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HIAWATHA FIRE-RESCUE

MEMORANDUM

TO: HONORABLE MAYOR, HIAWATHA CITY COUNCIL

FROM: MIKE NESSLAGE, FIRE CHIEF

SUBJECT: GRANT AWARD FOR JOHN DEERE GATOR

DATE: 10/11/2018

I am very pleased to announce that the Fire Department has been awarded a Firehouse Subs Public Safety Foundation Grant (Firehouse) for the purchase of a John Deere Gator. The value of the grant is $13,406.63. Upgrades and additional equipment will be funded by previous donations via the Hiawatha Firefighters Association and the fire department trust fund maintained by the City. I am not asking for any tax money to be used on this project. It will be funded entirely by the grant and donation money.

On this agenda I am asking that you take two actions. First, we need approval to sign a memorandum of understanding with Firehouse. Once that is signed and returned to them, they will cut the check for the purchase of the Gator.

Secondly, I am asking you to approve the purchase of that John Deere Gator for $16,551 from P&K Midwest, Inc. of Hiawatha. The reason the purchase is greater than the grant is that we did not specify a cab with the original grant request. We will be adding the cab for comfort and safety purposes. The money to make up the difference will come from the fire department trust fund. The fund is made up of donated money previously received by the City on the department's behalf.

We will be doing additional upgrades once the Gator arrives. Those upgrades include a slide in fire and rescue insert. That insert will carry 70 gallons of water, a small fire pump, and place to carry a patient. The Hiawatha Firefighters Association committed up to $13,000 toward this project, and they will be funding the slide-in unit and other upgrades.

I'm excited to have this as it gives us a great tool for responding to areas not easily accessible by or appropriate for larger vehicles. We will use it for special events such as the 5k's and marathons we cover and help provide fire protection at events like funfest. It will also be a tool should we have a major disaster that makes access on roads challenging. Delivery will be late November. The local Firehouse Subs location has contacted us and wants to host an event for us after it arrives.

If you have any questions please let me know.

JOHN DEERE
GATOR

Firehouse Subs Public Safety Foundation, Inc.

12735 Gran Bay Pkwy., Suite 150, Jacksonville, Florida 32258

MEMO OF UNDERSTANDING- FUNDING AGREEMENT
October 4, 2018

Firehouse Subs Public Safety Foundation Responsibilities

- Firehouse Subs Public Safety Foundation will award a check to **City of Hiawatha/Fire Department** for **$13,406.63** to be used toward the direct purchase of **One 2018 John Deere All Terrain Vehicle.**
- **All purchases must match the quantities and equipment approved in the original grant request. Failure to do so will put the grant in jeopardy.**

City of Hiawatha/Fire Department Responsibilities

1. A check will be remitted to the organization name as stated in this memo of understanding and **must** match the EIN number submitted on the grant request. If there is a change in either information, you must submit a W-9
2. If the mailing address where the check needs to be sent differs from the address on the submitted grant application, please email the Foundation with the correct mailing address
3. Confirm check has been received by emailing Firehouse Subs Public Safety Foundation at procurementfoundation@firehousesubs.com
4. Purchase the approved equipment
5. Verify purchase by providing Firehouse Subs Public Safety Foundation with one of the following:
    - Copies of paid invoices, verifying your organization's name as the customer and matching the vendor quote(s)
    - A copy of the cleared check(s), verifying the payee and payment amount matches the vendor quote(s)
6. Provide Firehouse Subs Public Safety Foundation with all SIGNED packing slips confirming receipt of equipment
7. In the event that the purchased equipment costs less than the dollar amount awarded, all excess funds must be returned to Firehouse Subs Public Safety Foundation
    - Please email procurementfoundation@firehousesubs.com with notification of excess funds within 30 days of purchase
    - Excess funds will need to be returned to Firehouse Subs Public Safety Foundation within 90 days of purchase
8. If purchases exceed funding, **City of Hiawatha/Fire Department** is responsible for the additional amount

VERY IMPORTANT: Deadline for submitted documentation is March 1, 2019.

