The Hiawatha City Council met in regular session in the Hiawatha Council Chambers on April 4, 2018. Mayor Bill Bennett called the meeting to order at 5:30 p.m. Council members present: Rob Archibald, Denny Norton, Aime Wichtendahl, Steve Dodson and Dick Olson. Staff present: City Administrator Kim Downs, Finance Director Cindy Kudrna, Community Development Director Patrick Parsley and Police Chief Dennis Marks. Guests: Daniel Hoffmann. Not all attendees signed in for the meeting.

Norton moved approval of the agenda, seconded by Olson. Motion carried.

Wichtendahl moved the approval of the following consent agenda items: Approval of bills; Regular Meetings March 7, 2018 and March 21, 2018; Receive and File Minutes of Boards/Commissions/Committees: Board of Adjustment March 12, 2018, Library Board March 13, 2018, Planning and Zoning February 26, 2018, and Water Board March 20, 2018; Motion approving appointment of Water Board Member: Ruth Hospodarsky, effective Immediately-December 31, 2020 Approval of renewal - Class C Liquor License (LC) (Commercial), Outdoor Service, and Sunday Sales for El Kahir Shrine Company located at 905 Tower Terrace Road, effective April 20, 2018; City Engineer's Report, Mayor's Report and City Administrator's Report, seconded by Wichtendahl. Motion carried.

Report from Council Members / Mayor / City Administrator

City Administrator Downs announced an open house for the Emmons Street Project from 4:00 P.M. to 6:00 P.M. on April 19, 2018.

Downs informed council staff has been working with Library Director Weeks on a CAT grant for the library and currently have six (6) applications due April 16, 2018. Hall Perrine is reviewing application numbers and now it is about County support and other funding for the grant.

Downs also commented strategic planning sessions will start with staff next week, council on April 25, 2018 and is beneficial for all to know the direction and concerns.

PUBLIC HEARING – to consider the FY 2019 Budget

Mayor Bennett opened the public hearing to consider the FY 2019 Budget at 5:36 P.M.

No written or public comments were received at or prior to the public hearing. Public Hearing closed at 5:36 P.M.

Norton presented RESOLUTION #18-048 approving the FY 2019 Budget, seconded by Wichtendahl. Roll call vote: AYES: Archibald, Olson, Norton, Wichtendahl, Dodson. NAYS: None. **RESOLUTION #18-048 adopted.**

PUBLIC HEARING – to discuss an application for housing funds through the Community Development Block Grant (CDBG) Housing Rehabilitation Program

Mayor Bennett opened the public hearing to discuss an application for housing funds through the Community Development Block Grant (CDBG) Housing Rehabilitation Program at 5:37 P.M.

Council Member Archibald commented the Oakbrook Development and this project will help with housing in the area.

City Administrator Downs read the Proposed Project Activities out loud:

1. How the need for the proposed activity or project was identified.

The City of Hiawatha has determined that housing rehabilitation funding assistance would be greatly beneficial in implementing its goal of maintaining a safe, livable, and affordable housing stock within the city. The City's most recent Community Development and Housing Needs Assessment shows that the City places a great deal of emphasis on the area's housing stock.

2. How the proposed activity or project will be funded and the source of the funds.

The owner-occupied housing rehabilitation project will be funded with $236,994 in federal funds and $15,000 in local matching funds.

3. The date the Housing Fund application will be submitted.

The application will be submitted by May 4th, 2018 at 12:00 pm to the Iowa Economic Development Authority.

4. Amount of federal funds to be requested.

The amount of federal funds to be requested is $236,994.

5. Estimated portion of federal funds that will benefit persons of low and moderate income.

One hundred percent of the funds will benefit households with incomes at or below 80 percent of the area's median income level.

6. Where the proposed activity or project will be.

A target area for this program has been selected. The target area can be seen on the map provided (available by handout). This area was selected based on the overall age and condition of homes in the area.

7. Plans to minimize displacement of persons and businesses as a result of funded activities or projects.

Due to the lead hazard reduction activities required as a part of this program, money has been budgeted to assist homeowners who may need to be temporarily relocated from their homes as part of the project. The total amount budgeted for the overall program is $3,000, which includes a daily stipend, moving expenses, and storage of property. The amount will be allocated as necessary for each rehabilitation project.

8. Plans to assist persons actually displaced.

Those owner-occupants who are required to be temporarily relocated will be asked to find housing that is Lead Safe in which to be relocated until the rehabilitated home has passed clearance testing. The City will pay up to five days of relocation expenses and reimburse the rest of the funds once the full amount of days out of the project home is known. If the homeowner is to enter the home during a period of relocation activity, funds will not be awarded or reimbursed.

9. The nature of the proposed activity or project.

This project will provide for the rehabilitation of six owner-occupied homes, and the voluntary relocation of these participants in the city's target area. Home health and safety deficiencies will be eliminated, resulting in decent, safe, and affordable housing. Rehabilitation activities include, but are not limited to, electrical, plumbing, mechanical, siding, roofing, windows, and lead hazard reduction.

Eligible households must meet the State of Iowa's Housing Fund income guidelines. The home to be rehabilitated must be the occupant's principal residence and property insurance on the home is required.

Maximum federal dollars to be spent per home for rehabilitation costs is $24,999 plus $8,500 per house for lead hazard reduction. The federal funds utilized for rehabilitation will be secured by five-year forgivable loans.

No additional written or public comments were received at or prior to the public hearing. Public Hearing closed at 5:43P.M.

