

AGENDA

HIAWATHA PARK & RECREATION COMMISSION

January 9th, 2018

6:00pm in the Hiawatha City Hall Council Chambers

1. Call to Order - Roll Call
2. Approval of:
 - a. Agenda
 - b. Minutes of past meetings – November 14th, 2017
3. Business:
 - a. Elect Chairs
 - b. Kona Ice approval for Adventure Camp, Movies Under the Moon and Hiawatha Fun Fest for 2018
 - c. Volunteer Sign Up for Events
4. Reports
 - Monthly Park and Recreation Updates

Adjourn

**Hiawatha Parks and Recreation
Regular Meeting
November 14, 2017**

Deb Theis called the meeting to order at 6:08p.m. in the Hiawatha Council Chambers. Present: Brandon Lynch, Deb Theis, Dawn Ewoldt Absent: Dan Wilkes, Dan Gogel and Employees: Kelly Willadsen, Parks and Recreation Director, Ambyr Young, Administrative Coordinator, Kim Downs, City Administrator, Bill Bennett, Mayor. Guests: Dan Hoffman.

Motion by Dawn Ewoldt, second by Brandon Lynch to approve the November 14, 2017 agenda as amended. Motion carried. Motion by Brandon Lynch, second by Dawn Ewoldt to approve the minutes of October 10, 2017. Motion carried.

Community Center Damage Deposit Price Increase: After last month's meeting, the board asked Ambyr and Kelly to consider increasing the Community Center damage deposit to see if it helps keep renters more accountable for cleanup. Since there has been quite a few rentals over the last two months that have not seemed to care, the department would like to increase the damage deposit to \$300. This would become effective January 1, 2018.

Motion by Dawn Ewoldt, second by Brandon Lynch to increase the damage deposit to \$300 effective January 1, 2018. Motion carried.

HiCREW Kiwanis request for 2018 concessions: Hi-CREW Kiwanis would like to work the concessions at Music in the Park for 2018. Hi-CREW Kiwanis sold at Music in the Park and met all the requirements set by this policy. There has not been any other nonprofit interest.

Volunteer Background Check Update: The Library and Parks and Recreation Department have been working together to create a volunteer background check so that to do things the same across the board. This will be used for recreation volunteer coaches and any long-term volunteers. Mark Parmenter, the City Attorney has looked this over and agrees that both departments should be taking the same steps.

Handicap Parking in Guthridge Park: During the Farmers Market and other special events, the department would like to move the handicap spots that are located in the middle section of the 10th avenue parking lot and move them to the first lot on the right. Some individuals have gotten upset about the blocking of accessibility, along with close call accidents from people backing into the vendors. This will alleviate closing handicap spots during special events and adding the same amount 10 feet over.

Reports:

- **Fall Festival Recap-** It may have been a chilly year but it didn't keep the families from coming out to the last farmers market and Fall Festival. There were about 25 vendors handing out candy to the kids. Since this was the 3rd year majority of the vendors dressed up and got in the Halloween spirit! Prestige Dance Studio performed on stage followed by a costume contest put on by the HiCREW Kiwanis Club. Mike Nesslage the Hiawatha Fire Chief, Kelly Kornegor, City Clerk and

Stephen Robert, the Hiawatha Elementary Principle helped judge the contest for the most original, scariest, and funniest costumes. There was an inflatable sponsored by Farmers State Bank, along with a Pumpkin Bean Bag Toss and a Snoopy hole in the wall photo opportunity. ImOn Communications did a craft with the kids making Halloween Bags and Awaken Family Chiropractic put on a coloring contest. The department is very pleased with the community involvement with this event and look forward to making the event bigger every year. Thank you Dawn, Dan G. and Debby for helping at the event.

