Hiawatha Parks and Recreation
Regular Meeting
May 8th, 2018

Deb Theis called the meeting to order at 6:15p.m. in the Hiawatha Council Chambers. Present: Deb Theis, Michelle McIllece, Brandon Lynch Absent: Dawn Ewoldt, Dan Wilkes Employees: Kelly Willadsen, Parks and Recreation Director, Ambyr Young, Administrative Coordinator, Kim Downs, City Administrator, Bill Bennett, Mayor. Guests: Dan Hoffman, Chris Richards

Motion by Michelle McIllece, second by Brandon Lynch to approve the May 8, 2018 agenda as amended. Motion carried. Motion by Brandon Lynch, second by Michelle McIllece to approve the minutes of April 10, 2018. Motion carried.

HKL Solar Panel Installation and Agreement Update:

Last year Hiawatha Kids League came to the City asking to install a solar panel on the concession stand roof. This would allow the League not only to save some funding on their annual utility bill but also bring a green initiative to their program.

As last year continued, Kids League was unable to complete the project working with local solar companies, finding the cost savings, and whether they wanted to move forward on this project based on their ROI. After meeting with the HKL board and City staff this spring, we put together numbers to see what their annual savings would be ($150) and what their main purpose is for the project with the grant funding awarded. Their board voted in April to move forward with the installation of the solar panels based off of adding a green initiative and educating the kids participating in the league.

Last year as a park board you gave approval of the project to council but it never made it on the agenda. With changes to the project I would like to bring it back to the board for approval. In the updated agreement you will find additions to the dates and an added utilities line:

6. **Utilities.** The Parties anticipate the solar panel will generate electricity throughout the year. The City agrees to give HKL a credit of $150.00 to offset HKL's electrical utilities it pays to the City each year provided the solar panel generates at least 1745 kWh hours annually. The first credit shall be made no later than September 15, 2019. All subsequent credits shall be made on or before September 15th of every year thereafter during the Term of this Agreement so long as the solar panel continues to generate 1745 kWh hour annually.

The Parties further agree that they will review rates every three (3) years to evaluate the kWh hours generated from the solar panel in conjunction with the utility costs to HKL. The City may, at its sole discretion and with at least sixty (60) days written notice to HKL, terminate its annual credit as provided in Paragraph 6 of the Agreement.

The City will credit HKL $150 each year at the end of their season provided that the solar panels generate at least 1745 kWh annually.

Last years information explaining the solar panel installation:

Hiawatha Kids League is seeking permission to install a green energy producing alternative; solar panels atop the Guthridge Park concession stand. These 4 solar panels (3.5' x 5.5') would offset the energy consumption and would produce the most solar power if mounted onto the roof section facing the south; this has 200 gross square feet of area or 75 square feet of viable set back square feet. The solar panels need to be in proximity to the concession stand meter.

The solar system would produce approximately 1745 kWh ($150) per year and the HKL energy consumption averages 3500 kWh each season of ($300-400). The offset would be captured with a bi-directional meter provided by Alliant Energy; the meter would spin in the opposite (favorable) direction when energy was being produced by the solar panels.

Certified contractors and electricians approved by the Hiawatha building department will conduct the installation. Total cost would be under $4000, HKL intends to pay for the installation and maintenance of the solar system with City guidance. Hiawatha Kids League has earned a Green Communities grant for $2500 and would pay for the balance of the installation with budgeted funds for special projects. Contactors will work with the City of Hiawatha and abide to all of the necessary codes and installation requirements for proper mechanical and electrical functionality. Desired installation would be for June of 2018. The maple trees in front of the concession stand have already been removed for safety purposes so that kids cannot climb on the roof moving forward. There will be a tree replanted after construction.

The Solar Panel would demonstrate to the youth and families of the league the benefits of green energy alternatives and how solar energy is converted into useful applications in the concession stand. The solar panels have a life span of over 20 years and would help HKL meet the cost and use of traditional energy for years to come.

Kelly, Kim Downs, Cindy Kudrna, (Finance Director) Patrick Parsley, (Community Development) and Mark Parmenter (City Attorney) met with the Hiawatha Kids League Board to discuss moving forward and making sure all permits and necessary guidelines are met by the Park and Rec and Community Development departments. Attached you will see the agreement that Mark Parmenter has drafted, that explains the partnership and what is expected of Hiawatha Kids League moving forward. Hiawatha Kids League will be responsible for maintaining the panels once they are placed on the facility. I am asking for a recommendation to council to move forward with the construction of this project. Hiawatha Kids League has done great things for our community. With your approval, this will go to City Council at the May 16th meeting.