected and maintained that an un-obscured, visual sign

area is provided for vehicle operators. Such un-obscured area, as a minimum, shall extend from a distance of two (2) feet above finished street grade to 10 feet above said grade. No more than two (2) pole or post supports, of no more than 10 inches in diameter, shall be permitted within such un-obscured area. Additional limitations upon location, size, and height of any such signs shall be required if the City's Traffic Engineer demonstrates conclusively that such additional specific limitations are necessary to meet requirements of standard traffic engineering practices.

5. Minimum Clearance over Public or Other Access Ways. Unless a greater or lesser minimum height is specifically listed for a particular sign, any part of a sign which projects into or over any public way shall provide a minimum clearance of not less than the following:

A. Vehicular way.....14 feet.

B. Pedestrian way.....8 feet.

6. Building Signs. Building signs shall consist of the following signs and shall comply with these limits. The following signs shall be included in the total allowable sign area for building signs unless exempt by Section 166.10:

A. Wall Signs. Wall signs shall project no more than 12 inches from the wall to which it is attached and further shall be restricted to remain within the outline of the wall to which it is attached.

B. Canopy and Marquee Signs. Where limitations are imposed by this Sign Code regarding the projection of a sign from the face of the wall of any building or structure, such limitations shall not apply to an approved canopy or marquee, all marquee and canopies shall maintain the following clearances:

(1) Height. All canopies and marquee shall maintain vertical clearance of not less than 10 feet above ground surface grade, or the clearance established for the marquee by the provisions of the Hiawatha Building Code, whichever requires the lesser height.

(2) Projection. No such canopy or marquee shall project closer to a curb line than two (2) feet.

C. Awning Signs. Where limitations are imposed by this Sign Code regarding the projection of a sign from the face of the wall of any building or structure, such limitations shall not apply to an approved awning provided that all such awnings shall maintain the following clearances:

(1) Height. All awning signs shall maintain a vertical clearance of not less than eight (8) feet above grade.

(2) Projection. No awning sign shall project closer to a curb line than five (5) feet.

D. Projecting Signs. Projecting signs shall comply with the following.

(1) Project no more than 12 feet from the building to which it is attached.

(2) Project no more than 8 feet into the space above a public way.

(3) Have a minimum clearance as noted in 166.11(5).

E. Window Signs. Window signs shall cover no more than 30% of the window on which they are located. Shall not be considered building signs when:

(1) The signage is exempt according to 166.10 or

(2) The sign is a mural and regulated by Section 166.11(8)

7. Electronic Message Center Signs. Electronic message center signs shall be considered illuminated signs and shall meet the requirements of A through C.

A. Display Attribute. Electronic message center signs shall not be operated in a way that flashes, blinks, flutters, mimics traffic control devices or emergency vehicles, or distracts the public without providing content to the message.

B. Sign Luminosity. Electronic message center signs must be equipped with automatic dimming technology that automatically adjusts the display's brightness to the ambient light conditions.

C. Public Safety. Notwithstanding any other provision of this Code, if the Hiawatha Police Chief or the Iowa DOT determines that the operation of an electronic message center sign constitutes a public safety or traffic threat the sign owner may be ordered to either modify the operation of or remove an electronic message center sign to eliminate such threat.

8. Murals. Murals may be permitted in all districts which comply with the definition of a mural and are not larger than 10 feet by 10 feet. All murals shall require a sign permit.

9. Minimum Distance between Signs. All freestanding signs on the same lot in the districts in which they are allowed shall have a minimum distance of 150 feet between them.

10. Sign Mounting. No sign back shall be visible from the public right-of-way unless it is painted and maintained a neutral color that blends with the surrounding environment.

11. Externally Illuminated Signs. Only downward directed lights shall be permitted on signs, reflectors shall be provided with proper glass or plastic lenses concentrating the illumination upon the area of the sign so as to prevent any glare upon the street or adjacent property.

166.12 SIGN PERMITS.

1. Permits Required. It shall be unlawful for any person to erect, alter, or relocate within the City any sign not exempted herein without first obtaining a permit from the City and making payment of the fee required. All illuminated signs shall, in addition, be subject to the provisions of the Electrical Code of the City and the permit fees required thereunder. EXCEPTIONS TO PERMITTING:

A. Signs exempt in Section 166.10.

B. Sign face replacements which do not change the sign size, height, location or illumination.

C. Maintenance to existing sign structures which do not change the sign size, height, location, illumination or structural components.

