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LEDERER WESTON CRAIG PLC
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May 13, 2016

Ms. Cindy Kudrna
Finance Director
City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

Re: City of Hiawatha

Dear Ms. Kudrna:

Please find enclosed our invoices for services for the month of April 2016. Thank you for allowing our firm to represent the City of Hiawatha with its legal needs. Should you have any questions, please do not hesitate to give me a call.

Very truly yours,

LEDERER WESTON CRAIG PLC

Mark J. Parmenter

MJP/tb
Enclosures

118 Third Avenue SE, Suite 700
P.O. Box 1927 • Cedar Rapids, IA 52406
Phone: 319-365-1184 • Fax: 319-365-1186

4401 Westown Parkway, Suite 310
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Please respond to Cedar Rapids office

LWC

LEDERER WESTON CRAIG PLC

Suite 700, Higley Building 118 Third Avenue SE P.O. Box 1927 Cedar Rapids, IA 52406-1927
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TIN# 20-8617329
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April 30, 2016

Cindy Kudrna
City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

Invoice # 16824
Client # 000016158
Matter # 000000002
Billing through 04/30/2016

General Matters

Balance forward as of invoice dated: 03/31/2016	$2,120.00
Payments received since last invoice	2,120.00
Accounts receivable balance forward	$0.00

PROFESSIONAL SERVICES

04|01|2016	MJP	Exchange electronic communication with City Administrator and City Clerk regarding City's social media policy	0.20 hrs	32.00
04|01|2016	MJP	Revise and edit 28 Agreement with Central City and forward same to City Administrator and Fire Chief for review and approval	0.20 hrs	32.00
04|01|2016	MJP	Conference at City Hall with City Administrator to discuss various City matters	0.80 hrs	128.00
04|06|2016	MJP	Receipt of minor revisions to 28 E Agreement with Central City; exchange electronic communications with City Clerk and Fire Chief regarding same	0.20 hrs	32.00
04|07|2016	MJP	Exchange electronic communications with Chief Marks regarding possible DHS testing and issues related to same	0.20 hrs	32.00
04|11|2016	MJP	Telephone conference with City Administrator regarding various city matters	0.20 hrs	32.00

04|12|2016	MJP	Telephone conference with City Administrator regarding various City matters including the possible sale of City owned property	0.30 hrs	48.00
04|13|2016	MJP	Telephone conference with Chief Marks regarding possible DHS testing and issues related to same; further discussion regarding animal removal and hearing regarding same	0.30 hrs	48.00
04|14|2016	MJP	Receipt of electronic communication from the City Clerk accompanying 75 pages of documents regarding a Dangerous/Vicious Animal Appeal Hearing scheduled for April 20th	0.80 hrs	128.00
04|18|2016	MJP	Attend Special Work Session	1.50 hrs	240.00
04|19|2016	MJP	Receipt and review of memorandum from City Administrator seeking input regarding same; electronic communication to City Administrator concerning same	0.20 hrs	32.00
04|20|2016	MJP	Review Chapter 57 of the City Code; conference at City Hall prior to City Council meeting; attend and participate in City Council meeting	1.70 hrs	272.00
04|20|2016	MJP	Meeting at City Hall with staff regarding incident between City employee by citizen	1.90 hrs	304.00
04|20|2016	MRD	Research ability to prosecute citizens for interference with acts by City employees under current municipal code	0.30 hrs	45.00
04|21|2016	MJP	Electronic communication from Chief Marks with question surrounding requirement under Chapter 57 for written decision and request to interpret Code regarding disposition of the animal in question; review Chapter 57; draft electronic communication to Chief Marks with opinion regarding same	0.30 hrs	48.00
04|22|2016	MJP	Receipt of draft Order to Remove Vicious Animal; revise and edit same; forward to City Clerk for consideration	0.50 hrs	80.00
04|22|2016	MJP	Telephone conference with City Administrator regarding various City matters	0.50 hrs	80.00
				$1,613.00

Timekeeper Summary		Rate	Hours	Amount
Mark J Parmenter	Partner	160.00	9.80	$1,568.00
Megan R Dimitt	Associate	150.00	0.30	$45.00
			10.10	$1,613.00

Billing Summary

Total professional services	$1,613.00
Total of new charges for this invoice	$1,613.00
Plus net balance forward	+$0.00
Total balance now due	**$1,613.00**

SS ✓
PF ✓
Propfile ✓

LWC

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April 30, 2016

Cindy Kudrna
City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

Invoice #	16825
Client #	000016158
Matter #	000000003
Billing through	04/30/2016

General Real Estate Matters

Balance forward as of invoice dated: 03/31/2016	$352.00
Payments received since last invoice	352.00
Accounts receivable balance forward	$0.00

