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October 10, 2018

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Ms. Cindy Kudrna
Finance Director
City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

Re: City of Hiawatha

Dear Ms. Kudrna:

Please find enclosed our invoices for services for the month of September 2018. Thank you for allowing our firm to represent the City of Hiawatha with its legal needs. Should you have any questions, please do not hesitate to give me a call.

Very truly yours,

LEDERER WESTON CRAIG PLC

Mark J. Parmenter

MJP/tb
Enclosures

118 Third Avenue SE, Suite 700
P.O. Box 1927 • Cedar Rapids, IA 52406
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Please respond to Cedar Rapids office

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September 30, 2018

Cindy Kudrna
City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

Invoice # 22925
Client # 000016158
Matter # 000000008
Billing through 09/30/2018

Water Dept General Matters

Balance forward as of invoice dated: 08/31/2018	$198.00
Payments received since last invoice	198.00
Accounts receivable balance forward	$0.00

PROFESSIONAL SERVICES

09|07|2018	MJP	Telephone conference with Superintendent regarding status of claim and whether there has been any follow up communications	0.20 hrs	33.00
09|28|2018	MJP	Receipt of Auditor letter regarding claims made against Water Department; draft response to same; follow up communication with Water Superintendent regarding same	0.40 hrs	66.00
				$99.00

Timekeeper Summary

		Rate	Hours	Amount
Mark J Parmenter	Partner	165.00	0.60	$99.00
			0.60	$99.00

Billing Summary

Total professional services	$99.00
Total of new charges for this invoice	$99.00
Plus net balance forward	+$0.00
Total balance now due	**$99.00**

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September 30, 2018

Cindy Kudrna
City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

Invoice #	22924
Client #	000016158
Matter #	000000005
Billing through	09/30/2018

Municipal Traffic Matters

Balance forward as of invoice dated: 08/31/2018	$722.00
Payments received since last invoice	722.00
Accounts receivable balance forward	$0.00

PROFESSIONAL SERVICES

09|14|2018	MJP	Willson: Draft Subpoena; letter to Chief Marks to accompany copy of Order Setting Trial and Subpoena	0.30 hrs	49.50
09|28|2018	SMP	Bawubadi Tebie; Telephone conference with Defendant regarding registration ticket. Review Iowa Courts Online to locate traffic ticket. Correspond Chief Marks to determine which officer wrote the citation.	0.30 hrs	46.50
				$96.00

Timekeeper Summary

		Rate	Hours	Amount
Mark J Parmenter	Partner	165.00	0.30	$49.50
Shannon M Powers	Associate	155.00	0.30	$46.50
			0.60	$96.00

Billing Summary

Total professional services	$96.00
Total of new charges for this invoice	$96.00
Plus net balance forward	+$0.00

Total balance now due	**$96.00**

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September 30, 2018

Cindy Kudrna
City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

Invoice # 22923
Client # 000016158
Matter # 000000004
Billing through 09/30/2018

Code Enforcement (Infractions)

PROFESSIONAL SERVICES

09|28|2018	MJP	Exchange electronic communications with City Staff, Police Chief and Fire Chief regarding service of Order	0.20 hrs	33.00
				$33.00

Timekeeper Summary		Rate	Hours	Amount
Mark J Parmenter	Partner	165.00	0.20	$33.00
			0.20	$33.00

Billing Summary

Total professional services	$33.00
Total of new charges for this invoice	$33.00
Plus net balance forward	+$0.00
Total balance now due	**$33.00**

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September 30, 2018

Cindy Kudrna
City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

Invoice #	22922
Client #	000016158
Matter #	000000002
Billing through	09/30/2018

General Matters

Balance forward as of invoice dated: 08/31/2018	$1,518.00
Payments received since last invoice	1,518.00
Accounts receivable balance forward	$0.00

PROFESSIONAL SERVICES

09|04|2018	MJP	Dog Park: Draft letter to City Administrator to accompany file-stamped Corrective Quit Claim Deed	0.20 hrs	33.00
09|07|2018	MJP	Dog Park: Telephone conference with Level 22's attorney regarding status of finalizing land transfer	0.20 hrs	33.00
09|05|2018	MJP	Meeting with City Administrator prior to City Council meeting; attend City Council meeting	1.00 hrs	165.00
09|07|2018	MJP	Review 4-page Mutual Aid Agreement between Hiawatha and Monroe Township; conference call with the Fire Chief; revise and edit Agreement	0.90 hrs	148.50
09|11|2018	MJP	Exchange electronic communications with Level 22's attorney regarding prorated property taxes and to whom payment should be made	0.20 hrs	33.00

09|12|2018	MJP	Telephone conference with City Administrator regarding various City matters	0.30 hrs	49.50
09|20|2018	MJP	Telephone conference with the City Administrator regarding various City matters; revise and edit proposed Jake Brake Ordinance; forward to City Staff for consideration; draft electronic communication to Assistant County Attorney and attorney for Level 22 requesting a status of completing the title transfer for the dog park and payment of prorated property taxes and improvements to the dog park	0.50 hrs	82.50
09|24|2018	MJP	Exchange electronic communications with City Administrator regarding status of completing property transfer	0.10 hrs	16.50
09|25|2018	MJP	Exchange electronic communications with Assistant County Attorney inquiring as to status of County filing Quit Claim Deed to Hiawatha for the dog park	0.20 hrs	33.00
09|26|2018	MJP	Review incident report from Hiawatha Police Department; review and comment on Notice to Desist; electronic communication to Community Development Director regarding same	0.30 hrs	49.50
09|27|2018	MJP	Telephone conference with Community Development Director with suggested revisions to draft Order to cease and desist certain use of I-2 zoned property	0.20 hrs	33.00
09|28|2018	MJP	Dog Park: Exchange electronic communications with Assistant County Attorney regarding revisions to legal description for Quit Claim Deed	0.20 hrs	33.00
				$709.50

Timekeeper Summary

		Rate	Hours	Amount
Mark J Parmenter	Partner	165.00	4.30	$709.50
			4.30	$709.50

Billing Summary

Total professional services	$709.50
Total of new charges for this invoice	$709.50

Plus net balance forward	+$0.00
Total balance now due	**$709.50**