AGENDA PLANNING AND ZONING COMMISSION REGULAR MEETING September 25, 2017

HIAWATHA COUNCIL CHAMBERS (101 Emmons Street-Upper Floor) – 5:30 P.M.

- 1. Call to Order Roll Call
- 2. Consider Approval of:
 - a. Agenda
 - b. Minutes of August 28, 2017
- 3. Business
- a. Pecks Landing First Addition
 - # 1. Consider Resolution for recommendation to City Council to approve the Final Plat submitted by Hall and Hall for Pecks Landing First Addition, Hiawatha, IA.
- b. Dell Ridge Third Addition
 - # 1. Consider Resolution for recommendation to City Council to approve the Final Plat submitted by Mark Ralston for Dell Ridge Third Addition, Hiawatha, IA.

Adjourn

- # Items that have to go on to City Council for final vote
- Items that Planning and Zoning Commission have final vote
- * Items that have to go on to Board of Adjustment for final vote

HIAWATHA PLANNING AND ZONING COMMISSION REGULAR MEETING August 28, 2017



The Hiawatha Planning and Zoning Commission met on August 28, 2017. Chairperson, Mark Powers called the meeting to order at 5:30 P.M. Members present: Mark Ross, Terry Trimpe and Darryl Cheney. Members Absent: Kenny Jones, Reta Saylor and Tom Wille. Staff present: Building Official, Pat Parsley, Assistant Building Official, Jim Fisher and City Administrator, Kim Downs. Guests in Attendance: Hall and Hall Engineers, Jason Santee, Denny Norton and Pat McGrath.

Board Member, Terry Trimpe moved to approve the Agenda. Second by Darryl Cheney. Motion carried.

Board Member, Terry Trimpe moved to approve the meeting minutes of June 26, 2017. Second by Mark Ross. Motion carried.

Patrick Parsley commented that the meeting with City Attorney, Mark Parmenter went well.

Consider Resolution for recommendation to City Council to approve the Final Plat submitted by Jon Dusek for Tower Commerce Center14th Addition, Hiawatha, IA.

Mark Powers asked if there were any comments or concerns. There were none.

Mark Ross moved to recommend to Board of Adjustment to approve the Final Plat submitted by Jon Dusek for Tower Commerce Center14th Addition, Hiawatha, IA. Second by Terry Trimpe.

AYES: MARK ROSS, TERRY TRIMPE, DARRYL CHENEY AND MARK POWERS.

NAYS: NONE.

ABSENT: KENNY JONES, RETA SAYLOR AND TOM WILLE.

Motion Carried

Resolution #17-019 Approved

Consider Resolution for recommendation to City Council to approve the Design Guidelines submitted by Jon Dusek for 805 Tower Terrace Rd., Hiawatha, IA.

Mark Powers asked if there were any comments or concerns. There were none.

Mark Powers moved to recommend to City council to approve the Design Guidelines submitted by Jon Dusek for 805 Tower Terrace Rd., Hiawatha, IA. Second by Darryl Cheney.

