Library Board of Trustees Meeting

Location: Glenn Schminke Community Room

Date: May 9, 2017

Call to Order: 7:02 pm

A. Call to Order – Roll Call Present: Matt Dunbar, Janet Libe, Sue Halter, Jerry Mohwinkle and Karlene Nesslage. Also present: Jeaneal Weeks-HPL Director, Bill Bennett – Mayor, Kim Downs – City Administrator

B. Approval of Agenda

The Agenda was reviewed. Karlene Nesslage made a motion to accept the agenda, Matt Dunbar seconded and the motion was carried.

C. Minutes of the Last Meeting

The minutes of the April 11, 2017 meeting were reviewed. Jerry Mohwinkle made a motion to accept the minutes, Matt Dunbar seconded and the motion was carried.

D. Old Business –

1. Referendum and advocacy:

   Kim Downs shared about the library project. The project is being assessed to find ways to reduce cost, improve the building plan and lower future operating costs. Marty Bruns, Jeaneal Weeks, Julie Jewel, and Kim Downs will be meeting to put together a timeline for preparing for the referendum. This will include gathering a committee of residents to advocate for the library.

E. New Business –

1. 2017 Wage Resolution

The following resolution was approved by unanimous roll call.

Resolution 17-18

Be it resolved that the Hiawatha Public Library increase wages for FY18 as follows:

Deb Tobias	D1-3	$25.59/hr
Erin Zaputil	D1-3	$25.59/hr
Sandy Raley	C1-2	$21.03/hr
Alicia Mangin	D1-6	$27.41/hr
Jeaneal Weeks	F1-4	$36.95/hr
Renee Greenlee	C1-2	$21.03/hr

Taryn Kincaid	B1-3	$18.14/hr
Marta Peterman	C1-2	$21.03/hr
Julie Jewell	D1-2	$24.98/hr

Effective July 1, 2017

2. Discussion of staff changes:

Julie will reduce her hours to 20/week and be primarily focused on Marketing, Grant Writing, etc.
Marta will increase to 40/week.
More adjustments to page hours may be made as well.

F. Librarian's Report

1. Monthly Report –

The monthly report was reviewed

2. Bills –

Karlene Nesslage made a motion to pay the bills, Matt Dunbar seconded and the motion was carried.

3. Anticipated Expenditures –

a. Summer reading expenses.
b. Looking at possibly purchasing more chairs that are adjustable for the computer desk area.

4. Library News –

a. A new reading chair and couch have been purchased.
b. Partnering with Horizons Meals on Wheels this summer.
c. Summer Reading programs are ready to go. Registration starts May 15th.
d. Out Loud Series will feature Anne Perry, Kwame Alexander and Debbie Macomber, these begin June 9th.
e. Circulating bike locks – we have 10 bike locks for people to use while at the library – they can check them out and they will need to be returned the same day.

G. General Discussion –

a. Linn County libraries are hosting a booth at the Linn County Fair. There are a few slots left for the Hiawatha Library. Jeaneal will send out to the board for volunteers.

b. **President's Report – none**

c. **Adjournment –** Matt Dunbar made a motion to adjourn the meeting, Sue Halter seconded and the motion was carried. Meeting adjourned at 8:30 pm.

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Brenda Powers, President

ATTEST:

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Karlene Nesslage, Secretary