Hiawatha Public Library

Library Board of Trustees Meeting

Location: Glenn Schminke Community Room

Date: October 8, 2019

Call to Order: 7:03 pm

A. Call to Order – Roll Call

Present: Matt Dunbar, Brenda Powers, April Neuendorf, and Karlene Nesslage. Also present: Jeaneal Weeks – HPL Director, Kim Downs – Hiawatha City Administrator, Daniel Hoffmann - citizen, Rob Archibald – Council Member, Bill Bennett - Mayor.

Absent: Jerry Mohwinkle, Anna Ronnebaum, and Sue Halter

B. Approval of Agenda

The Agenda was reviewed, Karlene Nesslage made a motion to approve the agenda, Matt Dunbar seconded and the motion carried.

C. Approval of Consent Agenda

1. Approval of bills
2. Minutes: September 10, 2019
3. Library Director's Report
4. Monthly Report

A motion was made to approve the consent agenda (after pulling the bills) by April Neuendorf, Matt Dunbar seconded and the motion carried.

The bills were reviewed. A motion was made to approve the bills by Brenda Powers, Matt Dunbar seconded and the motion carried.

D. New Business -

1. Hiawatha Public Library Expansion and Renovation Project
    a. Consider Resolution approving Partial pay Estimate #5

        Motion to approve Resolution 19-37 was made by Karlene Nesslage, seconded by Matt Dunbar.
        Resolution 19-37 was approved by a roll call vote:
        Ayes: Dunbar, Powers, Neuendorf, Nesslage
        Nays: none
        Absent: Mohwinkle, Ronnebaum, Halter

    b. Discussion / possible action approving Resolution 19-38 to adopt a Fine Free model in the FY21 budget.

        The board discussed the pros and cons of changing to a fine free model.

        Motion to approve Resolution 19-38 was made by April Neuendorf, seconded by Brenda Powers.
        Resolution 19-38 was approved by a roll call vote:
        Ayes: Dunbar, Powers, Neuendorf, Nesslage
        Nays: none
        Absent: Mohwinkle, Ronnebaum, Halter

E. Old Business-

1. Progress is being made on the building project. The excess water has been addressed and the project is moving forward.

F. General Discussion

1. Strategic Planning sessions are underway. The first 2 sessions have been completed, 2 more remain.
2. Committee assignments. Jeaneal made some suggestions on committee assignments. The board will review and determine next steps.

G. Trustee Training - no report

H. President's Report

1. Brenda handed out Board member job descriptions as a reminder of our responsibilities.
2. The Friends of the Hiawatha Library continue to meet and are working on donation guidelines.

I. Adjournment – Karlene Nesslage made a motion to adjourn the meeting, April Neuendorf seconded and the motion was carried. Meeting adjourned at 7:46 pm.

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Brenda Powers, President

ATTEST:

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Karlene Nesslage, Secretary