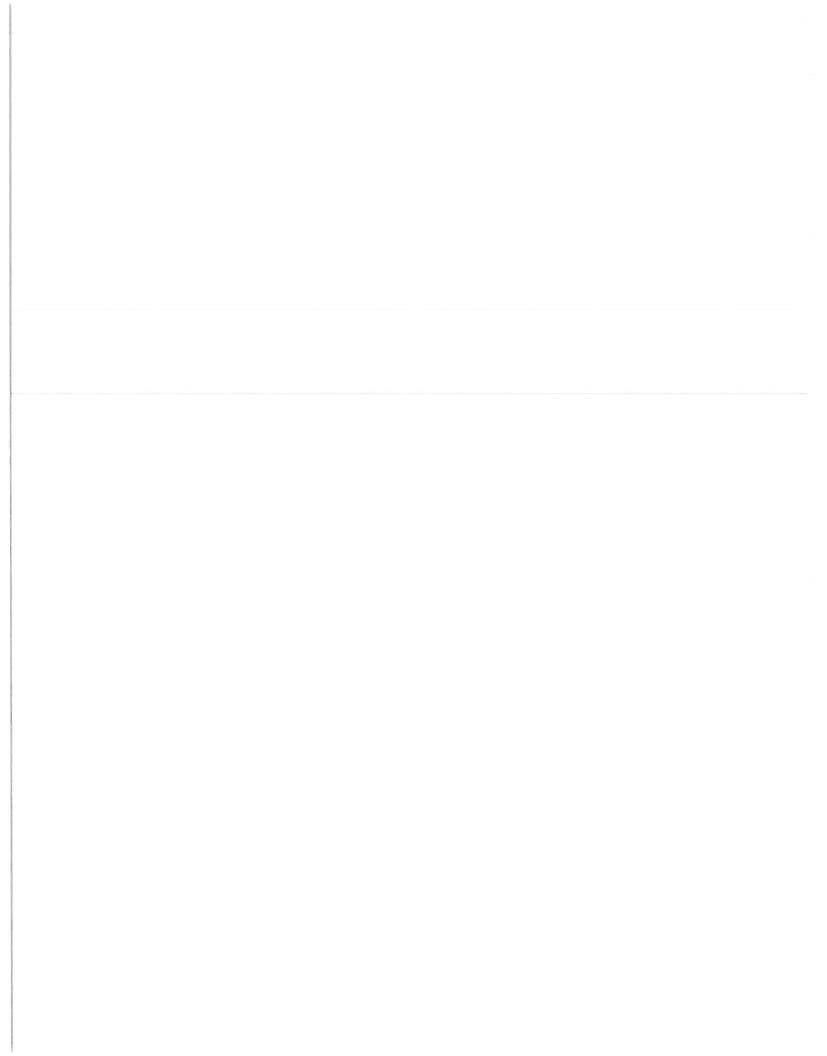
AYES: DARRYL CHENEY, TERRY TRIMPE, MARK ROSS AND MARK POWERS.

NAYS: NONE

ABSENT: KENNY JONES, RETA SAYLOR AND TOM WILLE.

Motion Carried

Resolution #17-020 Approved



Consider Resolution for recommendation to City Council to approve the Final Plat submitted by Jon Dusek for Tower Commerce Center 15th Addition, Hiawatha, IA.

Mark Powers asked if there were any comments or concerns. There were none.

Mark Powers moved to recommend to City council to approve the Final Plat submitted by Jon Dusek for Tower Commerce Center 15th Addition, Hiawatha, IA. Second by Darryl Cheney.

AYES: MARK POWERS, DARRYL CHENEY, MARK ROSS AND TERRY TRIMPE.

NAYS: NONE

ABSENT: KENNY JONES, RETA SAYLOR AND TOM WILLE.

Motion Carried

Resolution #17-021 Approved

Consider Resolution for recommendation to City Council to approve the Final Plat submitted by Alltrans, Inc for Rolling Prairie Estate 3rd Addition, Hiawatha, IA.

Mark Powers asked if there were any comments or concerns. There were none.

Mark Ross moved to recommend to City council to approve the Final Plat submitted by Alltrans, Inc for Rolling Prairie Estate 3rd Addition, Hiawatha, IA. Second by Mark Powers.

AYES: TERRY TRIMPE, MARK POWERS, MARK ROSS AND DARRYL CHENEY.

NAYS: NONE

ABSENT: KENNY JONES, RETA SAYLOR AND TOM WILLE.

Motion Carried

Resolution #17-022 Approved

Consider Resolution for recommendation to City Council to approve the Design Guidelines submitted by Brost Architects for 1090 N Center Point Rd., Hiawatha, IA.

Jason Santee addressed the Board. He talked about storm water, the new basin at the North of the lot and existing basin.

Mark Powers asked if there were any comments or concerns. There were none.

Mark Powers moved to recommend to City council to approve the Design Guidelines submitted by Brost Architects for 1090 N Center Point Rd., Hiawatha, IA. Second by Mark Ross.

