

The Hiawatha City Council met in regular session in the Hiawatha Council Chambers on February 19, 2020. Mayor Bennett called the meeting to order at 5:30 p.m. Council members present: Aime Wichtendahl, Jerry Mohwinkle, Steve Dodson, and Dick Olson. Rob Archibald was absent. Staff present: Finance Director Cindy Kudrna, Community Development Director Pat Parsley, Public Works Superintendent Rod Jasa, Fire Chief Mike Nesslage, Police Chief Dennis Marks, and City Administrator Kim Downs. Guests: Daniel Hoffmann. Not all attendees signed in for the meeting.

Dodson moved approval of the agenda, seconded by Wichtendahl. Motion carried.

Wichtendahl moved the approval of the following consent agenda items: Approval of bills; Finance Director's Report for January 2020; City Clerk's Report for January 2020; Department Reports: Community Development, Fire, Police, Library, Parks and Recreation and Public Works, seconded by Olson. Motion carried.

Report from Council Members/Mayor/City Administrator

Council Member Dodson attended the Water Board meeting and gave an update.

City Administrator Downs was forwarded a very nice email from Police Chief Marks regarding Police Captain Ben Kamm that he received from an attorney in Waterloo who was in need of assistance for car troubles and Kamm responded and helped him. Downs said it is a very nice reflection from someone who doesn't know any of the officers or staff here in Hiawatha and she wants to thank the officers for their service.

PUBLIC HEARING – to consider amending Hiawatha Code of Ordinances Chapter 3 Boundaries to add the Newly Annexed Territory ITC Midwest LLC-CIPCO

Mayor Bennett opened the public hearing to consider amending Hiawatha Code of Ordinances Chapter 3 Boundaries to add the Newly Annexed Territory ITC Midwest LLC-CIPCO at 5:35 P.M.

No written or public comments were received at or prior to the public hearing. Public Hearing closed at 5:35 P.M.

Dodson moved the 1st Reading of ORDINANCE #936 amending Hiawatha Code of Ordinances Chapter 3 Boundaries to add the Newly Annexed Territory ITC Midwest LLC-CIPCO, seconded by Wichtendahl. Roll call vote: AYES: Wichtendahl, Olson, Dodson, Mohwinkle. NAYS: None. ABSENT: Archibald. Motion carried.

Olson moved to waive the 2nd and 3rd readings of ORDINANCE #936, seconded by Wichtendahl. Motion carried.

Olson moved the adoption of ORDINANCE #936 amending Hiawatha Code of Ordinances Chapter 3 Boundaries to add the Newly Annexed Territory ITC Midwest LLC-CIPCO, seconded by Wichtendahl. Roll call vote: AYES: Dodson, Mohwinkle, Olson, Wichtendahl. NAYS: None. ABSENT: Archibald. ORDINANCE#936 adopted.

PUBLIC HEARING - Consider Resolution instituting proceedings to take additional action for the issuance of not to exceed \$3,100,000 general obligation capital loan notes

Mayor Bennett opened the public hearing on instituting proceedings to take additional action for the issuance of not to exceed \$3,100,000 general obligation capital loan notes at 5:36 P.M.

No written or public comments were received at or prior to the public hearing. Public Hearing closed at 5:37 P.M.

Wichtendahl presented RESOLUTION #20-022 instituting proceedings to take additional action for the issuance of not to exceed \$3,100,000 general obligation capital loan notes, seconded by Dodson. Roll call vote: AYES: Mohwinkle, Olson, Wichtendahl, Dodson. NAYS: None. ABSENT: Archibald. **RESOLUTION #20-022 adopted.**

PUBLIC HEARING -Consider Resolution instituting proceedings to take additional action for the issuance of not to exceed \$556,000 general obligation capital loan notes

Mayor Bennett opened the public hearing on instituting proceedings to take additional action for the issuance of not to exceed \$556,000 general obligation capital loan notes at 5:37 P.M.

No written or public comments were received at or prior to the public hearing. Public Hearing closed at 5:37 P.M.

Dodson presented RESOLUTION #20-023 instituting proceedings to take additional action for the issuance of not to exceed \$556,000 general obligation capital loan notes, seconded by Wichtendahl. Roll call vote: AYES: Mohwinkle, Dodson, Wichtendahl, Olson. NAYS: None. ABSENT: Archibald. **RESOLUTION #20-023 adopted.**

PUBLIC HEARING -Consider Resolution instituting proceedings to take additional action for the issuance of not to exceed \$85,600 general obligation capital loan notes

Mayor Bennett opened the public hearing on instituting proceedings to take additional action for the issuance of not to exceed \$85,600 general obligation capital loan notes at 5:38 P.M.

