HIAWATHA WATER BOARD
REGULAR MEETING
MAY 16, 2017

Meeting was called to order at 5:30 PM by Chairperson Gary Casady in Council Chambers. Members present were Beverly Daws, Patrick White, Troy Andersen and Robert Hembera. Also present was Water Superintendent Marty Recker, City Administrator Kim Downs, Mayor Bill Bennett, City Attorney Mark Parmenter and Water Clerk II Sara Ries. Roll was called.

Patrick White moved the approval of the agenda. Robert Hembera seconded. Motion Carried.

Troy Andersen requested to have the financial report pulled from the Consent Agenda to discuss a discrepancy on the report. Marty Recker requested a discussion to be held after the City Attorney speaks to the board. Patrick White seconded. Motion Carried.

Troy Andersen moved the approval of the consent agenda: April 2017 regular meeting minutes and bills. Patrick White seconded. Motion Carried.

BUSINESS:
City Attorney Mark Parmenter – Presenting Robert's Rules of Order, meeting guidelines
Mark addressed the Water Board about the process of board meetings per the Robert's Rules of Order.

Financial Report Discussion
Andersen and White questioned the figures on the fifth page, Budget Report, of the financial report. The amount expended showed up as a negative number. The board was a little concerned with this as it was a large amount at -$298,131.89. After further investigation by Marty he assured the board that this negative number was a glitch in the report, possibly as part of the Data Tech conversion. After looking at the numbers on the Revenue & Expense Report it showed the numbers didn't transfer over correctly to the Budget Report page.

Troy Andersen moved the approval of the financial report with the corrected numbers on the Budget Report. Patrick White seconded motion. Motion carried.

Consider Resolution Second Budget Amendment For FY16-17
This budget amendment is due to a missed bond payment for the North Center Point Rd Intersection Project due on 6/01/2017 for the amount of $30,363.89. This was the first bond payment on the project. The amendment needs to be approved by the Water Board in order to be approved at the May 17th Council meeting to meet the amending budget deadline of May 31st. Another payment will be due in next year's budget.

Troy Andersen made a motion to approve Resolution 09-17 Second Budget Amendment for FY16-17. Robert Hembera seconded motion. Motion carried.

Roll call vote:
AYES: Beverly Daws, Troy Andersen, Robert Hembera, Patrick White, Gary Casady
NAYS: None
ABSENT: None
Resolution 09-17 Approved

Consider Resolution Charging of Service Fee
There was a brief discussion of the service fee as the board agreed last month they wanted to implement the fee. Casady requested some minor verbiage changes to the resolution.

Robert Hembera made a motion to approve Resolution 10-17 Charging Service Fee with minor verbiage changes. Patrick White seconded motion. Motion carried.

Roll call vote:
AYES: Troy Andersen, Gary Casady, Patrick White, Robert Hembera, Beverly Daws

NAYS: None
ABSENT: None
Resolution 10-17 Approved

Consider Resolution Authorizing the Purchase of Replacement Truck #700
A brief discussion was held about the replacement of truck #700 and the bids received. The board decided since the price differences were so minuet they would like to see us buy local. Marty asked to hold off on the resolution decision until after his Superintendent's report. As part of the Super's Report Marty informed the Water Board of the resignation of the Water Systems Supervisor. With this information the Board decided there is no longer a need for the replacement truck but, they would like Marty to move forward with the sale of truck #700 and hold off on replacement until it is actually needed.

Patrick White made a motion to move forward with the selling of truck #700 to the City of Hiawatha. There will not be a replacement purchased until there is a need for an additional truck. Robert Hembera seconded motion. Motion carried.

Superintendent's Report
Edgewood Road water main relocation has been discussed and a decision has been made to leave the water main untouched due to the urban cross sections and availability to change the ditch slope. There will still be a small expense to move about 3 hydrants to the clear zone and some valve box updates.

Hydrant flushing has been completed and water operators are working on exercising valves, repairing of main break areas, and hydrant repairs.

Included in the water packet was a spreadsheet showing monies in the Equipment Reserve Fund used for replacing equipment. There was also information about our 3 outstanding loans. The loans are as follows, Northeast Water Main project, Public Works building, and the North Center Point/Emmons St. project.

The yearly CCR report has been completed for 2016 and is out on the Iowa Rural Water Association CCR website.

Troy Andersen moved to adjourn the meeting at 6:53pm. Robert Hembera seconded. Motion carried.

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Chairperson, Gary Casady

ATTEST:

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Sara Ries, Water Clerk II