## AGENDA PLANNING AND ZONING COMMISSION REGULAR MEETING November 28th, 2016

## HIAWATHA COUNCIL CHAMBERS (101 Emmons Street-Upper Floor) – 5:30 P.M.

- 1. Call to Order Roll Call
- 2. Consider Approval of:
  - a. Agenda
  - b. Minutes of September 26, 2016
- 3. Business:
  - # a. Consider Resolution for recommendation to City Council to approve the Design Guidelines submitted by Brain Engineering for Blue Lagoon Storage located at 620 Robins Rd., Hiawatha, Iowa.
  - # b. Consider Resolution for recommendation to City Council to approve the 2036 Comprehensive Plan.
  - c. Consider Resolution to approve the 2017 Planning and Zoning Calendar.

<sup>#</sup> Items that have to go on to City Council for final vote

<sup>•</sup> Items that Planning and Zoning Commission have final vote

<sup>\*</sup> Items that have to go on to Board of Adjustment for final vote

HIAWATHA PLANNING AND ZONING COMMISSION REGULAR MEETING September 26, 2016 B

The Hiawatha Planning and Zoning Commission met in a meeting on September 26, 2016. Board Member, Gilbert Lawrence called the meeting to order at 5:30 P.M. Members present: Kenny Jones, Mark Ross, Reta Saylor and Mark Powers. Members Absent: Tom Wille and Darryl Chenney. Staff present: Community Development Director, Pat Parsley and Assistant Building Official, Jim Fisher. Guests in Attendance: Denny Norton, Glen Misner and Mike Sattler.

Board Member, Kenny Jones moved to approve the Agenda. Second by Mark Powers. Motion carried.

Board Member, Reta Saylor moved to approve the meeting minutes of August 22, 2016. Second by Mark Powers. Motion carried.

Consider Resolution for recommendation to City Council to approve the Final Plat submitted by Northwood Development, LC for Heritage Green 12th Addition, Hiawatha, IA.

Gilbert Lawrence asked if there was anyone in attendance that would like to speak for the Final Plat.

Glen Misner addressed the Board. He explained the project and stated that he and Mike Sattler where there to answer any questions.

Reta Saylor referred to Patrick Parsleys memo and asked how many of the listed items were completed. Patrick Parsley explained that all six would be addressed in the Developers Agreement.

Kenny Jones asked how many lots there would be. Glen Misner stated there would be twenty-seven.

Jan Kavach asked how much water would be draining into the detention basin. There was some conversation regarding what the basin could handle and that it had been certified.

Jan Kavach then asked if there is a grate on the basin. It was explained that there is. Kenny Jones then asked who maintains the basin. Mike Sattler explained that they do right now but in the future; the association will take care of it. He also stated that if it needed to be cleaned out, he would get it done.

There was then some conversation about Lot 17 and the fact that it sits lower than the basin. The homeowner stated that they were concerned that the additional water will cause flooding into their home.

Kenny Jones asked Pat Parsley if the basin was deep enough to hold the extra water. Patrick Parsley referred back to Glen Misner and the engineered report. Glen Misner indicated that it was built per the design and it is certified.

Pat Parsley then reminded the Board that Lot 17 was a lot on a different plat and had no bearing on the plat at hand.

Mark Powers moved to approve the Final Plat submitted by Northwood Development, LC for Heritage Green 12th Addition, Hiawatha, IA. contingent on a signed Developers Agreement. Second by Reta Saylor.

AYES: KENNY JONES, GILBERT LAWRENCE, RETA SAYLOR, MARK ROSS AND MARK POWERS.

NAYS: NONE

ABSENT: TOM WILLE AND DARRYL CHENEY

Motion Carried
Resolution #16-012 Approved

Reta Saylor motioned to adjourn the meeting at 5:57 p.m. Second by Kenny Jones. Motion carried.