- **Cork and Craft** – On November 6th we had our last Cork and Craft for 2017. Laura Himschoot instructed seven ladies on how to make a holiday wreath. In 2018 we will be having monthly crafting projects put on by Whispering Pines out of Monticello, Iowa. She will do a variety of different crafts including painting, wood décor and other home projects. We are excited to bring her on board with us.
- **Kids Movie Night:** November 10th is our last Kids Movie Night as we have two other groups putting on similar events. We will be showing Cars 3 and hope to have a great turn out as it was just released on November 7th. If any of you can attend to help pass out popcorn and juice please let us know.
- **Letters from Santa** - Add a little magic to the season and receive a letter from Santa, mailed directly to your child. Santa will write a letter to your child in an easy to read format. The letter will be mailed directly from Santa's workshop so your child will be overjoyed to see his/her name on the envelope with Santa's name and address in the corner. Santa would love to write to your children, grandchildren, nieces or nephews no matter where they live! So, let the elves know if you would like to receive a letter this year! November 13th through December 18th Fee \$3.00
- **Fall Yoga:** We are going to continue to offer Gentle Yoga in the Community Center at 6pm on November 14th and 21st and December 5th. Classes are \$10 drop in.
- **Yoga sponsored by Back in Line** – Back in Line has graciously offered to sponsor yoga by Fusion Studio on November 8th from 6:30 to 7:30pm in the Hiawatha Community Center. Come get your zen on!
- **Sponsorships:** Ambyr and Kelly are working on obtaining sponsors from local businesses for 2018's programs and events. They're also looking for sponsors for the back of the brochure at \$100 a business card. If you know of a business that would be interested please let us know!
- **Young Professionals IPRA workshop:** Ambyr and Kelly recently attended our second Young Professionals workshop within our Iowa Parks and Recreation Foundation on November 3rd in Fort Dodge. Ambyr and Kelly are a part of the planning committee and get to help bring discussions and ideas to these gatherings. This past meeting was focused on budgeting, marketing and the legislator. We had some great discussions with other Cities and were able to bring back some ideas to put into play for 2018. We had a total of 18 people in attendance from around the state of Iowa.
- **Reindeer Run:** Find your holiday spirit by participating in the inaugural Reindeer Run on December 2nd at 9am in Fay M. Clark Park! Stocking hats, cookies, coffee and hot cocoa are free with

registration. Not to mention an opportunity to meet the big guy himself, Santa Claus! Registration is only \$20! Follow Friends of Hiawatha Parks and Recreation for more information.

Parks:

- Parks are now closed for 2017! Rick and Ted are doing final touches to make sure water is turned off, heaters are placed in restrooms, and picnic tables are picked up. We had a successful year and hope to see the same for 2018.
- Dog Park Update: As long as Linn County Conservation removes the land deed (staying public purpose) at their November and December meetings, we will be able to get this project moving and taking the necessary steps to council.

Motion by Brandon Lynch, second by Dawn Ewoldt, to adjourn at 6:24 p.m. Motion carried.

Deb Theis, Chairperson

ATTEST: Kelly Willadsen, Parks and Recreation Director

Hiawatha Parks and Recreation



Business:

Elect Chairs: A new Chairperson and Vice Chairperson will need to be approved by the Commission for the 2018 calendar year.

Kona Ice: Kelly has contacted Jon and Rachel Booms with Kona Ice inquiring to come out to Adventure Camp every other week for the 2018 season along with the first Movies Under the Moon date on July 20th and the Hiawatha Fun Fest event on August 24th and 25th. With the great feedback from the kids and staff, I would like to recommend to commission to approve Kona Ice to come to Adventure Camp, Movies Under the Moon and Fun Fest with the permission given from the Parks and Recreation staff and completed City vendor qualified forms. These are the temporary dates scheduled with commission's approval.

Camp Dates:

June 19th

July 5th

July 24th

August 9th

Outdoor Movies:

July 20th

August 24th

Fun Fest:

Vending- August 25th 11-8pm

Volunteer sign up for events 2018: Please select 4-5 events to help out with during the year. If you know of anyone looking for volunteer opportunities we have plenty to offer.

Reports:

- **Program Brochure 2018:** The 2018 Program Brochure was sent in to get printed on January 3rd. Once we get the brochures in we will distribute them around town and to the Hiawatha Schools and sponsors. All the programs are available online to register for 2018 starting January 8th! We are keeping our fingers crossed that the website will work efficiently this year.
- **Lil Cougar Dance Clinic:** The Hiawatha Parks and Recreation Department and the Kennedy Dance Team will be holding a Dance Clinic for grades Kindergarten through 5th grade. Each child should wear gym pants, a T-shirt, tennis shoes, and socks to the clinic. We would like each child to bring plenty of spirit and most importantly, their smiles! Pom Poms included with your registration fee. In case of inclement weather, the program will be moved to February 18th. Fee \$20

