

**Hiawatha Parks and Recreation
Regular Meeting
May 12, 2020**

Charles Uthe called the meeting to order at 6:03 p.m. in the Hiawatha Council Chambers. Present: Charles Uthe, Michelle McIllece, Chris Klostermann, Dawn Ewoldt, Dan Wilkes. Employees: Kelly Willadsen, Director of Parks and Recreation and Ambyr Severson, Administrative Coordinator.

Motion by Dawn Ewoldt, second by Chris Klostermann to approve the May 12, 2020 agenda as amended. Motion carried.

Motion by Chris Klostermann, second by Dawn Ewoldt, to approve the minutes of March 10, 2020. Motion carried.

Trail Lighting Proposal: Willadsen explained that funding was approved at CIP budget meeting to add lighting at Tucker Park because of the negative reputation that park gets and at Clark Park because of the heavy use by residents and dog walkers. Shive Hattery proposal service agreement 7% contingency which is a good cost. With the recommendation of our commission we will take it to council for approval on May 20th. Klostermann agreed that lighting in Tucker is definitely needed. Willadsen added that the ten-foot poles at Tucker were bought at a discount from another city. Uthe asked if the park hours would be extended or when would they be on? Willadsen answered that they would be on a timer and that they would not be on past 10 p.m.

Motion by Chris Klostermann, second by Dawn Ewoldt to recommend the trail lighting proposal to council. Motion carried.

Guthridge Park Shade Panel Replacement: The shade panels at Guthridge Park are now 11 years old and have been restitched numerous times. The \$6,100 for this project will come out of the splash pad reserve since we were able to save so much money from the new surface on the splashpads. These panels are coming from Waterloo.

Motion by Michelle McIllece, second by Chris Klostermann to recommend the purchase of Shade Panels at the price of \$6,100 to council. Motion carried.

Parks Dump Truck Purchase: The department would like to replace the smaller 10ft, 20-year-old dump trailer with a 12' trailer. This would allow the department more functionality for the staff. Quotes were received from three companies. Wright Way did come back with the highest quote but it's less than \$1,000 difference. We would like to stay local as the company does donate to community events such as Fun Fest. The truck will come out of the reserve for Ted's truck and will still leave enough for that purchase in the future. McIllece asked what the current trailer size is. Willadsen said 10'. Uthe liked the fact that we're staying local. Klostermann agreed that he'd like to see the department keep that relationship with Wright Way. Willadsen added that in her eyes this just makes sense.

Motion by Chris Klostermann, second by Michelle McIllece to approve the purchase of the 12' trailer from Wright Way Trailers for \$8,150. Motion carried.

Farmers Market Plan for Reopening June 7th: The Farmers Market is set to open on June 7th with stipulations. We are staying consistent with the 10am to 1pm timeframe and allowing extra space between vendors. No food samples are allowed. Only vendors can touch items. These stipulations align with Cedar Rapids and Marion. We are asking families to not bring their children and to only send one family member. The department is working with Dawn, Fire and Police to make sure all plans are in place. McIllece asked to what extent are we enforcing rules because single parent families need to obtain WIC checks and so on. Willadsen said that rule would be hard to enforce. It's more of a recommendation. It's not a time to mingle.

Motion by Dawn Ewoldt, second by Charles Uthe to open the Farmers Market with the rules the department has set in place.

Park Reports: Willadsen explained that as of right now the pavilions, courts, restrooms and playground equipment remain closed and will be closed until further notice. The staff has done a good job prepping the parks for when it's time to open.

Three seasonals were hired. They've been mowing and the department has planted 36 trees.

Bids go out for phase one of Turtle Creek next month with the hope of completing this phase in December.

Splashpads will be repainted in the next couple weeks.

Disc Golf Baskets will be put back in place May 15th. McIllece asked if disc golf starts May 15th can basketball and baseball too because kids need a way to blow off steam. Willadsen advised she'd look into it.

A lot of donations have been coming in for the dog park. Big Dog in Town, Jake, has raised and donated \$900 for the park. The department is working on getting grass to grow out there. Klostermann added that the park looks phenomenal.

Recreation Reports: The department had to cancel a lot of programs for the summer due to COVID-19 but did come up with some new ideas including May Day Totes, Mother's Day Kits, Pen Pals and Stay Away 42K.

Adventure Camp was canceled. The department felt like it was the safest option at this time with 40 kids registered and COVID-19 numbers continuing to climb in the county. The situation is being monitored to determine whether session two is a possibility.

Klostermann added that he appreciates the summaries and likes the plan of action template. Willadsen explained that it's hard because there's no real answers and that we're just trying to put our heads together to do what's right for the community.

Motion by Dawn Ewoldt, second by Chris Klostermann, to adjourn at 6:43 p.m. Motion carried.

Michelle McIllece, Chairperson

ATTEST: Kelly Willadsen, Director of Parks and Recreation
