# HALL & HALL ENGINEERS, INC.

www.halleng.com

**September 17, 2018**

Cindy Kudrna
Finance Director
City of Hiawatha, Iowa

Re: Fee Statement – August 2018

Dear Ms. Kudrna:

Enclosed is a fee statement for services rendered through August 31, 2018. The items addressed include:

**4089GEN-18 General Engineering Services ($576.50)**

**General ($24.50)** - We made some plan copies requested by Pat Parsley

**Streets ($552.00)** – We attended two TTAC meetings and provided follow up discussion with John and Kim.

**4089-18-02 2018 Robins Road Rehabilitation ($5,218.00)**

We completed check plans, final plans, cost estimate and project manual for the proposed improvements. We sent plans out for bidding and issued one addendum. We attended the bid opening and put together the bid tabulation and recommendation to award the project.

**4089-18-03 2018 Tower Terrace West Annexation ($269.50)**

We put together and printed an exhibit.

If you have any questions about this invoice or any of the items we have been working on, please don't hesitate to give me a call.

Sincerely,

Matt Johnson, P.E.

# HALL & HALL ENGINEERS, INC.

Civil Engineering • Landscape Architecture • Land Surveying • Land Development

*Leaders in Land Development Since 1953*

**1860 Boyson Road, Hiawatha, IA 52233**
Tel: 319-362-9548 • Fax: 319-362-7595
www.halleng.com • Info@Halleng.com

www.halleng.com

## Invoice

CINDY KUDRNA
CITY OF HIAWATHA, IOWA
CITY HALL
101 EMMONS ST.
HIAWATHA, IA 52233

**Invoice Date:** Aug 31, 2018
**Invoice Num:** 113694
**Billing Through:** Aug 31, 2018

**2018 TOWER TERRACE WEST ANNEXATION** (4089-18-03:) - Managed by (MATT JOHNSON)

**Contract Type:** Hourly

| Services | Date | Hours | Rate | Amount |
|---|---|---|---|---|
| **DRAFTING/CAD** | | | | |
| ▶ DESIGN ENGINEER II | 8/8/2018 | 0.25 | $98.00 | $24.50 |
| ▶ DESIGN ENGINEER II | 8/9/2018 | 2.50 | $98.00 | $245.00 |
| **DRAFTING/CAD Total:** | | **2.75** | | **$269.50** |

**Total Service Amount:** **$269.50**

**AMOUNT DUE THIS INVOICE:** **$269.50**

*This invoice is due upon receipt*

### Account Summary

| Services BTD | Expenses BTD | Last Inv Num | Last Inv Date | Last Inv Amt | Last Pay Amt | Prev Unpaid Amt |
|---|---|---|---|---|---|---|
| $ 269.50 | $ 586.50 | 113569 | 7/31/2018 | $ 414.00 | $ 172.50 | $ 414.00 |

**Total Amount Due Including This Invoice:** **$683.50**

301-750-6407

A 4% surcharge will be added for all credit card payments.

Credit Card Type(check one): ____ Visa ____ MasterCard
Credit Card Account #: _____
Credit Card V-Card # (back of card): _____
Credit Card Expiration Date): _____
Name as it Appears on Credit Card: _____
Payment Amount: $ (US Dollars): _____
Cardholder Signature: _____ Date: _____