AYES: DARRYL CHENEY, MARK POWERS, TERRY TRIMPE AND MARK ROSS.

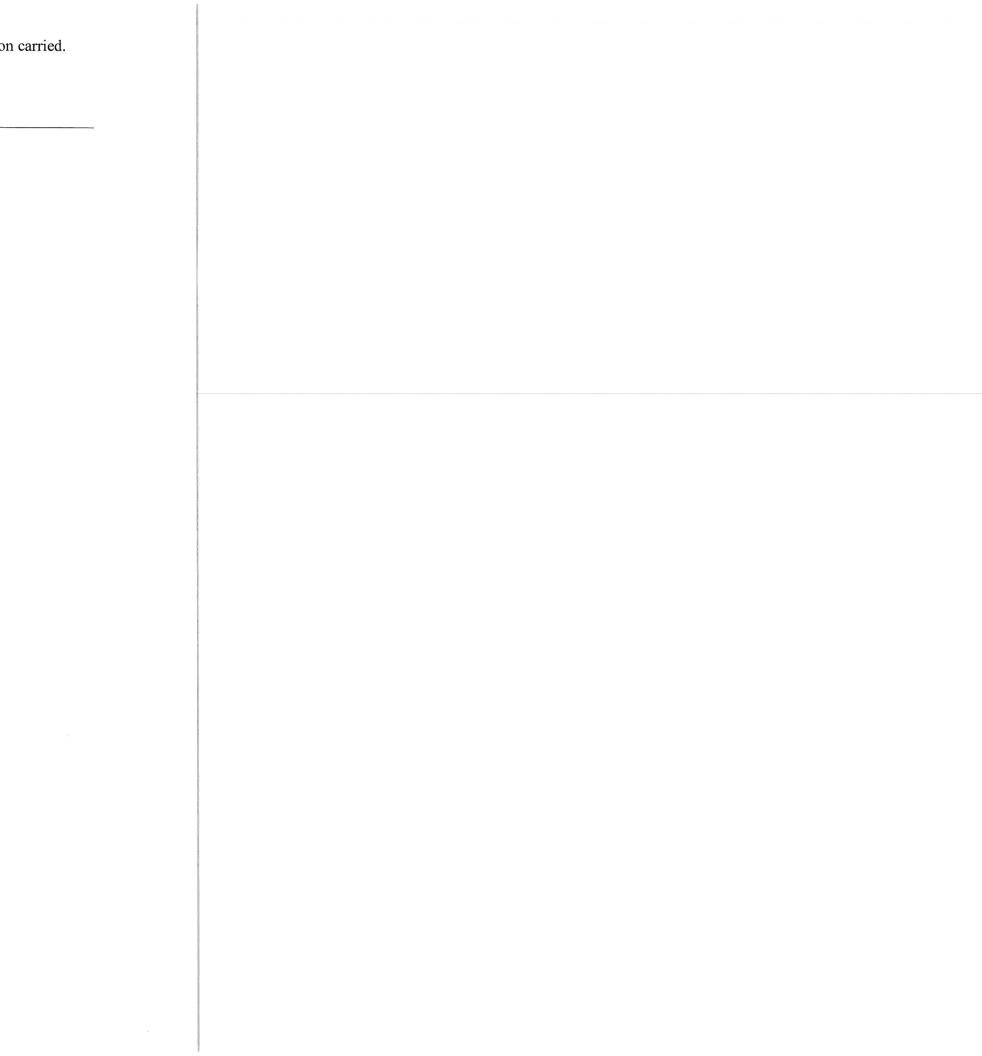
NAYS: NONE

ABSENT: KENNY JONES, RETA SAYLOR AND TOM WILLE.

