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February 14, 2019

Ms. Cindy Kudrna
Finance Director
City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

**Re: City of Hiawatha**

Dear Ms. Kudrna:

Please find enclosed our invoices for services for the month of January 2019. Thank you for allowing our firm to represent the City of Hiawatha with its legal needs. Should you have any questions, please do not hesitate to give me a call.

Very truly yours,

LEDERER WESTON CRAIG PLC

Mark J. Parmenter

MJP/tb
Enclosures

118 Third Avenue SE, Suite 700
P.O. Box 1927 • Cedar Rapids, IA 52406
Phone: 319-365-1184 • Fax: 319-365-1186

4401 Westown Parkway, Suite 212
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*Please respond to Cedar Rapids office*

# LWC

LEDERER WESTON CRAIG PLC

Suite 700, Higley Building 118 Third Avenue SE P.O. Box 1927 Cedar Rapids, IA 52406-1927
Phone: 319-365-1184 Fax: 319-365-1186
TIN# 20-8617329
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January 31, 2019

Cindy Kudrna
City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

Invoice # 24032
Client # 000016158
Matter # 000000002
Billing through 01/31/2019

## General Matters

| | |
|---|---|
| Balance forward as of invoice dated: 12/31/2018 | $1,056.00 |
| Payments received since last invoice | 0.00 |
| Accounts receivable balance forward | $1,056.00 |

**PROFESSIONAL SERVICES**

| | | | | |
|---|---|---|---|---|
| 01\|04\|2019 | MJP | Telephone conference with City Administrator regarding former employee matter | 0.20 hrs | 33.00 |
| 01\|04\|2019 | MJP | Meeting at City Hall with City Administrator and Fire Chief regarding fire department matters | 1.80 hrs | 297.00 |
| 01\|08\|2019 | MJP | Review 40-page Development Agreement; electronic communication with City Administrator regarding same | 0.40 hrs | 66.00 |
| 01\|15\|2019 | MJP | Matrix Financial Services: Receipt and review of Foreclosure Petition naming several Defendants including the City of Hiawatha; draft and prepare Answer to 21-paragraph Petition to avoid a default being entered against the City | 0.50 hrs | 82.50 |
| 01\|16\|2019 | MJP | Attend City Council meeting | 0.40 hrs | 66.00 |

| | | | | |
|---|---|---|---|---|
| 01\|28\|2019 | MJP | Receipt of electronic communication from City Administrator and Fire Department Chief with request to review attachments related to Haz Mat spell on I 380 and collection of expenses associated with same | 0.20 hrs | 33.00 |
| 01\|29\|2019 | MJP | Conference call with the City Administrator and Police Chief regarding tress pass issue with City owned property and how to proceed against same | 0.40 hrs | 66.00 |
| 01\|31\|2019 | MJP | Read 6-page Agreement with Midwest Janitorial Service, Inc.; communications with City Administrator that Agreement can be terminated with 30-days written notice sent by registered mail | 0.20 hrs | 33.00 |
| | | | | $676.50 |

| Timekeeper Summary | | Rate | Hours | Amount |
|---|---|---|---|---|
| Mark J Parmenter | Partner | 165.00 | 4.10 | $676.50 |
| | | | 4.10 | $676.50 |

Billing Summary

| | |
|---|---|
| Total professional services | $676.50 |
| Total of new charges for this invoice | $676.50 |
| Plus net balance forward | +$1,056.00 |
| **Total balance now due** | **$1,732.50** |

# LWC

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January 31, 2019

Cindy Kudrna
City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

Invoice # 24033
Client # 000016158
Matter # 000000003
Billing through 01/31/2019

## General Real Estate Matters

| | |
|---|---|
| Balance forward as of invoice dated: 10/31/2018 | $33.00 |
| Payments received since last invoice | 33.00 |
| Accounts receivable balance forward | $0.00 |

**PROFESSIONAL SERVICES**

| | | | | |
|---|---|---|---|---|
| 01\|11\|2019 | MJP | PAKAR: Review Zoll Condemnation filings to confirm legal description of subject property; telephone conference with City Administrator regarding location of abstracts and possibility of having to have an abstract made for the hew P.O.S.; communications with Iowa Title regarding same | 0.40 hrs | 66.00 |
| 01\|11\|2019 | MJP | PAKAR: Draft and prepare Special Warranty Deed, Groundwater Hazard Statement and Declaration of Value | 0.50 hrs | 82.50 |
| | | | | $148.50 |

| Timekeeper Summary | | Rate | Hours | Amount |
|---|---|---|---|---|
| Mark J Parmenter | Partner | 165.00 | 0.90 | $148.50 |
| | | | 0.90 | $148.50 |

Billing Summary

| | |
|---|---|
| Total professional services | $148.50 |

| | |
|---|---|
| Total of new charges for this invoice | $148.50 |
| Plus net balance forward | +$0.00 |
| **Total balance now due** | **$148.50** |

# LWC

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January 31, 2019

Cindy Kudrna
City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

Invoice # 24034
Client # 000016158
Matter # 000000005
Billing through 01/31/2019

## Municipal Traffic Matters

| | |
|---|---|
| Balance forward as of invoice dated: 12/31/2018 | $264.00 |
| Payments received since last invoice | 0.00 |
| Accounts receivable balance forward | $264.00 |

**PROFESSIONAL SERVICES**

| | | | | |
|---|---|---|---|---|
| 01\|22\|2019 | SMP | Tito Martinez: Conference with clerk of Linn County Court regarding Officer's flashdrive and retrieval of the same. | 0.30 hrs | 46.50 |
| 01\|23\|2019 | SMP | Tito Martinez: Walk to courthouse to get the flashdrive to return to Officer Naaktegeboren. | 0.30 hrs | 46.50 |
| | | | | $93.00 |

Timekeeper Summary

| | | Rate | Hours | Amount |
|---|---|---|---|---|
| Shannon M Powers | Associate | 155.00 | 0.60 | $93.00 |
| | | | 0.60 | $93.00 |

Billing Summary

| | |
|---|---|
| Total professional services | $93.00 |
| Total of new charges for this invoice | $93.00 |
| Plus net balance forward | +$264.00 |
| **Total balance now due** | **$357.00** |