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City of Hiawatha

Engineering Department

101 Emmons St., Hiawatha Iowa, 52233-1697
PHONE (319) 393-1515 ext. 511 FAX (319) 393-1516

To: **Mayor and City Council** **Date:** **May 31, 2018**

From: John C Bender PE, City Engineer

Re: **2018 Emmons Street Reconstruction**

Description: **Amendment No 1 for Engineering Contract**

Report:

Hiawatha has contracted with Hall and Hall Engineers to prepare the plans and specifications for the 2018 Emmons Street Reconstruction Project. This includes removal and repaving of Emmons Street from last year's project to the railroad tracks, and between 9th Avenue and 10th Avenue. The project has been bid and construction is scheduled to start June 4th, 2018.

Amendment No. 1 to the engineering contract is for the GPS construction staking the contractor needs to build the project. We have always needed this work done and have paid the contractor for this work or have had the design engineer provide this service. Because this a small project that will happen quickly, we decided to have Hall and Hall provide this staking. This amendment for $3,500.00 is an addition to the design contract for construction staking.

Engineering recommends approval of this contract amendment.

Any further questions please let me know.

WORK ORDER #7
AMENDMENT NO. *1*

Hall & Hall Project No. *4089-18-01*

Hiawatha General Engineering Service

This Amendment made on the ___ day of _____ between the City of Hiawatha (hereinafter referred to as "OWNER") and Hall and Hall Engineers, Inc. (hereinafter referred to as "ENGINEER").

The OWNER and the ENGINEER agree to amend the scope of services as indicated in the original Work Order to add the following section II.E for construction staking:

E. Construction Staking
   1. Engineer will prepare staking file as necessary for construction staking.
   2. Engineer will provide construction staking to include setting control points, removal limits, intakes, and pavement staking.
   3. Any re-staking due to stakes that are removed or damaged by the Contractor will be considered as additional services and paid for on an hourly basis.

The OWNER and the ENGINEER further agree to amend the Basis of Payment (Section III) to increase the maximum fee by $3,500 to a total of $46,969

This Amendment is subject to all the terms and conditions of the original Professional Services Agreement and the original Work Order. Upon execution of this amendment, this document shall become part of the original Work Order as if bound therein.

HALL AND HALL ENGINEERS, INC. (ENGINEER)

Matt Johnson 05/21/2018

Matt Johnson, Project Manager Date

CITY OF HIAWATHA (OWNER)

_____

Bill Bennett, Mayor Date

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Matt Johnson 05/21/2018

Matt Johnson, Project Manager Date

CITY OF HIAWATHA (OWNER)

_____

Bill Bennett, Mayor Date

DRAFT

RESOLUTION NO. 18-
City Council

RESOLUTION APPROVING WORK ORDER #7 FOR AN AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF HIAWATHA AND HALL AND HALL ENGINEERS, INC. IN CONNECTION WITH THE 2018 EMMONS STREET RECONSTRUCTION PROJECT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HIAWATHA, IOWA, that the Mayor is hereby authorized to sign Work Order #7, an amendment to the Professional Services Agreement between the City of Hiawatha and Hall and Hall Engineers, Inc. for the following purposes and under the following terms:

to provide additional engineering services including preparing staking file as necessary for construction staking, setting control points, removal limits, intakes, and pavement staking, and restaking due to stakes that are removed or damaged by the Contractor will be considered as additional services and paid for on an hourly basis, in connection with the 2018 Emmons Street Reconstruction Project, as shown in the attached Exhibit 'A'. The Professional Services Agreement with Hall and Hall Engineers, Inc. was approved by City Council Resolution #18-006 on January 17, 2018.

AYES:
NAYS:
ABSENT:

PASSED AND APPROVED this 6th day of June, 2018.

_____
Bill Bennett, Mayor

ATTEST:

_____
Kari Graber, Deputy Clerk