Gilbert Lawrence, Board Member

ATTEST:

Jennifer Goerg, Community Development Clerk



### City of Hiawatha

### **Community Development Department**

Building, Zoning, Code Enforcement & Development

101 Emmons St., Hiawatha Iowa, 52233-1697 PHONE (319) 294-2929 FAX (319) 393-1516

Purpose: Site Plan approval for Design Guidelines Date: 11/21/2016

To: Planning & Zoning Commission

Plan Name: Blue Lagoon Storage

Address: 620 Robins Road Zone: C-4

Number of Lots: 1

Reviewed by: Patrick Parsley, Community Development Director

Description: Construct two buildings in front of self storage units. Buildings to contain

temperature controlled storage and flex space. This property is in the Design Guideline overlay for Robins Road. This controls landscaping and building materials visible from the street. There are changes to the original proposal therefore a new site plan review is required.

**Report:** The site plan has been reviewed by staff. The elements of a parking berm

and landscaping along with building elevations comply with the Design

Guidelines.

The site plan has been reviewed for all applicable code items and the

following issues have yet to be addressed:

- 1. This review does not include exterior lighting. However exterior lighting plan submittal requirements are included on the plans.
- 2. A single connection to the water main for two buildings has been noted by the water department as long as the water line serves one parcel and the maintenance of the line to the main is the responsibility of the parcel owner.
- 3. A complying public sidewalk is detailed on the plans. Application for a deferral is being considered.
- 4. The detention basin required for this development has not been certified within the last three years. Re-certification of the detention basin is noted on the plans.

**Recommendation:** Staff supports a recommendation to approve this site plan as it relates to the design guidelines only.



1540 MIDLAND COURT NE · CEDAR RAPIDS, IA 52402 · PHONE (319) 294-9424 · FAX (319) 294-1056

November 21, 2016

Honorable Mayor and City Council 101 Emmons Street Hiawatha, IA 52233

RE: Sidewalk deferral for 620 Robins Road – Blue Lagoon Site Plan

Dear Honorable Mayor and City Council:

On behalf of George May, I respectfully request a deferral of sidewalk along Robins Road adjacent to this property. There are currently no sidewalks to the north or south of the site. Sidewalk will be installed once sidewalks are extended to this site. The existing driveway to the site will be removed and replaced to accommodate sidewalk along Robins Road at the time of sidewalk installation.

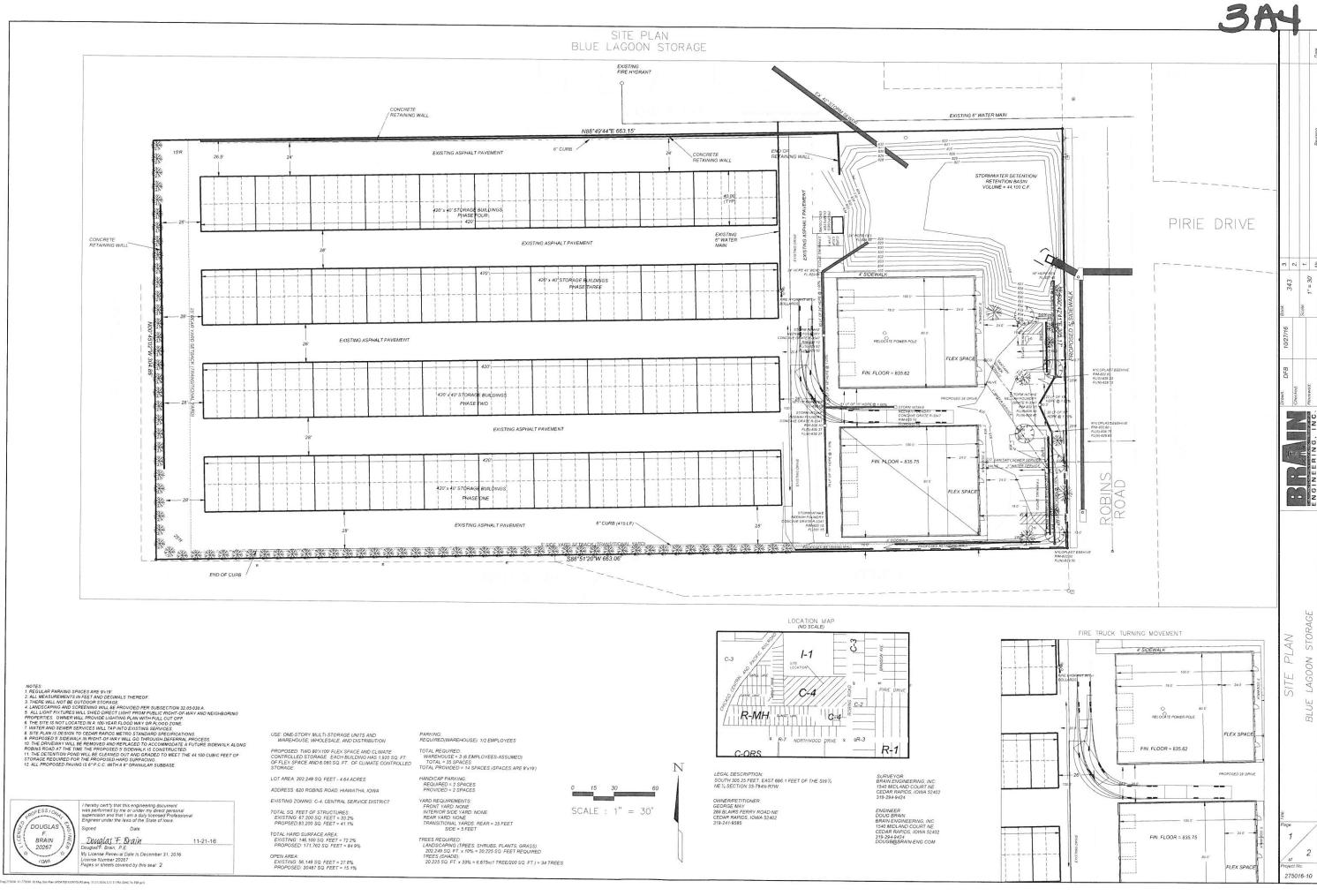
Your consideration in this matter is greatly appreciated. Please contact me with any comments or concerns regarding this request.

