The Hiawatha City Council met in regular session in the Hiawatha Council Chambers on October 4, 2017. Mayor Bill Bennett called the meeting to order at 5:30 p.m. Council members present: Bob Rampulla, Aime Wichtendahl, Marty Bruns, Dennis Norton and Dick Olson. Staff present: City Administrator Kim Downs, Community Development Director Patrick Parsley, City Engineer John Bender, Finance Director Cindy Kudrna, Deputy Chief Training Matt Powers, Deputy Chief EMS Nick Jellison and Police Chief Dennis Marks. Guests: Angel Suttie from Farmers State Bank, Molly Zmudka from Muscular Dystrophy Association, Brian Vogel and Susan Forinash from Hall and Hall Engineers, Brent and Kristine Sorenson, Kenny Jones, Phil Matthews, Daniel Hoffmann and Hiawatha Fire Members Brad Ransford, Zach Brunscheen, Jeff Daley, Frank Tarasi, Caleb Fairlie, Taylor Brown, and Christina Miller. Not all attendees signed in for the meeting.

Bruns moved approval of the agenda, seconded by Norton. Motion carried.

Olson moved the approval of the following consent agenda items: Approval of bills; Regular Meetings September 6, 2017 and September 20, 2017; Receive and File Minutes of Boards/Commissions/Committees: History Committee September 11, 2017, Library July 13, 2017 and August 8, 2017, Planning and Zoning August 28, 2017 and Water Board September 19, 2017; Capital Improvement Plan (CIP) Schedule for FY 2018-2023; City Engineer's Report, Mayor's Report and City Administrator's Report, seconded by Rampulla. Motion carried.

Citizens Report

Phillip Matthews of 103 East Willman asked when the City is going to finish the construction on North Center Point Road and Robins Road.

City Engineer Bender said the construction will be completed as soon as possible, there are still islands that need to be built in the center of North Center Point Road and that is the reason for the continued traffic control.

Mr. Matthews asked about the temporary four-way stop at the intersection of North Center Point Road and Willman Street.

Bender replied the stop signs are temporary and staff will need to assess with city council to determine the necessity of keeping the stop signs.

Kristine Sorenson of 209 2nd Avenue informed council she has a petition with approximately 150 signatures to allow chickens and ducks in the City of Hiawatha. Sorenson said she has a formal meeting scheduled with the Board of Adjustment and wanted to see if there was anything that needed to be done at the council level at this time

Council Member Olson said the Sorenson's would need to work through the Board of Adjustment to follow the proper process.

Report from Council Members / Mayor / City Administrator

City Administrator Downs commented Petersen Pet Hospital is hosting their groundbreaking event at their new location at 1031 Kacena Road on October 11 at 8:00 A.M. and Council Member Bruns will be speaking on behalf of the city.

Muscular Dystrophy Association (MDA)/Fire Fighter Fill the Boot Campaign and presentation of check

Hiawatha Fire Member and MDA Chair for the Fill the Boot Campaign, Jeff Daley presented a check for $16,000.00 from the Hiawatha Fire Department "Fill the Boot" campaign collection. Hiawatha Fire Department has raised over $80,000.00 for MDA since 2011 and also hold the title of #1 fire volunteer department in state of Iowa for MDA for the second year in a row.

Molly Zmudka from MDA fundraiser said $16,000.00 is an all-time high and congratulated Hiawatha Fire for their efforts. Zmudka explained the money raised helps fund a groundbreaking research for spinraza and MDA has raised almost enough money to fund a research grant.

Proclamation – Fire Prevention Week October 8-14, 2017

Council Member Bruns read the Proclamation declaring October 8-14, 2017 as Fire Prevention Week throughout the City of Hiawatha.

