Library Board of Trustees Meeting

Location: Glenn Schminke Community Room

Date: June 14, 2016

Call to Order: 7:05 pm

A. Call to Order – Roll Call

Present: Matt Dunbar, Brenda Powers, Janet Libe, Jerry Mohwinkle, Karlene Nesslage and Sue Halter. Also present: Jeaneal Weeks-HPL Director, Pat Struttmann – Asst Librarian, Michelle Beisker – guest from Greater Cedar Rapids Community Foundation

B. Approval of Agenda

The Agenda was reviewed. Jeaneal suggested to change the order of the agenda by moving the first item under new Business to after the reading and approval of the minutes. Janet Libe made a motion to accept the agenda as changed, Brenda Powers seconded and the motion was carried.

C. Minutes of the Last Meeting

The minutes of the May 10, 2016 meeting were reviewed. Janet Libe made a motion to accept the minutes, Sue Halter seconded and the motion was carried.

D. Old Business

1. Work Space Efficiency Changes

a. Work space efficiency changes: Furniture for the Children's area is in at Storey Kenworthy. The electrician has been scheduled. The city maintenance staff will help with removing old furniture.

b. Summer reading progress report:

An attendance record for a single day was set this week. Previous record was 801 and the new record is 851. There were several program activities with Elephant and Piggie and that brought in many people.

Summer program registration was open about 2 weeks before the start of Program. Enrollment has been robust: 301 Adults, 75 Babies, 1005 Children and 308 young adults.

Discussion about the good registration numbers indicated that the personal attention that each guest receives is paramount in bringing people back year after year.

E. New Business –

1. Greater Cedar Rapids Community Foundation: Michelle Beisker presented an overview of how the foundation could help us. A packet was presented with information about the different endowments and services that they provide. The board will discuss in next month's meeting.
2. Resolution: resolution regarding increasing the adult programming coordinator position to 40 hours per week was read. Explanation and discussion was held about how this is important. A vote was taken and all members agreed to the resolution.

F. Librarian's Report

1. **Monthly Report –** Attendance and circulation continue to be good. Freegal is a music downloading service. Articles about the service have been placed in the City newsletter and Hiawatha Today.
2. **Bills –** Janet Libe made a motion to pay the bills, Matt Dunbar seconded and the motion was carried.
3. **Anticipated Expenditures – none**
4. **Library News –**

   a. Pat Struttmann – Assistant Librarian has resigned; her last day will be July 1.

G. General Discussion - None

H. President's Report – Brenda reminded the board that Elections and Performance review for Jeaneal will coming up.

I. Adjournment – Karlene Nesslage made a motion to adjourn the meeting, Brenda Powers seconded and the motion was carried. Meeting adjourned at 7:59pm

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Brenda Powers, President

ATTEST:

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Karlene Nesslage, Secretary