Motion Carried

Resolution #17-023 Approved

Darryl Cheney motioned to adjourn the meeting at 5:40p	.m. Second by Mark Ross. Motion carried.
ATTEST:	Mark Powers, Chairperson
Jennifer Goerg, Community Development Clerk	



City of Hiawatha



Engineering Department

101 Emmons St., Hiawatha Iowa, 52233-1697 PHONE (319) 393-1515 ext. 511 FAX (319) 393-1516

Fo: Mayor and City Council

Date: September 21, 2017

From: John Bender PE, City Engineer

Re: Peck's Landing 1st Addition

Description: Approve of Final Plat

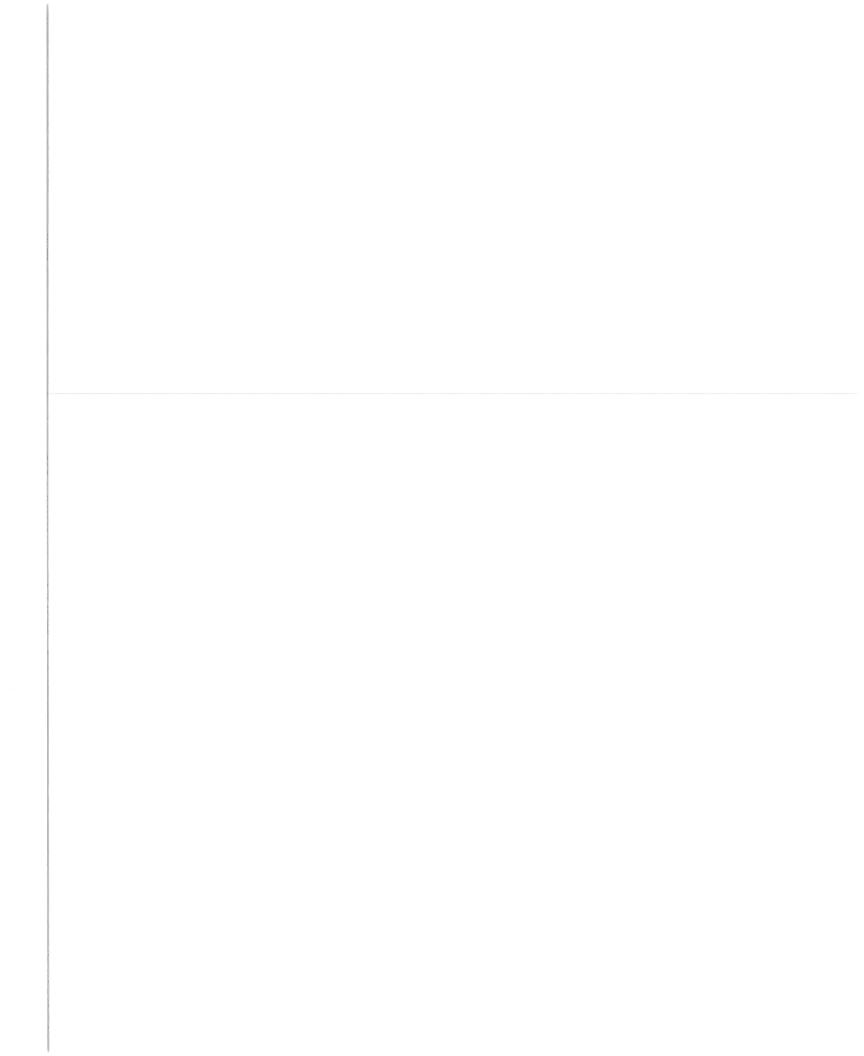
Report:

The final plat for Peck's Landing 1st Addition has been submitted for 1 commercial lot at the NE corner of Edgewood Road and Blair's Ferry Road. This new addition will be platted with the Edgewood Road, and Blair's Ferry Road right-of-way and private streets identified as public access and utility easements. Also included are a number of easements and a right-of way reservation for the future widening of Blair's' Ferry Road.

Several minor corrections have been requested for this plat, plus the discussion of the recording of the access, sanitary sewer, and storm sewer easement. In order to accept the public improvements, the easement outside the plat boundary needs to be recorded.

Engineering has reviewed the plat and find it in accordance with the approved preliminary plat. Subject to the above comments, Engineering recommends approval of this plat and forwarding to the City Council.