2. Application for Permit. An application for a permit shall be made upon forms provided by the City and shall at a minimum contain or have attached thereto the following information:

A. Applicant Information. Name, address and telephone number of the applicant.

B. Plans and Specifications. One blueprint or ink drawing of the plans and specifications and method of construction and attachment to the building or in the ground. Such blueprint or ink drawing shall show location of sign or signs and shall certify the distance from each other, from signs on adjacent property, from points of ingress and egress, and from adjacent property lot lines.

C. A complete listing of all non-exempt signs on the property including their size, height and setbacks by sign type.

D. Erector. Name of the person or association erecting structure.

E. Valuation. Valuation of sign.

F. Other. Such other information as the City shall require, showing full compliance with this and all other laws and ordinances of the City.

3. Permit Issued. It shall be the duty of the City, upon the filing of an application for a permit, to examine such plans and specifications and other data and the premises upon which the sign is proposed to be erected. If it shall appear that the proposed structure is in compliance with all the requirements of this chapter, approved sign plans and site plans, and all other requirements and laws of the City, the City shall then issue a permit. If the work authorized under a sign permit has not been commenced within six (6) months after the date of issuance, the said permit shall be come null and void and refund of the fee shall not be allowed.

4. Permit Fees. Every applicant, before being granted a permit hereunder, shall pay the permit fee, as determined by resolution of the City Council, for each such sign.

5. Duration of Permit. A sign permit is valid for one year, and work on the permit must be commenced within six (6) months of the date of issuance. A sign permit may be renewed one time for a period not to exceed one year upon payment of the required fee to the City.

6. Revocation of Permits. The City is hereby authorized and empowered to revoke any sign permits issued by the City upon failure of the holder thereof to comply with any provisions of this chapter.

166.13 INSPECTIONS.

1. Inspections Required. All construction or work for which a permit is required shall be subject to inspection by the City.

2. City Codes and Ordinances Supersede Inspections. Approval as a result of an inspection shall not be construed to be an approval of a violation of the provisions of this chapter or of other City ordinances. Inspections presuming to give authority to violate or cancel the provisions of this Sign Code or other City ordinances shall not be valid.

3. Work to Remain Accessible. It shall be the duty of the permit applicant to cause the work to remain accessible and exposed for the inspection purposes and to schedule, and be present for, the required inspections. All such construction or work, including footings and foundations (structural and location), electrical connections, etc., shall remain accessible and exposed for inspection until approved. Neither the Building Official nor the City shall be liable for any expense entailed in the removal or replacement of any material required to allow inspection.

4. Maintenance and Safety Inspections. The Building Official may cause to be inspected from time to time as he or she deems necessary, any sign regulated by this chapter for the purpose of ascertaining whether the same is secure, and whether it is in need of removal or repair and complies with this chapter.

166.14 COMPUTATION OF SURFACE AREA AND HEIGHT. Allowable Surface Area is the maximum amount of square feet permitted for an individual sign. Total Allowable Surface Area is the maximum amount of aggregate square feet of signs allowed for each lot. Sign Height is the maximum height of a sign from the ground. The following principles shall control the computation of Allowable Surface Area, Total Allowable Surface Area and Sign Height.

1. Computation of Surface Area of Individual Signs. The surface area of a sign face (which is also the surface area of a wall sign or other sign with only one face) shall be computed by means of the smallest square, circle, rectangle, triangle, or combination thereof that will encompass the extreme limits of the writing, representation, emblem, or other display, together with any material or color forming an integral part of the background of the display or used to differentiate the sign from the backdrop or structure against which it is placed, but not including any supporting framework, bracing, or decorative fence or wall when such fence or wall otherwise meets zoning ordinance regulations and is clearly incidental to the display itself.

2. Computation of Surface Area of Multi-Faced Signs. The surface area for a sign with more than one face shall be computed by adding together the area of all sign faces visible from any one point. When two identical sign faces are placed back to back, so that both faces cannot be viewed from any point at the same time, and when such sign faces are part of the same sign structure and are not more than 24 inches apart, the surface area shall be computed by the measurement of one of the faces. Double-faced signs are permitted the maximum square footage on each side. Multi-faced signs shall not exceed two (2) times the area of single-faced signs.

