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LEDERER WESTON CRAIG PLC
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May 15, 2018

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Ms. Cindy Kudrna
Finance Director
City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

Re: City of Hiawatha

Dear Ms. Kudrna:

Please find enclosed our invoices for services for the month of April 2018. Thank you for allowing our firm to represent the City of Hiawatha with its legal needs. Should you have any questions, please do not hesitate to give me a call.

Very truly yours,

LEDERER WESTON CRAIG PLC

Mark J. Parmenter

MJP/tb
Enclosures

118 Third Avenue SE, Suite 700
P.O. Box 1927 • Cedar Rapids, IA 52406
Phone: 319-365-1184 • Fax: 319-365-1186

4401 Westown Parkway, Suite 212
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Please respond to Cedar Rapids office

LWC

LEDERER WESTON CRAIG PLC

Suite 700, Higley Building 118 Third Avenue SE P.O. Box 1927 Cedar Rapids, IA 52406-1927
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TIN# 20-8617329
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April 30, 2018

Cindy Kudrna
City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

Invoice #	21987
Client #	000016158
Matter #	000000005
Billing through	04/30/2018

Municipal Traffic Matters

Balance forward as of invoice dated: 03/31/2018	$475.00
Payments received since last invoice	475.00
Accounts receivable balance forward	$0.00

PROFESSIONAL SERVICES

04|04|2018	SMP	Joseph Robert Melsha: Draft subpoena and corresponding letter to Chief Marks for the appearance of Officer Pat Kremer.	0.30 hrs	46.50
04|05|2018	SMP	Joseph Robert Melsha: Draft motion to continue as office Kremer is going to be out of town for training.	0.40 hrs	62.00
04|06|2018	SMP	Joseph Robert Melsha: Prepare subpoena and corresponding letter for officer Kremer.	0.30 hrs	46.50
04|06|2018	SMP	Michael Hensley: Prepare subpoena and corresponding letter for office Kirk.	0.30 hrs	46.50
04|06|2018	SMP	Kimberly Harper: Review Hiawatha Code/Disorderly House provision and draft trial outline for trial on Monday.	0.50 hrs	77.50
04|09|2018	SMP	Kimberly Harper: Travel to courthouse; meet with Officer Naaktegeboren and review body cam footage; case proceeded to trial; return travel. Defendant found guilty.	1.50 hrs	232.50

04|10|2018	SMP	Charles Joe Murphy: Prepare trial outline for 4.13.18 trial.	0.20 hrs	31.00
04|13|2018	SMP	Charles Joe Murphy - Review Iowa Courts online to ensure he has not already paid the ticket.	0.10 hrs	15.50
04|13|2018	SMP	Charles Joe Murphy - Travel to and from courthouse. Prepare Officer Bartles for trial and attempt to watch video of stop. Proceed to trial. Defendant found guilty of amended charge of 38 MPH in 25 MPH zone.	1.10 hrs	170.50
04|16|2018	SMP	Charles Joe Murphy: Review Order and Prepare Nunc Pro Tunc Motion requesting the Court correct the scrivener's error finding Defendant "not guilty".	0.40 hrs	62.00
04|24|2018	SMP	Charles Murphy: Prepare correspondence to Officer Bartels updating him on the case status of Charles Murphy. Defendant found guilty.	0.10 hrs	15.50
				$806.00

Timekeeper Summary

		Rate	Hours	Amount
Shannon M Powers	Associate	155.00	5.20	$806.00
			5.20	$806.00

Billing Summary

Total professional services	$806.00
Total of new charges for this invoice	$806.00
Plus net balance forward	+$0.00
Total balance now due	**$806.00**

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April 30, 2018

Cindy Kudrna
City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

Invoice #	21985
Client #	000016158
Matter #	000000002
Billing through	04/30/2018

General Matters

Balance forward as of invoice dated: 03/31/2018	$2,155.50
Payments received since last invoice	2,155.50
Accounts receivable balance forward	$0.00

PROFESSIONAL SERVICES

04|02|2018	MJP	Receipt of draft letter from the Community Development Director to a developer regarding application for the City to accept improvements; edit same with revisions to consider and forward same to Director and City Engineer for their consideration	0.30 hrs	49.50
04|04|2018	MJP	Review various draft documents, including, Wellness Program, Taxi Code, Dog Park documents and numerous emails in preparation for today's meeting; meeting at City Hall with various staff members regarding multiple City matters	4.00 hrs	660.00
04|06|2018	MJP	Review working draft sidewalk repair program and forms in preparation for today's meeting at City Hall; attend and participate in meeting at City Hall with City Staff regarding same	2.00 hrs	330.00
04|09|2018	MJP	Begin to revise and edit 28 E Agreement with Linn County for Communication Services	0.40 hrs	66.00

