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Solid Waste Agency
Cedar Rapids • Linn County

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is entered into on this 1st day of February by the Cedar Rapids/Linn County Solid Waste Agency (the Agency) and the City of Hiawatha (the City).

WHEREAS, the parties wish to conduct a household hazardous materials mobile collection event

NOW THEREFORE, the parties hereto agree as follows:

SECTION 1 A household hazardous material mobile collection event will be conducted on the following date, time, and location.

Date: April 22nd, 2017
Time: 9:00am-11:00am
Site: 1410 Robins Rd. Hiawatha, IA 52233

SECTION 2 The household hazardous material mobile collection event will be conducted at no charge to participating residents of Hiawatha. The City will pay the Agency for all labor costs incurred by the Agency. The labor charge will include prep time, travel time, event time, unloading time, and processing time. The City will pay the Agency for mileage costs. The mileage costs will include the mileage to and from the event. The Agency will issue the City an invoice for those costs. The Agency has provided the City a cost estimate with the estimated costs of the labor and mileage for the event.

Hazardous material from a business will **not** be accepted at this event. This includes but is not limited to government agencies, farms, contractors, and non-profits. A CESQG business packet will be handed out to any business showing up to the event. For more information on the CESQG business program please contact, Shawn Obert, the Agency's Lead Environmental Specialist at (319) 377-5290 ext. 112.

Large loads of eligible material will be directed to the Agency's Hazardous Materials Area in the Resource Recovery Building. The facility is located at 1954 County Home Rd. Marion, IA 52302. This decision will be made by the Agency staff present at the event.

SECTION 3 Responsibilities of the Agency include:

1. Provide trained and qualified staff to assist with the event.
2. Provide containers, transportation, storage, and disposal for the household hazardous material collected at the event.
3. Provide training to the event volunteer
4. Offer the following protective equipment to the volunteer: Tyvek suit, Vinyl apron, Nitrile gloves, and Safety glasses.
5. Provide signs and traffic cones to direct residents through the event site.

SECTION 4 Responsibilities of the City include:

1. Identify a municipal representative for the event. This person will communicate and coordinate with the Agency as well as the event volunteer the day of the collection event.
2. Provide 1 adult volunteer (18+) to work at the event from 30 minutes prior to the start time of the event until cleanup is finished.
3. Provide advertising/promotion for the event. Provide traffic control if needed.
4. Provide adequate space at the event for the Agency's truck, trailer, and operational set up.

Municipal Representative:
The City's representative for the mobile event is responsible for providing a volunteer, informing the local fire department, and emergency responders of the event's time, date, and location. It is important that the representative is available for the event.

Volunteer:
This event will require one volunteer. The volunteer should arrive at the event site 30 minutes prior to the beginning of the event and should remain afterwards to assist with cleanup. Volunteer is encouraged to wear safety toe shoes. Open toed shoes or sandals will not be permitted.

A volunteer is needed to fill the role of **Greeter**. This individual will greet the participant, inform the participant to remain in the vehicle while being unloaded and direct the participant to the unloading area. They will keep track of how many participants are coming to the event and may hand out Agency informational materials.

No Smoking is allowed in the unloading area.

City of Hiawatha

Name & Title: _____

Signature: _____ Date: _____

Cedar Rapids Linn County Solid Waste Agency

Name & Title: Karmin McShane, Executive Director

Signature: Karmin M Shane Date: 2/1/2017

Solid Waste Agency
Cedar Rapids • Linn County

Hazardous Material Collection Mobile Event Guidelines

Acceptable Materials:
Adhesives, Glues, Resins
Brake Fluid
Bug Sprays
Compact Fluorescent Bulbs
Degreaser
Floor Care Products
Fluorescent Bulbs
Furniture Polish
Gasoline (need to bring in a container you can leave with us)
Herbicides (Weed Killers)
Kerosene (need to bring in a container you can leave with us)
Kitchen & Bathroom Cleaners
Metal Polish
Oil Based Paints
Pesticides (Insect Killers)
Rechargeable Batteries (NiCad, NiMH, Lithium, Li-ion)
Spray Cans
Stain Remover
Stains & Thinners
Solvents & Varnishes
Used Oil & Oil Filters
Wood Preservative
Weed Killers

LATEX PAINT WILL NOT BE ACCEPTED
Residents can take their latex paint to the Agency's Hazardous Materials Area inside the Resource Recovery Building from 7:00am-4:30pm Monday thru Saturday. **An appointment is no longer needed for the drop off of latex paint or any household hazardous material.**

AMMUNITION & EXPLOSIVES WILL NOT BE ACCEPTED
Residents can call the Linn County Sheriff's Office at (319) 892-6100

1954 County Home Road Marion, Iowa 52302 Phone (319) 377-5290 Fax (319) 377-5480 www.solidwasteagency.org

DRAFT

RESOLUTION NO. 17-
City Council

RESOLUTION APPROVING A COMMUNITY COLLECTION EVENT (EARTH DAY) FOR HOUSEHOLD HAZARDOUS WASTE WITH CEDAR RAPIDS/LINN COUNTY SOLID WASTE AGENCY

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HIAWATHA, IOWA, to approve a Community Collection Event for Household Hazardous Waste on April 22, 2017 from 9:00 A.M. - 11:00 A.M., with Hiawatha paying the cost for Solid Waste Agency labor and mileage required for the event (estimated total $1,463.90). The following items are acceptable materials for collection:

Adhesives, glue, resin
Rechargeable batteries (NiCad, NiMH, Lithium, Li-ion)
Brake fluid
Wood preservative
Compact fluorescent bulbs
Fluorescent bulbs
Degreaser
Furniture polish
Gasoline
Herbicides (weed killer)
Kerosene
Solvents & varnishes
Metal polish
Bug sprays
Oil based paints
Pesticides (insect killers)
Herbicides (weed killers)
Spray cans
Stain remover
Stains & thinners
Kitchen & bathroom cleaners
Used oil and oil filters
Floor care products

*ITEMS NOT ACCEPTED: LATEX PAINT, AMMUNITION AND EXPLOSIVES, APPLIANCES, BICYCLES, SCRAP METAL, TIRES, YARD WASTE/BRUSH, AND GARBAGE.

BE IT FURTHER RESOLVED, that the Mayor is authorized to sign the Memorandum of Understanding with Cedar Rapids/Linn County Solid Waste Agency.

AYES:
NAYS:
ABSENT:

PASSED AND APPROVED this 1st day of March, 2017.

_____
Bill Bennett, Mayor

ATTEST: _____
Kelly Kornegor, City Clerk