If you need any further information, please let me know.



City of Hiawatha Community Development Department

3A-2

Purpose:

Final Plat Approval

Date: 09/18/2017

To:

Planning and Zoning Commission

Name of Plan:

Peck's Landing 1st Addition

Address:

Peck's Boulevard, Peck's Drive and Edgewood Road

Zone: C-3

Number of Lots:

1 lot

Reviewed by:

Patrick Parsley, Community Development Director

Description:

This is a single lot from the Peck's Landing preliminary plat. The lot lines have been adjusted from the preliminary plat. The lot sizes comply with the UDC. There is no

request for a zoning change.

Report:

This final plat matches closely to the most recent preliminary plat. The plan of improvements has been received and the developer is working with the City on a development agreement. The developer's agreement is still under review as it will include eventual City ownership of the sewer and water utilities but will not include public streets or public storm sewer within the development.

Final blue bound documents and utility sign-offs will be submitted before Council consideration. The Staff review had three comments to be addressed:

- 1. Lot 8 should be labeled as an "outlot" since it is not develop-able
- 2. Full access and utility easements must be delineated and recorded.
- 3. North 18th Avenue was not included in the RCLDS plats on the east side of this plat. May need to include 18th Avenue North in these plats.

Recommendation:

Community Development supports the Planning and Zoning Commission recommendation for approval of this final plat contingent upon the above items, Council acceptance of the improvements and approval of the developer's agreement. No occupancy will be allowed until these two items are approved by Council.



