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LEDERER WESTON CRAIG PLC
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April 14, 2016

Ms. Cindy Kudrna
Finance Director
City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

Re: City of Hiawatha

Dear Ms. Kudrna:

Please find enclosed our invoices for services for the month of March 2016. Thank you for allowing our firm to represent the City of Hiawatha with its legal needs. Should you have any questions, please do not hesitate to give me a call.

Very truly yours,

LEDERER WESTON CRAIG PLC

Mark J. Parmenter

MJP/tb
Enclosures

118 Third Avenue SE, Suite 700
P.O. Box 1927 • Cedar Rapids, IA 52406
Phone: 319-365-1184 • Fax: 319-365-1186

4401 Westown Parkway, Suite 310
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Please respond to Cedar Rapids office

LWC

LEDERER WESTON CRAIG PLC

Suite 700, Higley Building 118 Third Avenue SE P.O. Box 1927 Cedar Rapids, IA 52406-1927
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March 31, 2016

Cindy Kudrna
City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

Invoice #	16629
Client #	000016158
Matter #	000000002
Billing through	03/31/2016

General Matters

Balance forward as of invoice dated: 03/01/2016	$816.00
Payments received since last invoice	816.00
Accounts receivable balance forward	$0.00

PROFESSIONAL SERVICES

03|02|2016	MJP	Telephone conference with City Administrator regarding several City matters	0.30 hrs	48.00
03|02|2016	MJP	Attend and participate in City Council meeting	1.50 hrs	240.00
03|04|2016	MJP SS ✓ AF ✓ DF ✓	Redraft and edit Resolution regarding Zoll's request for extension of time to vacate the properties and request for $150,000 in relocation expenses; forward same to City Clerk and City Administrator for review and consideration	0.80 hrs	128.00
03|06|2016	MJP	Review and comment on possible revisions to Chapter 110 franchise agreement and franchise fees	0.50 hrs	80.00
03|07|2016	MRD	Begin review of and revisions to social media policy	0.50 hrs	75.00

03|08|2016	MJP	Meeting at City with City Administrator and City Clerk to review and edit electrical and gas franchise agreements implementing franchise fees	1.00 hrs	160.00
03|08|2016	MJP	Conference at City Hall regarding City policy	0.80 hrs	128.00
03|08|2016	MRD	Complete review of and propose revisions to Hiawatha's social media policy	1.00 hrs	150.00
03|09|2016	MJP	Receipt of revised drafts of Chapter 110, Chapter 111 and Ordinance No. 580; edit same and forward to City Administrator and City Clerk	0.30 hrs	48.00
03|09|2016	MJP	Review proposed revisions to Hiawatha's Social Media Policy and comment on same	0.30 hrs	48.00
03|16|2016	MJP	Meeting at City Hall with the City Administrator and Fire Chief regarding 28E Agreement with Central City for use of Hiawatha fire equipment; meeting with City Administrator regarding various City matters; meeting with City Administrator and City Engineer regarding access to Center Point Road under newly designed intersection	1.20 hrs	192.00
03|17|2016	MJP	Draft 28E Agreement between Hiawatha and Central City for use of a Hiawatha Fire Engine and Fire Equipment	0.80 hrs	128.00
03|23|2016	MJP	Conference at City Hall with the Mayor, City Administrator and City Engineer to discuss and finalize lease agreement with railroad	1.50 hrs	240.00
03|24|2016	MJP	Conference with City Administrator regarding various City matters	2.00 hrs	320.00
03|24|2016	MRD	Research procedures for franchise approval under Iowa law	0.60 hrs	90.00
03|27|2016	MRD	Review question from City Clerk regarding social media policy and content of employee's personal social media accounts	0.30 hrs	45.00
				$2,120.00

Timekeeper Summary		Rate	Hours	Amount
Mark J Parmenter	Partner	160.00	11.00	$1,760.00

Megan R Dimitt	Associate	150.00	2.40	$360.00
			13.40	$2,120.00

Billing Summary

Total professional services	$2,120.00
Total of new charges for this invoice	$2,120.00
Plus net balance forward	+$0.00
Total balance now due	**$2,120.00**

