F6a

Memo

To: Mayor and City Council

From: Kelly Willadsen

Date: May 5, 2019

Re: Special Events Request from the Hemophilia of Iowa Foundation – Unite Walk Race

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Pete Goedken on behalf of the Hemophilia of Iowa Foundation has submitted a special event request to hold their 6th annual Unite Walk 5K race in the City of Hiawatha on September 21, 2019.

The race will be held from 9:00 a.m. – 10:00 a.m. and the request includes use of the grounds, trail, and pavilion at Clark Park, sidewalk on Edgewood Road and Progress Drive. Map attached.

The Parks and Recreation Department, Fire Department and Police Department have all reviewed and approved this special event request. Neither police nor fire is requiring additional coverage beyond normal traffic control and EMS ambulance standby services.

We ask for your approval of the special event application submitted by Pete Goedken on behalf of the Hemophilia of Iowa Foundation to hold the 6th annual Unite Walk 5K race in the City of Hiawatha on September 21, 2019.

Thank you for your consideration of this matter.

K Willadsen

From: D Marks
Sent: Monday, May 06, 2019 3:18 PM
To: kdowns@hiawatha-iowa.com; kwilladsen@hiawatha-iowa.com; M Nesslage; R Jasa
Cc: K Graber
Subject: RE: Unite Walk (Clot Trot)

I am good with the map as well.

Dennis

From: K Downs [mailto:cityadmin@hiawatha-iowa.com]
Sent: Monday, May 06, 2019 2:42 PM
To: kwilladsen@hiawatha-iowa.com; M Nesslage <mnesslage@hiawatha-iowa.com>; R Jasa <streets@hiawatha-iowa.com>; chief@hiawathapolice.com
Cc: K Graber <kgraber@hiawatha-iowa.com>
Subject: RE: Unite Walk (Clot Trot)

I am good too. There should be a form for us to sign off on. Will we attach the emails as sign offs?

Kim

From: K Willadsen <park.direct@hiawatha-iowa.com>
Sent: Monday, May 06, 2019 8:44 AM
To: M Nesslage <mnesslage@hiawatha-iowa.com>; R Jasa <streets@hiawatha-iowa.com>; K Downs <kdowns@hiawatha-iowa.com>; chief@hiawathapolice.com
Subject: Unite Walk (Clot Trot)

Hey All,

I have a special event request to hold the Hemophilia of Iowa Clot Trot now known as the Unite Walk 5K Race on September 21, 2019. Race will begin and end at Clark Park like last year. They have mentioned they do not need Fire or PD support but you can make that decision based off the map I have attached. They already have the park reserved for there date. Please provide feedback and then we will take it to City Council for final approval.

--
Kelly Willadsen, CPRP
Hiawatha Parks and Recreation Director

City of Hiawatha Confidentiality Statement

IMPORTANT: The information contained in this e-mail message, along with any attachments, may be privileged, confidential, and protected from disclosure under State and Federal laws. If you are not the

K Willadsen

From: M Nesslage
Sent: Monday, May 06, 2019 10:22 AM
To: kwilladsen@hiawatha-iowa.com; R Jasa; K Downs; chief@hiawathapolice.com
Subject: RE: Unite Walk (Clot Trot)

No issues

From: K Willadsen [mailto:parkdirect@hiawatha-iowa.com]
Sent: Monday, May 06, 2019 8:44 AM
To: M Nesslage; R Jasa; K Downs; chief@hiawathapolice.com
Subject: Unite Walk (Clot Trot)

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Kelly Willadsen, CPRP
Hiawatha Parks and Recreation Director