No written or public comments were received at or prior to the public hearing. Public Hearing closed at 5:38 P.M.

Olson presented RESOLUTION #20-024 instituting proceedings to take additional action for the issuance of not to exceed \$85,600 general obligation capital loan notes, seconded by Dodson. Roll call vote: AYES: Olson, Mohwinkle, Wichtendahl, Dodson. NAYS: None. ABSENT: Archibald. **RESOLUTION #20-024 adopted.**

Consider Resolution directing the advertisement for sale of \$3,645,000 (dollar amount subject to change) General Obligation Capital Loan Notes, Series 2020, and approving electronic bidding procedures and official statement

Dodson presented RESOLUTION #20-025 directing the advertisement for sale of \$3,645,000 (dollar amount subject to change) General Obligation Capital Loan Notes, Series 2020, and approving electronic bidding procedures and official statement, seconded by Wichtendahl. Roll call vote: AYES: Wichtendahl, Dodson, Olson, Mohwinkle. NAYS: None. ABSENT: Archibald. **RESOLUTION #20-025 adopted.**

Consider Resolution setting a public hearing date (March 4, 2020 @ 5:30 P.M.) and order notice on proposed tax levy for FY 2021

Olson presented RESOLUTION #20-026 setting a public hearing date (March 4, 2020 @ 5:30 P.M.) and order notice on proposed tax levy for FY 2021, seconded by Wichtendahl. Roll call vote: AYES: Dodson, Mohwinkle, Olson, Wichtendahl. NAYS: None. ABSENT: Archibald. **RESOLUTION #20-026 adopted.**

2019 Midtown Utility and Street Project

Mohwinkle presented RESOLUTION #20-027 approving Change Order #1 for the 2019 Midtown Utility and Street Project with an increase in contract amount of \$16,670.00 resulting in a revised total project contract amount of \$481,421.80, seconded by Wichtendahl. Roll call vote: AYES: Olson, Dodson, Wichtendahl, Mohwinkle. NAYS: None. ABSENT: Archibald. **RESOLUTION #20-027 adopted.**

Wichtendahl presented RESOLUTION #20-028 approving application for Partial Pay Estimate #1 for the 2019 Midtown Utility and Street Project, and direct City Clerk to make payment to Rathje Construction of Marion, Iowa, in the amount of \$139,233.19, seconded by Dodson. Roll call vote: AYES: Mohwinkle, Olson, Dodson, Wichtendahl. NAYS: None. ABSENT: Archibald. **RESOLUTION #20-028 adopted.**

Center Point Road Improvement Project from Blairs Ferry Road to Clark Street

Dodson presented RESOLUTION #20-029 approve application for Partial Pay Estimate #1 for the 2019 Center Point Road Improvements Blairs Ferry Road to Clark Street Project, and direct City Clerk to make payment to Rathje Construction of Marion, Iowa, in the amount of \$44,363.23, seconded by Wichtendahl. Roll call vote: AYES: Olson, Dodson, Mohwinkle, Wichtendahl. NAYS: None. ABSENT: Archibald. **RESOLUTION #20-029 adopted.**

Auditing Services for FY 2020-2022

Mohwinkle presented RESOLUTION #20-030 authorizing the Finance Director to proceed with Requests for Proposals to auditing firms for annual auditing services for the City for FY 2020-2022, seconded by Dodson. Roll call vote: AYES: Dodson, Wichtendahl, Mohwinkle, Olson. NAYS: None. ABSENT: Archibald. **RESOLUTION #20-030 adopted.**

CDBG Housing Rehab

Wichtendahl presented RESOLUTION #20-031 authorizing Partial Payment Request #1 for property located at 301 2nd Avenue in connection with the City of Hiawatha CDBG Housing Rehabilitation Program and authorizing Finance Director to make payment in the amount of \$8,775.00 to Swift & Swift LLC, seconded by Dodson. Roll call vote: AYES: Olson, Mohwinkle, Wichtendahl, Dodson. NAYS: None. ABSENT: Archibald. **RESOLUTION #20-031 adopted.**