3A-3

Final Plat of Improvements for Peck's Landing First Addition

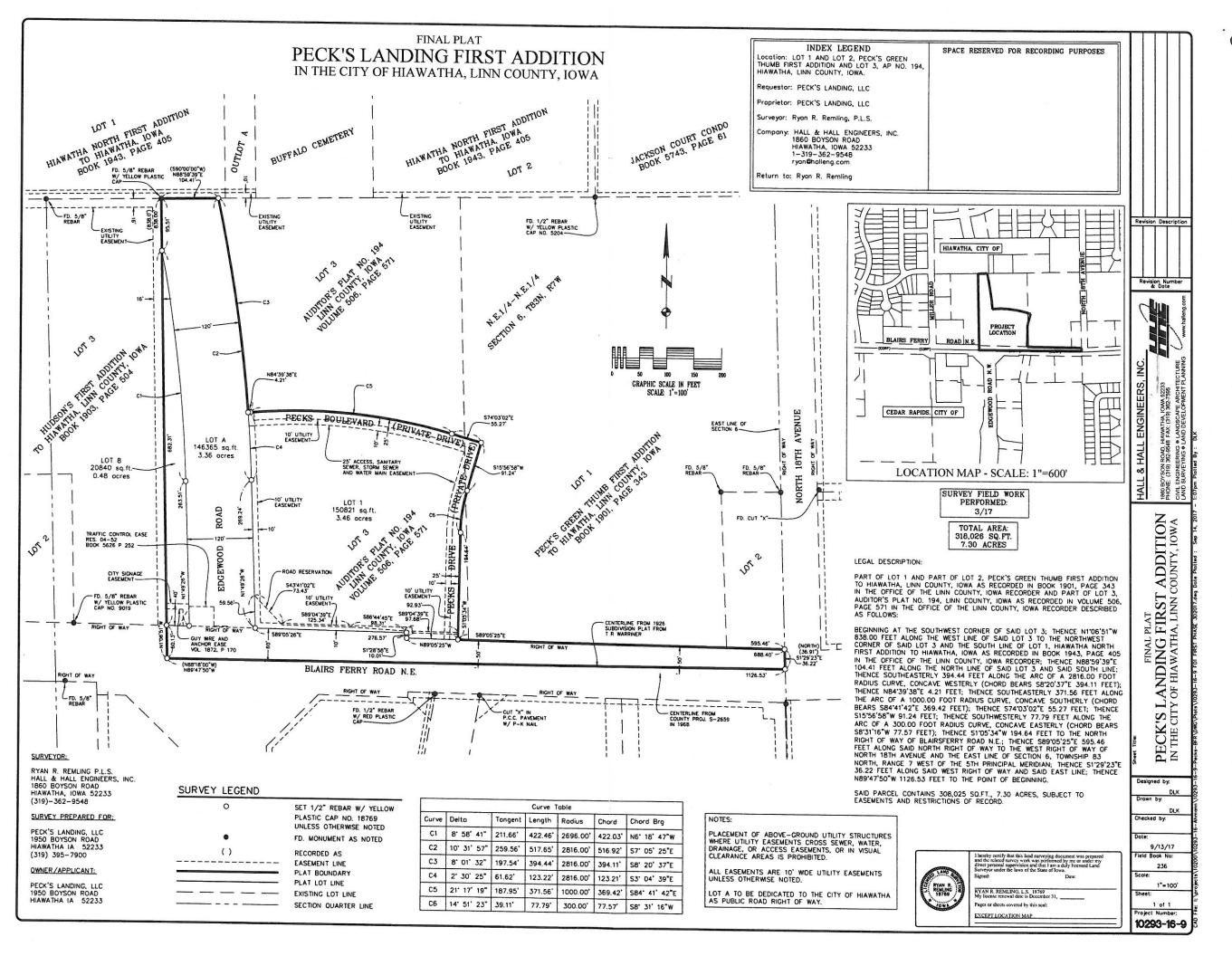
September 20th, 2017

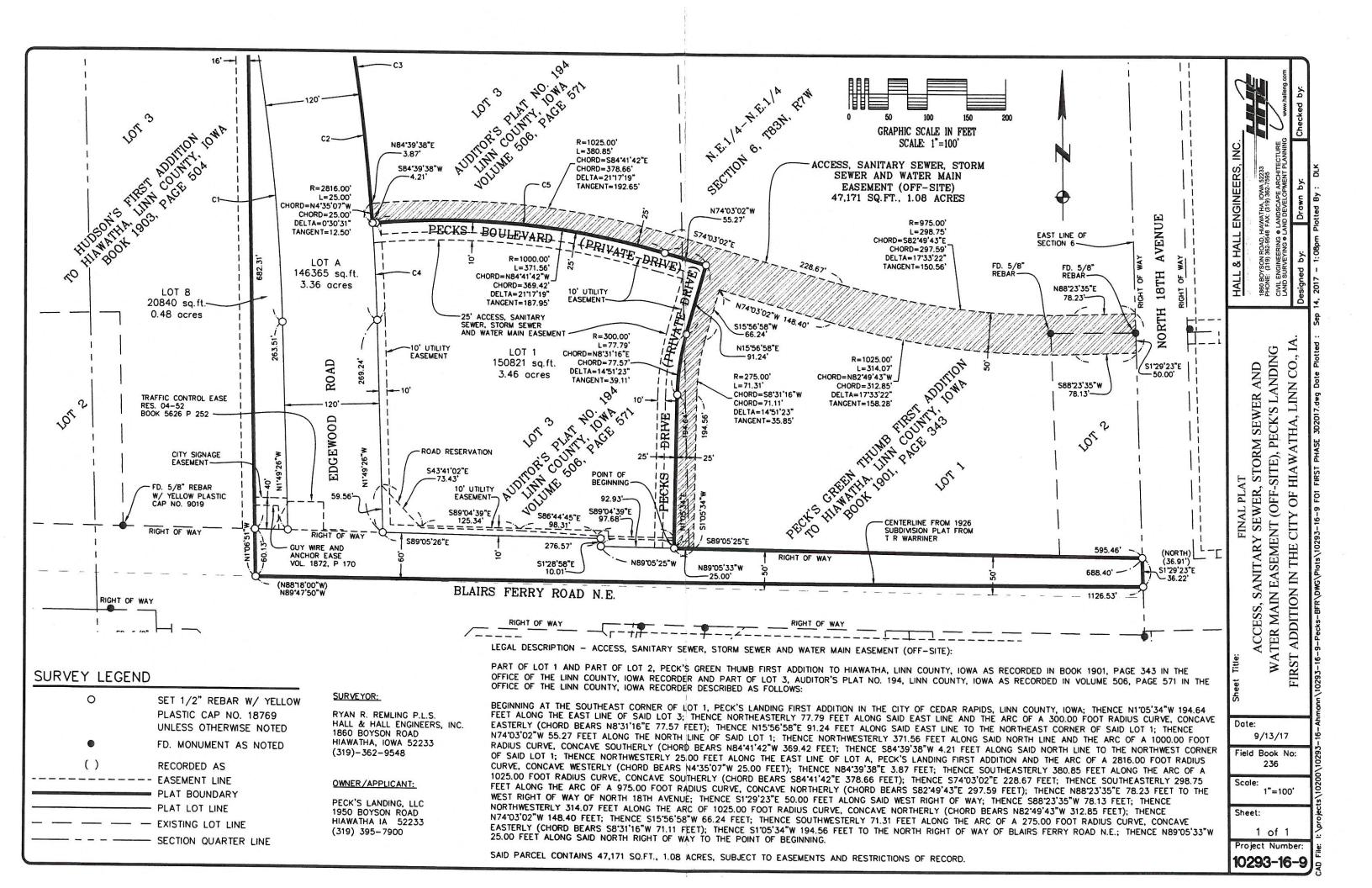
The Water Department has completed inspection and reviewed Peck's Landing First Addition plan of improvements that were submitted by Hall and Hall Engineering. The Water Department recommends final approval of Peck's Landing First Addition.

