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LEDERER WESTON CRAIG PLC
www.lwclawyers.com

August 22, 2018

Allyson F. Aden
James P. Craig
Kent A. Gummert
Kimberly K. Hardeman
Gregory M. Lederer
Mark J. Parmenter
Shannon M. Powers
Meredith Rich-Chappell
Brenda K. Wallrichs
Benjamin M. Weston
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Lu Ann White

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Ms. Cindy Kudrna
Finance Director
City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

Re: City of Hiawatha

Dear Ms. Kudrna:

Please find enclosed our invoices for services for the month of July 2018. Thank you for allowing our firm to represent the City of Hiawatha with its legal needs. Should you have any questions, please do not hesitate to give me a call.

Very truly yours,

LEDERER WESTON CRAIG PLC

Mark J. Parmenter

MJP/tb
Enclosures

118 Third Avenue SE, Suite 700
P.O. Box 1927 • Cedar Rapids, IA 52406
Phone: 319-365-1184 • Fax: 319-365-1186

4401 Westown Parkway, Suite 212
West Des Moines, IA 50266
Phone: 515-224-3911 • Fax: 515-224-2698

Please respond to Cedar Rapids office

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LEDERER WESTON CRAIG PLC

Suite 700, Higley Building 118 Third Avenue SE P.O. Box 1927 Cedar Rapids, IA 52406-1927
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TIN# 20-8617329
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July 31, 2018

Cindy Kudrna
City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

Invoice # 22627
Client # 000016158
Matter # 000000002
Billing through 07/31/2018

General Matters

Balance forward as of invoice dated: 06/30/2018	$4,491.00
Payments received since last invoice	4,491.00
Accounts receivable balance forward	$0.00

PROFESSIONAL SERVICES

07|02|2018	MJP	Dog Park: Second electronic communication to Assistant County Attorney regarding status of final documents for land transfer	0.20 hrs	33.00
07|02|2018	MJP	Electronic communication from City Administrator with revisions to her Employment Agreement; revise and edit same	0.20 hrs	33.00
07|02|2018	MJP	Telephone conference with City Administrator regarding status of Dog Park property transfer	0.20 hrs	33.00
07|02|2018	MJP	Dog Park: Lengthy telephone conference with Assistant County Attorney Lisa Epp getting her up to speed on all revised and finalized documents to complete the land transfer	0.30 hrs	49.50
07|02|2018	MJP	Telephone conference with City Engineer regarding filing Plats associated with intersection and issues related to same	0.30 hrs	49.50

07|03|2018	MJP	Telephone conference with the City Administrator regarding revisions to her employment contract; further discussions regarding other City matters	0.40 hrs	66.00
07|03|2018	MJP	Meeting at City Hall with Staff regarding deeds for Dog Park and meeting with City Administrator regarding other City matters	0.90 hrs	148.50
07|09|2018	MJP	Exchange electronic communications with Assistant County Attorney regarding legal description for leased space for the dog park	0.20 hrs	33.00
07|10|2018	MJP	Telephone conference with the City Administrator regarding revisions to employment agreement; revise and edit same	0.30 hrs	49.50
07|11|2018	MJP	Final revisions to the City Administrator's Employment Agreement; draft Memorandum to the Mayor and City Council regarding same	0.60 hrs	99.00
07|12|2018	MJP	Conference call with City Administrator regarding City matters	0.20 hrs	33.00
07|12|2018	MJP	Receipt of Petition at Law from City Clerk regarding snow plow incident; telephone conference with City Clerk regarding same	0.30 hrs	49.50
07|12|2018	MJP	Final revisions to City Administrator's Employment Agreement and Memorandum to the City Council regarding same; electronic communication to Committee Members, the Mayor and City Clerk to accompany same	0.50 hrs	82.50
07|17|2018	MJP	Brief discussion with the City Administrator regarding City matters	0.20 hrs	33.00
07|17|2018	MJP	Dog Park: Electronic communication to Assistant County Attorney regarding status matter and when the parties can expect to close on the land exchange; telephone conference with Level 22's attorney regarding same and issue with lien; receipt of lien searches and review same; electronic communication to City Administrator and City Clerk regarding Small Claims lien; exchange electronic communications with Assistant County Attorney requesting draft Quit Claim Deeds for Lots 16, 17, 18 and 23	0.80 hrs	132.00

07|24|2018	MJP	Meeting at City Hall with the City Administrator and City Staff regarding use of Hodge property recently conveyed to the City	0.50 hrs	82.50
07|25|2018	MJP	Electronic communication to Level 22's attorney to accompany Order showing City has judgment and there is no lien against the subject property; electronic communication to Assistant County Attorney Lisa Ebb inquiring as to status of approval of property transfer and closing date	0.30 hrs	49.50
07|26|2018	MJP	Telephone conference with Brian Dorn regarding his recent citations and issues related to same; follow up telephone conference with Chief Marks regarding same	0.60 hrs	99.00
				$1,155.00