Setting a public hearing date (October 18, 2017 @ 5:30 P.M.) to consider amending Hiawatha Code of Ordinances Chapter 1 Code of Ordinances §1.10 Standard Penalty by removing term of imprisonment from misdemeanor violation under Iowa Code Section 903.1

Bruns presented RESOLUTION #17-182 setting a public hearing date (October 18, 2017 @ 5:30 P.M.) to consider amending Hiawatha Code of Ordinances Chapter 1 Code of Ordinances §1.10 Standard Penalty by removing term of imprisonment from misdemeanor violation under Iowa Code Section 903.1, seconded by Wichtendahl. Roll call vote: AYES: Rampulla, Bruns, Wichtendahl, Olson, Norton. NAYS: None. **RESOLUTION #17-182 adopted.**

Setting a public hearing date (October 18, 2017 @ 5:30 P.M.) on the proposal to enter into a Development Agreement with Peck's Landing, LLC (First Addition) and providing for publication of notice

Olson presented RESOLUTION #17-183 setting a public hearing date (October 18, 2017 @ 5:30 P.M.) on the proposal to enter into a Development Agreement with Peck's Landing, LLC (First Addition) and providing for publication of notice, seconded by Rampulla. Roll call vote: AYES: Olson, Bruns, Wichtendahl, Norton, Rampulla. NAYS: None. **RESOLUTION #17-183 adopted.**

Approving Final Plat for Peck's Landing First Addition subject to the approval of the Development Agreement

Rampulla presented RESOLUTION #17-184 approving Final Plat for Peck's Landing First Addition subject to the approval of the Development Agreement, seconded by Norton. Roll call vote: AYES: Wichtendahl, Norton, Rampulla, Olson, Bruns. NAYS: None. **RESOLUTION #17-184 adopted.**

Approving the FY 2017 Annual Financial Report

Finance Director Kudrna said it was another excellent year with staff department heads holding their budgets. As noted in the Finance Director's memo general fund expenditures were 95.09% of the estimated budget. For the past nine years city staff has under spent their overall budget with an average of 94.73%. The city's general fund revenues fall short of the city's estimated budget taking a total of 94.28%. In past years, the staff has traditionally come in above their estimates but with multi-family rollback adjustments in this fiscal year it makes it difficult to estimate. However, in comparing revenue totals from last year the city grew by 8.58% ($352,164). The city's general fund reserves grew by $3,248.66 with an ending balance of $1,636,842; leaving the city with a general fund reserve that is 36.7% of actual FY 2016-2017 expenditures. Council's general fund reserve goal is to retain 20-25% of expenditure dollars ($4,453,572). The city ended the FY 2016-2017 budget with a 37% reserve; this is exceptional.

Norton presented RESOLUTION #17-185 approving the FY 2017 Annual Financial Report, seconded by Bruns. Roll call vote: AYES: Bruns, Rampulla, Olson, Norton, Wichtendahl. NAYS: None. **RESOLUTION #17-185 adopted.**

2017-2018 Boyson Road Capacity Improvements Project at North Center Point Road and I-380 – Change Order #2

Olson presented RESOLUTION #17-186 approving Change Order #2 for the 2017 Boyson Road Capacity Improvements Project at North Center Point Road and I-380 with Rathje Construction Co., of Marion, with an increase in contract amount of $3,000.00, resulting in a revised total project contract amount of $71,753.02, seconded by Bruns. Roll call vote: AYES: Olson, Wichtendahl, Bruns, Norton, Rampulla. NAYS: None. **RESOLUTION #17-186 adopted.**

2017-2018 Boyson Road Capacity Improvements Project at North Center Point Road and I-380 – Pay Estimate #1

Rampulla presented RESOLUTION #17-187 approving application for Partial Pay Estimate #1 for the 2017 Boyson Road Capacity Improvements Project at North Center Point Road and I-380, and directing City Clerk to make payment to Rathje Construction Co., of Marion, in the amount of $64,586.63, seconded by Wichtendahl. Roll call vote: AYES: Rampulla, Bruns, Olson, Wichtendahl, Norton. NAYS: None. **RESOLUTION #17-187 adopted.**

There being no further discussion, Rampulla moved to adjourn at 5:50 P.M., seconded by Wichtendahl. Motion carried.

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Bill Bennett, Mayor

ATTEST:

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Kelly Kornegor, City Clerk