Marty Recker

Assistant Water Superintendent

Cc. Kelly Kornegor, City Clerk





City of Hiawatha

38-1

Engineering Department

101 Emmons St., Hiawatha Iowa, 52233-1697 PHONE (319) 393-1515 ext. 511 FAX (319) 393-1516

To: Planning and Zoning Commission

Date: September 19, 2017

From: John Bender PE, City Engineer

Re: Dell Ridge 3rd Addition

Description: Final Plat

Report:

Engineering has reviewed the final plat of Dell Ridge 3rd Addition and find the plat in accordance with the approved preliminary plat. There are a number of items to be addressed in a developer's agreement to be included in the bound copies and recorded, but the plat can be approved and forwarded to the City Council.

Engineering recommends approval of the Dell Ridge 3rd Addition Final Plat.

If you need any further information, please let me know.

City of Hiawatha Community Development Department

38-2

Purpose:

Final Plat Approval

Date: 09/18/2017

To:

Planning and Zoning Commission

Name of Plan:

Dell Ridge 3rd Addition

Address:

Dell Ridge Lane and Forrest Hill Court

Zone: R-1PUD

Number of Lots:

15 lots

Reviewed by:

Patrick Parsley, Community Development Director

Description:

This is part of the Dell Ridge preliminary plat. The lot lines have been adjusted but no major changes are proposed differing from the preliminary plat. The lot sizes comply

with the UDC. There is no request for a zoning change.

Report:

This final plat matches closely to the most recent preliminary plat. The plan of improvements has been received and the improvements are completed. The acceptance of the improvements and the developer's agreement is still being considered. Final blue bound documents and utility sign-offs will be submitted before Council consideration.

Recommendation:

Community Development supports the Planning and Zoning Commission

recommendation for approval of this final plat contingent upon Council acceptance of the improvements and approval of the developer's agreement. No occupancy will be allowed

until these two items are approved by Council.

Final Plat of Dell Ridge Third Addition.

Date: 8/18/2017

The Hiawatha Water Department has reviewed the Final Plat for Dell Ridge Third Addition submitted by Scott Survey.

This final plan lists 10 foot utility measurements for easements, utility, etc. on Dell Ridge Lane and on Forrest Hill Court.