3. Computation of Height. The height of a sign shall be computed as the distance from the base of the sign at normal grade to the top of the highest attached component of the sign. Normal grade shall be construed to be the lower of: (i) existing grade prior to construction; or (ii) the newly established grade after construction, exclusive of any filling, berming, mounding, or excavating solely for the purpose of locating the sign. In cases in which the normal grade cannot reasonably be determined, sign height shall be computed on the assumption that the elevation of the normal grade at the base of the sign is equal to the elevation of the nearest point of the crown of a public street or the grade of the land at the principal entrance to the principal structure on the lot, whichever is lower.

4. Computation of Maximum Total Allowable Surface Area for a Lot. The Total Allowable Surface Area for signs on a lot shall be the Maximum Total Allowable Surface Area for the zoning district in which the lot is located, or the total of all non-

exempt sign surfaces based on sign setbacks, street frontage, and building front, whichever is less. Lots fronting on two or more streets are allowed the permitted surface area for each street frontage. Total allowable area based on sign type or frontage cannot be transferred to other sign types or other frontages.

5. Computation of Ground Sign Surface Area, Setback and Height. When computing the surface area and height in relation to the required setback distance from a property line, it is permissible to prorate the allowed sign square footage and height in relation to the additional setback distance.

166.15 PERMITTED SIGNS BY ZONING DISTRICT. Table 1 (Permitted Signs by Zoning District) identifies, by type of sign, the zoning district in which a type of sign is allowed, and allowable total areas and Table 1 is located at the end of this chapter. If there is conflict between Table 1 and the Code text, the Code text shall take precedence.

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166.16 – 166.26 Reserved

166.27 ZONING DISTRICT SIGN REGULATIONS.

1. Only signs as listed hereafter shall be permitted and are subject to the regulations set forth in the specific Zoning District as established and set forth in Chapter 165 of this Code of Ordinances.

2. District Regulations for A, R-1, R-3, R-5, and R-MH zoning districts.

A. General Regulations.

(1) A sign shall not be illuminated unless specifically exempted from this requirement.

(2) A sign may not be located in a required yard unless specifically exempted from this requirement.

B. Single Family Dwelling Uses. No permanent building signs or free standing signs are permitted except exempt signs allowed in Section 166.10.

C. Home Occupation Signs. No sign other than one unlighted sign not over two square feet in area shall be allowed. See Section 165.26 of the Hiawatha Unified Development Code.

D. Signs Permitted for Other than Single-Family Residential Use. Permitted and conditional uses and legal nonconforming uses shall be permitted.

(1) Building Signs. One wall sign per establishment not to exceed 12 square feet.

(2) Freestanding Signs. One ground sign per street front.

a. Not to exceed 16 square feet.

b. Not to exceed eight feet in height.

c. May be illuminated.

3. District Regulations for the R-7 District. Only signs as listed hereinafter shall be permitted and subject to the regulations set forth in the R-7 Multi-Family Residence zoning district as established and set forth in Chapter 165 of this Code of Ordinances.

A. General Regulations. Signs are permitted and regulated in the district as specified in Section 166.27(2) above, subject to the following modifications.

B. Multiple-Family Dwelling Signs. One building sign or one freestanding sign but not both, is permitted per street front as regulated herein. Signs may be illuminated.

(1) Building Signs. Shall be a wall sign not to exceed 32 square feet.

(2) Freestanding sign. Shall be a ground sign.

a. Not to exceed 32 square feet.

b. Not to exceed eight feet in height.

4. District Regulations for C-ORS District. Only signs as listed hereinafter shall be permitted and are subject to the regulations set forth in the C-ORS zoning district as established and set forth in Chapter 165 of this Code of Ordinances.

A. General Regulations for the C-ORS District. Signs for residential and other uses are allowed as permitted and regulated in Section 166.27(3) above, subject to the modifications stated herein.

B. For Nonresidential Uses. The allowable total surface area of all permitted signs for each lot shall be calculated according to the criteria in this Section 166.27(4)(B). Signs may be illuminated.

