The Hiawatha City Council met in regular session in the Hiawatha Council Chambers on February 21, 2018. Mayor Bennett called the meeting to order at 5:30 p.m. Council members present: Dick Olson, Rob Archibald, Denny Norton, Steve Dodson, and Aime Wichtendahl. Staff present: Community Development Director Pat Parsley, City Engineer John Bender, City Administrator Kim Downs, and Police Chief Dennis Marks. Guests: Daniel Hoffmann and Kenny Jones.

Norton moved approval of the agenda, seconded by Olson. Motion carried.

Wichtendahl moved the approval of the following consent agenda items: Approval of bills; Finance Director's Report for January 2018; City Clerk's Report for January 2018; Department Reports: Community Development, Fire, Library, Parks and Recreation, Police, and Public Works; upgrade to current liquor license – adding Class E Liquor License (LE) for Casey's General Store #2764 located at 780 N Center Point Road, effective immediately, seconded by Dodson. Motion carried.

Report from Council Members/Mayor/City Administrator

Council Member Wichtendahl reported she attended the Parks and Recreation Commission meeting and there were some citizens who presented multiple concerns on the Hodge property recently purchased by the city; safety and privacy were the major concerns. City Administrator Downs added staff is working through issues and the Parks and Recreation Commission did a good job of handling the citizen inquiries. Downs said the trail would help make connection and the city will put together a committee of citizens to provide input on the trail.

Council Member Norton stated he attended his first crime stoppers meeting last night. There were 25 tip line calls, crime rising in various cities in the area. Norton said there is something called car hopping where culprits get into cars and steal the contents. Another issue is for rent ads posted on realtor sites to scam money out of people.

Council Member Dodson said he attended the Water Board meeting where there was further discussion on water towers including cost estimates; no decision was made at this time. Dodson additionally noted the Water Department is taking part in a pilot program with Ready Wireless by installing the groove equipment in water vehicles; this helps with distracted driving. Dodson added the Water Department is putting numbers together to hire another entry level position as they are currently down one employee.

City Administrator Downs announced the next special closed session is February 26 to go over the results of the Town/Village Center scoring evaluations. Downs said she received information from Council Members Archibald and Olson regarding feral cats and staff met today to come up with a recommendation.

Mayor Bennett added the Iowa Department of Transportation will be visiting tomorrow to take a tour of the area and visit with local business such as CCB Packaging, UPS and Crystal Group about the need for the interchange.

Motion setting a public hearing date (March 7, 2018 @ 5:30 P.M.) to consider the FY 2019 Budget and directing publication of notice

Olson moved setting a public hearing date (March 7, 2018 @ 5:30 P.M.) to consider the FY 2019 Budget and directing publication of notice, seconded by Wichtendahl. **Motion carried.**

Not to Exceed $1,225,000 General Obligation Capital Loan Notes - fixing date (March 21, 2018 @ 5:30 P.M.) for a meeting on the authorization of a Loan Agreement and the issuance of Not to Exceed $1,225,000 General Obligation Capital Loan Notes of the City of Hiawatha, State of Iowa (For Essential Corporate Purposes), and providing for publication of notice thereof

Norton presented RESOLUTION #18-013 fixing date (March 21, 2018 @ 5:30 P.M.) for a meeting on the authorization of a Loan Agreement and the issuance of Not to Exceed $1,225,000 General Obligation Capital Loan Notes of the City of Hiawatha, State of Iowa (For Essential Corporate Purposes), and providing for publication of notice thereof, seconded by Wichtendahl. Roll call vote: AYES: Olson, Wichtendahl, Archibald, Dodson, Norton. NAYS: None. **RESOLUTION #18-013 adopted.**

Not to Exceed $50,000 General Obligation Capital Loan Notes - fixing date (March 21, 2018 @ 5:30 P.M.) for a meeting on the authorization of a Loan Agreement and the issuance of Not to Exceed $50,000 General Obligation Capital Loan Notes of the City of Hiawatha, State of Iowa (For General Corporate Purposes), and providing for publication of notice thereof

Olson presented RESOLUTION #18-014 fixing date (March 21, 2018 @ 5:30 P.M.) for a meeting on the authorization of a Loan Agreement and the issuance of Not to Exceed $50,000 General Obligation Capital Loan Notes of the City of Hiawatha, State of Iowa (For General Corporate Purposes), and providing for publication of notice thereof, seconded by Dodson. Roll call vote: AYES: Archibald, Norton, Olson, Wichtendahl, Dodson. NAYS: None. **RESOLUTION #18-014 adopted.**

Approving the installation of four (4) LED street lights and poles along Kacena Road and Sherman Road

Wichtendahl presented RESOLUTION #18-015 approving installation of four (4) LED 80 Watt equivalent fixture street lights and 35' exposed aggregate concrete poles with mast arms along Kacena Road and Sherman Road by Alliant Energy with no cost to the City for installation and approving a monthly fee, seconded by Norton. Roll call vote: AYES: Wichtendahl, Archibald, Dodson, Norton, Olson. NAYS: None. **RESOLUTION #18-015 adopted.**

