HIAWATHA PLANNING AND ZONING COMMISSION
REGULAR MEETING
August 22, 2016

The Hiawatha Planning and Zoning Commission met in a meeting on August 22, 2016. Board Member, Mark Powers called the meeting to order at 5:30 P.M. Members present: Darryl Cheney, Mark Ross and Tom Wille. Members Absent: Kenny Jones, Gilbert Lawrence and Reta Saylor. Staff present: Community Development Director, Pat Parsley and Assistant Building Official, Jim Fisher. Guests in Attendance: Denny Norton and Steve Scott.

Mark Powers asked for a motion approve the agenda with the addition of appointing an alternate Chair for the August 22, 2016 meeting. Mark Ross moved to approve the agenda, Second by Mark Ross.

Mark Powers asked for a motion to appoint an alternate Chair for the August 22, 2016 meeting. Mark Ross motioned to appoint Mark Powers as alternate Chair, Second by Darryl Cheney. Motion Carried.

Board Member, Mark Powers moved to approve the meeting minutes of May 23, 2016 second by Mark Ross. Motion carried.

Consider Resolution for recommendation to City Council to approve the Final Plat submitted by Forrest Ridge LLC for Dell Ridge Second Addition, Hiawatha, IA.

Board Member, Darryl Cheney stated that it looked straight forward and moved to the Final Plat submitted by Forrest Ridge LLC for Dell Ridge Second Addition, Hiawatha, IA, Second by Mark Ross.

Discussion-Building Official, Pat Parsley noted the Final Plat was not completely ready. Director Parsley recommended in his memo to the board approval of the Final Plat would be contingent on a development agreement.

Darryl Cheney amended his original motion approving the final plat contingent upon receiving a signed development agreement, Second by Mark Ross.

AYES: TOM WILLE,MARK ROSS, DARRYL CHENEY AND MARK POWERS.
NAYS: KENNY JONES, GILBERT LAWRENCE AND RETA SAYLOR
ABSENT: NONE
Motion Carried
Resolution #16-011 Approved

Comprehensive Plan Update

Patrick Parsley explained his memo and asked Mark Ross what his general impression is of the progress. Mark Ross stated that there were quite a few Hiawatha residents in attendance and asked how the online surveys were going. Pat Parsley explained that they were going well although they were very limited. He added that the responses will be part of the final document.

Pat Parsley added that they were hopeful that the next meeting on August 31, 2016 will be well attended. He explained that it will be the City Council, Planning and Zoning Board and general public all together that will include a brief presentation with an open house type of presentation highlighting the City's goals. This will be the first round of the finalized comprehensive plan. Pat also suggested that the board look on the website at the comprehensive plan to get familiar with the content.

Mark Powers asked if Pat Parsley was looking for any action from the board. Pat explained that because of interest from a board member, he decided to put the information on the agenda for informational reasons only.

Mark Powers asked if there were any more questions or concerns. There were none.

Mark Powers asked for a motion to adjourn the meeting at 6:08 p.m. Tom Wille motioned to adjourn the meeting, Second by Darryl Cheney. Motion carried.

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Mark Powers, Board Member

ATTEST:

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Kim Downs, City Administrator