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RESOLUTION # ~~09-052~~
AMENDING RESOLUTION #~~03-72~~ SETTING NEW FEES
CHAPTER 163 HOUSING CODE
SCHEDULE OF FEES

~~A. One time registration fee of $50.00 required for all rental properties. Each owner/operator, title holder or contract purchaser of a rental property subject to the provisions of the Housing Code shall register with the office of the Community Development Department within 30 days of transfer of title or possession of such property. Failure to comply will result in a code violation with a $50.00 investigation fee in addition to the registration fee.~~

~~B. Regular inspections, as set forth in the plan of inspection at a fee rate of $60.00 for inspection of the exterior structure, common areas, basement, attic and one living unit plus $10.00 for each additional dwelling unit.~~

~~C. Complaint inspections $50.00 for complaint inspection and recheck if a violation of the Housing Code is found. If no violation of the Housing Code is found then there is no fee.~~

~~D. Re-inspection - A fee will be charged for each scheduled re-inspection.~~

~~E. When a structure is placarded uninhabitable, vacant or becomes vacant during the inspection process there will be a $250.00 fee assessed if the dwelling is occupied prior to the issuance of a housing inspection certificate.~~

~~F. "No shows" (scheduled inspection in which the owner, operator, agent, tenant or other representative of the owner is not present to permit the inspector entrance to the premises or any inspection that is rescheduled with less than 2 hours advanced notice.) A $50.00 fee will be charged for each scheduled inspection listed as a "no show".~~

~~G. Appeals process: there shall be a $75.00 fee paid for filing an appeal before the Hiawatha Housing Code Board of Appeals. After the hearing is heard before the Board, the fee may be appealed to the City Council.~~

~~H. For an extension on a scheduled inspection requiring more than one week the owner or Management Company must complete a request in writing with reasons for the extension along with a construction timeline at City Hall. Only one extension will be granted during the course of the inspections. There will be a $20.00 administrative fee to extend these inspections.~~

~~The fee for re-inspections is based on the number of rechecks and/or "no shows" as depicted in the following chart:~~

This fee table is based on the administrative procedures in Hiawatha Codes:
Chapter 163: Housing Code
Chapter 155: Building Code

Fee Description		**Amount**
Initial Registration of Rental Property		$50
Change of Ownership or Change of "Designated Agent"		$50
Annual Renewal Fee:	Single Family Dwelling and Duplex	$30
	Multi Family Units	Each building $20 PLUS Each unit $5

[1][2]I~~Regular i~~nspection and re-inspection rate~~fee~~	Single Family Dwelling	$650~~/building plus $10/unit~~
	Duplex and Multi Family Units	Each building $50 PLUS Each unit $10
[2]Complaint Inspection	Rental Housing	$50
	Owner Occupied	$00
Request to~~ed~~ Reschedule and~~d~~ inspection		$20
Penalty Description		**Amount**
Failure to Renew Registration		$250
Failure to Register change of ownership within 30 days		$50
Failure to Register change of "designated agent" within 30 days		$50
Occupancy prior to Registration and Inspection approval		$250
[3]No Show inspection Fine		$50

[1]Fee for regular inspection and first re-inspection is waived when annual renewal fees are current.
[2]Complaint inspection fee is waived if no violation is found.
[3]No show inspection: Defined as a scheduled inspection in which the owner, operator, agent, tenant or other representative of the owner is not present to permit the inspector entrance to the premises or any inspection that is rescheduled with less than 2 hours advanced notice.

Second re-inspection*	$60.00
Third re-inspection*	$60.00
Fourth re-inspection	$60.00
Fifth re-inspection*	$60.00
Sixth or more re-inspection*	$60.00
CompJaint Inspections	$50.00
Housing Code Board of Aoocals	$75.00
Extension of inspections more than 1 week	$20.00
*No shows are considered a code violation and require a re-inspection along with a $50.00 fee charged for not rescheduling with at least 2 hours advanced notice of 01 fainal insoection time.	

Passed and Approved this 1st day of April 2009 .

AYES: Dick Olson, Marty Bruns, Nancy Melsa, Linda Bendixen, Bob Rampulla NAYS: None

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ATTEST: