The Hiawatha City Council met in regular session in the Hiawatha Council Chambers on October 16, 2019. Mayor Bennett called the meeting to order at 5:30 p.m. Council members present: Dick Olson, Steve Dodson, Aime Wichtendahl, and Rob Archibald. Dennis Norton was absent. Staff present: City Engineer John Bender, Police Chief Dennis Marks and City Administrator Kim Downs. Guests: Curt Nelson of Entrepreneurial Development Center Inc. (EDC), Doug Neumann of Cedar Rapids Metro Economic Alliance, Pat Callanan of Hiawatha Economic Development Corporation (HEDCO), and Daniel Hoffmann. Not all attendees signed in for the meeting.

Wichtendahl moved approval of the agenda, seconded by Archibald. Motion carried.

Dodson moved the approval of the following consent agenda items: Approval of bills; Finance Director's Report for September 2019; City Clerk's Report for September 2019; Department Reports: Community Development, Fire, Police, Library, & Public Works; RESOLUTION #19-190 approving sewer waiver on second water meter for 3060 Dell Ridge; Approval of renewal – Special Class C Liquor License (BW) (Beer/Wine) w/ Sunday Sales for Board & Brush located at 1709 Boyson Road, effective pending Council approval, seconded by Wichtendahl. Motion carried.

Report from Council Members/Mayor/City Administrator

Council Member Dodson gave an update from the Water Board meeting.

City Administrator Downs commends Police Chief Marks and his staff for the press coverage and the opportunity to speak on the weapon mounted cameras. One thing that I am finding at conferences is for the size of community we are, the technology we have and the fact that we are moving forward and not just standing in one spot is very impressive. I want to commend the staff for thinking in that direction and working together.

Downs reminded council of a joint work session on October 28, 2019 in regards to the Robins Road Corridor overlay and includes Planning and Zoning and Board of Adjustment so that everyone is on the same page.

Downs thanked Council Member Archibald for sending Mark Robison of Edward Jones her way, they came up with an idea of doing a session for women entrepreneurs and what they should and need to know for starting their business when it comes to finances. Mark knows a speaker who can talk on behalf of that and we would like to do a joint Economic Alliance, HEDCO and City of Hiawatha presentation on that topic. Mark will also be doing a ribbon cutting very soon and I am very excited about that.

Presentation by outside agencies for funding requests / updates

Curt Nelson of Entrepreneurial Development Center Inc. (EDC) presented the annual report and requested a funding pledge for FY 2020-2021.

Nelson said EDC has been in operation for 16 years and in that time the company has helped 1,050 entrepreneurs and generated $2 billion in revenue.

Olson presented RESOLUTION #19-191 pledging financial support for services provided by Entrepreneurial Development Center Inc. (EDC) FY 2020-2021 in the amount of $12,000, seconded by Wichtendahl. Roll call vote: AYES: Wichtendahl, Archibald, Olson, Dodson. NAYS: None. ABSENT: Norton. **RESOLUTION #19-191 adopted.**

Doug Neumann of Cedar Rapids Metro Economic Alliance presented the annual report and requested a funding pledge for FY 2020-2021.

Neumann said they try to be as transparent with their strategic plan and do not always make all the goals but always let the investors know. Neumann said they have helped the City of Hiawatha celebrate successes, ribbon cuttings, recognitions of great economic success, transportation infrastructure and reminding businesses of the investments the city makes.

Neumann also commented if council decides to stay at the same level, they would be grateful but it would be beneficial for Kim to be able to participate at the Policy Board level, there would be good value in it and it

would create a unique partnership. Neumann asked council for an additional payment of $2,500.00 to allow Kim to have a seat on the Policy Board at the beginning of the new year.

City Administrator Downs commented Cedar Rapids Metro Economic Alliance has been a great partner over the years and thinks the partnership that has formed has helped Hiawatha be known and it is nice to have people know where the city is.

Archibald presented RESOLUTION #19-192 pledging financial support for services provided by Cedar Rapids Metro Economic Alliance FY 2020-2021 in the amount of $15,000, seconded by Olson. Roll call vote: AYES: Olson, Dodson, Archibald, Wichtendahl. NAYS: None. ABSENT: Norton. **RESOLUTION #19-192 adopted.**

Pat Callanan of Hiawatha Economic Development Corporation (HEDCO) presented an annual report and requested a funding pledge for FY 2020-2021. Callanan said HEDCO has formed eight (8) new partnerships, has done 25 business visits and attended six (6) ribbon cuttings.