Timekeeper Summary		Rate	Hours	Amount
Mark J Parmenter	Partner	165.00	7.00	$1,155.00
			7.00	$1,155.00

Billing Summary

Total professional services	$1,155.00
Total of new charges for this invoice	$1,155.00
Plus net balance forward	+$0.00
Total balance now due	**$1,155.00**

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July 31, 2018

Cindy Kudrna
City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

Invoice # 22628
Client # 000016158
Matter # 000000003
Billing through 07/31/2018

General Real Estate Matters

Balance forward as of invoice dated: 06/30/2018	$2,013.00
Payments received since last invoice	2,013.00
Accounts receivable balance forward	$0.00

PROFESSIONAL SERVICES

07|10|2018	MJP	Hodges: Draft letter to the Linn County Recorder to accompany Corrective Warranty Deed with request to record same	0.20 hrs	33.00
07|10|2018	MJP	Taylor: Draft letter to the Linn County Recorder to accompany Warranty Deed, Groundwater Hazard Statement and Declaration of Value with request to record same	0.20 hrs	33.00
07|16|2018	MJP	Receipt of file-stamped Corrective Deed for Hodges; and file-stamped Warranty Deed for Taylor; letter to City Administrator to accompany same	0.30 hrs	49.50
				$115.50

EXPENSES

07|10|2018	Linn County Recorder - recording fee to record Corrective Waranty Deed (Hodge Construction)	17.00

07|10|2018	Linn County Recorder - recording fee to record Warrandy Deed, DOV & GHS ($17) and real estate transfer tax ($719.20) (Sharon Taylor)	736.20
		$753.20

Timekeeper Summary		Rate	Hours	Amount
Mark J Parmenter	Partner	165.00	0.70	$115.50
			0.70	$115.50

Billing Summary

Total professional services	$115.50
Total expenses incurred	+$753.20
Total of new charges for this invoice	$868.70
Plus net balance forward	+$0.00
Total balance now due	**$868.70**

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July 31, 2018

Cindy Kudrna
City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

Invoice # 22629
Client # 000016158
Matter # 000000008
Billing through 07/31/2018

Water Dept General Matters

Balance forward as of invoice dated: 05/31/2018	$231.00
Payments received since last invoice	231.00
Accounts receivable balance forward	$0.00

PROFESSIONAL SERVICES

07|23|2018	MJP	Receipt of electronic communication from Water Superintendent regarding claim for water damages; telephone conference with Water Superintendent regarding same	0.30 hrs	49.50
07|24|2018	MJP	Draft response letter to attorney representing Jeanna Tellin for her claimed water damages	0.30 hrs	49.50
07|25|2018	MJP	Telephone conference with the Water Superintendent regarding response to letter for demand for water damages; revise and edit response letter and forward same to Superintendent for approval of same; finalize letter and mail to claimant's attorney	0.30 hrs	49.50
				$148.50

Timekeeper Summary		Rate	Hours	Amount
Mark J Parmenter	Partner	165.00	0.90	$148.50
			0.90	$148.50

Billing Summary

Total professional services	$148.50
Total of new charges for this invoice	$148.50
Plus net balance forward	+$0.00
Total balance now due	**$148.50**

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August 27, 2018

Allyson F. Aden
James P. Craig
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Kimberly K. Hardeman
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Direct Dial: 319-861-5338

Ms. Cindy Kudrna
Finance Director
City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

Re: Municipal Traffic Matters

Dear Ms. Kudrna:

Please find enclosed our invoice for services for the month of July 2018. Thank you for allowing our firm to represent the City of Hiawatha with its legal needs. Should you have any questions, please do not hesitate to give me a call.

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Mark J. Parmenter

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July 31, 2018

Cindy Kudrna
City of Hiawatha
101 Emmons Street
Hiawatha, IA 52233

Invoice # 22679
Client # 000016158
Matter # 000000005
Billing through 07/31/2018

Municipal Traffic Matters

Balance forward as of invoice dated: 06/30/2018	$806.00
Payments received since last invoice	806.00
Accounts receivable balance forward	$0.00

PROFESSIONAL SERVICES

07|02|2018	SMP	Sid Harris, Jr.: Telephone conference with Defendant regarding his upcoming initial appearanc. Informed Mr. Harris to appear for his initial appearance and provide proof of drivers' license at that time.	0.40 hrs	62.00
07|11|2018	SMP	Cody James Hartnett: Prepare trial outline for traffic trial July 18, 2018.	0.30 hrs	46.50
07|18|2018	SMP	Cody James Hartnett: Prior to trial, research Defendant's criminal history on Iowa Courts Online; travel to courthouse and work with Officer Naaktgeboren to review dash cam video; show video to Defendant. Defendant agreed to plead guilty.	1.10 hrs	170.50
				$279.00

Timekeeper Summary		Rate	Hours	Amount
Shannon M Powers	Associate	155.00	1.80	$279.00
			1.80	$279.00

Billing Summary

Total professional services	$279.00
Total of new charges for this invoice	$279.00
Plus net balance forward	+$0.00
Total balance now due	**$279.00**