PROFESSIONAL SERVICES

04|05|2016	MJP	PAKAR: Revise legal description for purchase agreement; draft electronic communication to City Administrator and City Engineer to accompany draft purchase agreement for easement	0.20 hrs	32.00
04|08|2016	MJP	PAKAR: Draft electronic communication to City Administrator and City Engineer reminding them that we need to examine the abstract for the easement purchase to make sure we know of all liens that need to be released at closing	0.20 hrs	32.00
04|10|2016	MJP	PAKAR: Exchange electronic communications with City Administrator regarding necessity to examine abstract and prepare title opinion or have a lien search completed	0.20 hrs	32.00

04|22|2016	MJP	PAKAR: Receipt and review of Report of Liens; draft electronic communication to City Administrator to accompany same; draft electronic communication to owner of PAKAR requesting Partial Lien Waiver prior to closing on right-of-way	0.40 hrs	64.00
04|25|2016	MJP	PAKAR: Exchange communications with owner confirming that he is requesting partial release from his bank regarding the purchase of the right-of-way for relocating Robins Road	0.20 hrs	32.00
				$192.00

Timekeeper Summary		Rate	Hours	Amount
Mark J Parmenter	Partner	160.00	1.20	$192.00
			1.20	$192.00

Billing Summary

Total professional services	$192.00
Total of new charges for this invoice	$192.00
Plus net balance forward	+$0.00
Total balance now due	**$192.00**

301-750-6624 $96
325-750-6624 $96

4089-12.5

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April 30, 2016

Cindy Kudrna
City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

Invoice # 16826
Client # 000016158
Matter # 000000005
Billing through 04/30/2016

Municipal Traffic Matters

Balance forward as of invoice dated: 03/31/2016	$247.00
Payments received since last invoice	247.00
Accounts receivable balance forward	$0.00

PROFESSIONAL SERVICES

04|05|2016	MRD	Hunter Leitch: Review speeding citation and prepare trial materials	0.20 hrs	30.00
04|06|2016	MRD	Hunter Leitch: Electronic correspondence from and to Officer Bartels noting defendant has not plead out and attendance at trial is necessary	0.20 hrs	30.00
04|06|2016	MRD	Hunter Leitch: Travel to and from Linn County Courthouse, meet with defendant and accept his guilty plea to citation for speeding	0.90 hrs	135.00
04|07|2016	MRD	Edgar Rios: Electronic correspondence with Chief Marks regarding individuals cited for failure to obtain a solicitation permit and imposition of $100 fine on those individuals	0.30 hrs	45.00
04|08|2016	MRD	Edgar Rios: Telephone conference with defendant regarding his desire to plead guilty to no solicitation permit citation and agreeing to pay $100 fine	0.20 hrs	30.00

04|08|2016	MRD	Edgar Rios: Electronic correspondence to Chief Marks regarding citation, imposition of standardized fee, and request for copy of citation	0.20 hrs	30.00
04|11|2016	MRD	Edgar Rios: Prepare plea agreement and send to Defendant requesting permission to file the same whereby defendant pleads guilty to failure to obtain a solicitation permit and pays $100 fine and receive his consent to file the same	0.50 hrs	75.00
04|18|2016	MRD	Stephen Rowan: Prepare trial materials to prosecute citation for no valid drivers license	0.20 hrs	30.00
04|18|2016	MRD	Stephen Rowan: Electronic correspondence from Officer Bartels regarding facts and circumstances of no valid drivers license citation	0.20 hrs	30.00
04|19|2016	MRD	Stephen Rowan: Electronic correspondence with Officer Bartels confirming traffic court is still a go for April 20	0.20 hrs	30.00
04|20|2016	MRD	Stephen Rowan: Travel to and from Linn County Courthouse to prosecute citation for no drivers license, defendant fails to show, and judge issues warrant for defendant's arrest	0.90 hrs	135.00
04|20|2016	MRD	Darrell Nightingale: Prepare and send trial subpoena for barking dog citation	0.20 hrs	30.00
04|21|2016	MRD	Darrell Nightingale: Receipt of report from officer regarding citation for barking dogs	0.20 hrs	30.00
04|21|2016	MRD	Darrell Nightingale: Correspondence with officer requesting witness statement	0.20 hrs	30.00
				$690.00

Timekeeper Summary		Rate	Hours	Amount
Megan R Dimitt	Associate	150.00	4.60	$690.00
			4.60	$690.00

Billing Summary

Total professional services	$690.00
Total of new charges for this invoice	$690.00
Plus net balance forward	+$0.00

Total balance now due	**$690.00**