HALL & HALL ENGINEERS, INC.

Leaders in Land Development Since 1933

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October 13, 2016

Cindy Kudrna
Finance Director
City of Hiawatha, Iowa

Re: Fee Statement – September 2016

Dear Ms. Kudrna:

Enclosed is a fee statement for services rendered through September 30, 2016. The items addressed include:

4089GEN-16 General Engineering Services ($257.50)

General ($57.50)

We prepared a Tower Terrace Road exhibit for a PowerPoint presentation. We made full-size print-outs requested.

Sanitary Sewer ($65.00)

We located sanitary sewer service information requested by a property owner.

Streets ($135.00)

We attended the monthly TTAC meeting.

4089-16-03 Boyson Trail Extension ($5,465.00)

We completed project plans and project manual. We coordinated for the project letting, attended the bid opening, and prepared bid tabulations.

If you have any questions about this invoice or any of the items we have been working on, please don't hesitate to give me a call.

Sincerely,

Matt Johnson, P.E.

SS ✓
PF ✓

HALL & HALL ENGINEERS, INC.

Civil Engineering • Landscape Architecture • Land Surveying • Land Development

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1860 Boyson Road, Hiawatha, IA 52233
Tel: 319-362-9548 • Fax: 319-362-7595
www.halleng.com • Info@Halleng.com

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Invoice

Invoice Date: Sep 30, 2016
Invoice Num: 11209
Billing Through: Sep 30, 2016

CINDY KUDRNA
CITY OF HIAWATHA, IOWA
CITY HALL
101 EMMONS ST.
HIAWATHA, IA 52233

BOYSON TRAIL EXTENSION 12TH AVE TO 15TH AVE (4089-16-03:) - Managed by (MATT JOHNSON)

Contract Type: Hourly Not to Exceed
Contract Maximum: $16,915.00

Services	Date	Hours	Rate	Amount
BIDDING SERVICES				
▶ PROJECT MANAGER	9/27/2016	1.00	$130.00	$130.00
▶ PROJECT MANAGER	9/28/2016	0.25	$130.00	$32.50
BIDDING SERVICES Total:		**1.25**		**$162.50**
DRAFTING/CAD				
▶ DESIGN ENGINEER	9/7/2016	3.00	$95.00	$285.00
▶ PROJECT ENGINEER	9/1/2016	5.25	$115.00	$603.75
▶ PROJECT ENGINEER	9/2/2016	8.50	$115.00	$977.50
▶ PROJECT ENGINEER	9/6/2016	8.75	$115.00	$1,006.25
▶ PROJECT ENGINEER	9/27/2016	0.50	$115.00	$57.50
DRAFTING/CAD Total:		**26.00**		**$2,930.00**
P.O.I.				
▶ PROJECT MANAGER	9/1/2016	2.75	$130.00	$357.50
▶ PROJECT MANAGER	9/6/2016	6.50	$130.00	$845.00
▶ PROJECT MANAGER	9/7/2016	2.00	$130.00	$260.00
P.O.I. Total:		**11.25**		**$1,462.50**
PROJECT MANUAL PREPARATION				
▶ PROJECT MANAGER	9/7/2016	5.00	$130.00	$650.00
▶ PROJECT MANAGER	9/8/2016	2.00	$130.00	$260.00
PROJECT MANUAL PREPARATION Total:		**7.00**		**$910.00**

Total Service Amount: **$5,465.00**

AMOUNT DUE THIS INVOICE: **$5,465.00**

This invoice is due upon receipt

Account Summary

Services BTD	Expenses BTD	Last Inv Num	Last Inv Date	Last Inv Amt	Last Pay Amt	Prev Unpaid Amt
$ 15,280.00	$ 1.50	11086	8/31/2016	$ 9,816.50	$ 9,816.50	$ 0.00

Total Amount Due Including This Invoice: **$5,465.00**

301-210-6607

4089-16-07

Hall & Hall Engineers, Inc. 11210

General Engineering		Reimb Split out	Total	General Ledger Code
General	$257.50		$128.75	001-650-6407
			$128.75	301-750-6407
Development/P & Z			$0.00	001-540-6407
Street			$0.00	301-750-6407
Fire			$0.00	001-150-6499
Library			$0.00	001-410-6499
Water			$0.00	600-810-6499
Building			$0.00	001-170-6407
Sanitary Sewer			$0.00	610-815-6407
Storm Sewer			$0.00	740-865-6407
Parks			$0.00	001-430-6499
	$257.50	$0.00	**$257.50**	