Olson presented RESOLUTION #19-193 pledging financial support to Hiawatha Economic Development Corporation (HEDCO) for FY 2020-2021 in the amount of $25,000, seconded by Archibald. Roll call vote: AYES: Archibald, Wichtendahl, Olson, Dodson. NAYS: None. ABSENT: Norton. **RESOLUTION #19-193 adopted.**

PUBLIC HEARING – to consider voluntary annexation application submitted by ITC Midwest, LLC
Mayor Bennett opened the public hearing to consider voluntary annexation application submitted by ITC Midwest, LLC at 6:00 P.M.

No written or public comments were received at or prior to the public hearing. Public Hearing closed at 6:01 P.M.

Dodson presented RESOLUTION #19-194 approving the voluntary annexation application submitted by ITC Midwest, LLC for property located east of Edgewood Road, west of Interstate I-380 and south of County Home Road, seconded by Wichtendahl. Roll call vote: AYES: Dodson, Archibald, Olson, Wichtendahl. NAYS: None. ABSENT: Norton. **RESOLUTION #19-194 adopted.**

Consider Resolution approving the City of Hiawatha's Technology Disaster Recovery Plan
Wichtendahl presented RESOLUTION #19-195 approving the City of Hiawatha's Technology Disaster Recovery Plan, seconded by Dodson. Roll call vote: AYES: Dodson, Archibald, Olson Wichtendahl. NAYS: None. ABSENT: Norton. **RESOLUTION #19-195 adopted.**

Hotel Market Study
Dodson commented on the wide range in cost of the proposals.

Olson noted the recommended contract with Core Distinction states they will stop the process if they don't think it will go forward. He also commented that he is excited about the project.

Olson presented RESOLUTION #19-196 awarding contract to complete the Hotel Market Study to Core Distinction in the amount of $9,000, seconded by Dodson. Roll call vote: AYES: Archibald, Dodson, Olson, Wichtendahl. NAYS: None. ABSENT: Norton. **RESOLUTION #19-196 adopted.**

2019 12th Avenue Rehabilitation Project
Olson presented RESOLUTION #19-197 approving Partial Pay Estimate #1 for the 2019 12th Avenue Rehabilitation Project to LL Pelling Co., Inc in the amount of $113,540.11, seconded by Archibald. Roll call vote: AYES: Olson, Wichtendahl, Dodson, Archibald. NAYS: None. ABSENT: Norton. **RESOLUTION #19-197 adopted.**

2018 Hiawatha Sewer Extension and Forecmain Replacement Project
Dodson presented RESOLUTION #19-198 approving Change Order #1 for the 2018 Hiawatha Sewer Extension & Forecmain Replacement Project reflecting a decrease in the contract amount of $23,100.89 bringing the amended contract amount $318,841.12, seconded by Wichtendahl. Roll call vote: AYES: Wichtendahl, Dodson, Olson, Archibald. NAYS: None. ABSENT: Norton. **RESOLUTION #19-198 adopted.**

Hiawatha Public Library Expansion and Renovation Project
Wichtendahl presented RESOLUTION #19-199 acknowledging the Library Board's Resolution #19-37 & authorize Finance Director to issue payment for Pay Estimate #5 for the Hiawatha Public Library Expansion & Renovation Project in the amount of $102,153.50, seconded by Dodson. Roll call vote: AYES: Archibald, Olson, Wichtendahl, Dodson. NAYS: None. ABSENT: Norton. **RESOLUTION #19-199 adopted.**

Discussion/Possible Action regarding authorizing Snyder and Associates to proceed with the design option for a roundabout at Tower Terrace Road and Center Point Road
Olson commented he is looking forward to that.

Wichtendahl commented it will be a better environmentally and better for the city

Archibald said it is a great option.

Mayor Bennett commented the neighbors are in agreement.

Wichtendahl presented RESOLUTION #19-200 authorizing Snyder & Associates to proceed with the design option for a roundabout at Tower Terrace Road & Center Point Road, seconded by Archibald. Roll call vote: AYES: Dodson, Olson, Archibald, Wichtendahl. NAYS: None. ABSENT: Norton. **RESOLUTION #19-200 adopted.**

Archibald expressed his appreciation to City Clerk Graber and City Administrator Downs for their work to get the live streaming of the council meetings up and running and have viewers.

Dodson mentioned a great article about Crystal Group in the Gazette.

There being no further discussion, Wichtendahl moved to adjourn at 6:07 P.M., seconded by Archibald. Motion carried.

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Bill Bennett, Mayor

ATTEST:

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Kari Graber, City Clerk