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Allyson F. Aden
James P. Craig
Kent A. Gummert
Kimberly K. Hardeman
Gregory M. Lederer
Mark J. Parmenter
Meredith Rich-Chappell
Brenda K. Wallrichs
Benjamin M. Weston
J. Michael Weston
Lu Ann White

November 7, 2017

Writer's E-mail:
mparmenter@lwclawyers.com
Direct Dial: 319-861-5338

Ms. Cindy Kudrna
Finance Director
City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

Re: City of Hiawatha

Dear Ms. Kudrna:

Please find enclosed our invoices for services for the month of October 2017. Thank you for allowing our firm to represent the City of Hiawatha with its legal needs. Should you have any questions, please do not hesitate to give me a call.

Very truly yours,

LEDERER WESTON CRAIG PLC

Mark J. Parmenter

MJP/tb
Enclosures

LWC
LEDERER WESTON CRAIG PLC
Suite 700, Higley Building 118 Third Avenue SE P.O. Box 1927 Cedar Rapids, IA 52406-1927
Phone: 319-365-1184 Fax: 319-365-1186
TIN# 20-8617329
www.lwclawyers.com

October 31, 2017

Cindy Kudrna
City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

Invoice # 20625
Client # 000016158
Matter # 000000003
Billing through 10/31/2017

General Real Estate Matters

Balance forward as of invoice dated: 07/31/2017	$82.50
Payments received since last invoice	82.50
Accounts receivable balance forward	$0.00

PROFESSIONAL SERVICES

10|18|2017	MJP	Telephone conference with City Administrator regarding the possible sale of City owned property, the possible purchase of property and issues related to same	0.20 hrs	33.00
				$33.00

Timekeeper Summary		Rate	Hours	Amount
Mark J Parmenter	Partner	165.00	0.20	$33.00
			0.20	$33.00

Billing Summary

Total professional services	$33.00
Total of new charges for this invoice	$33.00
Plus net balance forward	+$0.00
Total balance now due	**$33.00**

LWC

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October 31, 2017

Cindy Kudrna
City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

Invoice # 20624
Client # 000016158
Matter # 000000002
Billing through 10/31/2017

General Matters

Balance forward as of invoice dated: 09/30/2017	$907.50
Payments received since last invoice	907.50
Accounts receivable balance forward	$0.00

PROFESSIONAL SERVICES

10|03|2017	MJP	Review proposed language for employee handbook from the City Clerk; electronic communication to City Clerk regarding same	0.20 hrs	33.00
10|03|2017	MJP	Meeting at City Hall with City Staff to discuss possible land donation to the City of Hiawatha and issues related to same; further discussion with City Administrator regarding various City matters	1.70 hrs	280.50
10|09|2017	MJP	Meeting at City Hall with Community Development Director regarding City walk sidewalk repair project and issues related to same	0.70 hrs	115.50
10|09|2017	MJP	Review Board of Adjustment packet in preparation for tonight's meeting and hearing; attend Board meeting and hearing	0.80 hrs	132.00
10|09|2017	MJP	Attend and participate in City Council Work Session	2.00 hrs	330.00

10|11|2017	MJP	Telephone conference with City Administrator regarding various City matters	0.30 hrs	49.50
10|12|2017	MJP	Review draft ordinance revision for Chapters 160 and 41; incorporate revisions for consideration and forward to City Staff for consideration	0.20 hrs	33.00
10|13|2017	MJP	Telephone conference with City Administrator regarding various City matters	0.30 hrs	49.50
10|16|2017	MJP	Draft detailed electronic communication to City Administrator with recommendation regarding running complete background checks on all volunteers for the City and the Library	0.30 hrs	49.50
10|17|2017	MJP	Telephone conference with City Administrator regarding various City matters	0.00 hrs	0.00
10|25|2017	MJP	Receipt of electronic communication from the Fire Chief with questions related to Mutual Aid Agreement; review comments; follow up telephone conference with the Fire Chief regarding same	0.30 hrs	49.50
10|27|2017	JPC	Conference with Kim Downs regarding resolution for 4 way stop at the new intersection.	0.30 hrs	49.50
				$1,171.50

Timekeeper Summary		Rate	Hours	Amount
James P Craig	Partner	165.00	0.30	$49.50
Mark J Parmenter	Partner	165.00	6.80	$1,122.00
			7.10	$1,171.50

Billing Summary

Total professional services	$1,171.50
Total of new charges for this invoice	$1,171.50
Plus net balance forward	+$0.00
Total balance now due	**$1,171.50**

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October 31, 2017

Cindy Kudrna
City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

Invoice # 20623
Client # 000016158
Matter # 000000004
Billing through 10/31/2017

Code Enforcement (Infractions)

Balance forward as of invoice dated: 09/30/2017	$33.00
Payments received since last invoice	33.00
Accounts receivable balance forward	$0.00

PROFESSIONAL SERVICES

10|13|2017	MJP	Sorenson: Revise and edit Notice to Abate following BOA hearing; forward to Community Development Director revised draft for consideration	0.20 hrs	33.00
10|19|2017	MJP	Sorenson: Receipt of electronic communication from Community Development Director regarding Sorenson's request for a variance before the Board of Adjustment and a letter from his doctor regarding the ducks; review Chapter 165 regarding variances and what the powers of the Board of Adjustment to grant variances; general research regarding ADA and service animals and therapy animals; follow up telephone conference with Community Development Director regarding same and plan for hearing and issues related to same	1.90 hrs	313.50
10|19|2017	MLR	Research Iowa and federal statutes and regulations re: service dogs and assistive animals	1.50 hrs	232.50

10|24|2017	MLR	Research use of service animals and assistive animals under the ADA and Iowa Civil Rights Act	0.97 hrs	150.00
10|24|2017	MLR	Draft memo to MJP re: use of service animals/assistive animals under the ADA and Iowa Civil Rights Act	0.65 hrs	100.00
10|25|2017	MLR	Research Fair Housing Amendments Act's reasonable accommodations and municipal ordinances	0.77 hrs	120.00
10|25|2017	MLR	Review email response from Iowa City Assistant City Attorney and case law cited in response; research federal case law on Fair Housing Amendment Act	0.65 hrs	100.00
10|26|2017	MLR	Continue research on relationship between FHA's reasonable accommodations requirement and municipal code violations	0.65 hrs	100.00
10|26|2017	MLR	Revise email to MJP analyzing relationship between FHA's reasonable accommodations requirement and municipal ordinances	0.00 hrs	0.00
10|31|2017	MLR	Research Iowa case law on failure to provide reasonable accommodation pursuant to Iowa Code chapter 216	0.00 hrs	0.00
10|31|2017	MLR	Draft discussion of Iowa case law in memo re: therapy animals in reasonable accommodation actions	0.00 hrs	0.00
				$1,149.00

Timekeeper Summary

		Rate	Hours	Amount
Mark J Parmenter	Partner	165.00	2.10	$346.50
Meredith L Rich-Chappell	Associate	155.00	5.19	$802.50
			7.29	$1,149.00

Billing Summary

Total professional services	$1,149.00
Total of new charges for this invoice	$1,149.00
Plus net balance forward	+$0.00
Total balance now due	**$1,149.00**