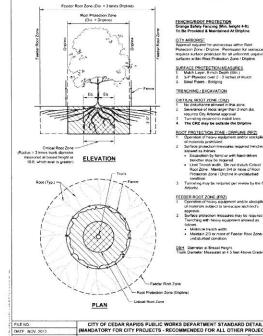
Sincerely,

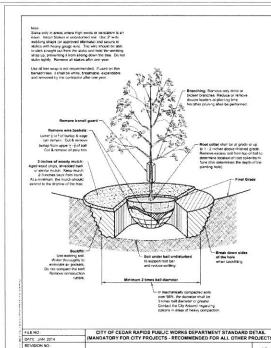
BRAIN ENGINEERING, INC.

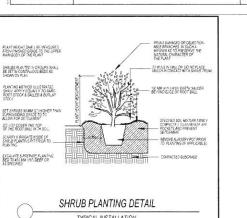
Douglas F. Brain, P.E.

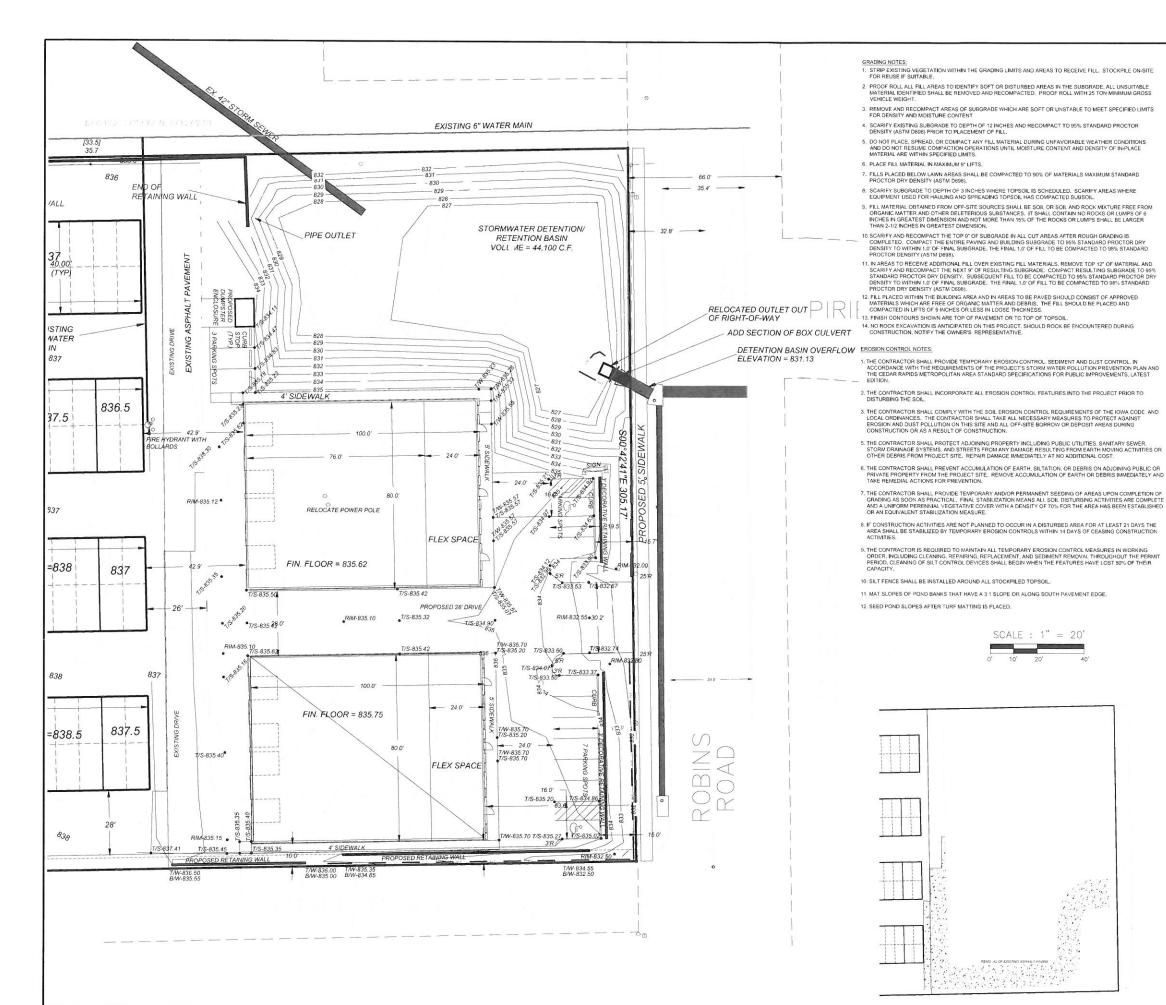
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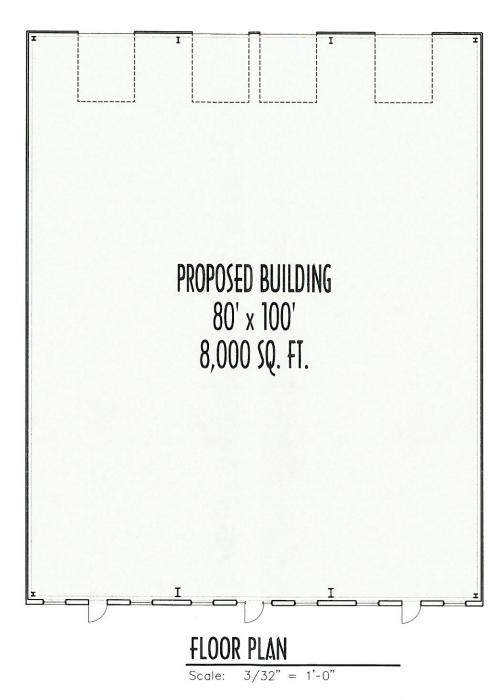




CITY OF CEDAR RAPIDS PUBLIC WORKS DEPARTMENT STANDARD DETAIL ANDATORY FOR CITY PROJECTS - RECOMMENDED FOR ALL OTHER PROJECTS TREE PROTECTION DURING CONSTRUCTION DETAIL TREE PLANTING DETAIL SITE TYPICAL INSTALLATION 275016-10

