HALL & HALL ENGINEERS, INC.

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June 8, 2018

Cindy Kudrna
Finance Director
City of Hiawatha, Iowa

Re: Fee Statement – May 2018

Dear Ms. Kudrna:

Enclosed is a fee statement for services rendered through May 31, 2018. The items addressed include:

4089GEN-18 General Engineering Services ($1,378.00)

General ($1,486.75) - We completed the plat of survey for Sharon Taylor property in preparation for the City to purchase 18 acres for a new park property.

Storm Water ($759.00) - We worked on plan revisions for the Fisher property drainage improvements.

4089-18-01 Emmons Street Reconstruction ($4,668.37)

We met with property owners to finalize temporary easements needed for the project. We coordinated with utility companies for minor relocations needed. We answered questions from bidder, attended the bid opening, prepared the bid tabulation, and attended the preconstruction meeting. We staked removals and most of the pavement on the west section.

If you have any questions about this invoice or any of the items we have been working on, please don't hesitate to give me a call.

Sincerely,

Matt Johnson, P.E.

CIVIL ENGINEERING * LAND SURVEYING * LAND DEVELOPMENT PLANNING * LANDSCAPE ARCHITECTURE
1860 Boyson Road * Hiawatha, IA 52233 * Ph: 319.362.9548 * Fx: 319.362.7595
250 12th Avenue * Coralville, IA 52241 * Ph: 319.338.2240 * Fx: 319.362.7595
IOWA * ILLINOIS * WISCONSIN * MINNESOTA * NEBRASKA * MISSOURI
COLORADO * N. DAKOTA * S. DAKOTA * MAINE * KANSAS

SS ✓
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Tel: 319-362-9548 • Fax: 319-362-7595
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Invoice

Invoice Date: May 31, 2018
Invoice Num: 113288
Billing Through: May 31, 2018

CINDY KUDRNA
CITY OF HIAWATHA, IOWA
CITY HALL
101 EMMONS ST.
HIAWATHA, IA 52233

2018 EMMONS STREET RECONSTRUCTION (4089-18-01:) - Managed by (MATT JOHNSON)

Project ID	Phase Description	% of Total Fee	Contract Amount	% Complete	Previously Billed	Amount Due Expenses	Amount Due Services
4089-18-01:A	EMMONS STREET - PROJECT ADMINISTRATION				$3,230.50	$769.12	$760.00
Date	**Description**				**Hours**	**Rate**	**Amount**
5/3/2018	P.O.I.				2.00	$138.00	$276.00
5/7/2018	P.O.I.				0.50	$138.00	$69.00
5/10/2018	P.O.I.				1.00	$138.00	$138.00
5/21/2018	PROJECT ADMINISTRATION				1.00	$138.00	$138.00
5/22/2018	PROJECT ADMINISTRATION				0.25	$110.00	$27.50
5/23/2018	PROJECT ADMINISTRATION				0.50	$110.00	$55.00
5/30/2018	PROJECT ADMINISTRATION				0.25	$113.00	$28.25
5/31/2018	PROJECT ADMINISTRATION				0.25	$113.00	$28.25
4089-18-01:B	EMMONS STREET - SURVEY & EASEMENTS				$4,579.25	$0.00	$0.00
Date	**Description**				**Hours**	**Rate**	**Amount**
4089-18-01:C	EMMONS STREET - DESIGN				$25,885.50	$0.00	$0.00
Date	**Description**				**Hours**	**Rate**	**Amount**
4089-18-01:D	EMMONS STREET - BIDDING SERVICES				$0.00	$0.00	$1,886.50
Date	**Description**				**Hours**	**Rate**	**Amount**
5/4/2018	P.O.I.				0.50	$138.00	$69.00
5/10/2018	P.O.I.				3.25	$138.00	$448.50
5/10/2018	BIDDING SERVICES				2.00	$98.00	$196.00
5/16/2018	P.O.I.				2.00	$138.00	$276.00
5/22/2018	PROJECT ADMINISTRATION				0.50	$138.00	$69.00
5/23/2018	PROJECT ADMINISTRATION				2.00	$138.00	$276.00
5/30/2018	PROJECT ADMINISTRATION				1.00	$138.00	$138.00
5/31/2018	PROJECT ADMINISTRATION				3.00	$138.00	$414.00
4089-18-01:E	EMMONS STREET - STAKING				$0.00	$3.75	$1,249.00
Date	**Description**				**Hours**	**Rate**	**Amount**
5/30/2018	CONTRUCTION SURVEY PREP				2.50	$138.00	$345.00
5/30/2018	DRAFTING/CAD				0.50	$103.00	$51.50
5/31/2018	CONSTRUCTION SURVEY FIELD WORK				5.00	$60.00	$300.00

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Invoice

CINDY KUDRNA
CITY OF HIAWATHA, IOWA
CITY HALL
101 EMMONS ST.
HIAWATHA, IA 52233

Invoice Date: May 31, 2018
Invoice Num: 113288
Billing Through: May 31, 2018

2018 EMMONS STREET RECONSTRUCTION (4089-18-01:) - Managed by (MATT JOHNSON)

5/31/2018	CONSTRUCTION SURVEY FIELD WORK	6.50	$85.00	$552.50

Amount Due This Invoice: **$4,668.37**

This Invoice is due upon receipt

Account Summary

Billed To Date	Paid To Date	Balance Due
$ 38,377.12	$ 33,708.75	$ 4,668.37

301-750-6624 50% $2,334.18
325-750-6624 50% $2,334.17

H089-18-01

A 4% surcharge will be added for all credit card payments.