301-750-6624 $64 4089-12-5
325-750-6624 $64

001-640-6411 $1992

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March 31, 2016

Cindy Kudrna
City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

Invoice # 16630
Client # 000016158
Matter # 000000003
Billing through 03/31/2016

General Real Estate Matters

Balance forward as of invoice dated: 03/01/2016	$524.00
Payments received since last invoice	524.00
Accounts receivable balance forward	$0.00

PROFESSIONAL SERVICES

03|04|2016	MJP	Hansen: Attend and participate in closing on property	0.80 hrs	128.00
03|09|2016	MJP	Lawrence: Draft letter to City Administrator to accompany recorded Corrective Deed	0.20 hrs	32.00
03|24|2016	MJP	PAKAR Management, LLC: Draft purchase agreement for right-of-way along Robins Road	1.20 hrs	192.00
				$352.00

Timekeeper Summary		Rate	Hours	Amount
Mark J Parmenter	Partner	160.00	2.20	$352.00
			2.20	$352.00

Billing Summary

Total professional services	$352.00
Total of new charges for this invoice	$352.00
Plus net balance forward	+$0.00

Total balance now due	**$352.00**

SS✓ 99 E Clark St $128

PF ✓ 301-750-6624 $64

DF ✓ 325-750-6624 $64

4089-12-5

~~Lawrence~~

$32 001-6640-6411

PAKAR $192

SS✓ 301-750-6624 $96

[redacted] 325-750-6624 $96

DF ✓

4089-12-5

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March 31, 2016

Cindy Kudrna
City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

Invoice # 16631
Client # 000016158
Matter # 000000005
Billing through 03/31/2016

Municipal Traffic Matters

Balance forward as of invoice dated: 03/01/2016	$330.00
Payments received since last invoice	330.00
Accounts receivable balance forward	$0.00

PROFESSIONAL SERVICES

03|01|2016	MRD	Brian Thompson: File plea agreement whereby defendant pleads guilty to failure to obtain a permit and city requests court recall the warrant and send copy to defendant	0.30 hrs	45.00
03|04|2016	MRD	Hunter Leitch: Prepare and send trial subpoena for speeding citation	0.20 hrs	30.00
03|08|2016	MRD	Stephen Rowan: Prepare and send trial subpoena to Officer for failure to have a valid drivers license citation	0.20 hrs	30.00
03|29|2016	MRD	Devon Brooks: Prepare trial materials in preparation to prosecute citation for speeding	0.20 hrs	30.00
03|30|2016	MJP	Darry Brooks: Attention to file in preparation to prosecute traffic citation; travel to and from the Linn County Courthouse to prosecute traffic citation; prosecute citation	0.70 hrs	112.00

$247.00

Timekeeper Summary		Rate	Hours	Amount
Mark J Parmenter	Partner	160.00	0.70	$112.00
Megan R Dimitt	Associate	150.00	0.90	$135.00
			1.60	$247.00

Billing Summary

Total professional services	$247.00
Total of new charges for this invoice	$247.00
Plus net balance forward	+$0.00
Total balance now due	**$247.00**

001-640-6411

SS ✓
PF ✓
DF ✓

LWC

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March 31, 2016

Cindy Kudrna
City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

Invoice #	16632
Client #	000016158
Matter #	000000010
Billing through	03/31/2016

Condemnation Matters

Balance forward as of invoice dated: 03/01/2016	$1,152.00
Payments received since last invoice	1,152.00
Accounts receivable balance forward	$0.00

PROFESSIONAL SERVICES

03|01|2016	MJP	Zoll: Redraft and prepare detailed memorandum regarding Zoll property as requested by City Administrator	1.90 hrs	304.00
03|02|2016	MJP	Zoll: Receipt of electronic communication from City Administrator with request to do final review and revise memorandum to City Council	0.70 hrs	112.00
				$416.00

Timekeeper Summary		Rate	Hours	Amount
Mark J Parmenter	Partner	160.00	2.60	$416.00
			2.60	$416.00

Billing Summary

Total professional services	$416.00
Total of new charges for this invoice	$416.00
Plus net balance forward	+$0.00
Total balance now due	**$416.00**

301-750-66624 $20
325-750-66624 $208
4089-12-5