Approving a 28E Agreement between the City of Hiawatha and Linn County for the construction of the Edgewood Road Repaving Project Phase II

Dodson presented RESOLUTION #18-016 approving a 28E Agreement between the City of Hiawatha and Linn County for the Edgewood Road Repaving Project Phase II at a total cost estimate including construction, administration, design and inspection services in the amount of $975,606.60, with Hiawatha's share of the total cost in an amount not to exceed $724,796.19, seconded by Wichtendahl. Roll call vote: AYES: Dodson, Norton, Olson, Wichtendahl, Archibald. NAYS: None. **RESOLUTION #18-016 adopted.**

Approving and authorizing execution of a Detour Agreement between the City of Hiawatha and Linn County Secondary Road Department for the temporary use of Edgewood Road

Archibald presented RESOLUTION #18-017 approving a Detour Agreement between the City of Hiawatha and Linn County Secondary Road Department for the purpose of the temporary use of Edgewood Road as a detour route during the construction of a whitetopping project on Lewis Access Road, seconded by Norton. Roll call vote: AYES: Norton, Archibald, Olson, Wichtendahl, Dodson. NAYS: None. **RESOLUTION #18-017 adopted.**

2016-2017 Emmons Street/North Center Point Road/Robins Road Intersection Improvements Phase 2 Roadway Package Project - approving Change Order #6 reflecting a decrease in contract amount with Rathje Construction Co.

Wichtendahl presented RESOLUTION #18-018 approving Change Order #6 for the 2016-2017 Emmons Street/North Center Point Road/Robins Road Intersection Improvements Phase 2 Roadway Package Project with Rathje Construction Co., of Marion, Iowa, with a decrease in contract amount of $2,500.00, resulting in a revised total project contract amount of $2,839,179.90, seconded by Dodson. Roll call vote: AYES: Olson, Dodson, Archibald, Norton, Wichtendahl. NAYS: None. **RESOLUTION #18-018 adopted.**

2016-2017 Emmons Street/North Center Point Road/Robins Road Intersection Improvements Phase 2 Roadway Package Project - approving Pay Estimate #13 for payment of contract work completed to Rathje Construction Co.

Dodson presented RESOLUTION #18-019 approving application for Partial Pay Estimate #13 for the 2016-2017 Emmons Street/North Center Point Road/Robins Road Intersection Improvements Phase 2 Roadway Package Project, and direct City Clerk to make payment to Rathje Construction Co., of Marion, Iowa, in the amount of $76,976.56, seconded by Norton. Roll call vote: AYES: Wichtendahl, Archibald, Norton, Dodson, Olson. NAYS: None. **RESOLUTION #18-019 adopted.**

2017-2018 Edgewood Road Culvert and Grading Project Phase I from Tower Terrace Road north to County Home Road - approving Pay Estimate #1 for payment of contract work completed in connection with a 28E Agreement with Linn County

Olson presented RESOLUTION #18-020 approving application for Partial Pay Estimate #1 for the 2017-2018 Edgewood Road Culvert and Grading Project Phase I from Tower Terrace Road North to County Home Road, and direct City Clerk to make payment to Linn County Secondary Road Department, in the amount of $301,788.22, seconded by Dodson. Roll call vote: AYES: Archibald, Olson, Wichtendahl, Dodson, Norton. NAYS: None. **RESOLUTION #18-020 adopted.**

Approving and adopting amended Respiratory Protection Program
Wichtendahl presented RESOLUTION #18-021 approving amending the Respiratory Protection Program with changes as recommended by the Safety Committee, seconded by Archibald. Roll call vote: AYES: Dodson, Norton, Archibald, Wichtendahl, Olson. NAYS: None. **RESOLUTION #18-021 adopted.**

Approving and adopting amended Emergency Action Plans for Public Library, Public Works Facility and City Hall
Dodson presented RESOLUTION #18-022 approving amending the Emergency Action Plans for Public Library, Public Works Facility and City Hall by adding lightning safety procedures as recommended by the Safety Committee, seconded by Archibald. Roll call vote: AYES: Norton, Archibald, Wichtendahl. Olson, Dodson. NAYS: None. **RESOLUTION #18-022 adopted.**

Approving and adopting amended Safety Manual
Wichtendahl presented RESOLUTION #18-023 approving amending the Safety Manual by adding lightning safety procedures as recommended by the Safety Committee, seconded by Dodson. Roll call vote: AYES: Olson, Archibald, Dodson, Norton, Wichtendahl. NAYS: None. **RESOLUTION #18-023 adopted.**

There being no further discussion, Wichtendahl moved to adjourn at 5:52 P.M., seconded by Dodson. Motion carried.

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Bill Bennett, Mayor

ATTEST:

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Kelly Kornegor, City Clerk