04|09|2018	MJP	Plan for and prepare for Board of Adjustment training; attend Board of Adjustment hearing and training	1.60 hrs	264.00
04|09|2018	SMP	Prepare outline for Board of Adjuster meeting and the powers of the board for Atty Mark Parmenter's use.	0.00 hrs	0.00
04|10|2018	MJP	Finish revising and editing 28 E Agreement with Linn County, forward draft to the City Administrator and the Fire Chief for their review and consideration	0.50 hrs	82.50
04|10|2018	MJP	Attend meeting at City Hall with City Staff regarding library issues; further discussion regarding other City matters	1.30 hrs	214.50
04|10|2018	MJP	Attend Library Board Meeting regarding the AIA contract and Weapons Policy	1.50 hrs	247.50
04|11|2018	MJP	Exchange electronic communications with the Police Chief regarding language to be used for denying a solicitor's permit	0.20 hrs	33.00
04|13|2018	MJP	Review Iowa Code Chapter 6B, 403 and 306 regarding possible disposal of City owned property from condemnation; review memorandum of law prepared by bonding attorney	0.50 hrs	82.50
04|18|2018	MJP	Attend City Council meeting including Closed Session	0.80 hrs	132.00
04|18|2018	MJP	Meeting at City Hall with City Staff regarding the sale of condemned property; another meeting with City Engineer and Community Development Director regarding language in deeds for dog park	2.10 hrs	346.50
04|25|2018	MJP	Meeting with Community Development Director regarding plumbing code and letter from attorney regarding same	0.50 hrs	82.50
				$2,590.50

Timekeeper Summary

		Rate	Hours	Amount
Mark J Parmenter	Partner	165.00	15.70	$2,590.50
Shannon M Powers	Associate	155.00	0.00	$0.00
			15.70	$2,590.50

Billing Summary

Total professional services	$2,590.50
Total of new charges for this invoice	$2,590.50
Plus net balance forward	+$0.00
Total balance now due	**$2,590.50**

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April 30, 2018

Cindy Kudrna
City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

Invoice # 21986
Client # 000016158
Matter # 000000003
Billing through 04/30/2018

General Real Estate Matters

Balance forward as of invoice dated: 03/31/2018	$297.00
Payments received since last invoice	297.00
Accounts receivable balance forward	$0.00

PROFESSIONAL SERVICES

04|05|2018	MJP	Dog Park: Second telephone conference with the Assistant County Attorney and the attorney for Level 22 to finalize discussion of required closing documents; electronic communication to the City Administrator with update on same	0.50 hrs	82.50
04|05|2018	MJP	Read Iowa Code Chapters 6B.56, 306, 403.8 and 403.18 regarding whether the City can convey condemned property to another party within the five year requirement pursuant to Chapter 6B if the subject property is part of an Urban Renewal Plan	0.80 hrs	132.00
04|05|2018	MJP	Taylor: Draft and prepare Offer to Purchase Real Estate and Acceptance	1.00 hrs	165.00

04|05|2018	MJP	Dog Park: Draft Quit Claim Deeds for Lots 16, 17, 18 and 23 conveying properties back to Linn County; draft Quit Claim Deeds for Lots 16, 17, 18 and 23 from Linn County to Level 22; draft Warranty Deed from Level 22 to Linn County and Quit Claim Deed from Linn County to the City	2.40 hrs	396.00
04|09|2018	MJP	Telephone conference with City Engineer and City Administrator with questions regarding Purchase Agreement; research Linn County Recorder for deed for subject property; finalize draft Purchase Agreement; forward to City for its consideration	0.50 hrs	82.50
04|13|2018	MJP	Taylor Property: Telephone conference with City Administrator regarding Purchase Agreement and revisions to same; revise and edit Purchase Agreement and finalize same; forward final draft to City Administrator and Purchaser for final approval	0.40 hrs	66.00
04|16|2018	MJP	Email to City Engineer and Community Development Director to accompany six draft deeds for real estate transfer with request that both review of deed restriction language related to Lots 16, 17, 18 and 23	0.20 hrs	33.00
04|17|2018	MJP	Dog Park: Exchange emails with the attorneys regarding status of moving forward with conveying the subject properties and finalizing all agreements	0.20 hrs	33.00
04|19|2018	MJP	Dog Park: Revise and edit Quit Claim Deeds for Lots 16, 17, 18 and 23; draft electronic communication to Level 22's attorney and Assistant County Attorney to accompany drafts of all deeds and agreements for final approval and to set closing date in May 2018	0.50 hrs	82.50
04|19|2018	MJP	Hodge Property: Receipt of letter from auditor requesting corrective warranty deed; telephone conference with auditor regarding same; draft corrective warranty deed, draft letter to attorney for Green Condos with request that corrective deed be executed and returned to me for filing with the Linn County Recorder	0.60 hrs	99.00

04|23|2018	MJP	Hodge: Letter to Hodge's attorney to accompany corrective warranty deed as required by the Linn County Auditor	0.20 hrs	33.00
04|23|2018	MJP	Taylor Property: Electronic communication to City Staff and Seller outlining steps from now through closing including updated abstract, title opinion, survey and preparation of closing documents	0.20 hrs	33.00
				$1,237.50

Timekeeper Summary		Rate	Hours	Amount
Mark J Parmenter	Partner	165.00	7.50	$1,237.50
			7.50	$1,237.50

Billing Summary

Total professional services	$1,237.50
Total of new charges for this invoice	$1,237.50
Plus net balance forward	+$0.00
Total balance now due	**$1,237.50**