Credit Card Type(check one): ____ Visa ____ MasterCard
Credit Card Account #: _____
Credit Card V-Card # (back of card): _____
Credit Card Expiration Date): _____
Name as it Appears on Credit Card: _____
Payment Amount: $ (US Dollars): _____
Cardholder Signature: _____ Date: _____

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Hall & Hall Engineers, Inc. 113289

General Engineering		Reimb Split out	Total	General Ledger Code	
General		$619.00	$619.00	001-650-6407	
			$0.00	301-750-6407	
Development/P & Z			$0.00	001-540-6407	
Street			$0.00	301-750-6407	
Contractual/Dick Ransom			$0.00	301-750-6407	Annexation
Fire			$0.00	001-150-6499	
Library			$0.00	001-410-6499	
Water			$0.00	600-808-6499	
Building			$0.00	001-170-6407	
Sanitary Sewer			$0.00	610-815-6407	
Storm Sewer		$759.00	$759.00	740-865-6407	
Parks			$0.00	001-430-6499	
	$0.00	$1,378.00	**$1,378.00**		

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CINDY KUDRNA
CITY OF HIAWATHA, IOWA
CITY HALL
101 EMMONS ST.
HIAWATHA, IA 52233

HIAWATHA GENERAL SERVICES (4089GEN-18:) - Managed by (MATT JOHNSON)

Project ID	Phase Description	% of Total Fee	Contract Amount	% Complete	Previously Billed	Amount Due Expenses	Amount Due Services
4089GEN-18:1	GENERAL				$1,477.75	$0.00	$619.00
Date	**Description**				**Hours**	**Rate**	**Amount**
5/2/2018	PLAT OF SURVEY/RETRACEMENT				4.00	$125.00	$500.00
5/4/2018	PROJECT ADMINISTRATION				0.50	$113.00	$56.50
5/7/2018	PLAT OF SURVEY/RETRACEMENT				0.50	$125.00	$62.50
4089GEN-18:7	STORM WATER				$2,363.75	$0.00	$759.00
Date	**Description**				**Hours**	**Rate**	**Amount**
5/22/2018	PROJECT ADMINISTRATION				0.75	$138.00	$103.50
5/23/2018	PROJECT ADMINISTRATION				4.75	$138.00	$655.50

Amount Due This Invoice: **$1,378.00**

This Invoice is due upon receipt

Account Summary

Billed To Date	Paid To Date	Balance Due
$ 5,231.50	$ 3,853.50	$ 1,378.00

A 4% surcharge will be added for all credit card payments.

Credit Card Type(check one): ____ Visa ____ MasterCard
Credit Card Account #: _____
Credit Card V-Card # (back of card): _____
Credit Card Expiration Date): _____
Name as it Appears on Credit Card: _____
Payment Amount: $ (US Dollars): _____
Cardholder Signature: _____ Date: _____

Hall & Hall Engineers, Inc.
1860 Boyson Rd.
Hiawatha, IA 52233-
Tel: 319-362-9548 Fax: 319-362-7595

Customer ID: HIAWATHA - *CITY OF HIAWATHA, IOWA*

* = *Invoiced (mouse over for #), ✓* = *Marked as Billed*

Date	Description	Hrs	B-Hr/Unit	Bill Rate	Amount	*
Project ID - Name (Manager): 4089GEN-18:1 - *HIAWATHA GENERAL SERVICES - GENERAL* **(MATT JOHNSON)**						
Services:						
Employee						
RYAN REMLING - *RYAN REMLING*						
5/2/2018	PLAT OF SURVEY/RETRACEMENT *review*	4.00	4.00	$125.00	$500.00	
5/7/2018	PLAT OF SURVEY/RETRACEMENT *sign plat*	0.50	0.50	$125.00	$62.50	
	RYAN REMLING Total:	**4.50**	**4.50**		**$562.50**	
SUSAN FORINASH - *SUSAN K. FORINASH*						
5/4/2018	PROJECT ADMINISTRATION *submit Taylor POS to city*	0.50	0.50	$113.00	$56.50	
	SUSAN FORINASH Total:	**0.50**	**0.50**		**$56.50**	
	Employee Total:	**5.00**	**5.00**		**$619.00**	
	Services Total:	**5.00**	**5.00**		**$619.00**	
	Project 4089GEN-18:1 Total:	**5.00**	**5.00**		**$619.00**	

Hall & Hall Engineers, Inc.

1860 Boyson Rd.
Hiawatha, IA 52233-
Tel: 319-362-9548 Fax: 319-362-7595

Customer ID: HIAWATHA - *CITY OF HIAWATHA, IOWA*

* = Invoiced (mouse over for #), ✓* = Marked as Billed

Date	Description	Hrs	B-Hr/Unit	Bill Rate	Amount	*
Project ID - Name (Manager): 4089GEN-18:7 - *HIAWATHA GENERAL SERVICES - STORM WATER* **(MATT JOHNSON)**						
Services:						
Employee						
MATT JOHNSON - *MATT JOHNSON*						
5/22/2018	PROJECT ADMINISTRATION	0.75	0.75	$138.00	$103.50	
	Started working on Fisher drainage plan revisions.					
5/23/2018	PROJECT ADMINISTRATION	4.75	4.75	$138.00	$655.50	
	Revising plans for Fisher drainage and site visit to verify pipes and flow path.					
	MATT JOHNSON Total:	5.50	5.50		$759.00	
	Employee Total:	5.50	5.50		$759.00	
	Services Total:	5.50	5.50		$759.00	
	Project 4089GEN-18:7 Total:	5.50	5.50		$759.00	