(1) Total Allowable Surface Area. The total allowable surface area permitted on each lot frontage shall be equal to the surface area for building and freestanding signs as specified herein.

(2) Building Signs. Total building sign area for any wall shall not exceed 15% of the wall area on which the signage is located. No projecting signs permitted.

(3) Freestanding Signs. One ground sign is permitted.

a. Not to exceed 32 square feet.

b. Not to exceed ten feet in height.

5. District Regulations for C-2 Districts. Only signs as listed hereinafter shall be permitted and subject to the regulations set forth in the C-2 Neighborhood Convenience Commercial Zoning Districts as established and set forth in Chapter 165 of this Code of Ordinances.

A. General Regulations for the C-2 Districts. Signs for residential and other uses are allowed as permitted and regulated in Section 166.27(4) above, subject to the modifications stated herein.

B. For Nonresidential Uses. The allowable surface area of all permitted signs for each lot shall be calculated according to the criteria in this Section 166.27(5)(B). Signs may be illuminated.

(1) Total Allowable Surface Area. The total allowable surface area permitted on each lot frontage shall be equal to the surface area for building and freestanding signs as specified herein.

(2) Building Signs. Total building sign area for any wall shall for each street frontage shall not exceed 15% of the wall area on which the signage is located. No projecting signs permitted.

(3) Freestanding Signs. One ground sign shall be permitted for each lot street frontage. The maximum total surface area, setback, and height for all such signs shall not exceed the dimensions given below for each lot for each street frontage:

a. 40 square feet if set back 10 feet with a height not to exceed eight feet;

b. 50 square feet if set back 20 feet with a height not to exceed 10 feet; or

c. 80 square feet if set back 30 feet with a height not to exceed 12 feet.

6. District Regulations for the C-R, C-3, C-4, and CPR Districts. Only signs as listed hereafter shall be permitted and subject to the regulations set forth in the C-R Commercial Recreational, C-3 Highway Commercial, C-4 Central Service and CPR Center Point Road Corridor Zoning Districts as established and set forth in Chapter 165 of this Code of Ordinances.

A. General Regulations for the C-R, C-3, C-4, and CPR Districts. Signs for residential and other uses are allowed as permitted and regulated in Section 166.27(5) above, subject to the modifications stated herein.

B. For Nonresidential Uses. The allowable surface area of all permitted signs for each lot shall be calculated according to the criteria in this Section 166.27(6)(B). Signs may be illuminated.

(1) Total Allowable Surface Area. The total allowable surface area permitted on each lot frontage shall be equal to the surface area for building and freestanding signs as specified herein.

(2) Building Signs. Total building sign area shall not exceed 15% of the wall area on which the signage is located. One projecting sign for each establishment's street frontage shall be permitted. Projecting signs shall comply with Section 166.11(6)(D).

(3) Freestanding Sign Surface Area, Setback and Height. One freestanding sign shall be permitted for each lot street frontage unless the conditions set forth in Section 166.27(6)(C) are present. The maximum total surface area, setback, and height for all such signs shall not exceed the dimensions given below for each lot for each street frontage.

a. Ground Signs. For ground signs, the maximum total surface area, setback and height for each ground sign shall not exceed the below stated criteria:

i. 60 square feet if set back 10 feet with a height not to exceed 10 feet;

ii. 80 square feet if set back 20 feet with a height not to exceed 12 feet; or

iii. 100 square feet if set back 30 feet with a height not to exceed 15 feet.

b. Pole Signs in C-R, C-3, C-4 and CPR-3 Zones. For each pole sign, the maximum total surface area permitted shall be 100 square feet and the maximum height shall be 28 feet.

c. Pole Signs along I-380. For each pole sign located on property zones as C-R, C-3, C-4, and CPR with frontage directly along the I-380 right-of-way, the maximum total surface area permitted shall not exceed 400 square feet and the maximum height shall not exceed 50 feet. These

permitted pole signs must be located within 50 feet of the I-380 right-of-way.

C. Lots with Frontage Exceeding 300 Feet.

(1) Freestanding Signs. One freestanding sign shall be permitted for each 150 feet of frontage for lot frontages which exceed 300 feet. The additional freestanding signs allowed by this section shall be ground signs. Total allowable sign areas for the applicable zone and sign type shall not be exceeded. Sign separation distances shall comply with Section 166.11(9). This exception does not apply to I-380 frontage.