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Invoice

Invoice Date: Sep 30, 2016
Invoice Num: 11210
Billing Through: Sep 30, 2016

CINDY KUDRNA
CITY OF HIAWATHA, IOWA
CITY HALL
101 EMMONS ST.
HIAWATHA, IA 52233

HIAWATHA GENERAL SERVICES (4089GEN-16:) - Managed by (MATT JOHNSON)

Project ID	Phase Description	% of Total Fee	Contract Amount	% Complete	Previously Billed	Amount Due Expenses	Amount Due Services
4089GEN-16:1	GENERAL				$1,252.50	$10.00	$47.50
Date	**Description**				**Hours**	**Rate**	**Amount**
9/23/2016	GIS/MAPPING				0.50	$95.00	$47.50
4089GEN-16:6	SANITARY SEWER				$162.50	$0.00	$65.00
Date	**Description**				**Hours**	**Rate**	**Amount**
9/19/2016	CORRESPONDENCE-VERBAL/EMAIL				0.50	$130.00	$65.00
4089GEN-16:8	STREETS				$4,467.50	$0.00	$135.00
Date	**Description**				**Hours**	**Rate**	**Amount**
9/1/2016	PROJECT ADMINISTRATION				1.50	$90.00	$135.00

Amount Due This Invoice: **$257.50**

This Invoice is due upon receipt

Account Summary

Billed To Date	Paid To Date	Balance Due
$ 6,176.72	$ 5,919.22	$ 257.50

Credit Card Type(check one): ____ Visa ____ MasterCard
Credit Card Account #: _____
Credit Card V-Card # (back of card): _____
Credit Card Expiration Date): _____
Name as it Appears on Credit Card: _____
Payment Amount: $ (US Dollars): _____
Cardholder Signature: _____ Date: _____

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Hall & Hall Engineers, Inc.
1860 Boyson Rd.
Hiawatha, IA 52233-
Tel: 319-362-9548 Fax: 319-362-7595
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Project Name (ID): **HIAWATHA GENERAL SERVICES - GENERAL** (4089GEN-16:1)
Contract Amount: **$ 0.00**

Date	Employee	Description	Hrs	B-Hrs/Units	Amount	
Services:						
9/23/2016	NICK STRENG	GIS/MAPPING	0.50	0.50	$47.50	Billed
		TOWER TERRACE PLAN FOR POWERPOINT				
		Total Services	**0.50**	**0.50**	**$47.50**	
Expenses:						
9/14/2016	HHE Expense	PRINTING BW - IN HOUSE		1.00	$10.00	Billed
		4 full sized copies / charging to client				
		Total Expenses		**1.00**	**$10.00**	
		Project Total:	**0.50**	**1.50**	**$57.50**	

Contract Amount	Contract Type	ALL Billable Services	Status
$ 0.00	Hourly	$ 1,585.00	NA

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Project Name (ID): **HIAWATHA GENERAL SERVICES - SANITARY SEWER** (4089GEN-16:6)
Contract Amount: **$ 0.00**

Date	Employee	Description	Hrs	B-Hrs/Units	Amount	
Services:						
9/19/2016	MATT JOHNSON	CORRESPONDENCE-VERBAL/EMAIL	0.50	0.50	$65.00	Billed
		Looking up sanitary sewer information for a perspective property owner that was directed to us by the City.				
		Total Services	**0.50**	**0.50**	**$65.00**	
		Project Total:	**0.50**	**0.50**	**$65.00**	

Contract Amount	Contract Type	ALL Billable Services	Status
$ 0.00	Hourly	$ 227.50	NA

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Hiawatha, IA 52233-
Tel: 319-362-9548 Fax: 319-362-7595

Customer ID: HIAWATHA - *CITY OF HIAWATHA, IOWA*

* = Invoiced (mouse over for #), * = Marked as Billed

Date	Description	Hrs	B-Hr/Unit	Bill Rate	Amount	*
Project ID - Name (Manager): 4089GEN-16:8 - *HIAWATHA GENERAL SERVICES - STREETS* **(MATT JOHNSON)**						
Services:						
Employee						
DICK RANSOM - *DICK RANSOM*						
7/7/2016	PROJECT ADMINISTRATION *TTAC Meeting*	1.50	1.50	$90.00	$135.00	
	DICK RANSOM Total:	1.50	1.50		$135.00	
	Employee Total:	1.50	1.50		$135.00	
	Services Total:	1.50	1.50		$135.00	
	Project 4089GEN-16:8 Total:	1.50	1.50		$135.00	

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* = Non-Billable, × = Xtra