## Blue Lagoon Self Storage 520 Robins Roads, Hiawatha, IA 11.4.16

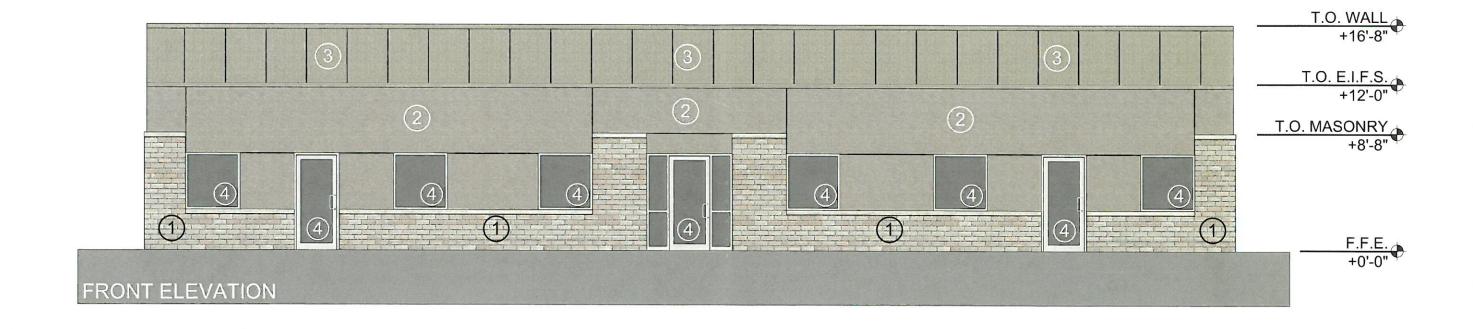






## Blue Lagoon Self Storage 520 Robins Roads, Hiawatha, IA

11.4.16

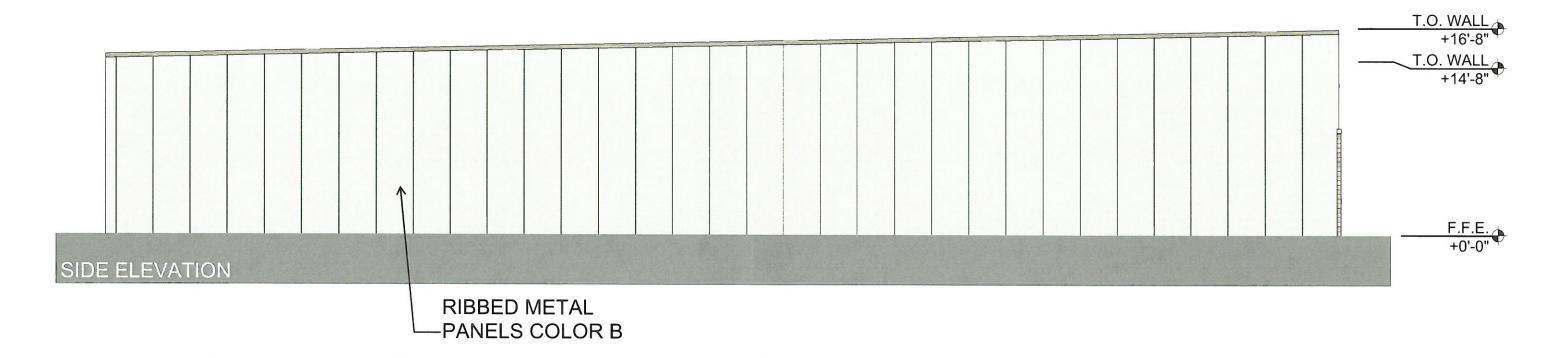


- 1) UTILITY BRICK W/ MASONRY BANDS 23% AREA
- (2) E.I.F.S COLOR A 37% AREA
- ③ TEXTURE COAT FOAM CORE METAL PANELS COLOR A 27% AREA
- 4 DOORS/WINDOWS CLEAR ANODIZED ALUMINUM 13% AREA



