



CITY COUNCIL REGULAR MEETING

Wednesday, February 19, 2020 at 5:30 pm

HIAWATHA COUNCIL CHAMBERS (101 Emmons Street Upper Floor)

Click here for a list of available videos: [YouTube Videos](#)

1. **Call to Order – Roll**
2. **Approval of Agenda**
3. **Approval of Consent Agenda**

Note: These are routine items enacted by one motion without separate discussion unless City Council requests an item be removed and considered separately.

a. Approval of bills

Attachments:

- **Accounts Payable** (Accounts_Payable.pdf)
- **Budget Report** (Budget_report.pdf)
- **20-01 January 2020 graph** (20-01_January_2020_graph.pdf)
- **FY10-14 LOST Plan Monthly History** (Copy_of_1-FY10-14_LOST_plan_monthly_history.pdf)
- **FY15-24 LOST Plan Monthly Report History** (Copy_of_1-FY15-24_LOST_plan_monthly_report_history.pdf)

b. Month End Reports: Finance Director's Report January 2020; City Clerk's Report January 2020

Attachments:

- **City Clerk's Report - January 2020** (City_Clerk_s_Report_-_January.pdf)
- **Finance Director's Report - January 2020** (Finance_Director_s_Report_-_January.pdf)

c. Department Reports: Community Development, Police, Parks and Recreation, Fire, Library and Public Works

Attachments:

- **Community Development Report - 1** (Community_Development_Report_-

_1.pdf)

- **Community Development Report - 2** (Community_Development_Report_-_2.pdf)
- **Police Report** (Police_Report.pdf)
- **Parks and Recreation Report** (Parks_Report.pdf)
- **Fire Report** (Fire_Report.pdf)
- **Library Report** (Library_Report.pdf)
- **Public Works Report** (Public_Works_Report.pdf)

4. Citizens Input

(3 Minutes) Limited to items not on current agenda

5. Report from Council Members / Mayor / City Administrator

Business

6. PUBLIC HEARING – to consider amending Hiawatha Code of Ordinances Chapter 3 Boundaries to add the Newly Annexed Territory ITC Midwest LLC-CIPCO

Attachments:

- Chapter 3 Boundaries 3.01 Corporate limits DRAFT Ordinance (CHAPTER_3_Boundaries_3.01_Corporate_limits.pdf)

a. Consider 1st Reading

b. Consider waiving 2nd and 3rd Readings

c. Consider Adoption

7. PUBLIC HEARING - Consider Resolution instituting proceedings to take additional action for the issuance of not to exceed \$3,100,000 general obligation capital loan notes

Attachments:

- RESOLUTION INSTITUTING PROCEEDINGS TO TAKE ADDITIONAL ACTION FOR THE ISSUANCE OF NOT TO EXCEED \$3,100,000 GENERAL OBLIGATION CAPITAL LOAN NOTES (RESOLUTION_INSTITUTING_PROCEEDINGS_TO_TAKE_ADDITIONAL_ACTION_FOR_THE_ISSUANCE_OF_NOT_TO_EXCEED__3_100_000_GENERAL_OBLIGATION_CAPITAL_LOAN_NOTES.pdf)

8. PUBLIC HEARING -Consider Resolution instituting proceedings to take additional action for the issuance of not to exceed \$556,000 general obligation capital loan notes

Attachments:

- RESOLUTION INSTITUTING PROCEEDINGS TO TAKE ADDITIONAL ACTION FOR THE ISSUANCE OF NOT TO EXCEED \$556,000 GENERAL OBLIGATION CAPITAL LOAN NOTES (RESOLUTION_INSTITUTING_PROCEEDINGS_TO_TAKE_ADDITIONAL_ACTION_FOR_THE_ISSUANCE_OF_NOT_TO_EXCEED__556_000_GENERAL_OBLIGATION_CAPITAL_LOAN_NOTES.pdf)

9. PUBLIC HEARING -Consider Resolution instituting proceedings to take additional action for the issuance of not to exceed \$85,600 general obligation capital loan notes

Attachments:

- RESOLUTION INSTITUTING PROCEEDINGS TO TAKE ADDITIONAL ACTION FOR THE ISSUANCE OF NOT TO EXCEED \$85,600 GENERAL OBLIGATION CAPITAL LOAN NOTES (RESOLUTION_INSTITUTING_PROCEEDINGS_TO_TAKE_ADDITIONAL_ACTION_FOR_THE_ISSUANCE_OF_NOT_TO_EXCEED__85_600_GENERAL_OBLIGATION_CAPITAL_LOAN_NOTES.pdf)