SSV
PF

# HALL & HALL ENGINEERS, INC.

Civil Engineering • Landscape Architecture • Land Surveying • Land Development

*Leaders in Land Development Since 1953*

**1860 Boyson Road, Hiawatha, IA 52233**
Tel: 319-362-9548 • Fax: 319-362-7595
www.halleng.com • Info@Halleng.com

www.halleng.com

## Invoice

**Invoice Date:** Aug 31, 2018
**Invoice Num:** 113665
**Billing Through:** Aug 31, 2018

CINDY KUDRNA
CITY OF HIAWATHA, IOWA
CITY HALL
101 EMMONS ST.
HIAWATHA, IA 52233

**2018 ROBINS ROAD REHABILITATION** (4089-18-02:) - Managed by (MATT JOHNSON)

| Project ID | Phase Description | % of Total Fee | Contract Amount | % Complete | Previously Billed | Amount Due Expenses | Amount Due Services |
|---|---|---|---|---|---|---|---|
| 4089-18-02:A | ROBINS RD REHAB - PROJECT ADMINISTRATION | | | | $1,069.50 | $4.00 | $345.00 |
| **Date** | **Description** | | | | **Hours** | **Rate** | **Amount** |
| 8/13/2018 | P.O.I. | | | | 2.50 | $138.00 | $345.00 |
| 4089-18-02:B | ROBINS RD REHAB - SURVEY | | | | $1,256.50 | $6.00 | $240.00 |
| **Date** | **Description** | | | | **Hours** | **Rate** | **Amount** |
| 8/2/2018 | TOPOGRAPHIC SURVEY | | | | 2.00 | $120.00 | $240.00 |
| 4089-18-02:C | ROBINS RD REHAB - DESIGN SERVICES | | | | $8,450.00 | $0.00 | $3,760.50 |
| **Date** | **Description** | | | | **Hours** | **Rate** | **Amount** |
| 8/1/2018 | P.O.I. | | | | 5.00 | $138.00 | $690.00 |
| 8/2/2018 | P.O.I. | | | | 3.50 | $138.00 | $483.00 |
| 8/3/2018 | P.O.I. | | | | 5.00 | $138.00 | $690.00 |
| 8/8/2018 | P.O.I. | | | | 2.75 | $138.00 | $379.50 |
| 8/9/2018 | P.O.I. | | | | 6.00 | $138.00 | $828.00 |
| 8/10/2018 | P.O.I. | | | | 5.00 | $138.00 | $690.00 |
| 4089-18-02:D | ROBINS RD REHAB - BIDDING SERVICES | | | | $0.00 | $0.00 | $862.50 |
| **Date** | **Description** | | | | **Hours** | **Rate** | **Amount** |
| 8/14/2018 | P.O.I. | | | | 1.25 | $138.00 | $172.50 |
| 8/20/2018 | PROJECT ADMINISTRATION | | | | 0.50 | $138.00 | $69.00 |
| 8/21/2018 | PROJECT ADMINISTRATION | | | | 0.50 | $138.00 | $69.00 |
| 8/23/2018 | PROJECT ADMINISTRATION | | | | 0.75 | $138.00 | $103.50 |
| 8/30/2018 | PROJECT ADMINISTRATION | | | | 3.25 | $138.00 | $448.50 |

**Amount Due This Invoice:** **$5,218.00**

*This Invoice is due upon receipt*

2018 ROBINS

323-210-66006
Bali Hai to Stonegate

BillQuick Standard Report Copyright © BQE Software, Inc.

# HALL & HALL ENGINEERS, INC.

Civil Engineering • Landscape Architecture • Land Surveying • Land Development

*Leaders in Land Development Since 1953*

**1860 Boyson Road, Hiawatha, IA 52233**
Tel: 319-362-9548 • Fax: 319-362-7595
www.halleng.com • Info@Halleng.com

www.halleng.com


## Invoice

**Invoice Date:** Aug 31, 2018
**Invoice Num:** 113665
**Billing Through:** Aug 31, 2018

CINDY KUDRNA
CITY OF HIAWATHA, IOWA
CITY HALL
101 EMMONS ST.
HIAWATHA, IA 52233

**2018 ROBINS ROAD REHABILITATION** (4089-18-02:) - Managed by (MATT JOHNSON)

### Account Summary

| Billed To Date | Paid To Date | Balance Due |
|---|---|---|
| $ 16,001.50 | $ 2,333.50 | $ 13,668.00 |

A 4% surcharge will be added for all credit card payments.

Credit Card Type(check one): ____ Visa ____ MasterCard
Credit Card Account #: _____
Credit Card V-Card # (back of card): _____
Credit Card Expiration Date): _____
Name as it Appears on Credit Card: _____
Payment Amount: $ (US Dollars): _____
Cardholder Signature: _____ Date: _____

BillQuick Standard Report Copyright © BQE Software, Inc.

Hall & Hall Engineers, Inc. 113664

| General Engineering | Reimb Split out | Total | General Ledger Code | |
|---|---|---|---|---|
| General | $24.50 | $12.25 | 001-650-6407 | |
| | | $12.25 | 301-750-6407 | |
| Development/P & Z | | $0.00 | 001-540-6407 | |
| Street | | $0.00 | 301-750-6407 | |
| Contractual/Dick Ransom | $552.00 | $552.00 | 301-750-6407 | Annexation |
| Fire | | $0.00 | 001-150-6499 | |
| Library | | $0.00 | 001-410-6499 | |
| Water | | $0.00 | 600-808-6499 | |
| Building | | $0.00 | 001-170-6407 | |
| Sanitary Sewer | | $0.00 | 610-815-6407 | |
| Storm Sewer | | $0.00 | 740-865-6407 | |
| Parks | | $0.00 | 001-430-6499 | |
| | $576.50 | **$576.50** | | |

# HALL & HALL ENGINEERS, INC.

Civil Engineering • Landscape Architecture • Land Surveying • Land Development

*Leaders in Land Development Since 1953*

**1860 Boyson Road, Hiawatha, IA 52233**
Tel: 319-362-9548 • Fax: 319-362-7595
www.halleng.com • Info@Halleng.com

www.halleng.com

## Invoice

**Invoice Date:** Aug 31, 2018
**Invoice Num:** 113664
**Billing Through:** Aug 31, 2018

CINDY KUDRNA
CITY OF HIAWATHA, IOWA
CITY HALL
101 EMMONS ST.
HIAWATHA, IA 52233

**HIAWATHA GENERAL SERVICES** (4089GEN-18:) - Managed by (MATT JOHNSON)

| Project ID | Phase Description | % of Total Fee | Contract Amount | % Complete | Previously Billed | Amount Due Expenses | Amount Due Services |
|---|---|---|---|---|---|---|---|
| 4089GEN-18:1 | GENERAL | | | | $3,131.75 | $12.00 | $12.50 |
| **Date** | **Description** | | | | **Hours** | **Rate** | **Amount** |
| 8/6/2018 | PROJECT ADMINISTRATION | | | | 0.25 | $50.00 | $12.50 |
| 4089GEN-18:8 | STREETS | | | | $1,155.50 | $552.00 | $0.00 |
| **Date** | **Description** | | | | **Hours** | **Rate** | **Amount** |

**Amount Due This Invoice:** **$576.50**

*This Invoice is due upon receipt*

### Account Summary

| Billed To Date | Paid To Date | Balance Due |
|---|---|---|
| $ 5,288.35 | $ 3,990.85 | $ 1,297.50 |

A 4% surcharge will be added for all credit card payments.

Credit Card Type(check one): ____ Visa ____ MasterCard
Credit Card Account #: _____
Credit Card V-Card # (back of card): _____
Credit Card Expiration Date): _____
Name as it Appears on Credit Card: _____
Payment Amount: $ (US Dollars): _____
Cardholder Signature: _____ Date: _____

BillQuick Standard Report Copyright © BQE Software, Inc.

**Hall & Hall Engineers, Inc.**
1860 Boyson Rd.
Hiawatha, IA 52233-
Tel: 319-362-9548 Fax: 319-362-7595
info@halleng.com



**Project Name (ID):** **HIAWATHA GENERAL SERVICES - GENERAL** (4089GEN-18:1)
**Contract Amount:** **$ 0.00**

| Date | Employee | Description | Hrs | B-Hrs/Units | Amount | |
|---|---|---|---|---|---|---|
| **Services:** | | | | | | |
| 8/6/2018 | TRENT BRANDENBURG | PROJECT ADMINISTRATION | 0.25 | 0.25 | $12.50 | Billed |
| | | Run copies for Pat Parsley | | | | |
| | | **Total Services** | **0.25** | **0.25** | **$12.50** | |
| **Expenses:** | | | | | | |
| 8/6/2018 | HHE Expense | PRINTING BW - IN HOUSE | | 24.00 | $12.00 | Billed |
| | | Blue Print Copies for Pat Parsley | | | | |
| | | **Total Expenses** | | **24.00** | **$12.00** | |
| | | **Project Total:** | **0.25** | **24.25** | **$24.50** | |

| Contract Amount | Contract Type | ALL Billable Services | Status |
|---|---|---|---|
| $ 0.00 | Hourly | $ 3,144.25 | NA |

BillQuick Standard Report Copyright © BQE Software, Inc.

**Hall & Hall Engineers, Inc.**
1860 Boyson Rd.
Hiawatha, IA 52233-
Tel: 319-362-9548 Fax: 319-362-7595
info@halleng.com



**Project Name (ID):** **HIAWATHA GENERAL SERVICES - STREETS (**4089GEN-18:8**)**
**Contract Amount:** **$ 0.00**

| Date | Employee | Description | Hrs | B-Hrs/Units | Amount | |
|---|---|---|---|---|---|---|
| **Expenses:** | | | | | | |
| 8/2/2018 | HHE Expense | CONTRACTED SERVICES<br>Dick Ransom - TTAC | | 1.50 | $207.00 | Billed |
| 8/7/2018 | HHE Expense | CONTRACTED SERVICES<br>Dick Ransom - TTAC questions with John & Kim | | 1.00 | $138.00 | Billed |
| 8/20/2018 | HHE Expense | CONTRACTED SERVICES<br>Dick Ransom - TTAC | | 1.50 | $207.00 | Billed |
| | | **Total Expenses** | | **4.00** | **$552.00** | |
| | | **Project Total:** | **0.00** | **4.00** | **$552.00** | |

| Contract Amount | Contract Type | ALL Billable Services | Status |
|---|---|---|---|
| $ 0.00 | Hourly | $ 1,155.50 | NA |

BillQuick Standard Report Copyright © BQE Software Inc.