_____ _____
Firehouse Subs Public Safety Foundation Date

_____ _____
City of Hiawatha/Fire Department Representative Date

_____ _____
City of Hiawatha/Fire Department Representative Name (Print) Date

JOHN DEERE

P&K MIDWEST JOHN DEERE

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):
Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:
P & K Midwest, Inc.
733 N Center Point Road
Hiawatha, IA 52233
319-378-3337
hiawatha@pkmidwest.com

Quote Summary

Prepared For:
Hiawatha Fire Department
101 Emmons St
Hiawatha, IA 52233
Business: 319-393-4180

Delivering Dealer:
P & K Midwest, Inc.
Brandon Slaymaker
733 N Center Point Road
Hiawatha, IA 52233
Phone: 319-378-3337
bslaymaker@pkmidwest.com

Quote ID:	18334305
Created On:	10 October 2018
Last Modified On:	11 October 2018
Expiration Date:	17 October 2018

Equipment Summary	**Selling Price**		**Qty**		**Extended**
JOHN DEERE TH 6X4 Diesel (Model Year 19)	$ 16,551.03	X	1	=	$ 16,551.03

Contract: IA Construction, Ag, Ground Maint MA17288A (PG 0N CG 22)
Price Effective Date: October 10, 2018

Equipment Total **$ 16,551.03**

* Includes Fees and Non-contract items

Quote Summary	
Equipment Total	$ 16,551.03
Trade In	
SubTotal	**$ 16,551.03**
Est. Service Agreement Tax	$ 0.00
Total	$ 16,551.03
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	**$ 16,551.03**

Salesperson : X _____

Accepted By : X _____

JOHN DEERE

Selling Equipment

P&K MIDWEST JOHN DEERE

Quote Id: 18334305 **Customer Name:** HIAWATHA FIRE DEPARTMENT

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2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

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hiawatha@pkmidwest.com

JOHN DEERE TH 6X4 Diesel (Model Year 19)

Hours:

Stock Number:

Contract: IA Construction, Ag, Ground Maint MA17288A (PG 0N CG 22)

Selling Price *
$ 16,551.03

Price Effective Date: October 10, 2018

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
562EM	TH 6X4 Diesel (Model Year 19)	1	$ 12,849.00	16.00	$ 2,055.84	$ 10,793.16	$ 10,793.16
	Standard Options - Per Unit						
001A	US/Canada	1	$ 0.00	16.00	$ 0.00	$ 0.00	$ 0.00
0509	PR - All Terrain Tires	1	$ 0.00	16.00	$ 0.00	$ 0.00	$ 0.00
1016	AT (All Terrain) Tires	1	$ 338.00	16.00	$ 54.08	$ 283.92	$ 283.92
2016	Non Adjustable Seat	1	$ 0.00	16.00	$ 0.00	$ 0.00	$ 0.00
3003	Deluxe Cargo Box with Brake and Taillights and Spray-On Liner	1	$ 426.00	16.00	$ 68.16	$ 357.84	$ 357.84
3100	Cargo Box Manual Lift	1	$ 0.00	16.00	$ 0.00	$ 0.00	$ 0.00
4099	Less Front Protection Package	1	$ 0.00	16.00	$ 0.00	$ 0.00	$ 0.00
4199	Less Rear Protection Package	1	$ 0.00	16.00	$ 0.00	$ 0.00	$ 0.00
6018	Less Rear Receiver Hitch	1	$ 0.00	16.00	$ 0.00	$ 0.00	$ 0.00
	Standard Options Total		**$ 764.00**		**$ 122.24**	**$ 641.76**	**$ 641.76**
	Dealer Attachments/Non-Contract/Open Market						
BM26351	Backup Alarm Kit (S/N 90.001-...)	1	$ 108.07	16.00	$ 17.29	$ 90.78	$ 90.78
BM22114	Auxiliary Battery Kit	1	$ 62.06	16.00	$ 9.93	$ 52.13	$ 52.13
BM23458	Front Bumper	1	$ 205.44	16.00	$ 32.87	$ 172.57	$ 172.57
BM22767	Rear Bumper	1	$ 248.24	16.00	$ 39.72	$ 208.52	$ 208.52
BM24442	Warn Winch 1360.78 kg (3000 lb)	1	$ 900.94	16.00	$ 144.15	$ 756.79	$ 756.79
AM137110	Cable - CABLE, WINCH REAR MOUNT	1	$ 258.04	16.00	$ 41.29	$ 216.75	$ 216.75

