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LEDERER WESTON CRAIG PLC
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September 12, 2017

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Ms. Cindy Kudrna
Finance Director
City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

Re: City of Hiawatha

Dear Ms. Kudrna:

Please find enclosed our invoices for services for the month of August 2017. Thank you for allowing our firm to represent the City of Hiawatha with its legal needs. Should you have any questions, please do not hesitate to give me a call.

Very truly yours,

LEDERER WESTON CRAIG PLC

Mark J. Parmenter

MJP/tb
Enclosures

118 Third Avenue SE, Suite 700
P.O. Box 1927 • Cedar Rapids, IA 52406
Phone: 319-365-1184 • Fax: 319-365-1186

4401 Westown Parkway, Suite 212
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Please respond to Cedar Rapids office

LWC

LEDERER WESTON CRAIG PLC

Suite 700, Higley Building 118 Third Avenue SE P.O. Box 1927 Cedar Rapids, IA 52406-1927
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August 31, 2017

Cindy Kudrna
City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

Invoice #	20254
Client #	000016158
Matter #	000000002
Billing through	08/31/2017

General Matters

Balance forward as of invoice dated: 07/31/2017	$660.00
Payments received since last invoice	0.00
Accounts receivable balance forward	$660.00

PROFESSIONAL SERVICES

08|01|2017	MJP	Exchange electronic communications with City Staff regarding MediaCom claim	0.20 hrs	33.00
08|02|2017	MJP	Follow up telephone conference with Community Development Director regarding MediaCom claim related to Rathje work	0.20 hrs	33.00
08|07|2017	MJP	Draft 4-page Solar Panel Agreement for the Park's Department; telephone conference with Park's Director regarding same; forward to Park's Director for consideration	1.50 hrs	247.50
08|09|2017	MJP	Meeting at City Hall with City Administrator and Parks Director to go over information and review document in preparation for today's meeting with the County regarding the dog park; second meeting at City Hall with City Staff and County Staff regarding dog park and land issues concerning same	2.40 hrs	396.00

08|10|2017	MJP	Receipt of electronic communication from City Administrator requesting my review of Memorandum to the City Council regarding the upcoming Library Referendum	0.30 hrs	49.50
08|11|2017	MJP	Meeting at City Hall with Community Development Director regarding discussion points for upcoming joint meeting with P&Z and Board of Adjustment	0.60 hrs	99.00
08|11|2017	MJP	Review City Code and Iowa Code regarding powers and duties of Planning and Zoning Board and Board of Adjustment in preparation for Monday's joint meeting	0.70 hrs	115.50
08|14|2017	MJP	Attend and participate in joint meeting with Planning and Zoning and Board of Adjustment	1.30 hrs	214.50
08|15|2017	MJP	Telephone conference with City Administrator discussing the status of various City matters	0.50 hrs	82.50
08|17|2017	MJP	Telephone conference with City Administrator and City Clerk regarding Waiver for Fun Fest; revise and edit same and forward to City for review and approval of same	0.30 hrs	49.50
08|22|2017	MJP	Meeting at City Hall with City Administrator, Water Department Director and Fire Chief regarding request from insurance carrier	0.80 hrs	132.00
08|23|2017	MJP	Receipt of electronic communication from City Administrator with questions and proposed revisions to Agreement for Solar Panels with the Hiawatha Kids League; review same; revise and edit Agreement and forward to City Staff for review and consideration; further communications regarding same	0.40 hrs	66.00
08|31|2017	MJP	Meeting at City Hall with City Administrator regarding various City matters	0.30 hrs	49.50

08|31|2017	MJP	Receipt of electronic communication from Community Development Director with question regarding whether to allow ducks in residentially zoned property; review Chapters 55 and 165; review Iowa Code Chapters 481A.1 and 717.1; conduct research on whether a duck is considered poultry; telephone conference with City Staff regarding same	0.90 hrs	148.50
				$1,716.00

Timekeeper Summary		Rate	Hours	Amount
Mark J Parmenter	Partner	165.00	10.40	$1,716.00
			10.40	$1,716.00

Billing Summary

Total professional services	$1,716.00
Total of new charges for this invoice	$1,716.00
Plus net balance forward	+$660.00
Total balance now due	**$2,376.00**

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August 31, 2017

Cindy Kudrna
City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

Invoice # 20255
Client # 000016158
Matter # 000000005
Billing through 08/31/2017

Municipal Traffic Matters

Balance forward as of invoice dated: 07/31/2017	$356.50
Payments received since last invoice	0.00
Accounts receivable balance forward	$356.50

PROFESSIONAL SERVICES

08|07|2017	MRD	Telephone conference with Sergeant Kamm regarding procedure for turning over videos of traffic stops and agree all requests will be directed to the court and produced during discovery	0.20 hrs	31.00
08|01|2017	MRD	Devin Baker: Prepare trial materials in preparation to prosecute failure to obey a traffic control device	0.30 hrs	46.50
08|01|2017	MRD	Devin Baker: Travel to and from Linn County Courthouse and accept plaintiff's guilty plea and provide same to the court	1.00 hrs	155.00
08|01|2017	MRD	Shimeng Gao: Review video received from HPD and email Officer Allaire information received from defendant asking for confirmation that he has obtained an Iowa license	0.70 hrs	108.50
08|04|2017	MRD	Email to Sergeant Kamm regarding his inquiry about sharing videos with traffic defendants	0.20 hrs	31.00

08|07|2017	MRD	Alan Lee: Email correspondence with Officer Bartels confirming court is still on for this afternoon	0.20 hrs	31.00
08|07|2017	MRD	Alan Lee: Travel to and from Linn County Courthouse to prosecute citation for failure to yield up on a left turn and have defendant request, and the court grant, a continuance despite city's objection	0.80 hrs	124.00
08|07|2017	MRD	Alan Lee: Prepare trial materials to prosecute citation for failure to yield upon a left turn	0.20 hrs	31.00
08|07|2017	MRD	Alan Lee: Prepare and send new trial subpoena to Officer Bartels for failure to yield on left turn citation due to continuance	0.20 hrs	31.00
08|07|2017	MRD	Shimeng Gao: Correspondence to Defendant seeking confirmation that he received discovery materials and asking for confirmation that he will plead guilty to speeding citation	0.20 hrs	31.00
08|08|2017	MRD	Rachelle Baier: Telephone call from defendant requesting traffic video pre-appearance and plea and advise that defendant must put the request for discovery to the court	0.30 hrs	46.50
08|08|2017	MRD	Celia Van Meter: Prepare and send trial subpoena to Officer Bartels for speeding citation	0.20 hrs	31.00
08|08|2017	MRD	Shimeng Gao: Receipt of correspondence from Defendant regarding speeding citation and his refusal to plead to the same and advise City will amend up speeding charge to full speed captured and confirm invalid license citation dismissed	0.40 hrs	62.00
08|08|2017	MRD	Shimeng Gao: Prepare and file notice of intent to amend speeding citation	0.40 hrs	62.00
08|08|2017	MRD	Shimeng Gao: Prepare and file dismissal of invalid license citation and request court costs be assessed to defendant	0.40 hrs	62.00
08|09|2017	MRD	Shimeng Gao: Prepare and send subpoena to Officer Bartels for new trial date set by court	0.20 hrs	31.00

08|11|2017	MRD	Shimeng Gao: Prepare and file motion to continue trial after court sua sponte reset trial date	0.40 hrs	62.00
08|11|2017	MRD	Cesar Rodriguez: Prepare and send trial subpoena to Officers Bartels and Naaktgeboren for no proof of insurance and violation of permit restrictions citations	0.20 hrs	31.00
08|14|2017	MRD	Shimeng Gao: Receipt and review of court order resetting trial at request of defendant and send correspondence to Officer Allaire noting trial reset	0.30 hrs	46.50
08|15|2017	MRD	Celia Van Meter: Telephone call from Defendant requesting speed be reduced from 16 miles per hour over the speed limit and advise I will consult with issuing officer	0.20 hrs	31.00
08|15|2017	MRD	Celia Van Meter: Correspondence to Officer Bartels inquiring into facts and circumstances of stop and note defendant's request for speed reduction on citation	0.20 hrs	31.00
08|16|2017	MRD	Shimeng Gao: Prepare and send traffic court subpoena to Officer Allaire regarding new trial date	0.20 hrs	31.00
08|16|2017	MRD	Demertrius Lashaun Moore: Prepare and send trial subpoena to Officer Kirkpatrick for speeding and unregistered vehicle citations	0.20 hrs	31.00
08|21|2017	MRD	Shimeng Gao: Prepare trial materials to prosecute citation for speed, including marking exhibits	0.50 hrs	77.50
08|21|2017	MRD	Shimeng Gao: Correspondence to Officer noting Attorney Parmenter will be covering trial date due to conflict	0.00 hrs	0.00
08|23|2017	MJP	Shimeng Gao: Attention to file in preparation to prosecute speeding ticket; travel to and from the Linn County Courthouse to prosecute speeding traffic; present the City's witness and cross examine Defendant resulting in guilty verdict	1.60 hrs	264.00
08|24|2017	MRD	Alan Lee: Travel to and from Linn County Courthouse and prosecute citation for failure to yield upon a left turn resulting in guilty verdict	1.50 hrs	232.50

08|24|2017	MRD	Celia Van Meter: Telephone conference with Defendant and advise that city will drop speeding charge to 6-10 miles per hour over the limit rather than 11-15 if she will agree to plead guilty and obtain defendant's agreement to do same	0.30 hrs	46.50
08|24|2017	MRD	Celia Van Meter: Prepare plea agreement and file same with court noting Defendant will plead guilty to amended charge	0.50 hrs	77.50
08|31|2017	MRD	Rachel Baier: Prepare and send trial subpoena to Officer Allaire for trial date to prosecute citation for failure to obey a traffic control device	0.20 hrs	31.00
08|31|2017	MRD	Kevin Jenkins: Prepare and send trial subpoena to Officer Allaire for trial date to prosecute citation for failure to obey a traffic control device	0.20 hrs	31.00
				$1,938.00

Timekeeper Summary

		Rate	Hours	Amount
Mark J Parmenter	Partner	165.00	1.60	$264.00
Megan R Dimitt	Associate	155.00	10.80	$1,674.00
			12.40	$1,938.00

Billing Summary

Total professional services	$1,938.00
Total of new charges for this invoice	$1,938.00
Plus net balance forward	+$356.50
Total balance now due	**$2,294.50**