The Hiawatha City Council met in regular session in the Hiawatha Council Chambers on May 15, 2019. Mayor Bennett called the meeting to order at 5:30 p.m. Council members present: Rob Archibald, Dennis Norton, Steve Dodson, and Dick Olson. Aime Wichtendahl was absent. Staff present: Community Development Director Pat Parsley, City Administrator Kim Downs, Finance Director Cindy Kudrna, Fire Chief Mike Nesslage, Parks and Recreation Director Kelly Willadsen, City Engineer John Bender and Police Officer Mark Keeney. Guests: Becky Herman of Iowa BIG, Brooke Dean of Iowa BIG, John Zlabek of Hiawatha Fire and Daniel Hoffmann. Not all attendees signed in for the meeting.

Norton moved approval of the agenda, seconded by Archibald. Motion carried.

Dodson moved the approval of the following consent agenda items: Approval of bills; Finance Director's Report for April 2019; City Clerk's Report for April 2019; Department Reports: Community Development, Fire, Police, Library, Parks and Recreation, and Public Works, RESOLUTION #19-088 approving sewer waiver on second water meter for 3040 Dell Ridge Court, RESOLUTION #19-089 approving sewer waiver on second water meter for 1940 Blairs Ferry Road, RESOLUTION #19-090 approving sewer waiver on second water meter for 1950 Blairs Ferry Road, RESOLUTION #19-091 approving sewer waiver on second water meter for 3025 Valley Court, seconded by Norton. Motion carried.

Report from Council Members/Mayor/City Administrator

Archibald reported that all went well at the Library Board Meeting on May 14, 2019 and that everything is moving forward and this is an exciting time for the library.

City Administrator Downs reminded everyone of the joint meeting with Planning and Zoning on May 20, 2019 to get everyone on the same page regarding the Midtown Project and so Council will be fully aware during the process.

Downs also commented on the progress of the joint Metro Communities regarding Tower Terrace. "It takes work and time to get everyone in the same place at the same time," she stated. Downs expressed her excitement at hearing from the Cedar Rapids Deputy Manager they will also be working with Snyder for the project.

Mayor Bennett commented on the success of Farmer State Bank's 50 Year Anniversary Open House. He noted that there was a good turnout and it was a good time.

Downs noted she received a call from Toyota who will be having a 50-year anniversary celebration soon as well. She expressed that a 50-year anniversary is monumental.

PROCLAMATION – Emergency Medical Services Week May 19-25, 2019

Council Member Archibald expressed his thanks that he is able to read the proclamation for EMS week. He stated "I'm involved in EMS in the City so it's good for me to read it."

Archibald read the Emergency Medical Services Week Proclamation declaring the week of May 19-25, 2019 as Emergency Medical Services Week.

Fire Chief Nesslage commented that their EMS Week Open House is Sunday, May 19, 2019, there would be many activities for children, and they would love to have people stop out.

PUBLIC HEARING – to consider the FY 2019 Budget Amendment and direct publication of notice

Mayor Bennett opened the public hearing to consider the FY2019 Budget Amendment and direct publication of notice at 5:35 P.M.

No written or public comments were received at or prior to the public hearing. Public Hearing closed at 5:35 P.M.

Norton presented RESOLUTION #19-092 approving the FY 2019 Budget Amendment, seconded by Olson. Roll call vote: AYES: Dodson, Norton, Olson, Archibald. NAYS: None. ABSENT: Wichtendahl. **RESOLUTION #19-092 adopted.**

Chapter 28E agreement for closest unit response for Fire and Emergency Medical Services

Archibald commented this agreement is a good thing that will provide the fastest service as possible to residents no matter what town they're in.

Dodson presented RESOLUTION #19-093 to enter into 28E agreement between the City of Hiawatha & the City of Robins, seconded by Archibald. Roll call vote: AYES: Olson, Dodson, Archibald, Norton. NAYS: None. ABSENT: Wichtendahl. **RESOLUTION #19-093 adopted.**

Olson presented RESOLUTION #19-094 to enter into 28E agreement between the City of Hiawatha & the Monroe Township, seconded by Dodson. Roll call vote: AYES: Archibald, Dodson, Norton, Olson. NAYS: None. ABSENT: Wichtendahl. **RESOLUTION #19-094 adopted.**

Emergency Services Master Plan

Council reviewed the information provided regarding the Emergency Services Master Plan.

Nesslage stated he did not include the whole master plan in the packet for the council due to its length, but informed them he can send them the PDF if they would like to see it or get them a copy. He also expressed appreciation for the Council's support through the process of creating the Emergency Services Master Plan.

Downs clarified the document provided to the Council represents all recommendations received.