# Blue Lagoon Self Storage 520 Robins Roads, Hiawatha, IA

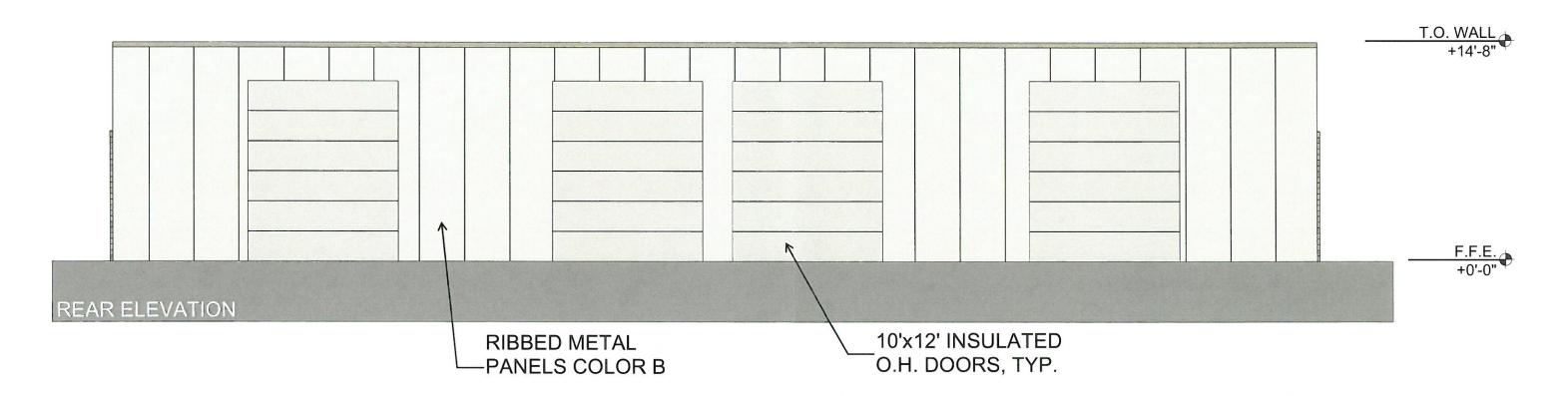
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# Blue Lagoon Self Storage 520 Robins Roads, Hiawatha, IA

11.4.16







### Memorandum

Planning & Zoning Commission

From: Patrick Parsley

Cc:

Kim Downs

John Bender

Date: November 1<sup>st</sup>, 2016

Comprehensive Plan Summary

#### Summary:

The previous Comprehensive Plan for Hiawatha was written in 2010. Since that time the City has experienced significant growth, annexed more land and established the Center Point Road zoning districts. These changes have made it imperative for us to re-evaluate our goals and strategies, and clarify our vision for community development.

The planning and visioning process included five project-team meetings and four public meetings. The public meetings include the hearings before the P&Z Commission and the City Council. Additional input was received through an on-line survey and a mapping tool in which citizens contributed concerns and ideas regarding the future of Hiawatha. One public meeting had about 50 people in attendance and the on-line mapping tool had over 200 participatory hits. The vision statement developed through this process encapsulates the unique role of Hiawatha in the Northeast Iowa corridor:

We are the Creative Corridor's most welcoming community to live, work and experience. Residents and visitors love our small town feel, walkable neighborhoods and the unique restaurants and shops in our vibrant Village Center.

Public input and statistical analysis indicates Hiawatha has immense growth potential and faces some very important issues moving forward. Statistics indicate we only have about 50% of the required owner occupied and rental housing units needed for our residents with incomes from \$25K to \$50k. This group of people includes young professionals desiring to get established in our area. Hiawatha is projected to need an additional 50% increase in overall housing stock in the next 20 years. This is about 1,600 units. Without adequate available housing our labor market may be adversely affected limiting the potential growth of our commercial and retail segments.

Another major issue faced by our community is traffic and transportation challenges. This issue ranked as a high priority in all our surveys. Though it is an asset to have an interstate highway within our

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November 23, 2016

community we are not able to take full advantage due to limited access points. An additional interchange at Tower Terrace Road, a redesigned interchange at Boyson Road and the new intersection at North Center Point Road / Emmons /Robins Road should serve to relieve the traffic pressure on workers and residents of Hiawatha.

The Citizens of Hiawatha feel it is very important to manage growth through a balanced land use plan for commercial and residential uses. Our surveys noted the desire for additional outdoor and public amenities along with the development of commercial retail centers and restaurants. The concept of the village centers ranked high in providing ready access to these services. The village center concept includes developing high density multi-family units in and around centers of commerce. This describes our Center Point Road zoning objectives.