- **Letters from Santa:** 48 letters were sent to children throughout the United States! They went as far as Missouri, California, Wisconsin, Colorado, New Mexico and New Jersey! We've included a copy of this year's letter in this report so you can see how personalized they are. Since this child is well known in our programs we included her "Elf on the Shelf" and plan to make that standard in 2018's letters.
- **Zumba 2018:** All are welcome to free fitness classes at 6pm the 2nd Wednesday of every month in 2018! Classes include Zumba, Zumba Toning, Zumba Gold, Belly Dance, STRONG by Zumba, BollyX, and POUND Fit (using drumsticks!) January's class is Zumba Toning and February's class is Belly Dance Fitness. Tara Allen is the instructor and we're so happy to have her on board for 2018!
- **Whispering Pines Classes 2018:** Whispering Pine classes will take place in the Hiawatha Community Center on the third Wednesday of each month. Stay tuned to Facebook Events to see what the next painting is! Fee is \$35
- **Cooking with Carol:** Ready for healthy eating in 2018! Need to shed a few holiday pounds? Join us and learn how to have a make ahead salad bar in your fridge. You will see how to prep veggies for the fridge and make a weekday salad in a flash. You will take home a small cool and serve tray to make your own salad bar so you will be able to recreate this at home. Cost: Basic \$45, includes class and small cool and serve tray Upgrade to a Basic Plus \$62, includes class, small cool and serve tray and make and take mason jar OR Upgrade to Executive Set \$115, includes class, Large cool and serve tray and make and take mason Jar. Total of 15 spots available. Mon, January 29, 2018 6:00 PM – 8:00 PM CST
- **Cooking with Carol – Kids in the Kitchen Version - Valentine Cookie Workshop** Bring your 6-10 yr. olds for a fun night of cookie making. Adult must accompany each child. Take home your Valentine cookies and kids mixing bowl. Cost: \$25 per child, Minimum 5, Max. 10 Monday, February 12th Fee: \$25.00 per child, adults free, includes class, kids mixing bowl and Valentine cookies. 6:30pm in the Hiawatha Community Center Registration Deadline: Monday, January 19th
- **Yoga 2018:** Bring balance and harmony to the mind, body, and spirit in this slower paced practice that consists of flowing sequences to build strength, flexibility, balance and breath awareness. All levels are welcome as your practice is always evolving. Yoga is taught by Kayla Davis and takes place the last Thursday of every month in the Hiawatha Community Center at 6pm.
- **New Board Member- Michelle McIllece:** With Dan Gogel stepping down from the board we have selected Michelle as our new member! Here is a little about her.

Michelle's professional experience has been in higher education, non-profit operations and program development, and corporate staffing and recruiting. Her experience has focused on the creation, delivery, and evaluation of learning tactics to facilitate both individual and organizational growth; she specializes in creating strategies to teach people how to pursue fulfillment in their professional lives.

Michelle has a Bachelor of Science degree in Psychology and a Master of Business Administration, both from the University of Iowa. Originally from a smallish town near Rockford, Illinois, she has been a proud Hiawatha resident for nearly 7 years and has lived in the Cedar Rapids area for 20 years. She loves Hiawatha because it has a small-town feel (it's awesome to have lengthy conversations about nothing with the city hall staff when you go to pay your water bill), the best parks this side of the Atlantic Ocean, and easy access to anything you could possibly need in life. Her family includes her husband Jens, who likes to keep a low profile but easily puts up with his wife's shenanigans; their son Luke, who is almost 9 and plans to be President someday (maybe mayor of Hiawatha?); three rescue cats; and a big dumb dog who likes to escape the house and take himself for walks in the neighborhood every once in a while. Her hobbies include running, crocheting, not cooking, and driving Luke in circles around Hiawatha so he can get to all his camps, practices, and playdates on time.

Parks:

- **Tree Trimming/Removal:** Ted and the streets department are busy trimming trees and removing trees that are dead or a safety concern. We have applied for another Branching Out Grant and Tree Please Grant which will be used to replanting trees that were removed.
- **Snow Removal:** Ted has been busy plowing and removing snow, with Rick currently out until the spring we are down one guy keeping everyone extra busy!
- **Dog Park Update:** To dispose of Kainz Park in swaps of building a dog park with Dave Wrights land and Linn County, there are certain hoops we have to jump through in order to acquire the appropriate land. The property is somewhat unique in that within the warranty deed of Kainz park (and the surrounding three lots) there are two restrictions placed on the parcel. The first restriction says the parcel needs to stay in the City of Hiawatha's name and to be used for public purpose. The second says if at any time the city no longer wants to use either parcel for public purpose the land would automatically be transferred back to Linn County.

In our efforts to form a public, public, partnership to establish a dog park, Linn County requested we quit claim deed the four lots back to them (Kainz park and the surrounding 3 lots) which was approved at the December 20th meeting.

Linn County will then hold the necessary public hearings and consider exchanging the deeded four lots in exchange for Dave Wrights parcel east of the Cedar Valley Nature Trail adjacent to the County parcel to the south (where the future dog park development will occur).

With this exchange the County will maintain certain restrictions on the 4 lots keeping the public purpose requirements and maintaining current separation to the residential properties (currently there).

In January, Linn County will then convey Dave Wrights parcel east of the Cedar Valley Trail to the City of Hiawatha for \$1.00. The land will hold similar restriction as the previous 4 lots currently did for public purpose and/or use. The City would then take Dave Wrights parcel and the parcel east of the Cedar Valley Trail to be used for a small and large dog park.

We hope we can get a start on the dog park project development come this spring as long as Linn County passes all the necessary policies and procedures.

Volunteer Opportunities

Easter Egg Hunt – March 31st

Guthridge Park starting at 7am

Lacrosse - April 3, 5, 10, 12, 14

April 3 & 5 – Hiawatha Elementary 5:30pm

April 10 & 12 – Nixon Elementary 3:30pm

April 14 – Fross Park, Center Point 12:30pm

Adventure Camp

Interviews

Live Healthy 5K – April 14th

Guthridge Park 7am

MLB Pitch, Hit, Run – May 7th

Lowe Park, Marion 4:30pm

Bike Rodeo – May 18th

Guthridge Park Basketball Court 4:00pm

Kids Track Meet – May 19th

Kingston Stadium, Cedar Rapids 12:30pm

Soccer Picture Nights - June 6th & 7th

Tucker Park 5:15pm

Blastball Picture Nights – July 11th and 12th

Guthridge Park 5:15pm

Movies under the Moon – July 27th

Guthridge Park 8:30pm

Touch a Truck – August 3rd

Guthridge Park 3:30pm

Movies under the Moon – August 24th

Guthridge Park 8:30pm

Hiawatha Fun Fest – August 25th

All Day Opportunities Available

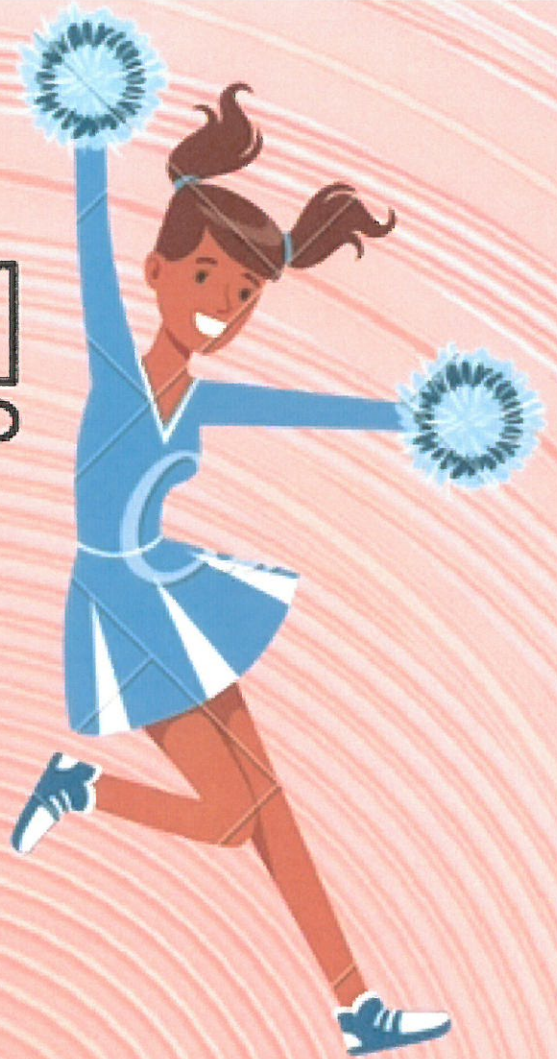
Fall Festival – October 28th

Guthridge Park 10:30am

Reindeer Run – December 1st

Clark Park 8am

Go! Dance! Cheer!



- Please wear gym pants, a t-shirt and sneakers
- Pom Poms included
- Perform what you've learned for family & friends!

Are you ready to stand up and cheer?

Learn the basics at this fun, interactive dance clinic taught by Coach Miranda and the Kennedy Cougars Dance Team!

Sunday, January 28

1:00-2:30 pm

Performance at 2pm

\$20

Register at
Hiawatha-Iowa.com or
Hiawatha City Hall
today!

Dear Gretchynn,

Did you know that my elf, Max, has been talking about you? We can't believe that you're already 9 years old! Max is very impressed that you are reading chapter books and are such a great big sister. Mrs. Claus and I are impressed too! Way to go!

The elves and I have been busy building toys and getting my sleigh ready for the big trip to your house in Cedar Rapids and to many children's homes around the world. Mrs. Claus is hard at work making me a new outfit. It seems that I've outgrown my suit from last year! Rudolph and the reindeer are training each day so they'll be ready for the Christmas Eve journey.

I understand that you've asked for a Tamagotchi from Santa this year. The elves and I are searching the Toy Workshop to see if we might be able to make that happen for you. Make sure that you continue to be a good girl and tell Kelsei to be a good girl too!

I'm looking forward to milk and cookies when I arrive at your home. Be sure to hang your stocking with care and get to bed early.

Merry Christmas and Warmest Wishes,

Santa Claus