7. District Regulations for C-WH, I-1 and I-2 Districts. Only signs listed hereinafter shall be permitted and subject to the regulations set forth in the C-WH Commercial Warehouse, I-1 Restricted Industrial and I-2 General Industrial Zoning Districts as established and set forth in Chapter 165 of this Code of Ordinances.

A. General Regulations for the C-WH, I-1 and I-2 Districts. Signs for residential and other uses are allowed as permitted and regulated in Section 166.27(6) above, subject to the modifications stated herein.

B. For Nonresidential Uses. The allowable surface area of all permitted signs for each lot shall be calculated according to the criteria in this Section 166.27(7)(B). Signs may be illuminated.

(1) Total Allowable Surface Area. The total allowable surface area permitted on each lot frontage shall be equal to the surface area for building and freestanding signs as specified herein.

(2) Building Signs. Total building sign area shall not exceed 15% of the wall area on which the signage is located. One projecting sign for each establishment's street frontage shall be permitted. Projecting signs shall comply with Section 166.11(6)(D).

(3) Freestanding Signs. No more than one ground sign shall be permitted for each lot street frontage. The maximum total surface area, setback, and height for all such signs shall not exceed the dimensions given below for each lot for each street frontage:

a. 60 square feet if set back 10 feet with a height not to exceed 10 feet;

b. 80 square feet if set back 20 feet with a height not to exceed 12 feet; or

c. 100 square feet if set back 30 feet with a height not to exceed 15 feet.

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C. Lots with Frontage Exceeding 300 Feet.

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(1) Freestanding Signs. One freestanding sign shall be permitted for each 150 feet of frontage for lot frontages which exceed 300 feet. The additional freestanding signs allowed by this section shall be ground signs. Total allowable sign areas for the applicable zone and sign type shall not be exceeded. Sign separation distances shall

comply with Section 166.11(9). This exception does not apply to I-380 frontage.

[The next page is 55]

166.28 Reserved

166.29 UNSAFE, UNLAWFUL AND ABANDONED SIGNS.

1. Unsafe, Unlawful or Abandoned Signs; Correction of Deficiency. If the City finds that any sign regulated herein is unsafe or unsecured, a hazard to the public, unlawfully placed or is an abandoned sign structure the City shall consider the structure a nuisance and it shall be abated in accordance with Hiawatha Code Chapter 50.

[The next page is 65]

166.30 – 166.33 Reserved

166.34 NONCONFORMING SIGNS. Prior to the sign regulations established by the Sign Code, or by subsequent amendments thereto, there exist signs which were lawful before the Sign Code ordinance was passed or amended, but which would be prohibited or restricted under the terms of this chapter or future amendments thereto.

1. Purpose. The purpose of this section is to provide for the regulation of nonconforming signs and to specify those circumstances and conditions under which such nonconformities shall be permitted to continue.

2. Authority for Continuance of Nonconformities and Regulation Thereof. Any nonconforming sign which existed lawfully at the time of adoption of the Sign Code ordinance and which remains nonconforming by the terms thereof, and any such lawful sign which shall become nonconforming upon the adoption of the Sign Code ordinance, or any subsequent amendment thereto, may be continued subject to the regulations following in this section.

3. Nonconforming Signs. Where at the time of adoption of the Sign Code ordinance, or subsequent amendments thereto, lawful use of a sign exists or may exist which could not be erected under the regulations imposed by this chapter by reason of restrictions on area, height, yards, location on the lot, or other requirements concerning the sign, such sign structure may be continued, provided no such nonconforming sign shall be altered in any way which would increase its degree of nonconformity but may be altered if such alteration does not increase its degree of nonconformity.

4. Repairs and Maintenance. Ordinary repairs and maintenance may be carried out on signs nonconforming as to use or bulk, provided that no alterations shall be made which would add to the size, area, or degree of nonconformity.

