F11

City Clerk's Office
Hiawatha City Hall
101 Emmons Street
Hiawatha, Iowa 52233

Memo

To: City Council

From: Kelly Kornegor, City Clerk

Date: November 7, 2018

Re: Special Event Request to Hold a 5K Race - Mary's Meals

We received a special event request to hold a 5K walk/run in the City of Hiawatha on May 11, 2019. The request comes from Hiawatha resident Chelsea Schultz with the purpose of raising money for Mary's Meals, a non-profit organization that works to fight hunger. The group has been holding this race in Hiawatha for the last couple of years.

The request and route map have been reviewed by the Police Chief and Fire Chief, and both approve this 5K race.

Police will use officers on duty as necessary and Fire will provide EMS standby services for the race.

Staff is recommending approval of this special event request to hold a 5K walk/run in the City of Hiawatha on May 11, 2019.

Thank you for your consideration of this matter. Please let us know if there are any questions.

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HIAWATHA FIRE DEPARTMENT
STANDBY AND "SERVICE USER" APPLICATION FORM

Name/Title of Event: __Mary's Meals Hiawatha 5k_____

Event 1	**Event 2**
Date: Saturday 5/11/19	Date:
Start Time: 0800	Start Time:
End Time: 1100	End Time:
Location: St. Elizabeth Ann Seton Parish parking lot- Start and finish line- Race start time is 0900	Location:
(If request is for more than two (2) event occurrences attach additional details to agreement)	

Organization Name: Mary's Meals Hiawatha	
Primary Contact Person's Name: Chelsea Schultz	
Mailing Address (for billing): 1820 Litchfield Dr	
City: Hiawatha	
State: IA	
Zip Code: 52233	
Phone #: 319-560-9685	Phone # day of event (if different):
Email Address (if available): marysmealshiawatha@gmail.com or chels_meyer@hotmail.com	

Indicate coverage request below

_____X_____ **A. Dedicated EMS Ambulance Standby**

Available to any "Service User"
Standby ambulance service, meaning a fully staffed ambulance will locate themselves at a function or event and will remain dedicated to that event, and will not be available for other routine EMS calls in the area. Dedicated standbys are subject to the availability of HIAWATHA FIRE DEPARTMENT crews and resources.

_____ **B. Non-Dedicated EMS Ambulance Standby**

This option is ONLY available to those who meet the below specifications.
Standby ambulance service, meaning an ambulance with two medical technicians, will locate themselves at a function or event but will remain available for EMS calls in the area/county. Consistent event coverage is not guaranteed. Subject to on-duty or staffed units available.

(initials required) ____CS___ This event is a community event where no tickets are sold, or admission charged.

(initials required) ___CS_____ This event must be open to the general public.

(initials required) _____ This event shall have more than 500 people, more than four (4) hours in duration or be a high risk activity.

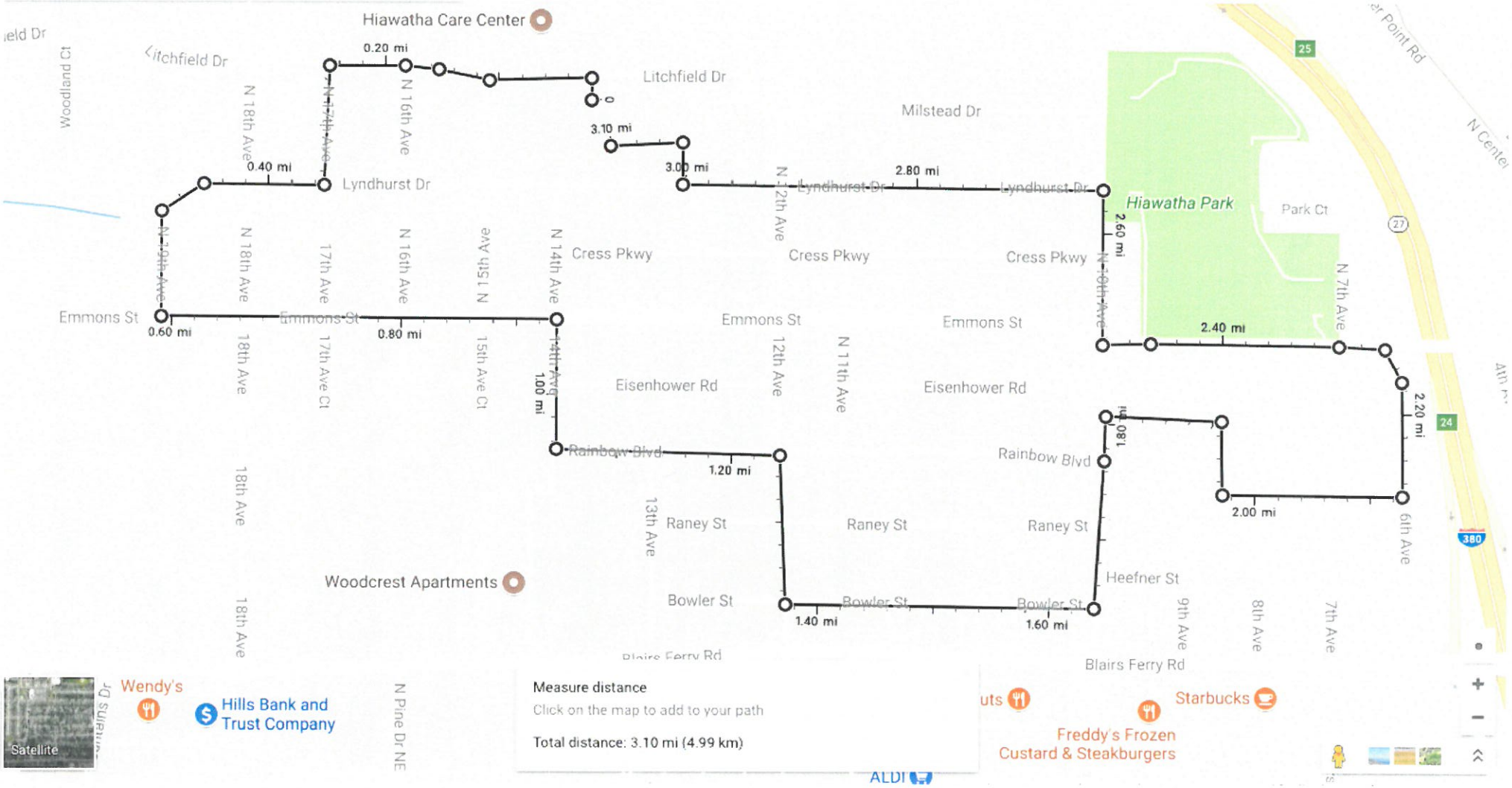
Billing fees for special events services are passed by resolution of City Council.

For Office Use Only

Approved: □ Yes □ No □ Dedicated □ Non-Dedicated

Approving Authority: _____ Date: _____

Hiawatha Fire Department Scheduler: _____


Hiawatha Care Center
Litchfield Dr
Woodland Ct
N 18th Ave
N 17th Ave
N 16th Ave
0.20 mi
0.40 mi
Lyndhurst Dr
3.10 mi
3.00 mi
N 12th Ave
2.80 mi
Milstead Dr
Hiawatha Park
Park Ct
2.60 mi
N 10th Ave
N 7th Ave
2.40 mi
2.20 mi
6th Ave
2.00 mi
1.80 mi
Cress Pkwy
N 14th Ave
N 15th Ave
Emmons St
0.60 mi
17th Ave
0.80 mi
1.00 mi
Eisenhower Rd
12th Ave
N 11th Ave
Rainbow Blvd
1.20 mi
13th Ave
Raney St
Heefner St
Woodcrest Apartments
Bowler St
1.40 mi
1.60 mi
9th Ave
8th Ave
7th Ave
Blairs Ferry Rd
N Pine Dr NE
Wendy's
Hills Bank and Trust Company
Starbucks
Freddy's Frozen Custard & Steakburgers
ALDI
Satellite
Measure distance
Click on the map to add to your path
Total distance: 3.10 mi (4.99 km)