10. Consider Resolution directing the advertisement for sale of \$3,645,000 (dollar amount subject to change) General Obligation Capital Loan Notes, Series 2020, and approving electronic bidding procedures and official statement

Attachments:

- Official Statement (Official_Statement.pdf)
- RESOLUTION DIRECTING THE ADVERTISEMENT FOR SALE OF \$3,645,000 (DOLLAR AMOUNT SUBJECT TO CHANGE) GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2020, AND APPROVING ELECTRONIC BIDDING PROCEDURES AND OFFICIAL STATEMENT (RESOLUTION_DIRECTING_THE_ADVERTISEMENT_FOR_SALE_OF_3_645_000_GENERAL_OBLIGATION_CAPITAL_LOAN_NOTES__SERIES_2020_AND_APPROVING_ELECTRONIC_BIDDING_PROCEDURES_AND_OFFICIAL_STATEMENT.pdf)

11. Consider Resolution setting a public hearing date (March 4, 2020 @ 5:30 P.M.) and order notice on proposed tax levy for FY 2021

Attachments:

- NOTICE OF PUBLIC HEARING PROPOSED PROPERTY TAX LEVY FY 2021 (NOTICE_OF_PUBLIC_HEARING_PROPOSED_PROPERTY_TAX_LEVY_FY_2021.pdf)
- RESOLUTION SETTING A PUBLIC HEARING DATE (MARCH 4, 2020 @ 5:30 PM) AND ORDER NOTICE ON PROPOSED TAX LEVY FOR FY 2021 (20-Setting_Public_Hearing__Order_Notice_on_Proposed_Tax_Levy_for_FY2021.pdf)

12. 2019 Midtown Utility and Street Project

Attachments:

- 2019 Midtown Utility and Street Project Photo (2019_Midtown_Utility_and_Street_Project_Photo.jpg)

a. Consider Resolution approving Change Order #1 reflecting an increase

Attachments:

- 2019 Midtown Utility and Street Project Change Order #1 Memo (2019_Midtown_Utility_and_Street_Project_Change_Order__1_memo.pdf)
- 2019 Midtown Utility and Street Project Change Order #1 (2019_Midtown_Utility_and_Street_Project_Change_Order__1.pdf)
- 2019 Midtown Utility and Street Project Change Order #1 Resolution (20-Change_Order__1_2019_Midtown_Utility_and_Street_Project.pdf)

b. Consider Resolution approving partial Pay Estimate #1

Attachments:

- 2019 Midtown Utility and Street Project Pay App#1 Memo (2019_Midtown_Utility_and_Street_Project_Memo.pdf)
- 2019 Midtown Utility and Street Project Pay App #1 (2019_Midtown_Utility_and_Street_Project_Pay_App__1.pdf)
- 2019 Midtown Utility and Street Project Pay App #1 Resolution (20-Partial_Pay_Estimate__1_2019_Midtown_Utility_and_Street_Project.pdf)

13. Center Point Road Improvement Project from Blairs Ferry Road to Clark Street

Attachments:

- Center Point Road Improvements Blairs ferry Road to Clark Street Photo (Center_Point_Road_Improvements_Blairs_ferry_Road_to_Clark_Street_Photo.jpg)

a. Consider Resolution approving partial Pay Estimate #1

Attachments:

- Center Point Road Improvement Project from Blairs Ferry Road to Clark Street Pay App #1 Memo (Center_Point_Road_Improvements_Blairs_ferry_Road_to_Clark_Street_Partial_payment__1_memo.pdf)
- Center Point Road Improvement Project from Blairs Ferry Road to Clark Street Pay App #1 (Center_Point_Road_Improvements_Blairs_ferry_Road_to_Clark_Street_Pay_App__1.pdf)
- Center Point Road Improvement Project from Blairs Ferry Road to Clark Street Pay App #1 Resolution (20-Partial_Pay_Estimate__1_CPR_Improve

ments.pdf)

14. Auditing Services for FY 2020-2022

Attachments:

- RFP Audit for FY 20-22 Memo (RFP_Audit_for_FY_20-22_Memo.pdf)

a. Consider Resolution authorizing Finance Director to proceed with Request For Proposals (RFP's)

Attachments:

- RESOLUTION AUTHORIZING FINANCE DIRECTOR TO PROCEED WITH RFP'S FOR AUDITING SERVICES (20-_RFP_S_to_Auditing_Firms_for_FY2020-2022.pdf)

15. CDBG Housing Rehab

Attachments:

- 2020 CDBG Memo - 301 2nd Avenue (2020_CDBG_Memo_-_301_2nd_Ave.pdf)

a. Consider Resolution approving contractor Partial Payment Request #1 for 301 2nd Avenue