Olson presented RESOLUTION #20-032 authorizing Change Order Request #1 for property located at 301 2nd Avenue with an increase in the original bid amount of \$5,050.00 resulting in a revised total job cost of \$32,250.00 in connection with the City of Hiawatha CDBG Housing Rehabilitation Program and authorizing Finance Director to make payment in the amount of \$5,050.00 to Swift & Swift LLC, seconded by Mohwinkle. Roll call vote: AYES: Wichtendahl, Dodson, Mohwinkle, Olson. NAYS: None. ABSENT: Archibald. **RESOLUTION #20-032 adopted.**

City of Hiawatha Curb Ramp and Crosswalk ADA Transition Plan

Wichtendahl presented RESOLUTION #20-033 approving a Hiawatha 2020 Americans with Disabilities Act Transition Plan for the City of Hiawatha, seconded by Mohwinkle. Roll call vote: AYES: Mohwinkle, Olson, Wichtendahl, Dodson. NAYS: None. ABSENT: Archibald. **RESOLUTION #20-033 adopted.**

Consider Resolution approving adding staff, setting pay and employee benefits for FY2020 and FY2021

Dodson presented RESOLUTION #20-034 approves the addition of hours for a Park Facility/Public Works seasonal position, a 3rd fulltime Fire Medic and one fulltime police officer all in FY20 and one additional fulltime police officer in FY21 with the recommended pay rates and required employee benefits as per our employee handbook. Further city council directs city staff to apply for financial assistance through a Cops Grant and make the necessary adjustments to the organization chart to reflect added staff, seconded by Olson. Roll call vote: AYES: Mohwinkle, Olson, Dodson, Wichtendahl. NAYS: None. ABSENT: Archibald. **RESOLUTION #20-034 adopted.**

Consider Resolution supporting recognition of Arbor Day on April 25, 2020

Wichtendahl presented RESOLUTION #20-035 proclaiming April 25, 2020 as Arbor Day in the City of Hiawatha to coincide with the City's annual Earth Day event, and note that Arbor Day will be a floating day in Hiawatha, urging all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and further, urge all citizens to plant, nurture and celebrate trees to gladden the heart and promote the well-being of this and future generations, seconded by Olson. Roll call vote: AYES: Dodson, Wichtendahl, Olson, Mohwinkle. NAYS: None. ABSENT: Archibald. **RESOLUTION #20-035 adopted.**

Hiawatha Public Library Expansion and Renovation Project

Olson presented RESOLUTION #20-036 acknowledging and authorizing Partial Pay Estimate #8 for the Hiawatha Public Library Renovation and Expansion Project and directs the Finance Director to make payment in the amount of \$182,327.80, to Garling Construction, seconded by Mohwinkle. Roll call vote: AYES: Wichtendahl, Dodson, Olson, Mohwinkle. NAYS: None. ABSENT: Archibald. **RESOLUTION #20-036 adopted.**

Wichtendahl presented RESOLUTION #20-037 acknowledging and authorizing Partial Pay Estimate #9 for the Hiawatha Public Library Renovation and Expansion Project and directs the Finance Director to make payment in the amount of \$184,122.35, to Garling Construction, seconded by Mohwinkle. Roll call vote: AYES: Olson, Dodson, Mohwinkle, Wichtendahl. NAYS: None. ABSENT: Archibald. **RESOLUTION #20-037 adopted.**

Wichtendahl presented RESOLUTION #20-038 acknowledging and authorizing Change Order #12 and approving the additional funding request through Local Option Sales and Service Tax for the Hiawatha Public Library Renovation and Expansion Project with an increase in contract amount of \$106,064.34; previous amount authorized in Resolution #19-174 in the amount of \$84,652.70 and request additional funding in the amount of \$21,411.64 resulting in a revised total project contract amount of \$4,041,158.98, seconded by Dodson. Roll call vote: AYES: Mohwinkle, Olson, Dodson, Wichtendahl. NAYS: None. ABSENT: Archibald. **RESOLUTION #20-038 adopted.**

Mohwinkle presented RESOLUTION #20-039 acknowledging and authorizing Change Order #13 and approving the additional funding request through Local Option Sales and Service Tax for the Hiawatha Public Library Renovation and Expansion Project with an increase in contract amount of \$5,321.31, resulting in a revised total project contract amount of \$4,046,480.29, seconded by Wichtendahl. Roll call vote: AYES: Dodson, Wichtendahl, Mohwinkle, Olson. NAYS: None. ABSENT: Archibald. **RESOLUTION #20-039 adopted.**

There being no further discussion, Wichtendahl moved to adjourn at 5:47 P.M., seconded by Dodson. Motion carried.

Bill Bennett, Mayor

ATTEST:

Kari Graber, City Clerk