Hiawatha Public Library

Library Board of Trustees Meeting

Location: Glenn Schminke Community Room

Date: September 10, 2019

Call to Order: 7:08 pm

A. Call to Order – Roll Call

Present: Anna Ronnebaum, Matt Dunbar, Brenda Powers, Sue Halter, and Karlene Nesslage. Also present: Jeaneal Weeks – HPL Director, Kim Downs – Hiawatha City Administrator, Mary White - citizen.
Absent: Jerry Mohwinkle and April Neuendorf

B. Approval of Agenda

The Agenda was reviewed, Karlene Nesslage made a motion to approve the agenda, Sue Halter seconded and the motion carried.

C. Approval of Consent Agenda

1. Approval of bills
2. Minutes: August 13, 2019
3. Library Director's Report
4. Monthly Report

A motion was made to approve the consent agenda by Brenda Powers, Sue Halter seconded and the motion carried.

D. New Business -

1. CIP Discussion
   The Finance Committee met with Jeaneal to come up with items to submit for the CIP. Items being submitted are; a monument sign, outdoor seating, book carts, interactive tables, self-check stations.

2. Fine free library model discussion. Jeaneal Weeks provided background information on the library model that eliminates fines. Charges would still be assessed for any lost or damaged items. The board discussed the financial effect this might have as well as the reasons for moving forward with this model. The other libraries in the Metro Library Network are also considering this option.

3. Hiawatha Public Library Expansion and Renovation Project
   a. Building project update regarding dewatering and long term water management. The City Council approved the expenses for the plan to remove the water and provide a solid foundation for the new building, as well as plans for long term water management in the area.
   b. Consider Resolution approving Pay Estimate #4

      Motion to approve Resolution 19-31 was made by Anna Ronnebaum, seconded by Matt Dunbar.
      Resolution 19-31 was approved by a roll call vote:
      Ayes: Dunbar, Powers, Ronnebaum, Halter, Nesslage
      Nays: none
      Absent: Mohwinkle, Neuendorf

   c. Consider Resolution approving Change Order #3

      Motion to approve Resolution 19-32 was made by Sue Halter, seconded by Anna Ronnebaum.
      Resolution 19-32 was approved by a roll call vote:
      Ayes: Dunbar, Powers, Ronnebaum, Halter, Nesslage
      Nays: none
      Absent: Mohwinkle, Neuendorf

   d. Consider Resolution approving Change Order #4

      Motion to approve Resolution 19-33 which was a reduction was made by Brenda Powers, seconded by Matt Dunbar.
      Resolution 19-33 was approved by a roll call vote:
      Ayes: Dunbar, Powers, Ronnebaum, Halter, Nesslage
      Nays: none
      Absent: Mohwinkle, Neuendorf

   e. Consider Resolution approving Change Order #5

      Motion to approve Resolution 19-34 was made by Karlene Nesslage, seconded by Anna Ronnebaum.
      Resolution 19-34 was approved by a roll call vote:
      Ayes: Dunbar, Powers, Ronnebaum, Halter, Nesslage
      Nays: none
      Absent: Mohwinkle, Neuendorf

f. Consider Resolution approving Change Order #6

Motion to approve Resolution 19-35 was made by Brenda Powers, seconded by Anna Ronnebaum.
Resolution 19-35 was approved by a roll call vote:
Ayes: Dunbar, Powers, Ronnebaum, Halter, Nesslage
Nays: none
Absent: Mohwinkle, Neuendorf

E. Old Business-

1. An additional board meeting will be held Thursday 9/12/19 at 5:00pm for consideration of another resolution.
2. Schedule for the strategic planning was discussed; there will be 4 sessions in October.

F. General Discussion

1. Kwik Star will be presenting a check to the Library as part of their ribbon cutting ceremony for the new location on Blairs Ferry Rd.

G. Trustee Training -

1. Fine free library model

H. President's Report

1. The Linn County libraries will be meeting with the Linn County Board of Supervisors
2. Committees will be evaluated by Jeaneal Weeks and Brenda Powers. They will be making some changes to the committees so board members can get some experience on different committees.

I. Adjournment – Brenda Powers made a motion to adjourn the meeting, Sue Halter seconded and the motion was carried. Meeting adjourned at 8:35 pm.

Brenda Powers

Brenda Powers, President

ATTEST:
Karlene Nesslage
Karlene Nesslage, Secretary