Attachments:

- 2020 CDBG Partial Payment Request - 301 2nd Ave.pdf (2020_CDBG_Partial_Payment_Request_-_301_2nd_Ave.pdf)
- RESOLUTION APPROVING PARTIAL PAY #1 FOR 301 2ND AVENUE (20-_2020_CDBG_Payment_Request_1_for_301_2nd_Ave.pdf)

b. Consider Resolution approving contractor Change Order Request #1 for 301 2nd Avenue

Attachments:

- 2020 CDBG Change Order #1 Request - 301 2nd Ave (2020_CDBG_Change_Order__1_Request_-_301_2nd_Ave.pdf)
- RESOLUTION APPROVING CHANGE ORDER #1 FOR 301 2ND AVENUE (2020_CDBG_Change_Order__1_Request_-_301_2nd_Ave.pdf)

16. City of Hiawatha Curb Ramp and Crosswalk ADA Transition Plan

Attachments:

- Curb Ramp and Crosswalk ADA Transition Plan Memo (ADA_memo.pdf)

a. Review of ADA transition plan

Attachments:

- Curb Ramp and Crosswalk ADA Transition Plan (Americans_with_Disabilities_Act_Hiawatha.pdf)

b. Consider Resolution approving curb ramp and crosswalk ADA Transition Plan

Attachments:

- RESOLUTION APPROVING A HIAWATHA 2020 AMERICANS WITH DISABILITIES ACT TRANSITION PLAN (20-ADA_Curb_Ramp_and_Crosswalk_Transition_Plan.pdf)

17. Consider Resolution approving adding staff, setting pay and employee benefits for FY2020 and FY2021

Attachments:

- Adding Staff FY20 and FY21 Memo (Memo-Adding_Staff_FY20_and_FY-21.pdf)
- RESOLUTION ADDING STAFF FY20 AND FY21 (20-Resolution_Adding_Staff_FY20_and_FY21_Approval.pdf)

18. Consider Resolution supporting recognition of Arbor Day on April 25, 2020

Attachments:

- Arbor Day Memo (Arbor_Day_Memo.pdf)
- RESOLUTION SUPPORTING RECOGNITION OF ARBOR DAY ON APRIL 25, 2020 (20-Arbor_Day_Proclamation.pdf)

19. Hiawatha Public Library Expansion and Renovation Project

a. Consider Resolution acknowledging the Library Board's Resolution #20-02 and authorize Finance Director to issue payment for Pay Estimate #8

Attachments:

- Hiawatha Public Library Expansion and Renovation Project Pay Estimate #8 Memo (Pay_Estimate__8_Library_Expansion_and_Renovation_Project_Memo.pdf)
- Hiawatha Public Library Expansion and Renovation Project Pay Estimate #8 Resolution (20-Pay_Estimate__8_Library_Expansion_and_Renovation_Project.pdf)

b. Consider Resolution acknowledging the Library Board's Resolution #20-03 and authorize Finance Director to issue payment for Pay Estimate #9

Attachments:

- Hiawatha Public Library Expansion and Renovation Project Pay Estimate #9 Memo (Pay_Estimate__9_Library_Expansion_and_Renovation_Project_Memo.pdf)
- Hiawatha Public Library Expansion and Renovation Project Pay Estimate #9 Resolution (20-Pay_Estimate__9_Library_Expansion_and_Renovation_Project.pdf)

c. Consider Resolution acknowledging the Library Board's Resolution 20-04 and authorize Finance Director to issue payment for Change Order #12

Attachments:

- Change Order #12 & #13 Library Expansion and Renovation Project Memo (Change_Order__12___13_Library_Expansion_and_Renovation_Project_Memo.pdf)
- RESOLUTION ACKNOWLEDGING AND AUTHORIZING CHANGE ORDER #12 (20-Change_Order__12_Hiawatha_Public_Library_Renovation_and_Expansion.pdf)

d. Consider Resolution acknowledging the Library Board's Resolution 20-05 and authorize Finance Director to issue payment for Change Order #13

Attachments:

- Change Order #12 & #13 Library Expansion and Renovation Project Memo (Change_Order__12___13_Library_Expansion_and_Renovation_Project_Memo.pdf)
- RESOLUTION ACKNOWLEDGING AND AUTHORIZING CHANGE ORDER #13 (20-Change_Order__13_Hiawatha_Public_Library_Renovation_and_Expansion.pdf)

20. Placement of items for next Agenda/Work Session

21. Adjourn

NOTE: The posted agenda items may be added or deleted up to 24 hours before the start of the meeting. Contact the City Clerk's Office the day of the meeting to confirm the status of any particular agenda item.