5. Restoration of a Nonconforming Sign.

A. Sign Damaged or Destroyed. A nonconforming sign which is destroyed or damaged by fire or other casualty or act of God to the extent that the cost of restoration to the condition in which it was before the occurrence shall exceed 65 percent of the fair market value of the sign before damage, based upon insurance value, shall not be restored except in conformity with all of the regulations of the district in which it is located. If a nonconforming sign is damaged less than 65 percent, it may be repaired, restored, or reconstructed and used as before the time of damage, provided that such repair, restoration, or reconstruction is started within 12 months of such damage and diligently prosecuted to completion.

B. Correcting an Unsafe Condition. Nothing in this chapter shall be deemed to prevent the strengthening or restoring to a safe condition any sign or part thereof declared to be unsafe by any official charged with protecting the public safety, upon order of such official.

6. Nonconforming Uses with Nonconforming Accessory Signs. A nonconforming sign which is accessory to a principal nonconforming use shall be discontinued if such principal use or structure is discontinued.

7. Discontinuance of a Nonconforming Use. If the nonconforming sign structure is not used for a continuous period of 12 months, it shall not be renewed, and any

subsequent use of the sign shall conform to the use regulations of the district in which such sign is located. However, where it can be established that a delay has been caused by governmental and/or court action, which is clearly beyond control of the property owner, the time period to retain nonconforming status may, if approved by the Board of Adjustment, be extended to 24 months.

166.35 APPEALS AND VARIANCES.

1. Procedure for Sign Code Appeals and Variances. The procedures set forth under Section 165.78 (Appeals of Decision) and Section 165.82 (Variances) shall apply to all applications and requests for Sign Code appeals and variances.

[The next page is 75]

166.36 – 166.39 Reserved

166.40 AMENDMENTS TO THE SIGN CODE REGULATIONS.

1. Authority. The City Council may, from time to time, in the manner hereinafter set forth, amend, supplement, or change the regulations or classification of signs, now or hereafter established by this chapter or by amendments thereto.

2. Purpose. The amendment process herein established is intended to provide a means for making changes in the text of this chapter.

3. Initiation of Amendment. An amendment may be initiated by a motion of the City Council or the Planning and Zoning Commission or by the filing of an application for such action by a property owner.

4. Legal Notice. At least fifteen (15) days' notice of the time and place of such hearing shall be published in a newspaper printed and published in Linn County, Iowa, having general circulation in the City of Hiawatha, Iowa.

166.41 APPLICATION FOR AMENDMENT. An application for an amendment to the Sign Code shall be filed with the City Clerk and, at the time of filing, contain or be accompanied by all the information required hereunder, except for items waived by the City Clerk based on the nature of the request.

1. Amendment to Sign Code Regulations. Each application requesting a change in the text of these regulations shall be a petition which includes:

A. Written material:

(1) Text revisions or additions, if any.

(2) Statement justifying the proposals.

(3) Statement describing the consistency of the proposal with the intent of the Sign Code.

(4) Statement describing consistency of the proposal with any applicable goals and policies in the City of Hiawatha Comprehensive Plan.

B. Graphic material, if appropriate.

C. Information required for public hearing.

D. Fee as required by resolution of City Council.

E. Other information deemed necessary by the City.

[The next page is 85]

166.42 – 166.44 Reserved

166.45 LIMITATION ON SUCCESSIVE APPLICATIONS. Applications which have been denied by the Board of Adjustment or the City Council or have been withdrawn after Planning and Zoning Commission recommendation but prior to action by the Board, shall comply with the limitations and procedures for successive applications in City Code Section 165.86.

[The next page is 115]

166.46 – 166.49 Reserved

166.50 VIOLATION AND PENALTY. Any person, firm or corporation found guilty of violating any provision of this Code shall be subject to a municipal infraction punishable by civil penalty not to exceed $750.00 for the first offense and not to exceed $1,000.00 for each repeat offense as provided in Chapter 4 of the Hiawatha Code of Ordinances.

166.51 – 166.53 Reserved

166.54 DEFINITIONS. The following definitions shall govern the interpretation of the regulations of the City of Hiawatha Sign Code. If a term is not found in this section, refer to Section 165.96 of the Unified Development Code for Hiawatha. Words used in this chapter have the same definition as provided in Section 165.96, except that if the definition given in Chapter 166 differs, it supersedes the definition in Section 165.96.

1. "Access way" means a way or means of approach to provide vehicular or pedestrian physical entrance to a property.

2. "Awning" means any structure, unaccompanied by advertising copy, made of cloth or similar non-rigid materials with a structural support frame attached to a building and projecting away from the building.

3. "Billboard" – see definition of "sign, advertising."

4. "Canopy" means a rigid, multi-faced structure covered with fabric, wood, metal, or other similar material and supported by a building at one or more points or extremities and by columns or posts embedded in the ground at other points or extremities.

5. "City" means the City of Hiawatha, Iowa, and persons authorized to perform specified functions on behalf of the City of Hiawatha, Iowa.

6. "Corner visual clearance" means that area bounded by the street right-of-way lines of a corner lot and a straight line joining points on said right-of-way lines thirty (30) feet from the point of intersection of said right-of-way lines. *(See Figure 1 at end of chapter.)*

7. "District" means any section or area of the City for which the regulations governing the use of buildings and premises, building bulk, signs and related matters are uniform.

8. "Lot" means a designated parcel, tract, or area of land established by plat, subdivision, or as otherwise permitted by law, to be separately owned, used, developed or built upon, and at least sufficient size to meet minimum zoning requirements.

9. "Lot line" means a boundary of a lot.

10. "Lot line, front" means the boundary between the lot and the street on which it fronts.

11. "Lot line, rear" means the lot boundary opposite and most distant from the front lot line.

12. "Lot line, side" means any lot line other than a front or rear lot line.

13. "Lot, reversed corner" means a corner lot the street side lot line of which is substantially a continuation of the front lot line of the first lot to its rear. *(See Figure 2 at end of chapter.)*

14. "Lot, through" means a lot having a pair of opposite lot lines along two more or less parallel public streets, and which is not a corner lot. On a "through lot" both street lines shall be deemed front lot lines. *(See Figure 3 at end of chapter.)*

15. "Lot, zoning" means a single tract of contiguous land which, at the time of filing for a building permit or a certificate of occupancy, is designated by the owner or developer as a tract to

be used, developed, or built upon as a unit under single or unified ownership or control and assigned to the particular use, building, or structure for which the building permit or certificate of occupancy is issued and having frontage upon an approved street or place, and including such areas of land as may be required by the provisions of this chapter for the building structure or use.

16. "Marquee" means any permanent roof like structure or awning of rigid material supported by and extending from the façade of a building.

17. "Mural" means any picture, scene or diagram painted or fixed on an exterior wall of a building shall be considered advertising or have a business purpose unless exempt under this chapter.

18. "Public way" means a public or private tract of land specified for public use along or across a property for pedestrians, bicycles and/or vehicles that may not be paved or otherwise improved.

19. "Sign" means any medium, including its component parts, which is a communication device, structure, or fixture, and which incorporates graphics, symbols, or writings intended to promote the sale of product, commodity, or service or to provide direction or identification for a premises or facility, unless exempt under this chapter.

20. "Sign, abandoned" means any sign remaining in place for a period of ninety (90) days or more which no longer advertises or identifies an activity, business, product, or service available on the premises on which the sign is located.

21. "Sign, advertising" means a sign which directs attention to an establishment, business profession, commodity, service, premises, person or thing which may be located, produced, conducted, sold, or offered elsewhere than on the lot upon which the sign is located.

22. "Sign, awning" means any sign attached to an awning or the sign surface designed as an integral part of the awning.

23. "Sign, building" means any sign attached to a building including awning, canopy, marquee, roof, window, projecting and wall signs.

24. "Sign, canopy" means a sign other than a projecting sign attached to a canopy or the sign surface designed as an integral part of the canopy.

25. "Sign, festoon" means any sign in which lights, ribbons, tinsel, small flags, pinwheels, pennants or other similar small, attention drawing devices are attached to a rope, string, wire, pole, or similar support.

26. "Sign, freestanding" means a sign that is an independent structure, self supporting and not attached to a building or other accessory structure. Ground signs and pole signs are freestanding signs.

27. "Sign, ground" means any freestanding sign in which the entire bottom is in contact with or is close to the ground and is independent of any other structure. The width of the bottom of the structure in contact with the ground shall not be less than 40% of the sign width.