JOHN DEERE

Selling Equipment

P&K MIDWEST JOHN DEERE

Quote Id: 18334305 **Customer Name:** HIAWATHA FIRE DEPARTMENT

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Deere & Company
2000 John Deere Run
Cary, NC 27513
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hiawatha@pkmidwest.com

VGA10459	Wiring Harness - WIRING, HARNESS, BATTERY 144"	1	$ 118.76	16.00	$ 19.00	$ 99.76	$ 99.76
BM22600	Door Kit - DOOR KIT	1	$ 4,189.06	16.00	$ 670.25	$ 3,518.81	$ 3,518.81
	Dealer Attachments Total		**$ 6,090.61**		**$ 974.50**	**$ 5,116.11**	**$ 5,116.11**
	Value Added Services Total		**$ 0.00**			**$ 0.00**	**$ 0.00**
	Suggested Price						**$ 16,551.03**
Total Selling Price			$ 19,703.61		$ 3,152.58	$ 16,551.03	$ 16,551.03

DRAFT

RESOLUTION NO. 18-
City Council

RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING – FUNDING AGREEMENT BETWEEN THE HIAWATHA FIRE DEPARTMENT AND FIREHOUSE SUBS PUBLIC SAFETY FOUNDATION, INC.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HIAWATHA, IOWA, that the Hiawatha Fire Chief is authorized to sign a Memorandum of Understanding between the Hiawatha Fire Department and Firehouse Subs Public Safety Foundation, Inc. for the following purpose:

for Firehouse Subs Public Safety Foundation to award a check to the City of Hiawatha/Fire Department in the amount of $13,406.63 to be used toward the direct purchase of one (1) 2018 John Deere All Terrain Vehicle. Additional terms of the Memorandum of Understanding are outlined in the attached Exhibit 'A'.

AYES:
NAYS:
ABSENT:

PASSED AND APPROVED this 17th day of October, 2018.

_____
Bill Bennett, Mayor

ATTEST:

_____
Kelly Kornegor, City Clerk

DRAFT

RESOLUTION NO. 18-
City Council

RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) JOHN DEERE ALL TERRAIN VEHICLE

WHEREAS, The Hiawatha Fire Department has entered into a Memorandum of Understanding – Funding Agreement with Firehouse Subs Public Safety Foundation, Inc. for the purchase of one (1) 2018 John Deere All Terrain Vehicle; funding award is in the amount of $13,406.63, and

WHEREAS, the Hiawatha Fire Department desires the purchase of one (1) 2018 John Deere All Terrain Vehicle from P&K Midwest of Hiawatha, at total price not to exceed $16,551.00, and

WHEREAS, the City Council supports the Memorandum of Understanding – Funding Agreement with Firehouse Subs Public Safety Foundation, Inc, for the purchase of a John Deere All Terrain Vehicle, and

WHEREAS, funding for the purchase of (1) 2018 John Deere All Terrain Vehicle will be provided by the Funding Agreement with Firehouse Subs Public Safety Foundation, Inc. and the remainder is available in the Fire Department Trust Fund, and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HIAWATHA, IOWA, to authorize the purchase of one (1) 2018 John Deere All Terrain Vehicle from P&K Midwest of Hiawatha, at total price not to exceed $16,551.00, using available funding from the Funding Agreement and Fire Department Trust Fund.

AYES:
NAYS:
ABSENT:

PASSED AND APPROVED this 17th day of October, 2018.

_____
Bill Bennett, Mayor

ATTEST:

_____
Kelly Kornegor, City Clerk