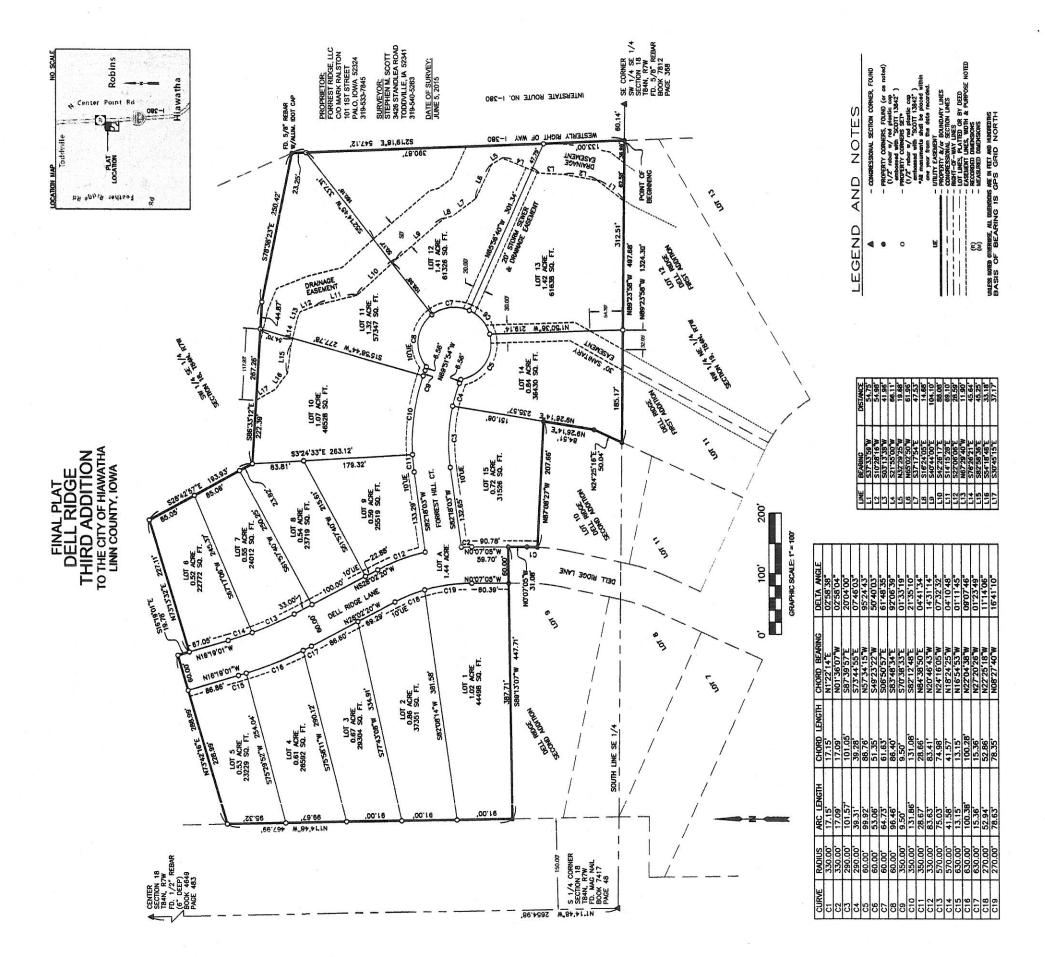
The Water Department Approves of this final Plat.

Marty Recker

Water Superintendent

Maty Recker

Hiawatha Water Department

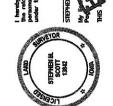


Legal Description: Part of the Southwest



BUILDING AND SETBACK REQUIREMENTS: FRONT YARD: 25' (BY PUD) SIDE YARD: 8' CORNER SIDE YARD: 20' REAR YARD: 30'

NOTE: LOT A IS TO BE DEDICATED TO THE CITY OF HAWATHA FOR ROAD RIGHT OF WAY.



sarveying document was prepared and performsellipy me or under my direct I armed ofly licensed Land Surveyor prepared to the control of the c I hearby certify that this land the related survey work was personal supervision and that under the laws of the State of