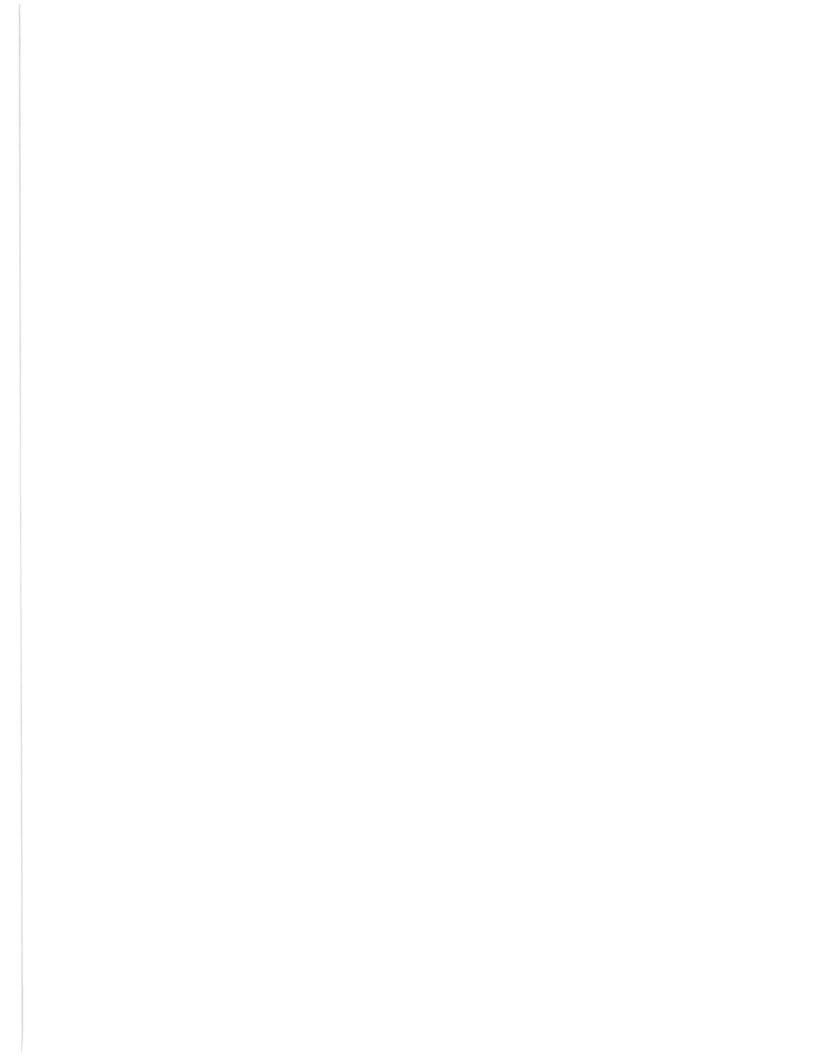
The significant opportunities reflected in this Plan include meeting updated housing needs, designing transportation strategies, designating zoning potential for an extended area around Hiawatha and a strategic goals format for monitoring our progress towards the 2036 vision. The new statistical information along with our vision gives us the necessary guidance and rationale for moving forward with our strategic goals.

With this plan city staff, elected and appointed officials will be able to make appropriate decisions regarding land use and development, enhancements of our City amenities such as parks, trails and public services. The plan will guide and coordinate our efforts to update our Unified Development Ordinance and strategic plan. Knowing we desire to be a growing community with a "small town feel" and that we are an integral part of the larger "corridor community" will serve to keep our perspective focused on the present and future needs of our residences with a plan to accomplish that vision.

#### Recommendation:

Community Development supports a recommendation to City Council for the approval of the 2036 Comprehensive Plan.

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#### Planning and Zoning Meeting Schedule 2017

All Meetings are 5:30PM

Submittal deadline 12:00PM four weeks before meeting	Planning & Zoning Meeting Date		
Monday, December 26, 2016	Monday, January 23, 2017		
Monday, January 30, 2017	Monday, February 27, 2017		
Monday, February 27, 2017	Monday, March 27, 2017		
Monday, March 27, 2017	Monday, April 24, 2017		
Monday, April 24, 2017	Monday, May 22, 2017		
Monday, May 29, 2017	Monday, June 26, 2017		
Monday, June 26, 2017	Monday, July 24, 2017		
Monday, July 31, 2017	Monday, August 28, 2017		
Monday, August 28, 2017	Monday, September 25, 2017		
Monday, September 25, 2017	Monday, October 23, 2017		
Monday, October 30, 2017	Monday, November 27, 2017		
*Monday, November 20, 2017	*Monday, December 18, 2017		

<sup>\*</sup> Moved to the third Monday for Christmas

