PARK AND RECREATION REPORT

To: Park and Recreation Commission

CC: Mayor and City Council

From: Angie Cole, Park and Recreation Director

Date: June 9, 2011

Re: Park and Recreation Report

**Special Events Application**

Council has asked the Commission to review the Special Events Application. Suggested discussion could be if the events can be held if they are open to the public (or not), time of day the events can happen, and days of the week events can occur.

**Pavilion Dedication Request**

Please see the attached request for a pavilion renaming at Guthridge Park. Our current procedures with these circumstances have been a tree or bench dedication in the park – in memory of. Recently the Faas Family donated $1000 for a bench and tree to be placed in Fay M Clark Park in honor of their father. We have not had pavilion dedications in the past.

**Suggested budget amendments for FY 11-12**

I have been asked to cut expenses and increase revenues in the budget. The attached suggestions were formed from department staff and me. Any changes to current fees will need to be approved by the City Council.

**PARK UPDATE:**

This month’s park improvements include:

* Spent a day cleaning up branches after the storm. No major damage was reported in the parks.
* Mowing has been ongoing pending weather.
* Our department put wood chips on the Eye380 planting (with partial payment coming from the Eye380 group). We will be organizing volunteers to help with maintenance of the landscaping.
* We have been working to clean up all flower beds in the area.

**Community Center**

* We have been working to keep with the rentals of the community center, especially during graduation times.
* The Community Center Sign was damaged in the storm and will be either repaired or replaced.

**RECREATION UPDATE**

**Recreation Software**

City Council approved the purchase of Cogran Recreation Software. This software will be customized for our needs and set up as a link to our Hiawatha website. This software will be the primary means to register for all classes and programs throughout the year. The other purpose for this software is for facilities rental. The software will also aid Parks and Recreation to progress and compile our information in a more efficient and paperless method. We will begin the set up with the facility park rental implementation this month.

Note: The Not-For-Profit policy was also approved and will be utilized immediately.

**Start Smart Soccer**

This program is starting on June 13th with close to 200 players and 45 volunteer coaches. The children will continue to play at Tucker Park and scrimmages will be implemented this year for the first time. This was a suggestion from coaches last year due to the children getting bored with drills at the end of the program.

**Internship Opportunity**

We have been approached by a student at Mt Mercy College that would like to do an internship with our department. Her main focus is design and marketing. We should hear from her next month as to if her work here can qualify for her internship.

FYI: I will not be at the meeting next month as I am on vacation!!