LWC

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January 31, 2017

Cindy Kudrna
City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

Invoice #	18822
Client #	000016158
Matter #	000000002
Billing through	01/31/2017

General Matters

Balance forward as of invoice dated: 12/31/2016	$2,649.00
Payments received since last invoice	2,649.00
Accounts receivable balance forward	$0.00

PROFESSIONAL SERVICES

01|05|2017	MJP	Final review of revised 28E agreement for Police Department's use of Cedar Rapids' building for training	0.20 hrs	32.00
01|05|2017	MJP	Review revised 28E Agreement between Cedar Rapids and various departments including the Hiawatha Police Department for training; electronic communication to Chief Marks regarding same	0.30 hrs	48.00
01|09|2017	MJP	Telephone conference with City Administrator regarding several City matters	0.20 hrs	32.00
01|12|2017	MJP	Conference at City Hall to discuss various City matters.	1.90 hrs	304.00
01|18|2017	MJP	Meeting at City Hall with City Administrator to discuss several City matters	2.40 hrs	384.00
01|20|2017	MJP	Meeting at City Hall with City Administrator and staff regarding City matters	2.00 hrs	320.00

01|23|2017	MRD	Research whether money donated to library constitutes public money	0.60 hrs	90.00
01|24|2017	MRD	Prepare and send email to City Administrator noting money donated for library is public money	0.30 hrs	45.00
01|24|2017	MRD	Begin review of drug policy and make proposed revisions based on state and federal law	1.20 hrs	180.00
01|28|2017	MRD	Continue review of CDL and non CDL changes to drug testing policy	0.80 hrs	120.00
				$1,555.00

Timekeeper Summary

		Rate	Hours	Amount
Mark J Parmenter	Partner	160.00	7.00	$1,120.00
Megan R Dimitt	Associate	150.00	2.90	$435.00
			9.90	$1,555.00

Billing Summary

Total professional services	$1,555.00
Total of new charges for this invoice	$1,555.00
Plus net balance forward	+$0.00
Total balance now due	**$1,555.00**

001-640-6411