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November 6, 2018

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Ms. Cindy Kudrna
Finance Director
City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

Re: City of Hiawatha

Dear Ms. Kudrna:

Please find enclosed our invoices for services for the month of October 2018. Thank you for allowing our firm to represent the City of Hiawatha with its legal needs. Should you have any questions, please do not hesitate to give me a call.

Very truly yours,

LEDERER WESTON CRAIG PLC

Mark J. Parmenter

MJP/tb
Enclosures

118 Third Avenue SE, Suite 700
P.O. Box 1927 • Cedar Rapids, IA 52406
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Please respond to Cedar Rapids office

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October 31, 2018

Cindy Kudrna
City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

Invoice # 23213
Client # 000016158
Matter # 000000005
Billing through 10/31/2018

Municipal Traffic Matters

Balance forward as of invoice dated: 09/30/2018	$96.00
Payments received since last invoice	0.00
Accounts receivable balance forward	$96.00

PROFESSIONAL SERVICES

10|02|2018	SMP	Bawubadi Tebie: Correspond with officer Kirkpatrick regarding traffic stop of this defendant and circumstances surrounding issuance of citation.	0.20 hrs	31.00
10|15|2018	MJP	Wilson: Review file, Hiawatha Code, Citation and draft question in preparation for trial; travel to and from the Linn County Courthouse to prosecute speeding ticket; meet with Officer Kirkpatrick prior to the trial; prosecute speeding ticket with the Court finding the Defendant guilty	1.50 hrs	247.50
				$278.50

Timekeeper Summary		Rate	Hours	Amount
Mark J Parmenter	Partner	165.00	1.50	$247.50
Shannon M Powers	Associate	155.00	0.20	$31.00
			1.70	$278.50

Billing Summary

Total professional services	$278.50

Total of new charges for this invoice	$278.50
Plus net balance forward	+$96.00
Total balance now due	**$374.50**

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October 31, 2018

Cindy Kudrna
City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

Invoice # 23212
Client # 000016158
Matter # 000000003
Billing through 10/31/2018

General Real Estate Matters

Balance forward as of invoice dated: 08/31/2018	$1,012.70
Payments received since last invoice	1,012.70
Accounts receivable balance forward	$0.00

PROFESSIONAL SERVICES

10|18|2018	MJP	Dog Park: Communications with City Administrator and Wright's attorney regarding status of abstract for Dog Park	0.20 hrs	33.00
				$33.00

Timekeeper Summary		Rate	Hours	Amount
Mark J Parmenter	Partner	165.00	0.20	$33.00
			0.20	$33.00

Billing Summary

Total professional services	$33.00
Total of new charges for this invoice	$33.00
Plus net balance forward	+$0.00
Total balance now due	**$33.00**

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October 31, 2018

Cindy Kudrna
City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

Invoice #	23211
Client #	000016158
Matter #	000000002
Billing through	10/31/2018

General Matters

Balance forward as of invoice dated: 09/30/2018	$709.50
Payments received since last invoice	0.00
Accounts receivable balance forward	$709.50

PROFESSIONAL SERVICES

10|02|2018	MJP	Exchange electronic communications with Assistant County Attorney inquiring as to status of conveyance of Dog Park property to the City of Hiawatha	0.20 hrs	33.00
10|03|2018	MJP	Attend City Council meeting	1.40 hrs	231.00
10|03|2018	MJP	Receipt of deed conveying Dog Park from the County to the City; forward to City Administrator	0.20 hrs	33.00
10|08|2018	MJP	Exchange electronic communications with City Administrator regarding possible sale of City owned property	0.20 hrs	33.00
10|08|2018	SMP	Review Iowa law related to 28E Agreements and whether it is necessary to file them with the Secretary of State.	0.65 hrs	100.00
10|11|2018	MJP	Telephone conference with City Engineer regarding Open Records request for copy of contractor's insurance documents	0.20 hrs	33.00

10|11|2018	MJP	Review memorandum and Chapter 28E in preparation for conference call with Community Development Director telephone conference with the Community Development Director with answer to his questions	0.40 hrs	66.00
10|22|2018	MJP	Telephone conference with Police Chief regarding Civil Subpoena and issues related to same; review Iowa Code Chapter 22 regarding same	0.30 hrs	49.50
10|25|2018	MJP	Telephone conference with the Fire Chief regarding possible 28E Agreement between Hiawatha and Robins for Mutual Aid; draft and prepare 28E Mutual Aid Agreement; forward same to the Fire Chief for his review and consideration	0.90 hrs	148.50
10|25|2018	MJP	Meeting with City Administrator to discuss several City matters	0.00 hrs	0.00
				$727.00

Timekeeper Summary		Rate	Hours	Amount
Mark J Parmenter	Partner	165.00	3.80	$627.00
Shannon M Powers	Associate	155.00	0.65	$100.00
			4.45	$727.00

Billing Summary

Total professional services	$727.00
Total of new charges for this invoice	$727.00
Plus net balance forward	+$709.50
Total balance now due	**$1,436.50**