Dodson presented RESOLUTION #18-049 approving a Hiawatha Owner-Occupied Housing Rehabilitation Application and its "Proposed Project Activities", seconded by Olson. Roll call vote: AYES: Wichtendahl, Norton, Olson, Dodson, Archibald. NAYS: None. **RESOLUTION #18-049 adopted.**

$2,475,000 (Subject to Adjustment per Terms of Offering) General Obligation Capital Loan Notes, Series 2018
Larry Burger of Speer Financial informed council there were five (5) bids received today and he is recommending Bankers Bank of Madison, Wisconsin at a true interest rate of 2.9856%, $2,561,920.90.

Olson moved acknowledging receipt of bids, seconded by Wichtendahl. Motion carried.

Wichtendahl presented RESOLUTION #18-050 directing sale of $2,475,000 General Obligation Capital Loan Notes, Series 2018, seconded by Dodson. Roll call vote: AYES: Dodson, Archibald, Olson, Wichtendahl, Norton. NAYS: None. **RESOLUTION #18-050 adopted.**

Special Event application submitted by Hemophilia of Iowa
Wichtendahl moved approval of a special event request to hold a 5K Clot Trot race at Clark Park on October 6, 2018, as submitted by Hemophilia of Iowa, seconded by Dodson.

Mosquito Control 2018
Olson presented RESOLUTION #18-051 awarding a contract for mosquito control services with Mosquito Control of Iowa of Rolfe, Iowa at a cost of $20,000.00 for a full Integrated Pest Management program including ground surveying (also have ability to do aerial surveying), integrated pest management, larvacide monitoring, adulticiding, and up to eight (8) to ten (10) treatments for the 2018 season including event spraying, seconded by Archibald. Roll call vote: AYES: Olson, Archibald, Wichtendahl, Dodson, Norton. NAYS: None. **RESOLUTION #18-051 adopted.**

Supporting a Police Department Golf Outing Fundraiser on August 5, 2018 with all proceeds strictly for the K-9 program
Archibald presented RESOLUTION #18-052 authorizing the Police Department to hold a golf outing fundraising event on August 5, 2018, at Hunter's Ridge Golf Course in order to raise funds for the K9 Unit, seconded by Norton. Roll call vote: AYES: Norton, Olson, Wichtendahl, Dodson, Archibald. NAYS: None. **RESOLUTION #18-052 adopted.**

Authorizing payment for the annual Fire Department Appreciation Event
Wichtendahl presented RESOLUTION #18-053 approving the annual Fire Department appreciation event on May 5, 2018, with expenses in an amount not to exceed $3,200.00, utilizing available funds in the FY 2017-2018 Fire Department General Fund incentives line, seconded by Dodson. Roll call vote: AYES: Archibald, Dodson, Norton, Wichtendahl, Olson. NAYS: None. **RESOLUTION #18-053 adopted.**

Awarding Professional Services Agreement for the development of a master plan for the Hiawatha Fire Department
Council Member Archibald commented it is important to know the purpose of this plan because it is a significant chunk of money but is a great idea and very beneficial.

Council Member Olson asked for the written report on the strategic plan that was done a couple of years ago including what was accomplished and what was not accomplished. Olson also stated if the city is going to spend this kind of money the fire department should contact other departments who have experience with Emergency Services Consulting International.

Council Member Wichtendahl asked if member of council will sit on the master plan committee.

Archibald asked what the dispatch price will be.

Fire Chief Nesslage answered definitely have members of council on master plan committee and currently looking at consolidated dispatch because Linn County is wanting money from the city so it is appropriate to have someone look at dispatch.

Norton presented RESOLUTION #18-054 awarding Professional Services Agreement between the City of Hiawatha and Emergency Services Consulting International of Wilsonville, Oregon for the development of a master plan for the Hiawatha Fire Department in an amount not to exceed $40,044.00, utilizing funding previously budgeted in the Fire Department General Fund and Capital Improvement Plan (CIP), seconded by Archibald. Roll call vote: AYES: Norton, Archibald, Olson, Dodson, Wichtendahl. NAYS: None. **RESOLUTION #18-054 adopted.**

Edgewood Road Repaving Project Phase II

Wichtendahl presented RESOLUTION #18-055 concurring with Linn County award of contract to Horsfield Construction of Epworth, Iowa in connection with the 28E Agreement between the City of Hiawatha and Linn County for the construction of the Edgewood Road Repaving Project Phase II with Hiawatha providing 65% of funding in an amount not to exceed $608,479.17, seconded by Dodson. Roll call vote: AYES: Olson, Wichtendahl, Archibald, Norton, Dodson. NAYS: None. **RESOLUTION #18-055 adopted.**

Union Agreements

Dodson presented RESOLUTION #18-056 approving a three (3) year Union Contract Agreement with wages and group insurance open during years two (2) and three (3), between the City of Hiawatha, Hiawatha Police Department and Teamsters Local Union 238, seconded by Olson. Roll call vote: AYES: Wichtendahl, Norton, Dodson, Olson, Archibald. NAYS: None. **RESOLUTION #18-056 adopted.**

Norton presented RESOLUTION #18-057 approving a one (1) year Union Contract Agreement between the City of Hiawatha, Hiawatha Maintenance Department and Teamsters Local Union 238, seconded by Wichtendahl. Roll call vote: AYES: Archibald, Olson, Wichtendahl, Dodson, Norton. NAYS: None. **RESOLUTION #18-057 adopted.**

Placement of items for next Agenda/Work Session

Council Member Archibald asked how the feral cat information is coming.

City Administrator Downs commented staff is still working on information to make sure all options are available to council.

There being no further discussion, Wichtendahl moved to adjourn at 6:13 P.M., seconded by Dodson. Motion carried.

Bill Bennett, Mayor

ATTEST:

Kelly Kornegor, City Clerk