28. "Sign, identification" means any sign designed to identify a specific person, firm, corporation, or primary trade name of permanent character identifiable with said person, firm, corporation, or primary trade name, and located on the building or immediate premises of said person, firm or corporation.

29. "Sign, information" means a sign displayed strictly for the direction, safety, or convenience of the public and which sets forth no advertisement. Information signs would include signs which identify parking areas and drives, restrooms, addresses, telephones, exits and entrances, no trespassing area, danger areas, and similar information.

30. "Sign, illuminated" means a sign designed to give forth any artificial light or reflect such light from an artificial source.

31. "Sign, marquee" means a sign other than a projecting sign attached to a marquee or the sign surface designed as an integral part of the marquee.

32. "Sign, nonconforming" means any sign which does not conform to the requirements of this chapter.

33. "Sign, pole" means a freestanding sign with an elevated surface supported by one or more vertical poles or columns placed in the ground.

34. "Sign, portable" means a sign designed to be transported, including but not limited to signs:

A. With wheels, or with wheels removed.

B. With chassis or support constructed without wheels.

C. Designed to be transported by trailer or wheels.

35. "Sign, projecting" means a sign which projects from and is supported by a wall of a building and extends out from the wall more than 12 inches.

36. "Sign, roof" means a sign situated upon the roof of any building.

37. "Sign, wall" means a sign which is attached directly to a building wall and which does not extend out more than 12 inches therefrom, with the exposed face of the sign in a plane parallel to the building wall.

38. "Sign, window" means a sign installed inside or painted upon an individual glazed surface panel for purposes of viewing.

39. "Sign plan" means a plan prepared to scale showing location and size of all signs, including incidental signs proposed for the lot. The sign plan shall show the maximum surface area and height permitted for each sign. For lots with more than one business, the sign plan shall allocate, through formula or square footage, the sign location and allowable surface area for each portion of the building and building site.

40. "Site plan" means a plan prepared to scale, showing accurately and with complete dimensioning, the boundaries of a site and the location of all buildings, structures, uses, and principal site development features proposed for a specific parcel of land.

41. "Street frontage" means that boundary of a lot abutting a public thoroughfare right-of-way which is under the jurisdiction and maintenance of the agencies of the Federal, State, County and Municipal government, which may be used by the public in general. Each side of a lot so abutting a street shall be considered as a separate frontage; however, this shall not include alleys. Interstates shall not be construed as street frontage in this chapter.

42. "Structure" means that which is built or constructed, an edifice or a building of any kind, or any piece of work artificially built up or composed of parts joined together in some definite manner.

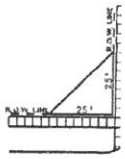
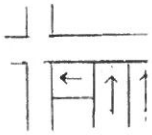
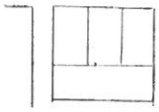
43. "Temporary use" means a use established for a specified period of time, with the intent to discontinue the use at the end of a designated time period.

44. "Use" means the purpose (type and extent) for which land or a building is arranged, designed, or intended, or for which either land or a structure is occupied or maintained.

45. "Variance" means a discretionary entitlement which permits the departure from the strict application of the standards contained in this Code of Ordinances.

46. "Yard, required" means the minimum yard specified in each zone district as set forth in Chapter 165 of this Code of Ordinances.

FIGURES REFERRED TO IN SECTION 166.54:

 Figure 1 – Corner Visual Clearance	 Figure 2 – Lot, Reversed Corner	 Figure 3 – Through Lot

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DRAFT

RESOLUTION NO. 18-
City Council

RESOLUTION SETTING A PUBLIC HEARING DATE TO AMEND HIAWATHA CODE OF ORDINANCES CHAPTER 166 SIGN CODE

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HIAWATHA, IOWA to direct staff to proceed with notification of a public hearing that will be held in the Hiawatha Council Chambers, 101 Emmons Street, before the Hiawatha City Council on Wednesday, August 1, 2018 @ 5:30 P.M. to consider amending Hiawatha Code of Ordinances Chapter 166 Sign Code §166.27 (7) (C) by adding an allowance for multiple ground signs in industrial zones.

AYES:
NAYS:
ABSENT:

PASSED AND APPROVED this 18th day of July, 2018.

_____
Bill Bennett, Mayor

ATTEST:

_____
Kelly Kornegor, City Clerk