Hiawatha Public Library

Library Board of Trustees Meeting

Location: Glenn Schminke Community Room

Date: June 11, 2019

Call to Order: 7:01 pm

A. Call to Order – Roll Call

Present: Anna Ronnebaum, Matt Dunbar, Brenda Powers, April Neuendorf, Sue Halter, and Karlene Nesslage. Also present: Jeaneal Weeks – HPL Director, Kim Downs – City Administrator, Rob Archibald – City Council Member, Daniel Hoffmann – citizen. Absent – Jerry Mohwinkle

B. Approval of Agenda

The Agenda was reviewed. Brenda Powers made a motion to accept the agenda, Anna Ronnebaum seconded and the motion carried.

C. Approval of Consent Agenda

1. Approval of bills
2. Minutes: May 14, 2019
3. Library Director's Report
4. Monthly Report

Unanimous approval was given for the Consent Agenda after removing the bills for separate approval.

Additional items had been added to the bills – these were reviewed. Sue Halter made a motion to approve the payment of the bills, Brenda Powers seconded and the motion carried.

D. New Business -

1. 2019-Hiawatha Public Library Renovation and Expansion Project
   a. Public Hearing-IT, Communication, and Data Package Proposal - Public hearing was opened at 7:05 pm and Closed at 7:06 with no comments from the public.

i. Review bids - one bid was received after the deadline
ii. Consider Resolution awarding contract
iii Consider Resolution resetting public hearing (July 9, 2019 @ 7:00 PM), repost notice to bidders, and accept bids on July 1, 2019 no later than 5:00 PM

Motion to reject the bid and to reset the public hearing (July 9, 2019 @ 7:00 PM), repost notice to bidders, and accept bids on July 1, 2019 no later than 5:00 PM was made by Karlene Nesslage, seconded by Sue Halter.

Resolution 19-18 was **approved by a roll call vote:**
Ayes: Dunbar, Powers, Ronnebaum, Neuendorf, Nesslage & Halter
Nays: none
Absent: Mohwinkle

b. Public Hearing-AV Package Proposal - **Public hearing was opened at 7:13 pm and Closed at 7:14 with no comments from the public.**

i. Review bids – 1 bid received – included more than was requested
ii. Consider Resolution awarding contract
iii Consider Resolution resetting public hearing (July 9, 2019 @ 7:00 PM), repost notice to bidders, and accept bids on July 1, 2019 no later than 5:00 PM

Motion to reject the bid and to reset the public hearing (July 9, 2019 @ 7:00 PM), repost notice to bidders, and accept bids on July 1, 2019 no later than 5:00 PM was made by Brenda Powers, seconded by Anna Ronnebaum.

Resolution 19-19 was **approved by a roll call vote:**
Ayes: Dunbar, Powers, Ronnebaum, Neuendorf, Nesslage & Halter
Nays: none
Absent: Mohwinkle

c. Consider Resolution approving Garling Construction Request for Change Order #1 with a decrease amount of $3,436.15; revised contract amount $3,905,563.85

Motion to approve Resolution 19-20 approving Garling Construction Request for Change Order #1 with a decrease amount of $3,436.15; revised contract amount $3,905,563.85 was made by Sue Halter, seconded by Brenda Powers and was then **approved by a roll call vote:**

Ayes: Dunbar, Powers, Ronnebaum, Neuendorf, Nesslage & Halter
Nays: none
Absent: Mohwinkle

d. Consider Resolution approving proposal for card access control with CEC

Motion to approve Resolution 19-21 approving proposal for card access control with CEC was made by April Neuendorf, seconded by Anna Ronnebaum and was then approved by a roll call vote:

Ayes: Dunbar, Powers, Ronnebaum, Neuendorf, Nesslage & Halter
Nays: none
Absent: Mohwinkle

e. Consider Resolution approving proposal for security cameras and safety alarm systems with Hawkeye Communications

Motion to approve Resolution 19-22 approving proposal for security cameras and safety alarm systems with Hawkeye Communications was made by Brenda Powers, seconded by Matt Dunbar and was then approved by a roll call vote:

Ayes: Dunbar, Powers, Ronnebaum, Neuendorf, Nesslage & Halter
Nays: none
Absent: Mohwinkle

E. Old Business-

1. Building project update – the new parking lot is under construction, electrical boxes are being prepared to be moved by Alliant.
2. Summer Reading program was kicked off at the beginning of the month and many activities are happening on a daily basis.

F. General Discussion – none

G. Trustee Training -

1. Brainfuse resource - Trustees were invited to investigate and learn about this new resource.

H. President's Report – none

I. Adjournment – Anna Ronnebaum made a motion to adjourn the meeting, Karlene Nesslage seconded and the motion was carried. Meeting adjourned at 7:41 pm.

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Brenda Powers, President

ATTEST:

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Karlene Nesslage, Secretary