Olson presented RESOLUTION #19-095 acknowledging & placing on file the Emergency Services Master Plan, seconded by Norton. Roll call vote: AYES: Norton, Olson, Archibald, Dodson. NAYS: None. ABSENT: Wichtendahl. **RESOLUTION #19-095 adopted.**

Consider Resolution approving ambulance rate increase and other fees as associated

Norton presented RESOLUTION #19-096 approving ambulance rate increase & other fees as associated, seconded by Dodson. Roll call vote: AYES: Archibald, Dodson, Olson, Norton, NAYS: None. ABSENT: Wichtendahl. **RESOLUTION #19-096 adopted.**

Special Event application submitted by Hemophilia of Iowa

Archibald moved the approval of a special event request to hold a Unite Walk 5K Race formerly the 5K Clot Trot Race at Clark Park on September 21, 2019, seconded by Dodson. Roll call vote: AYES: Norton, Archibald, Olson, Dodson. NAYS: None. ABSENT: Wichtendahl. Motion Carried.

Consider Resolution authorizing the Mayor to sign an agreement with Cedar Rapids Toyota for the purchase of a Toyota Tacoma Truck in the amount of $1.00 for the Parks Department to use from April through October

Dodson presented RESOLUTION #19-097 authorizing the Mayor to sign an agreement with Cedar Rapids Toyota for the purchase of a Toyota Tacoma Truck in the amount of $1.00 for the Parks Department to use from April through October, seconded by Olson. Roll call vote: AYES: Olson, Dodson, Archibald, Norton. NAYS: None. ABSENT: Wichtendahl. **RESOLUTION #19-097 adopted.**

Urban Gardening

Becky Herman a teacher from Iowa Big along with two of the students working on the Urban Gardening project spoke a little about the project and its purpose.

Jack Studier noted that the students were researching food insecurity, particularly in the greater Cedar Rapids community, and how to solve this problem. Part of their solution was to start some urban farming in the community. They contacted some Bhutanese refugees who live in apartments and are unable to have gardens at their houses. These individuals are currently taking a bus to Marion Walmart and walking along a busy highway 13 just to garden and walk all the way back with tools and food. These students form IowaBIG have been looking into places in Hiawatha to start an urban garden that would be convenient for the refugees and would be useful for others as well.

Council Members and Mayor Bennett expressed their excitement for this project.

Archibald presented RESOLUTION #19-098 approving a one (1) year allowance for urban farming on the property described as Hiawatha North 1st Addition, Lot 1 as requested by Iowa BIG, seconded by Dodson. Roll call vote: AYES: Dodson, Olson, Archibald, Norton. NAYS: None. ABSENT: Wichtendahl. **RESOLUTION #19-098 adopted.**

2019 Mid-Town Street and Utility Improvements Project

Bender commented he would have more information at Monday night's informal meeting and that the plans were 80-90% complete at this point. He noted this would get us back on schedule. He also noted we don't have a name for the street at this point.

Olson presented RESOLUTON #19-099 setting a public hearing date (June 19, 2019 @ 5:30 P.M.) to consider the proposed plans, specifications, form of contract, & estimate of cost on file & direct publication of the notice to bidders for the 2019 Mid-Town Street & Utility Improvements Project, seconded by Dodson. Roll call vote: AYES: Wichtendahl, Archibald, Dodson, Olson. NAYS: None. ABSENT: Norton. **RESOLUTION #19-099 adopted.**

2019 Center Point Road and Willman Street Traffic Signal Project

Bender commented Dustin Campbell from Shive Hattery was here for the meeting. He also noted that they have the plans ready and will be taking bids before the next regular Council Meeting. He is hoping for good bids and project completion in late September.

Bender presented a 360° view of how the completed intersection would look.

Bender confirmed that the intersection would use the same colors and materials used at the intersection on Emmons Street.

Archibald presented RESOLUTION #19-100 setting a public hearing date (June 5, 2019 @ 5:30 P.M.) to consider the proposed plans, specifications, form of contract, & estimate of cost on file & direct publication of the notice to bidders for the 2019 Center Point Road & Willman Street Traffic Signal Project, seconded by Dodson. Roll call vote: AYES: Olson, Norton, Dodson, Archibald. NAYS: None. ABSENT: Wichtendahl. **RESOLUTION #19-100 adopted.**

Consider Resolution approving revised plan of improvements for the Heritage Green 12th Addition

Dodson presented RESOLUTION #19-101 approving revised plan of improvements for the Heritage Green 12th Addition, seconded by Archibald. Roll call vote: AYES: Olson, Dodson, Archibald, Norton. NAYS: None. ABSENT: Wichtendahl.

Consider Resolution approving purchase and installation of RRFB signal on Boyson Road

Norton presented RESOLUTION #19-102 approving purchase & installation of RRFB signal on Boyson Road, at a total cost not to exceed $9,974.00, utilizing available funding in Road Use Funds, seconded by Archibald. Roll call vote: AYES: Norton, Dodson, Olson, Archibald. NAYS: None. ABSENT: Wichtendahl.

There being no further discussion, Archibald moved to adjourn at 5:55 P.M., seconded by Norton. Motion carried.

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Bill Bennett, Mayor

ATTEST:

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Amy Scheer, Deputy City Clerk